

AGENDA
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Regular meeting

Library Conference Room

September 19, 2005
7:00 p.m.

The public is invited to address the Library Board on all items on the agenda or on any library matter not on the agenda. Comments may be given when any item is scheduled for consideration. Each speaker is requested to limit comments to three minutes. The Board President may limit redundant comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Library Secretary at (626) 852-4891. Notification 48 hours prior to the meeting will enable the Library to make reasonable arrangements to ensure accessibility to this meeting.

1. CALL MEETING TO ORDER

2. PUBLIC COMMENT PERIOD

Anyone wishing to address any Library matter that is on the agenda or not on the agenda may do so at this time. No action will be taken on items brought up at this time

3. ADOPTION OF AGENDA

Possible motion to revise order of business or other

4. CONSENT CALENDAR

4.1 Minutes of meeting of August 15, 2005- action item

5. REPORT OF LIBRARY DIRECTOR

5.1 *Written report attached. Additional items may be reported by the Director such as: City, MCLS, State Library and legislative activity. No action will be taken on any items brought up at this time*

5.2 Summer Reading Clubs Wrap Up

Carolyn Thomas to present

6. UNFINISHED BUSINESS

6.1 Review of Administrative Policy 4.03 – Display policy - possible action item

President Theel to continue discussion

6.2 Review of Administrative Policy 4.04 – Bylaws -possible action item

President Theel to continue discussion

6.3 Strategic Planning Update

President Theel to report on status

7. NEW BUSINESS

7.1 Library Events Calendar

A calendar of library or significant community events that include library staff participation. All or some of other Board members might choose to participate, but no action is required

8. BOARD MEMBER ITEMS

8.1 Agenda Planning Calendar

Plans for future meetings to be discussed

8.2 Board member items

Announcements only—no action will be taken on any item brought up at this time

9. ADJOURNMENT

Minutes
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Regular Meeting

Library Conference Room
140 S. Glendora Ave.

August 15, 2005
7:00 p.m.

The Regular Meeting of the Glendora Library Board of Trustees was called to order at 7:01 p.m. by Vice President Sandra Freeman.

Board members present: Don Fields, Sylvia Slakey, Sandra Freeman

Board Members Absent: James Theel, Doug Hodson

Staff present: Robin Weed-Brown, Library Director; Elke Cathel, Administrative Assistant;

2. PUBLIC COMMENT PERIOD

There was no public to comment.

3. ADOPTION OF AGENDA

There were no changes to the order of the agenda.

4. CONSENT CALENDAR

It was **MSC (Slakey/Fields)** to approve Minutes of meeting of July 18, 2005.

5. REPORT OF LIBRARY DIRECTOR

Slakey asked that Administrative Policies listed on the agenda include a description rather than just the policy number.

Weed-Brown reported that Summer Reading Club has ended. The *Glendora on the Move* newsletter featured articles about the Library's strategic planning and Night on the Plaza. Weed-Brown reported that access to the *Los Angeles Times* online might not be available much longer. She explained the situation and stated that CALIFA is working on this issue.

Anne Pankow was officially appointed the Development and Educational Services Manager. The Development and Educational Services office is also very excited to have Mary Pat Dodson join them as the new Literacy Coordinator. The literacy office is getting ready to implement a computer lab. The job description for the Customer Service and Facilities Manager has been modified and Weed-Brown is waiting to hear back from Personnel.

Weed-Brown explained that she is not considering applying for money under the Library Bond Act 2006. The responses of the strategic planning focus groups need to be evaluated first. Freeman commented that even if the Library applies again for bond money, community input would be needed. Freeman found the article attached to Weed-Brown's Director's Report very interesting.

Weed-Brown stated that she has not heard any details about the Gates Foundation grant. She will let the Board know once there is additional information.

Slakey commented that the Children's monthly report omitted Marcia Conway as attending and representing the Friends Foundation at the Summer Reading Club Volunteer Recognition Party. She is very disappointed that the Library's janitorial service situation is not settled yet and that the replacement of the HVAC system has been delayed. She is pleased that the upstairs doors are fixed. Freeman noted that the mid-day public restroom cleaning has helped immensely.

The Glendora Public Library was the second library to have the link to the California Public Library Catalog posted on its website –thank you to Support Systems Librarian Ted Taylor. This Library is also one of only 12 libraries that received remote access to tutor.com. Weed-Brown informed the Board that she has Books Alive! handouts if any of the Board members are interested. The participants of this discussion group chose the books for this year's discussions. Slakey commented that it is an interesting selection.

6. UNFINISHED BUSINESS - NONE

7. NEW BUSINESS

7.1 Review of Administrative Policy 4.03 - Display Policy

Slakey stated that she would like to see the bronze plaques moved from the lobby display cases so that the display cases can be used again. Weed-Brown pointed out it is very difficult to find another place for the heavy bronze plaques. She said this issue needs to be discussed with the Friends Foundation.

Weed-Brown noted that the display policy should be generic to some extent. That way there would be no need to update the policy as displays shift. Weed-Brown asked if in-house procedures should be included in this policy.

Weed-Brown did not discuss the future of the Centennial Display with the Development office yet. Slakey added that this month's Centennial Display will be puppets.

The Board discussed in detail issues on the display application/release form, such as obtaining a parent's signature for the Children's display cases and whether the \$10,000 value limit needs to be changed. Weed-Brown stated that this form has not been used for the Children's display cases. She offered to check with Deborah St. George, Risk Manager for the City of Glendora on the \$10,000 value limit. Slakey suggested changing the number of times a person or group can book the display cases. She feels once in twelve months is too restrictive. Weed-Brown suggested adding that exceptions may be granted by the Library Director.

Freeman concluded that Administrative Policy 4.03 – display policy, shall be on next month's agenda to continue the discussion.

7.2 Review of Administrative Policy 4.04 - Bylaws

Weed-Brown stated that although the Library Board functions as an Advisory Board, it is actually an Administrative Board according to the bylaws. The State Library indicated that this Board can not be changed to an Advisory Board. It is related to how this city was incorporated.

Weed-Brown pointed out the last sentence in Article V, which states the Board will adopt an annual report submitted by the Director. Weed-Brown is required to submit the Annual State Library Report every year. She can provide this report for the Board members to review. If the Board wants to adopt the Annual State Library Report, Weed-Brown needs to know so she can plan accordingly.

Slakey felt that all Board members need to be present for the review of this policy. The Board decided to continue this discussion at the next Board meeting. Freeman asked the trustees to review chapter 1 in the Trustee's tool kit in order to prepare for next month's discussion.

7.3 Library Events Calendar

The Board reviewed the events calendar. Freeman pointed out the Foundation quarterly Board meeting on October 18, 2005.

Weed-Brown asked if any of the Board members could help at the focus group meetings. She stated that help might be needed to write down comments on the flip charts. Fields offered to help. Weed-Brown stated that the Strategic Planning Committee is meeting this Wednesday, so she will find out where the help is needed.

8. BOARD MEMBER ITEMS

8.1 Agenda Planning Calendar

The Board reviewed a hand-out on Patron Confidentiality, the current policy and legal opinion. Baffigo is in the process of updating the in-house procedures on patron confidentiality. This issue should be reviewed at the October Board meeting.

8.2 Board Member Items

Slakey congratulated the Night on the Plaza committee. They did an outstanding job and Slakey appreciated their efforts. She congratulated Anne Pankow and Mary Pat Dodson on their new positions. Dodson will be missed in the Children's department. Slakey is looking forward to working with Dodson in the Literacy Department. She congratulated the staff on a very well organized Volunteer Recognition Party.

Fields commented that it is great to see promotions from within.

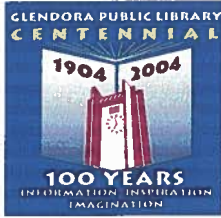
Freeman asked about the Candlelight Pavilion fundraiser. Weed-Brown explained that 10% of the ticket sales will be donated to the Friends Foundation. This fundraiser is tied to the 20-Year Celebration of the Pavilion. Freeman asked if page numbers could be added in the upper left hand corner of the Board packet to make it easier to find things.

9. ADJOURNMENT

There being no further business, meeting adjourned at 8:17 p.m.

Respectfully Submitted,
Robin Weed-Brown, Library Director

*The above minutes are subject to the Library Board's additions or corrections and final approval.



Glendora Public Library
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library@ci.glendora.ca.us

Glendora, CA 91741

MEMO

To: Board of Library Trustees

From: Library Director 

CC: City Manager

Date: September 19, 2005

Re: Director's Report

Community

Fall is here and so are new programs and events for our public as well as the return of some favorites. *Books Alive!* kicked off our fall line up with a spirited discussion on the book *Funny in Farsi* by F. Dumas.

Our focus groups have also started with the first one on Saturday Sept. 10th. Ed Tronaas lead the teen discussion with Sylvia Slakey as scribe and Sandra Freeman as assistant. An extra thank you to Sylvia and Sandra who stepped into take up the slack when I had to drop out at the last moment. Wed. Sept. 14 was our second focus group, held in the council chambers. This group had an education slant with participants from the schools, ROP and one retired person. Our new Trustee, Don Fields, has attended the first two sessions which I think is a wonderful introduction to hearing about the library and how our public views library services.

