



CITY OF GLENDORA PUBLIC WORKS DEPARTMENT

CUT SLOPE INSPECTION CERTIFICATION

The purpose of this handout is to clarify the cut slope inspection certification requirements for grading permits.

The City of Glendora requires a licensed Professional Engineer to submit a wet signed and stamped cut slope inspection certification on their company's letterhead prior to the issuance of a building permit. Below is the required format and required content of the cut slope inspection certification letter.

Date

City of Glendora – Public Works Department
Attention: Engineering Division
116 E. Foothill Blvd.
Glendora, CA 91741

CUT SLOPE INSPECTION CERTIFICATION BY SOILS ENGINEER

RE: Project Name
Project Address: Street
Grading Permit Number: xxxxxx

Gentlemen,

This letter confirms that based on my field observations cut slopes have been placed and compacted in accordance with the California Building Code, Glendora Municipal Code, grading plans and soils reports as reviewed by the City of Glendora.

Sincerely,

Soils Engineer of Record
(The licensed professional is to stamp and wet sign the letter)

Cut slope inspection certification letters that do not meet this format will be rejected. The City may require an as-built drawing to be included in order to clarify any discrepancies.

(07/2013)