Another special event was held on Sept. 17th at the Candlelight Pavilion. In celebrating its 20th anniversary, the dinner theater has set aside a 2 week period when a special group or organization will be the recipients of a percentage of the night's proceeds. Sat. Sept. 17th's proceeds will be donated to the GPL Friends Foundation on behalf of the library.

Sept 20th from 2-4pm a fashion show featuring clothing from Steinmart will be held in the library courtesy of the Friends Foundation. While this is a different approach for us, we are hoping to draw in a different crowd and introduce them to the joys of the Glendora Public Library. Look carefully- some of the models will be quite familiar!

Glendora Rotary has decided to donate a book to the library in honor of each outside speaker to the noon lunch group. Staff will make selections and a lovely gift plate commemorating the donation will be placed in each book. We appreciate the support!

The library lost Polaris, the library's automation system, the library's website, PC Cop, the computer reservation system, the upgrade to the Friends Foundation database and data, Sept 9-12. The air conditioning went out in the computer room and servers were damaged. Transactions were lost (the last backup was 1am on Friday morning) so there will be some confusion for the public as they get calls for overdue materials they have returned, cannot find items on their record they checked out or holds placed. Staff is doing a tremendous job at fielding the numerous phones calls from our patrons. This is a rare occurrence, something we all need to keep in mind. When libraries first automated, down time was the norm, not the exception! Ted Taylor, Carlos Baffigo, Matt Jester and Dave Guzak worked hard to get things reinstated/restored as best they could and minimize public impact.

The city is getting ready to implement a "telephone tree" that will be attached to the main city hall phone number. Each department will have an entry with the library's going to x891, our main line. The public will still be able to dial directly any library number; this will only affect people calling the city hall line.

Staff

Ted Taylor is in New York for his annual Polaris User Group meeting and training Sept. 14-19.

The revised job description for the Customer Services and Facilities Manager position was approved by City Council on Sept. 13th. We are now able to proceed with an internal promotion opportunity. It is to be open for one week with an anticipated start date of Monday Sept 19th.

Interviews for the Librarian II position have been completed and a conditional offer has been made to our current staff member Sandy Krause. Once a physical and fingerprinting have been accomplished the offer is made final. If all goes well we may have her in her new position by mid-October. This position serves a one year probation period.

Once our in-house positions are filled we will have new vacancies, which we call here "the domino effect"! Staff is fairly used to this phenomenon and aware that is the end result when our current staff takes advantage of promotional opportunities.

November will bring the annual California Library Association conference to Pasadena and staff will be taking advantage of it being held locally. I have budgeted funds and so has the Friends Foundation to help cover conference attendance.

Library managers Carlos, Anne, Carolyn and Ted will be participating in MAP training. You may recall I attended this training in spring of 2004 after the City Manager found it to be a worthwhile program. They will all be in separate sessions, some in October and some in November and will be gone for 3 days each with a couple of half day follow up sessions.

And the Special News is that our Children's Librarian, Cindy Romero, is pregnant and expecting her first child in spring of 2006- April I believe is the target month! Congratulations Cindy!

Director

I will be in Oxnard at an MCLS Administrative Council retreat on Oct. 10-11; costs to be paid by MCLS.

Night on the Plaza has netted \$126,000.00!

I have included in this packet several interesting articles for your review: RFID, Patriot Act, and a very special article/transcription of the keynote speech at the ALA annual convention by Illinois Senator B. Obama which is simply wonderful! I have shared it with many individuals and I think you will enjoy it too.

August 26, 2005

F.B.I., Using Patriot Act, Demands Library's Records

By ERIC LICHTBLAU

WASHINGTON, Aug. 25 - Using its expanded power under the antiterrorism law known as the USA Patriot Act, the F.B.I. is demanding library records from a Connecticut institution as part of an intelligence investigation, the American Civil Liberties Union said Thursday.

The demand is the first confirmed instance in which the Federal Bureau of Investigation has used the law in this way, federal officials and the A.C.L.U. said. The government's power to demand access to library borrowing records and other material showing reading habits has been the single most divisive issue in the debate over whether Congress should extend key elements of the act after this year.

Because of federal secrecy requirements, the A.C.L.U. said it was barred from disclosing the identity of the institution or other main details of the bureau's demand, but court papers indicate that the target is a library in the Bridgeport area.

The A.C.L.U., a leading critic of the Bush administration over the Patriot Act and its antiterrorism policies, brought a lawsuit on Aug. 9 in Federal District Court in Bridgeport on behalf of the Connecticut institution. The suit was filed under seal, and names and other information were redacted in a public version it released Thursday.

The A.C.L.U. said it would seek an emergency order allowing it to discuss details of the case publicly. A hearing has been set for Wednesday in federal court in Bridgeport.

In the debate over the future of the antiterrorism law, the administration has said that it has never used the so-called library provision in the law, which falls under Section 215, to demand records from libraries or booksellers.

The A.C.L.U. said that in the Connecticut case, the bureau was using a separate investigative tool, a type of administrative subpoena known as a national security letter, to get records related to library patrons, reading materials and patrons' use of the Internet.

The bureau's power to use national security letters to demand records without a judge's approval was expanded under the antiterrorism law. Last year, a federal judge in Manhattan struck down part of the subpoena provision as unconstitutional, in part because it allowed for no judicial oversight, but the Justice Department is appealing the ruling.

Anthony D. Romero, executive director of the A.C.L.U., said the demand for the Connecticut library records "shows that our supposed hysteria over the Patriot Act wasn't so hysterical after all."

"This is a prime example of the government using its Patriot Act powers without any judicial oversight

to get sensitive information on law-abiding Americans," Mr. Romero said.

Officials at the Justice Department and the F.B.I. refused comment on the issue because it involves pending litigation. But one government official, speaking on condition of anonymity because of the litigation, cautioned against reading too much into the bureau's demand for the records in Connecticut.

Because the law prevents public disclosure concerning such demands for records, the official said: "Not all the facts have come out here. But national security letters are a legitimate investigative tool, and to draw conclusions without knowing what the underlying facts are, people have to be careful about that."

The letter from the F.B.I., which was included in the lawsuit, said the material being sought was needed as part of an investigation "to protect against internal terrorism or clandestine intelligence activities." The letter warned that the recipient was prohibited "from disclosing to any person that the F.B.I. has sought or obtained access to information or records under these provisions."

The lawsuit said the Connecticut organization, which is a member of the American Library Association, "strictly guards the confidentiality and privacy of its library and Internet records, and believes it should not be forced to disclose such records without a showing of compelling need and approval by a judge."

While the antiterrorism law is still awaiting final reauthorization by Congress, both the Senate and the House moved last month to extend at least temporarily the government's power to demand library records in terrorism investigations.

Administration officials have repeatedly emphasized that they have no interest in investigating the reading habits of law-abiding Americans.

But the administration has faced strong criticism from groups like the American Library Association, which released a survey of its members in June showing that law enforcement officials had contacted libraries at least 200 times since 2001 with formal and informal inquiries about their internal records.



Connecticut Library Takes on Patriot Act

A Connecticut library is suing the Justice Department to challenge an FBI demand for its user records, billing information, and internet logs under authorization of Section 505 of the USA Patriot Act, the *New York Times* reported August 26. The American Civil Liberties Union, which has joined the unnamed library in the lawsuit, announced that it was filed under seal August 9 with the U.S. District Court in Bridgeport. The complaint focuses on the FBI's use of an administrative subpoena called a national security letter to obtain library records without approval of a judge in an "investigation to protect against international terrorism or clandestine intelligence activities," as the FBI letter—released by the ACLU with a **redacted public version** of the complaint—reads.

Because of a gag order imposed by the Patriot Act, the identity of the institution, the specific records being sought, the date of the request, and other details of the incident cannot be disclosed.

The lawsuit asserts that Section 505 of the act violates the First, Fourth, and Fifth Amendments to the Constitution and seeks relief from complying with the FBI demand, a permanent ban on the FBI's use of Section 505 subpoenas, immunity from Patriot Act-related penalties, and an emergency court order to lift the gag provision so that the library can participate in public debate on the upcoming congressional **reauthorization** of the act.

"Our client wants to tell the American public about the dangers of allowing the FBI to demand library records without court approval," ACLU Associate Legal Director Ann Beeson said in an August 26 press release. "If our client could speak, he could explain why Congress should adopt additional safeguards that would limit Patriot Act powers."

The lawsuit said that the Connecticut library, which "is a member of the American Library Association," "strictly guards the confidentiality and privacy of its library and internet records, and believes it should not be forced to disclose such records without a showing of compelling need and approval by a judge."

The FBI's power to use national security letters was challenged in September 2004 when a federal district court judge **struck down** Section 505 as unconstitutional. The DoJ has **appealed** the ruling.

The FBI and DoJ have been reluctant to provide information about the number of times Section 505 has been used to obtain library records. However, a 2005 national **survey** of academic and public libraries commissioned by the American

Library Association's Office for Information Technology Policy indicates that at least 137 legally executed requests by federal, state, and local law enforcement agencies have taken place since October 2001, 63 in public libraries and 74 in academic libraries. The survey was prompted by the **release** of an October 15, 2003, DoJ memo that acknowledged provisions of the Patriot Act could be used to obtain information about innocent people, which runs counter to previous assertions that it can only be utilized against suspected terrorists and spies. In addition, former Attorney General John Ashcroft **hinted** in January that the Patriot Act had been used at a New York City library in connection with the arrest of Mohammed Junaid Babar in 2004.

Posted August 26, 2005.

• **Glendale Public Library, AZ**, will implement a suite of web-based software modules from e•vanced solutions, inc., to automate several processes and reduce staff paperwork. E•vents, event calendar with online registration; E•roomreserve, a staff-administered online room-booking program; and E•notify, an automated event notification system, will integrate with the library's existing web site, to be launched to the public in fall 2005.

• **Thomson Gale is adding seven publishers** to the roster of contributors to Gale's Virtual Reference Library. Bernal Press, Philip's, M.E. Sharpe, John Harper Publishing, Idea Group Reference, Linworth Publishing, and Thomson Course Technology are the latest additions. They join such leading publishers as Xrefer, John Wiley, Sage Publications, and Cambridge University Press.

• **The Delaware Division of Libraries**

/State Library (DDL/SL) has chosen the SirsiDynix Unicorn Library Management System, as well as SirsiDynix Rooms context management technology, SirsiDynix Single-Search federated search tool, SirsiDynix Resolver OpenURL reference linking technology, and SirsiDynix Director's Station business intelligence tool, to support the foundation of a statewide library catalog. In phase one, DDL/SL, together with libraries in Kent and Sussex counties, the four Delaware Technical & Community College libraries, and Delaware Public Archives, will integrate holdings into a single catalog.

• **Swets Information Services** is partnering with Taylor & Francis to launch a new Social Science and Humanities eCollections, ebooks from sourced imprints such as Routledge, RoutledgeFalmer, and Taylor & Francis. Available by annual subscription, collections of ebooks can be chosen from ten specific subject areas or subscribed to as an entire set of collections.

Libraries receive an additional ten percent discount. The eCollections can be viewed by up to five users at a time, and an online reservation system is provided. Individuals can see their own copy of each book; make their own private notations, highlights, and bookmarks; and print up to five percent of each book in the library collection. A free demonstration or 60-day trial is available; call 800-645-6595.

• **WilsonWeb 2.5 databases** now feature a new interlibrary loan (ILL) button that automatically populates the library's ILL form with bibliographic data from cited articles. Library administrators also can replace the button with their own icon, change the label, and deliver customized messages. Other new features include automatic formatting of bibliographies (using Modern Language Association and American Psychological Association standards) and a new option to export records directly to popular bibliographic software packages EndNote and RefWorks.

membership about the status of colleagues in those areas. "I get undeliverable mail messages from the broadcast message I sent out over the weekend. This tells me that many, many of the organizations in affected areas are without their servers and have not migrated to backup systems." The SLA web site (www.sla.org) links to the IPANDA (Information Professionals' Alliance on Natural Disasters and Accidents) blog, formed after last year's tsunami, which has personal offers to provide temporary housing (and other needs) to SLA members and their families or others displaced by Hurricane Katrina.

Librarian and blogger Rochelle Hartman has compiled an extensive list of links to sites that help readers find temporary housing for those displaced, consider where to donate funds, and learn how to conserve damaged archival materials, among many other topics. See http://rochellejustrochelle.typepad.com/copilot/2005/09/library_communi.html.

pad.com/copilot/2005/09/library_communi.html.

ACLU Sues To Lift Gag On Connecticut Library

The American Civil Liberties Union has sued the U.S. Department of Justice to lift the gag on a Connecticut library under investigation by the FBI, which has used a section of the USA PATRIOT Act to demand records (www.aclu.org/Files/OpenFile.cfm?id=18955). The ACLU wants its client — which was not identified — to participate in the public debate about the Patriot Act as Congress prepares to reauthorize or amend it in the coming weeks. "Our client wants to tell the American public about the dangers of allowing the FBI to demand library records without court approval," said ACLU associate legal director Ann Beeson.

The lawsuit challenges the National Security Letter (NSL) provision of the Patriot Act, Section 505,

which authorizes the FBI to demand a range of personal records without court approval, such as the identity of a person who has visited a particular web site on a library computer, or who has engaged in anonymous speech on the Internet. The Patriot Act dramatically expands the NSL power by permitting the FBI to demand records of people who are not suspected of any wrongdoing, the ACLU observed. The lawsuit does not refer to Section 215 of the Patriot Act, the most hotly debated section, which relaxes standards for searches of business records, including library records.

ACLU v. Gonzales was filed on August 9, and a hearing took place August 31 before Judge Janet Hall of the U.S. District Court in Bridgeport, CT, at which the ACLU sought an emergency court order to lift the gag. ACLU officials have made public previously sealed legal papers in which an unnamed librarian expresses fears of imprisonment over violating the gag order. The unnamed

□ Branching Out □

• **The new Little Tokyo Branch** of the Los Angeles Public Library was the site of a grand opening September 8. The 12,500 square foot facility is more than double the size of the previous library, with special areas for children and teens, a meeting room, and garden spaces. The branch was funded by Proposition DD, a 1998 bond that expands or improves 28 branches citywide and creates four new facilities.

• **The new Pittsford Community Library**, NY, will be unveiled September 17. The two-story, 30,000 square foot facility was built on the site of the old building and funded by a 2003 \$9 million bond approved by town res-

idents. Features include a 150-seat meeting room, a technology learning center, and a larger children's area.

• **The Regency Park Branch Library**, part of the Pascoe County Library System, Hudson, FL, recently closed for a year for a massive expansion project. The 10,000 square foot library will expand to 18,000 square feet by fall 2006. A miniversion of the library will soon open across the street within a shopping center. The \$2.4 million expansion will bring the building up to the latest codes, offering more shelf space and computers. A similar project is already underway at the Land O' Lakes Branch, which closed August 1.

librarian is a representative of the ACLU's "John Doe" client in the case. In the affidavit, the librarian, a member of both the American Library Association and the Connecticut Library Association, said she/he believed that members of the public "have a right to know that their library records are subject to what I believe are unconstitutional government searches." Court papers further revealed the librarian's anxiety over "serious sanctions, including possible imprisonment," were he/she to inform the public "about the NSL power and its application in the library context."

Meanwhile, the ACLU has created a web page for the litigation, which includes links to transcripts and legal papers, at www.aclu.org/nsl. The affidavit of the librarian is at www.aclu.org/SafeandFree/SafeandFree.cfm?ID=19015&c=262.

RFID Technology Moratorium Put on Hold by CA Legislature

California legislation (S.B. 628), which would have banned most uses of radio frequency identification (RFID) for three years, has been shelved. The bill, which was opposed by the state's high-tech industry, would have prohibited the use of the

technology for library cards, as well as driver's licenses, student identification, and health insurance cards. The bill was passed by the Senate in May but the Assembly version allowed RFID technology to be used in first responder and detainee identifications and shortened the moratorium to two years.

The Identity Information Protection Act of 2005, sponsored by Democratic Senator Joe Simitian, addressed the concern that RFID signals could be accessed by unauthorized readers. The legislation was endorsed by the Northern California chapter of the American Civil Liberties Union, the *Los Angeles Times*, and others. Critics of the bill said that the ban was premature and the issue requires more discussion.

Curbside Valet Pickup Service Promotes Drive-Up Drop-Off

The Monroe County Public Library (MCPL), Bloomington, IN, is offering a "valet" pickup service during the week of September 12 to highlight the convenience of its drive-up, drop-off service. It's not a new service, MCPL spokesperson Margaret Harter told *Library Hotline*, but an under-used one. The message is to remind

drivers that there is a drive-up alternative that may work better for them, staffed by library personnel during most service hours. People generally park or stop their vehicles and use the walk-up return boxes by the library entrance.

Director Linda Gray will take the first shift in the library parking lot to pick up materials from patrons. Other departmental heads, who normally don't have much interaction with the public, will take over between 9 a.m. and 6 p.m., said Harter. Library staff also added outside signage to better direct people outside the building, which takes up the entire city block.

Cooking Up Culture Programs Draw Crowds in Louisville

Within the Louisville Free Library, KY, the Iroquois Branch serves the most diverse group of patrons. And in the first six months of 2005, the branch found a creative way to reach out to them. Part of a larger international programming initiative, Cooking Up Culture featured a chef-in-residence who demonstrated the culinary contributions of ten different ethnic groups. Iroquois branch manager Michael Steinmacher told *Library Hotline* that the free programming, which paired food with discussions on geography, religion, language, and history, was aimed at reaching out to the international community as well as "reconnecting with our traditional base." The larger metropolitan area of 700,000 has a foreign-born population of nearly ten percent.

While every program was well attended, thanks to promotional efforts from local business and community



R FID - Legal

Robin Weed-Brown

From: owner-calix@listproc.sjsu.edu on behalf of Laura Fisher [lfisher@cla-net.org]
Sent: Monday, August 29, 2005 8:50 AM
To: Calix
Subject: [CALIX:4304] News from the Capitol

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist; Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

SENATE AND ASSEMBLY "HOLD" TWO BIG LIBRARY BILLS DUE TO COST PRESSURES AND POLICY CONCERNS

Thursday afternoon, the Senate Appropriations Committee and Assembly Appropriations Committee met to address their significant list of "suspense file" items. As you will recall, the so-called "suspense file" is a method by which both fiscal committees in each house automatically hold bills with a dollar value in excess of \$150,000 so that each bill may be prioritized on their fiscal and policy merit. Then, on one single day, all fiscal bills are dispensed with and are either passed out of committee and sent to the Floor for vote, or held due to cost or policy concerns (ultimately rendering the bill "dead" for the year.) The "suspense file" process is nerve-wracking for lobbyists and legislators, as it is highly secretive, and one does not know until the minute the bill is announced whether or not it is going to be passed to the Floor or if it is headed to the "suspense" graveyard.

Yesterday, two bills that are being closely monitored by the CLA Legislative Committee, chaired by Mark Smith, were held on the "suspense file." Specifically, here are some of the details about the two bills held in committee yesterday:

SB 682-SIMITIAN: "THE IDENTITY INFORMATION PROTECTION ACT OF 2005"

"The bill requires that certain security measures be implemented into state and local government-issued identification documents that incorporate Radio Frequency Identification (RFID) technology, with certain specified exceptions, and for three years, prohibits the use of RFID in four classes of government documents including: 1) drivers licenses, 2) ID cards issued to K-12 students, 3) government-issued medical benefit cards, and 4) library cards issued by a public library." (Source: Assembly Appropriations analysis)

Earlier in the year, we previously reported that our office received a call from the Senate Office of Research who was conducting confidential research on the use of RFID tags in library cards. When we polled the CLA Legislative Committee, they indicated that while the books and other materials at the library may contain RFID tags, the actual library cards have bar codes or another identifier, not RFID chips. We later received confirmation that it was Senator Simitian who commissioned the inquiry at Senate Office of Research. As many of you know, Senator Simitian has long been one of CLA's biggest supporters, and we believe he was trying to best determine how much libraries would be impacted by the measure in advance of SB 682 being introduced. A few days later we attended a comprehensive briefing by the sponsors of his bill, the American Civil Liberties Union and the Electronic Frontier Foundation. They explained the bill was prompted by a situation at a school in Northern California where students were asked to wear a badge containing an RFID tag, while on campus, to track their attendance at the school. Scanners were placed above doorways, etc. Parents objected to the invasive badges and the campus quickly disbanded the program. In April, the bill had two substantive hearings in the Senate

Judiciary Committee, but no organized opposition was present at either hearing, which surprised us. The bill then passed the Senate Floor and headed over to the Assembly.

In the meantime, the CLA Legislative Team had established an excellent Task Force, consisting of Chair, Mark Smith (Riverside County Library System), Jackie Griffin of the Berkeley Public Library, and Kathleen Smith at the Fresno Public Library. They had significant concerns that because the RFID technology is "young yet, it would be detrimental to pass a piece of prohibitive legislation so early in the game," and requested that CLA submit language to Senator Simitian calling for an amendment to allow for future "hybrid" or permissive options. The public library could offer 1) a barcode system, or, 2) if the library offered an RFID card system and a barcode system, the patron could choose their style of card, using an opt-in approach, and would sign a waiver of informed consent if they chose the RFID model. Unfortunately, the author and the sponsor rejected our language and the prohibition for public library card usage remained in the bill.

The bill faced a much more difficult time in the Assembly Judiciary Committee. We spent a great deal of time speaking with committee staff regarding our concerns, and ultimately the thorough 11 page committee analysis posed the question: "The Committee may wish to explore with the author the possibility of permitting all educational institutions and libraries to use RFID technology with security protections." Despite the consultant's argument, the author was resistant to exempting public libraries from the bill, but agreed to exempt higher education, partially because the UC system, according to the analysis, "had already invested several million dollars into RFID technology for use on its campuses and in its libraries." At this hearing, a large coalition of opponents turned out, representing various electronics groups, including the American Electronics Association, Oracle, Texas Instruments, etc. and even the state's own Department of Consumer Affairs who is concerned with Homeland Security issues. At the end of the hearing, Chairman Dave Jones said, "I personally have concerns with limiting the technology and with the limiting of certain classifications of documents, but I know the author will continue to work with everyone." The bill passed on a vote of 6 "ayes" (all Democrats) and 3 "noes" (all Republicans).

Subsequently, the Assembly Appropriations Committee identified costs to state and local agencies of several dollars per card and several hundred dollars per reader station for the new, enhanced systems and massive encryption requirements that would be required under this bill. Also, the Committee consultant identified an unusual potential cost brought about by the bill - civil actions. The consultant warns SB 682 could cause "potential unknown cost to the state or local agencies to defend against civil actions brought pursuant to alleged non-compliance" and "potential costs for adverse judgments against the state or local agencies in such actions." In a surprise twist during Thursday's Appropriation's "suspense file" hearing, Assembly Appropriations Committee Chair, Judy Chu, announced that she would be holding "20 bills over as two-year bills. If you don't hear a bill number called out, that means we are holding on to it until January." SB 682-Simitian was one of the 20 bills held by the Committee, with the opportunity for it to be resurrected any time next year. However, the San Jose Mercury News is reporting that the Senator has stated that he would vow to "try to revive it before the Legislature adjourns for the year on Sept. 9." The Senator would need to obtain a significant amount of rule waivers and obtain the blessing of Assembly and Senate Leadership to be able to move his bill before the end of session, which would be quite difficult.

AB 1388: RIDLEY-THOMAS: ADVANCED TELECOMMUNICATIONS EDUCATION AND HEALTH ACCOUNT WITHIN THE CALIFORNIA TELECONNECT FUND ADMINISTRATIVE COMMITTEE FUND

You may recall that several years ago there was a large surplus contained in the Teleconnect Fund, within the Public Utilities Commission Budget. As it was a tight Budget year during that session, the Budget Subcommittees and Budget Conference Committees voted to "borrow" \$150 million from the Teleconnect Fund, as it appeared it was not being utilized and could assist the state in helping to balance the Budget. Since that time, a group of lobbyists (representing schools, libraries, and community based organizations), including CLA, have supported annual legislation that seeks to return some of the "loaned" money to the Teleconnect Fund. This year, AB 1388 by Assemblyman Mark Ridley-Thomas would direct the Public Utilities Commission to administer a grant program pertaining to telemedicine resources in urban and rural areas,

and a grant program to "demonstrate the benefits of using the state's telecommunications networks to deliver supplemental education services. Grants may be made to: (a) entities which deliver services to pupils in grades 6 through 12, and (b) public libraries."

The Senate Appropriations Committee analysis noted that it "is difficult to estimate the potential cost pressures, because they would depend on the parameters of the grant programs created by the commission. Nevertheless, the costs could be millions of dollars annually through 2013, when the provisions of the bill sunset." Perhaps, not surprisingly, the committee chose to hold the bill on its "suspense file" rendering the measure dead for the year.

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September 12, 2005

Dear California Public Library Director,

As you prepare your library staff for back-to-school, I'm happy to remind you that the California State Library, through a Library Services and Technology Act (LSTA) grant, has made **Live Homework Help** available to your library and your community. Many of you and your staff members have most likely attended training by now. I hope you believe as I do that **Live Homework Help** offers you the opportunity to reach out to your community and show your local schools, your local legislators, and your Foundations and Friends groups a library-sponsored program that changes young peoples' lives.

In fact, **Live Homework Help** was recently featured in the August edition of *Library Journal*. I'm including a link here to the article as you may find it interesting to see how different libraries across the country are using the program in their communities.

<http://www.libraryjournal.com/article/CA633309.html>

With **Live Homework Help**, your library's 4th through 12th graders and introductory college level students will connect to an online tutor from your library's homepage for a one-to-one homework session. The program's qualified tutors (certified teachers, librarians, university professors, graduate school students, and students at accredited universities) will help your young customers with core curriculum subjects - math, science, social studies and English – and Spanish-speaking tutors will help in math and science.

This program has been available in many of California's Public Libraries over the past three years. The San Francisco Public Library (SFPL) and the Yorba Linda Public Library (YLPL) have been running successful **Live Homework Help** programs through independent funding. SFPL Chief of Children and Youth Services, Toni Bernardi, and YLPL Director, Danis Kreimeier, shared a few strategies for making your program a success.

- **Educate Library Staff:** Educating your staff about this new resource is the first step toward success. Many librarians have attended training, but it is important to remind staff about the program throughout the year. Including information about **Live Homework Help** at your staff meetings and distributing the monthly reports will help generate excitement around the service.
- **School Outreach:** Outreach to schools about **Live Homework Help** is vital. Both San Francisco and Yorba Linda worked with the local school districts on informing educators (at district principals' meetings; school staff meetings; and school librarian meetings) about **Live Homework Help's** benefits and its availability via the library. Your staff may

want to utilize materials Tutor.com has created such as template presentations. These materials are available at <http://clients.tutor.com>.

- **Library Promotions:** Postering and offering program cards (provided by Tutor.com) are two good ways to let teens and younger students know that the program is available. YLPL had a creative idea to promote the program. The library continuously ran a PowerPoint presentation on its Children and Adult Reference Desk between 3:00 and 5:00 p.m. After watching the presentation, students submitted entries for \$10 Borders gift cards compliments of YLPL Friends. Additionally, all YLPL staff (Circulation, Children and Adult) wore **Live Homework Help** buttons and gave free pencils to patrons who inquired about the service.

I know you will enjoy this outstanding service. If you have any further questions, a FAQ is attached.

And the California State Library would like to measure the outcomes of **Live Homework Help**. We get anecdotal information from users who choose to complete the online survey, but only 40% of users do so. In order to find out more about the assumed outcome of improved school performance, we need to discover whether users are really doing better at school. It seems that the easiest way to do this would be to cooperate with a local school that could provide us with information on the grades of users. Of course we want to maintain confidentiality – and so do the schools – but we could receive information without identifying factors. In other words, a teacher could inform the school which could tell us that 60% of the students on a list of users improved their grade in a given subject by at least one grade.

We are looking for one or more communities that have a strong working relationship with their local school(s) and are willing to assist us in this evaluation. Please let me know whether your library is in a position to be part of this endeavor by contacting Kathy Low at (916) 653-6822 or by email to klow@library.ca.gov.

Yours truly,



Susan Hildreth
State Librarian of California

SH:SD:wg

Enclosure

**California State Library
Live Homework Help Program
Frequently Asked Questions**

Question: Which libraries are participating in the California State Library *Live Homework Help* program?

Answer: There are three groups of libraries participating in the California State Library *Live Homework Help* (LHWH) program. Each group is associated with defined program parameters.

Group One: All libraries in this group have system-wide access to LHWH and LHWH en Español as well as home access.

Group Two: All libraries in this group have system-wide access to LHWH and LHWH en Español. No home access.

Group Three: All libraries in this group have home access only to LHWH and LHWH en Español.

GROUP ONE

San Bernardino County Library
Sacramento Public Library
San Jose Public Library
Fresno County Public Library
Ventura Public Library
Glendale Public Library
Burbank Public Library
Glendora Public Library
Burlingame Public Library
Solano County Public Library
Pasadena Public Library
Daly City Public Library

GROUP TWO

Riverside County Public Library
Long Beach Public Library
Santa Monica Public Library
Alhambra Public Library
Whittier Public Library
Buena Park Library District
Bruggemeyer Memorial Library
San Benito County Free Library
Colton Public Library
Monrovia Public Library
Watsonville Public Library

GROUP THREE

Imperial County Public Library
Contra Costa County Library
Kern County Public Library
Mission Viejo City Library

Question: Are other California libraries offering *Live Homework Help* that are not part of the state funding?

Answer: Yes. Several libraries have chosen to fund *Live Homework Help* from either their own budgets or other monies. These libraries include: County of Los Angeles Public Library, San Francisco Public Library, Yorba Linda Public Library, San Diego County Library, San Diego Public Library, Carlsbad City Library, Chula Vista Public Library, Coronado Public Library, Escondido Public Library, Oceanside Public Library, National City Public Library and Redwood City Public Library.

Question: When will students have access to *Live Homework Help*?

Answer: California students will have access to *Live Homework Help* from 1:00 p.m. – 10:00 p.m. PST, seven days a week. Access to *Live Homework Help* en Español is from 1:00 p.m. – 7:00 p.m. PST, Sunday – Thursday.

Question: What is home access?

Answer: Patrons can access *Live Homework Help* from their home PCs with Internet access. They may do this by going to their local library's Web site and clicking on the Live Homework Help link.

Question: Can students still access *Live Homework Help* through the AskNow service?

Answer: No. Student may not access *Live Homework Help* through the AskNow service. Students may either use *Live Homework Help* from their local libraries' computers or from their personal PCs if their library is offering home access.

Question: What type of support can we expect from Tutor.com?

Answer: Tutor.com will be working closely with each library to set up the program. You will receive the following support: opportunity to attend an in-person training session; technical documentation for your tech staff to set-up patron access machines with *Live Homework Help*; customized promotional materials and ongoing promotions and marketing support; and, a dedicated program manager who will be available to answer questions throughout the program. Additionally, Tutor.com will send out a quarterly newsletter to keep you informed about promotional opportunities and success stories, best practices and funding ideas from neighboring libraries. If you have any program questions for Tutor.com, please contact Meaghan Schneider at mschneider@tutor.com.

Question: I understand that my library will have to cover 25% of the cost of this program next year. Who do I contact to receive a proposal?

Answer: Yes. Similar to other programs offered through the California State Library, libraries will be asked to cover 25% of the cost of *Live Homework Help* during the 2006-2007 fiscal year. In the next few months you will be receiving information on your cost of the program in 2006-2007.

Memorandum

To: California Public Library Directors
Children's Services Coordinators
Children's Librarians

From: Susan Hildreth, State Librarian
Danis Kreimeier, CLA President

Re: Collaborative Summer Library Program (CSLP)

Date: September 6, 2005

The California State Library (CSL) is very happy to announce a new partnership with the California Library Association (CLA). CSL has joined the Collaborative Summer Library Program as a state member; and CLA will facilitate this summer reading program opportunity for 2006 and future summers for all interested public libraries.

The National Collaborative Summer Library Program is a grassroots consortium of **32 state agencies and associations working together** providing high-quality summer reading program materials for children and teens at the lowest cost possible for libraries. Some libraries in California have participated in this program previously; and it has been quite successful and cost effective.

CSLP hires a writer to develop a program manual each year. Personnel from libraries in member states are encouraged to contribute ideas and materials to this creative process. By combining resources and working with a commercial vendor (currently Upstart) to produce the manual, working with well-known artists to develop art, and suggesting incentives to support the program theme designed exclusively for CSLP members, libraries in participating states can purchase posters, reading logs, bookmarks, certificates, and a variety of reading incentives at significant savings.

For the summer of 2006, CSL has funded a membership fee for every public library and will purchase a program manual for every public library branch in California. Library staff can review the manual and determine if your library would like to participate. If so, the cost of any material relating to the summer reading program will be a local responsibility. Participation in this program is not required for any public library; you may chose to use these materials, or continue to develop your own program.

This collaborative works in a very democratic manner; and California, as a state member, has an official voting member of the cooperative. Currently, that member is CLA Vice-President/President-Elect Margaret Miles. When Margaret becomes CLA President in November, Danis Kreimeier will assume that role. Hopefully, future representatives will be identified through the CLA Children's Services Section.

Stephanie Stokes has been working with this program for several years and she will continue her role as the Summer Reading Program Coordinator. There will be a steering committee, composed of Children's librarians, who will serve as advisers to Stephanie on this program.

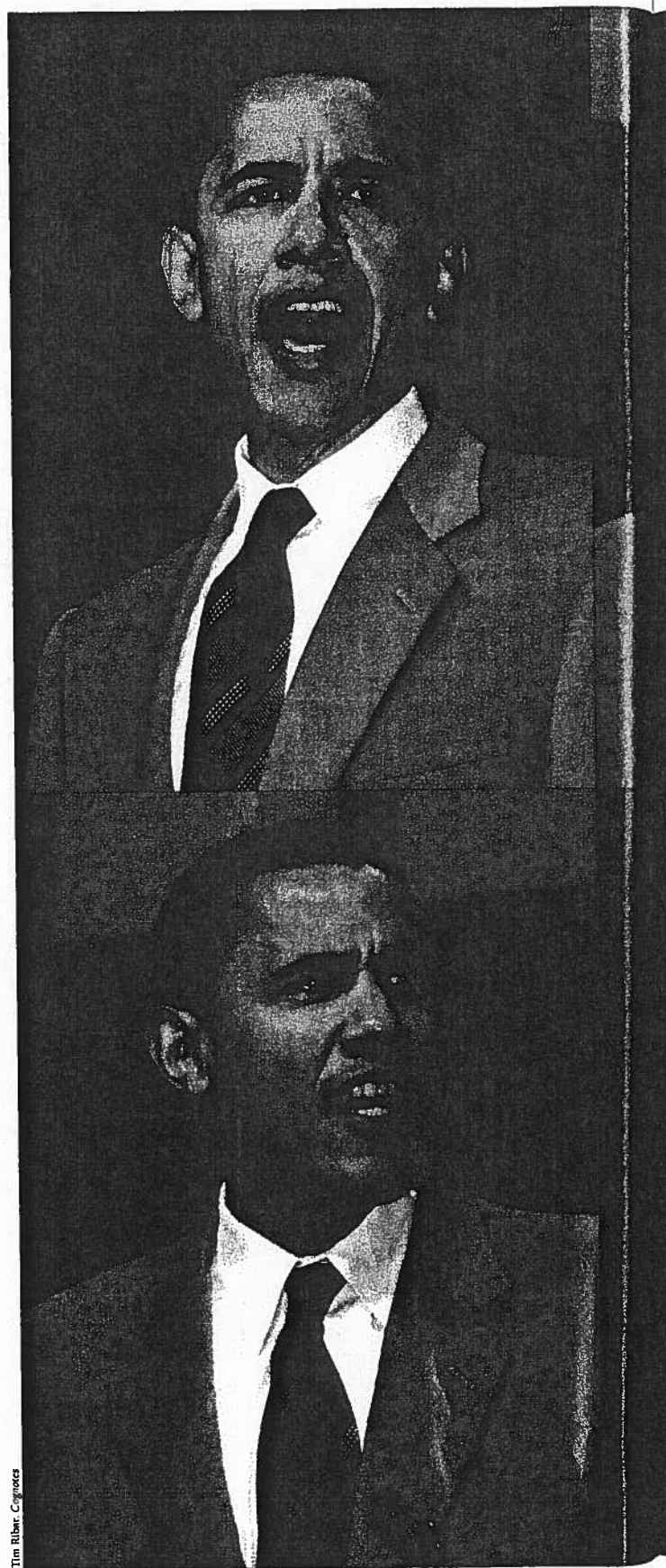
If you have any questions, please contact Stephanie at 818-980-7476, or contact Sue Negreen at CLA, 916-447-8541.

COVER STORY


BOUND TO THE WORD

GUARDIANS OF TRUTH AND KNOWLEDGE,
LIBRARIANS MUST BE THANKED
FOR THEIR ROLE AS CHAMPIONS
OF PRIVACY, LITERACY, INDEPENDENT
THINKING, AND, MOST OF ALL, READING

BY **BARACK OBAMA**



Tim Riber. Cognosca



If you open up scripture, the Gospel according to John, it starts: “In the beginning was the Word.” Although this has a very particular meaning in Scripture, more broadly what it speaks to is the critical importance of language, of writing, of reading, of communication, of books as a means of transmitting culture and binding us together as a people.

More than a building that houses books and data, the library represents a window to a larger world, the place where we’ve always come to discover big ideas and profound concepts that help move the American story forward and the human story forward. That’s the reason why, since ancient antiquity, whenever those who seek power would want to control the human spirit, they have gone after libraries and books. Whether it’s the ransacking of the great library at Alexandria, controlling information during the Middle Ages, book burnings, or the imprisonment of writers in former communist bloc countries, the idea has been that if we can control the word, if we can control what people hear and what they read and what they comprehend, then we can control and imprison them, or at least imprison their minds.

That’s worth pondering at a time when truth and science are constantly being challenged by political agendas and ideologies, at a time when language is used not to illuminate but, rather, to obfuscate, at a time when there are those who would disallow the teaching of evolution in our schools, where fake science is used to beat back attempts to curb global warming or fund lifesaving research.

At a time when book banning is back in vogue, libraries remind us that truth isn’t about who yells the loudest, but who has the right information.

We are a religious people, Americans are, as am I. But one of the innovations, the genius of America, is recognizing that our faith is not in contradiction with fact and that our liberty depends upon our ability to access the truth.

That’s what libraries are about. At

the moment that we persuade a child, any child, to cross that threshold, that magic threshold into a library, we change their lives forever, for the better. It’s an enormous force for good.

I remember at different junctures in my life feeling lost, feeling adrift, and feeling that somehow walking into a library and seeing those books, seeing human knowledge collected in that fashion, accessible, ready for me, would always lift my spirits. So I’m grateful to be able to acknowledge the importance of librarians and the work that you do. I want to work with you to ensure that libraries continue to be sanctuaries of learning, where we are free to read and consider what we please without the fear that Big Brother may be peering over our shoulders to find out what we’re up to.

Some of you may have heard that I gave a speech last summer at the Democratic convention. It made some news here and there. For some reason, one of the lines people seem to remember has to do with librarians, when I said, “We don’t like federal agents poking around our libraries in the red states, or the blue states for that matter.”

What some people may not remember is that for years, librarians have been on the frontlines of this fight for our privacy and our freedom. There have always been dark times in our history where America has strayed from our best ideas. The question has always been: Who will be there to stand up against those forces? One of the groups that has consistently stood up has been librarians. When political groups tried to censor great works of literature, you were the ones who put *Huckleberry Finn* and *Catcher in the Rye* back on the shelves, making

BARACK OBAMA, Democratic U.S. senator from Illinois, keynoted the Opening General Session at the ALA Annual Conference in Chicago, June 23–29. This article is an adaptation of that speech, which drew an enormous crowd and garnered a standing ovation.

“LITERACY IS THE MOST BASIC CURRENCY OF THE KNOWLEDGE ECONOMY.”

sure that our access to free thought and free information was protected. Ever since we've had to worry about our own government looking over our shoulders in that library, you've been there to stand up and speak out on our privacy issues. You're full-time defenders of the most fundamental liberty that we possess. For that, you deserve our gratitude.

But you also deserve our protection. That's why I've been working with Republicans and Democrats to make sure that we have a Patriot Act that helps us track down terrorists without trampling on our civil liberties. This is an issue that Washington always tries to make into an either-or proposition. Either we protect our people from terror or we protect our most cherished principles. But I don't believe in either-or. I believe in both ends. I think we can do both. I think when we pose the choice as either-or, it is asking too little of us and it assumes too little about America. I believe we can harness new technologies and a new toughness to find terrorists before they strike, while still protecting the very freedoms we're fighting for in the first place.

I know that some librarians have been subject to FBI or other law enforcement orders, asking for reading records. I hope we can pass a provision just like the one that the House of Representatives passed overwhelmingly that would require federal agents to get these kinds of search warrants from a real judge in a real court just like everyone else does.

In the Senate, the bipartisan bill that we're working on known as the SAFE Act will prevent the federal government from freely rifling through e-mails and library records without obtaining such a warrant. Giving law enforcement the tools they need to investigate suspicious activity is one thing, but doing it without the approval of our judicial system seriously jeopardizes the rights of all Americans and the ideals Americans stand for. We're not going to stand for it.

We need to roll that provision back.

In addition to the line about federal agents poking around in our libraries, there was another line in my speech that got a lot of attention, and it's a line that I'd like to amplify this afternoon. At one point in the speech, I mentioned that the people I've met all across Illinois know that government can't solve all their problems. And I mentioned that if you go into the inner city of Chicago, parents will tell you that parents have to parent. Children can't achieve unless they raise their expectations and turn off the television sets and eradicate the slander that says a black youth with a book is acting white.

To some, that was perceived as speaking solely to the black community. I'm here to suggest that I was speaking to a basic principle, a worry, a challenge, a concern that applies to all of America. Because I believe that if we want to give our children the best possible chance in life, if we want to open the doors of opportunity while they're young and teach them the skills they'll need to succeed later on, then one of our greater responsibilities as citizens, as educators and as parents is to insure that every American child can read and read well. That's because literacy is the most basic currency of the knowledge economy that we're living in today.

The need to read

Only a few generations ago it was possible to enter into the workforce with a positive attitude, a strong back, willing to work. And it didn't matter if you were a high school dropout, you could go in to that factory or work on a farm and still hope to find a job that would allow you to pay the bills and raise a family.

That economy is long gone. And it's not coming back. As revolutions in technology and communications began breaking down barriers between countries and connecting people all over the world, new jobs and industries that require more skill and knowledge have

come to dominate the economy.

Whether it's software design or computer engineering or financial analysis, corporations can locate these jobs anywhere in the world, anywhere that there's an internet connection. As countries like China and India continue to modernize their economies and educate their children longer and better, the competition American workers face will grow more intense, the necessary skills more demanding. These new jobs are not simply about working hard, they're about what you know and how fast you can learn what you don't know. They require innovative thinking, detailed comprehension, and superior communication.

But before our children can even walk into an interview for one of these jobs, before they can even fill out an application or earn the required college degree, they have to be able to pick up a book and read it and understand it. Reading is the gateway skill that makes all other learning possible, from complex word problems and the meaning of our history to scientific discovery and technological proficiency. And by the way, it's what's required to make us true citizens.

In a knowledge economy where this kind of skill is necessary for survival, how can we send our children out into the world if they're only reading at a 4th-grade level? How can we do it? I don't know. But we do. Day after day, year after year. Right now, one out of every five adults in the United States cannot read a simple story to a child. During the last 20 years or so, over 10 million Americans reached the 12th grade without having learned to read at a basic level. These literacy problems start well before high school. In 2000, only 32% of all 4th-graders tested as reading-proficient.

The story gets worse when you take race and income into consideration. Children from low-income families score 27 points below the average reading level while students from wealthy families score 15 points above the average. While only one in 12 white 17-year-olds has the ability to pick up the newspaper and understand the science section, for Hispanics, the number drops to one in 50; for African

Americans, it's one in 100.

In this new economy, teaching our kids just enough so that they can get through *Dick and Jane* is not going to cut it. Over the next 10 years, the average literacy required for all American occupations is projected to rise by 14%.

It's not enough just to recognize the words on the page anymore. The kind of literacy necessary for the 21st century requires detailed understanding and complex comprehension. And, yet, every year we pass more children through schools or watch as more drop out. These are kids who will pore through the help-wanted section and cross off job after job that requires skills they don't have. Others will have to take that help-wanted section over to somebody sitting next to them and find the courage to ask, "Will you read this for me?"

We have to change our whole mindset as a nation. We're living in the 21st-century knowledge economy; but our schools, our homes, and our culture are still based around 20th-century and in some cases 19th-century expectations.

The government has a critical role to

play in this endeavor of upgrading our children's skills. This is not the place for me to lay out a long education-reform agenda; but I can say that it doesn't make sense if we have a school system designed for agrarian America and its transition into the industrial age, where we have schools in Chicago that let high school students out at 1:30 because there's not enough money to keep them there any longer, where teachers continue to be underpaid, where we are not restructuring these schools and financing them sufficiently to make sure that our children are going to be able to compete in this global economy.

There is a lot of work to do on the part of government to make sure that we have a first-class educational system, but government alone is not going to solve the problem. If we are going to start setting high standards and inspirational examples for our children to follow, then all of us have to be engaged.

There is plenty that needs to be done to improve our schools and reform education, but this is not an issue in which we can just look to some experts in

Washington to solve the problem. We're going to have to start at home. We're going to have to start with parents. And we're going to have to start in libraries. We know that children who start kindergarten with awareness of language and basic letter sounds become better readers and face fewer challenges in the years ahead. We know the more reading material kids are exposed to at home, the better they score with reading tests throughout their lives. So we have to make investments in family-literacy programs and early-childhood education so that kids aren't left behind and are not already behind the day they arrive at school.

We have to get books into our children's hands early and often. I know this is easier said than done, oftentimes. Parents today still have the toughest job in the world. And no one ever thanks parents for doing it. Not even your kids. Maybe especially your kids, as I'm learning.

Most of you are working longer and harder than ever, juggling job and family responsibilities, trying to be every-

Straight Answers from Barack Obama

Since exploding onto the American political stage with his stirring speech at the Democratic National Convention last year, Barack Obama has enjoyed extraordinary popularity as an idealist and a unifier. *American Libraries* caught up with the Illinois senator June 25 just before his keynote speech at what was probably the best-attended opening session in ALA Annual Conference history.

Can you share your memories about what libraries meant to you as you were growing up? I lived overseas for several years in Jakarta, Indonesia, when I was young, and having access to books—English-language books in particular—was just



Tom Rihan, Cognate

a huge prize. So when I came back from Indonesia, the first place I wanted to be was in a library. It just always seemed to be a magical place where, if you wanted to sit there, you could learn about everything in the world.

Can you tell us more about the effect libraries have had

on you? Here's another interesting fact: People always mention libraries in terms of just being sources for reading material or research. But I probably would not be in Chicago were it not for the Manhattan public library, because I was looking for an organizing job and was having great trouble finding

a job as a community organizer in New York. The Mid-Manhattan library had these books of lists of organizations, and the librarian helped me find these lists of organizations, and I wrote to every organization. One of them wound up being an organization in Chicago that I got a job with.

Tell us something that you're not going to say in your speech. You know, I have a soft spot in my heart for librarians. Although I'll probably mention this in my speech, I have been known to misbehave in libraries.

What's your main message to librarians? That our prosperity as a nation is directly correlated to our literacy.

"READING IS THE GATEWAY SKILL THAT MAKES ALL OTHER LEARNING POSSIBLE."

where at once. When you're at home, you might try to get your kids to read, but you're competing with other by-products of the technology revolution, TVs and DVDs and video games, things they have to have in every room of the house. Children 8 to 18 spend three hours a day watching television; they spend 43 minutes a day reading.

Our kids aren't just seeing these temptations at home, they're seeing them everywhere, whether it's their friend's house or the people they see on television or a general culture that glorifies anti-intellectualism so that we have a president who brags about getting Cs. That message trickles down to our kids. It's too easy for children to put down a book and turn their attention elsewhere. And it's too easy for the rest of us to make excuses for it, pretending if we put a baby in front of a DVD that's "educational," then we're doing our jobs. If we let a 12-year-old skip reading as long as he's playing a "wholesome" video game, then we're doing okay, that as long as he's watching PBS at night instead of having a good conversation about a book with his parents, that somehow we're doing our job.

We know that's not what our children need. We know that's not what's best for them. And so as parents, we have to find the time and the energy to step in and help our children love reading. We can read to them, talk to them about what they're reading, and make time for this by turning off the television set ourselves.

Libraries are a critical tool to help parents do this. Knowing the constraints that parents face from a busy schedule and TV culture, we have to think outside the box, to dream big, like we always have in America, about how we're going to get books into the hands of our children.

Right now, children come home from their first doctor's appointment with an extra bottle of formula. They should come home with their first library card

or their first copy of *Good Night Moon*.

I have memorized *Good Night Moon*, by the way: "In the great green room there was a telephone . . ." I love that book.

It could be as easy to get a book as it is to rent a DVD or pick up McDonald's. What if instead of a toy in every Happy Meal there was a book?

Libraries have a special role to play in our knowledge economy. Your institutions have been and should be a place where parents and children come to read together and learn together. We should take our kids there more.

We should make sure our politicians aren't closing libraries down because they had to spend a few extra bucks on tax cuts for folks who don't need them and weren't even asking for them.

Opening doors

Each of you has a role to play. You can keep on getting more children to walk through your doors by building on the ideas that so many of you are already pursuing: book clubs and contests, homework help, and advertising your services throughout the community.

In the years ahead, this is our challenge, and this has to be our responsibility. As a librarian or a parent, every one of you can probably remember the look on a child's face after finishing their first book.

During the campaign last year, I was asked by a reporter from the *Chicago Sun-Times* if she could interview me about the nature of my religious faith. It was an interesting proposition. I sat down with the reporter, who asked me some very pointed questions about the nature of my faith, how it had evolved. Then the reporter asked me a surprising question. She asked me, "Do you believe in heaven? And what's your conception of it?"

I told her, I don't presume to know what lies beyond, but I do know that when I sit down with my 6-year-old and my 3-year-old at night and I'm reading a book to them and then I tuck them

in to go to sleep, that's a little piece of heaven that I hang onto.

That was about a year ago, and what's interesting now is watching my 6-soon-to-be-7-year-old reading on her own now. My 4-year old will still sit in my lap, but my 7-year-old, she lies on the table and on her own. She's got the book in front of her. She's kind of face down, propped up. And I say, "Do you want me to read to you?" "No, Daddy, I'm all right," she says, and there's a little heartbreak that takes place there.

Yet, when I watch her, I feel such joy because I know that in each of those books she's picking up, her potential will be fulfilled. That's not unique to me. It's true of all of us who are parents. There's nothing we want more than to nurture that sense of wonder in our children. To make all those possibilities and all those opportunities real for our children, to have the ability to answer the question: "What can I be when I grow up?" with the answer "Anything I want. Anything I can dream of."

It's a hope that's old as the American story itself. From the moment the first immigrants arrived on these shores, generations of parents worked hard and sacrificed whatever was necessary so that their children could not just have the same chances they had, but could have the chances they never had. Because while we can never assure that our children will be rich or successful, while we can never be positive that they will do better than their parents, America is about making it possible to give them the chance, to give every child the ability to try. Education is the foundation of this opportunity.

The most basic building block that holds that foundation together is the Word. "In the beginning was the Word."

At the dawn of the 21st century, where knowledge is literally power, where it unlocks the gates of opportunity and success, we all have responsibilities as parents, as librarians, as educators, as politicians, and as citizens to instill in our children a love of reading so that we can give them a chance to fulfill their dreams. That's what all of you do each and every day, and for that, I am grateful. ❖

CE Opportunities

• **Moving Image Collections (MIC)** pre-conference, September 29-30, precedes the 2005 LITA National Forum, September 29-October 2, in San Jose, CA. A collaboration of the Library of Congress and the Association of Moving Image Archivists, MIC integrates a union catalog, archive directory, and portal (<http://mic.log.gov>). Learn about best practices for describing and preserving moving images and digital video using metadata. Separate registration for the pre-conference is available; visit www.lita.org/ala/lita/litaevents/litanationalforum2005sanjoseca/2005forumreg.htm.

• **"Managing Digital Assets: Strategic Issues for Research Libraries,"** October 28, Washington, DC, immediately following the ARL (Association of Research Libraries) membership meeting. The forum will explore the strategic implications of repositioning research libraries to manage digital assets for their institutions. A schedule is available on the ARL web site, www.arl.org/forum05/schedule.html. Registration deadline is October 14.

disabilities who have difficulty reading the long Dewey numbers, but the images are "universal access" symbols, meaning that they will also be useful for children, nonnative English speakers, and anyone with vision problems.

School Library Partnerships Through Literacy Grants

Improving Literacy Through School Libraries (LSL), a U.S. Department of Education program, has announced 85 grants for 2005, out of more than 600 applications reviewed.

Winners include Hale County, Greensboro, AL, which received \$339,150 to implement projects with local public libraries as well as update library materials, offer professional development for media specialists, provide weekend and summer library hours for students and parents, and modernize the computers in all media centers of all schools. In West New York, NJ, a

\$110,631 award will be applied toward coordinating literacy services among teachers, students, parents, administrators, and others with school libraries in the district plus the West New York Public Library. In the Addison Central School District, NY, \$304,864 will be used among the Jasper-Troupsburg and Canaserago Central School Districts, Hornell City School District, Steuben-Allegany BOCES, and four area public libraries for a Library Partnerships for Literacy program. Goals are to improve student performance; acquire up-to-date resources, PCs, and child-focused hardware and software; enhance collaboration among classroom teachers, school library media specialists, and small city, village, and town librarians; and integrate nationally recognized, scientifically based professional development programs into classroom instruction and library services.

In the Kake City School District, AK, there is no public library, so the school library is a critical resource to the city's 710 residents. A \$248,317 grant will be used to set up a library literacy computer lab, facilitate collaboration between teachers and library staff, and establish the library as a hub for literacy efforts for students, parents, and community members.

LSL is designed to improve student literacy skills and academic achievement by providing schools with up-to-date library materials and to ensure that school library media centers are staffed by well-trained and professionally certified school media specialists. The complete list of LSL grant recipients is available at www.ed.gov/programs/lsl.

ProQuest's *L.A. Times* Deal Raises Price Concerns for PLs

Califa, the nonprofit organization of 270 public, academic, school, and special libraries in California, has asked ProQuest Information and Learning to consider consortium pricing for the *Los*

Angeles Times. ProQuest has become the exclusive distributor of the newspaper to the library and education market; existing subscriptions through Newsbank and Lexis/Nexis soon will be terminated. The result is an increase of between 50 and 200 percent for Califa members, according to a letter sent to ProQuest by Califa executive director Linda Crowe. A spokesperson for ProQuest denied that the company is using the exclusive deal as an opportunity to raise prices. She confirmed that, upon receipt of the letter, ProQuest president Ron Klausner called Crowe to set up a meeting to hear Califa's concerns.

Crowe has asked for a more measured increase. "While we recognize that rates may need to increase in the future, our libraries cannot absorb the impact of such a dramatic price rise all at one time. Incremental increases over an extended period would allow us to adjust our budgets for the longer term and enable many to retain their subscription to the *L.A. Times*."

Public libraries, which make up the majority of Califa's membership, will be impacted severely by the dramatic price increase, Crowe said. "Our members find themselves in a dilemma where, in order to maintain services, they must choose between reductions in staff and/or operating hours or eliminating valuable resources like the *Los Angeles Times*."

Brown Cty. PL Board Rejects Budget Cuts

The Brown County Library (BCL) Board, Green Bay, WI, has rejected county executive Carol Kelso's plan to close two branches and end bookmobile service but now faces the ire of community members who dislike an alternative plan. Two library board officers proposed raising money by selling several artworks and rare documents owned by BCL. That strategy has come under fire by local historians and antiquarians, who find the plan shortsighted.

Division Monthly Reports

Glendora Public Library
(626) 852-4891

140 S. Glendora Ave. Glendora, CA 91741
library@ci.glendora.ca.us

To: Robin Weed-Brown – Library Director

From: Carolyn Thomas, Carlos Baffigo, Cindy Romero, Gaetano Abbondanza, Anne Pankow, Ted Taylor

Date: August 2005

Adult Services/Reference

Carolyn Thomas

Five new databases, all with remote access and available from our webpage, have been added to our collection. *Biography Resource Center*, *Literature Resource Center*, *Science Resource Center*, and *Student Resource Center* are all currently available. *World Book Online Reference Center*, particularly suited for children ages 6-12 will be added soon. The Reference Staff is planning to advertise these databases to local schools through the PTA and we're looking at offering a monthly "how to use" class.

Books Alive met September 12 to discuss *Funny in Farsi: Memoirs of Growing UP Iranian in America* by Firoozeh Dumas. Sixteen adults had an enjoyable and lively discussion. Please join us for the next discussion to be held November 14 where we will discuss *East of Eden* by John Steinbeck.

Several members of our staff will be attending California Library Association's Annual Conference which will be held November 4-6 in Pasadena. Firoozeh Dumas will be speaking as well as Alexander McCall Smith! The Reference Services Section will be offering several workshops including "Reference Tricks They Don't Teach You in Library School" and "Network of Care: Helping the Community Take Care of Its Own". There are many programs on early literacy and the role libraries play. We are looking forward to attending the conference.

Cindy Romero, our Children's Librarian, is expecting her first baby in early April. Congratulations to Ron and Cindy Romero!

I will be attending MAP, a Management Action Program, to help improve my management skills, October 12-14. All managers in the library will eventually be attending the training.

Look for all the events coming up in October! Creepy Cuisine, Teen Read Week, Spooky Stories! We have such a good time with these events and seeing the people in our community attend them.

Circulation and Facilities

Carlos Baffigo

Circulation:

On-call Library Aide Daniela Overlock was hired to fill-in once the new school year begins. We welcome Daniela back to the library after a three year hiatus.

The page team has been busy shifting collections to make room in crowded areas. Good job team!

Facility:

The upper lobby doors were installed. Installation of storefront glazing replacing the old doors is to occur in September.

AirEx Air Conditioning has received a letter of intent from Public Works authorizing work to begin for the replacement of the existing air conditioning system. The equipment will soon be ordered. Completion is expected in late December or early January.

Children's Services/Youth

Cindy Romero & Gaetano Abbondanza

Children's

Our regular storytime schedule started up again on September 6. We have had a wonderful response for all of our storytimes. Lanette has taken over the Wednesday night Family PJ storytime and Family Craft Night.

I will be contacting the local school PTAs to promote our upcoming events, as well as some of the new resources that we have available. I will also be attending a District PTA meeting in October. During October we will be hosting the In-n-Out Food for Thought reading program. When the children read 5 books they are eligible for a free hamburger at In-n-Out. We will also be holding Creepy Cuisine on October 20 and 27. Spooky Stories will be held on October 26, and the children who attend storytime during that week will have a chance to trick-or-treat around the library. All five members of the City Council will be attending the event!

Thanks to the Friends Foundation's generous gift of materials money, the children's room will be receiving several new sets of non-fiction materials to help students with their school projects. We have ordered a California Missions and a States set. We have also been able to update some popular series such as Nancy Drew, the Hardy Boys, Trixie Beldon, and Roald Dahl's books.

Youth

Teen Read week is October 16-22, 2005. Gaetano is in the process of contacting PTA boards at the middle and high school to inform them about this and the homework help program. Gaetano is also in the process of contacting the high school student paper to advertise and recruit computer center volunteers.

Development & Education Services

Anne Pankow

Anne Pankow became the permanent Development & Educational Services Coordinator on August 1. She began as a temporary replacement on May 23. The city had an in-house recruitment for this position and Anne was the only qualified applicant to submit an application. She is slowly learning all the responsibilities of her new position.

Mary Pat Dodson is the library's new part time literacy coordinator. Her official start date was August 29. Mary Pat began working for the library over a year ago in the Children's room as an assistant to the Children's Librarian. Mary Pat has a teaching credential from Avila College in Kansas City, Missouri. She has taught in a variety of classrooms in Texas. She received her Reading Recovery Certificate in 1996. We are excited to have Mary Pat become part of the Development Office staff.

Bonnie Deering conducted one Babies, Books & Bibs program at Foothill Presbyterian Hospital. Twenty-six pregnant soon-to-be mothers attended along with other family members and friends for a total of 49 who listened to Miss Bonnie's song and story time while she stressed the importance of reading to their child beginning at birth.

The next Friends Foundation fundraiser is on September 17 at the Candlelight Pavilion in Claremont. It will be a fun and enjoyable evening.

The Development Office is planning a variety of library programs in the next few months. Check your mailbox for more information on these events. New Library Board members will be added to the mailing list.

Support Services

Ted Taylor

As of Monday morning, September 12, 2005, we are in the process of recovering from our own disaster. Over the weekend, the computers that run various City and Library functions 'crashed'.

The City of Glendora's website (that includes the Library as well) is temporarily unavailable.

Also, the Library's Polaris Integrated Library System is unavailable.

The last good backup is for Friday, September 10, 2005. The City's Information Technology department is working hard to rebuild the computers that crashed, and then restore the data from Friday's backup. In the meantime, the Library is dealing with circulation transactions offline. We will also attempt to recover what Polaris work was done in Support Services on Saturday, September 11, 2005, once the system is working again. We hope the computer system will be restored by Tuesday, September 13, 2005.

On a more positive note, we welcomed our new Library Aide I processor on Tuesday, September 6, 2005. Her name is Carol Shane. She comes to us from Citrus College, where she has completed the Library Technology certificate, as well as working in various jobs within the Citrus College Library. Carol is working 25 hours a week in Support Services. She is being trained by Abi Ellis and other Support Services staff. We look forward to having her help with the increased amount of library materials that will be receiving this fiscal year.

I will be leaving for the annual Polaris Users Group meeting in Syracuse, to be held on September 15-17, 2005. I will learn about the new Polaris upgrade version 3.2 as well as learning more about how to best use our Polaris Library System.

Glendora Public Library Summary Data for August 2005

| | Last YR August | This YR August | Percent Change | Last YTD | This YTD | Percent Change |
|--|-------------------|-------------------|-------------------|-------------|-------------|-------------------|
| <u>SERVICE CONTACTS</u> | | | | | | |
| 1.7 Hours Open | 244 | 255 | 5% | 455 | 489 | 7% |
| A. Library Visitors | 22,445 | 23,291 | 4% | 48,652 | 50,953 | 5% |
| A.2 Visitors per Hour | 92 | 91 | -1% | — | — | — |
| C. Community Contacts* | 137 | 3517 | 2467% | 2,706 | 4953 | 83% |
| TOTAL SERVICE CONTACTS (A+C) | 22,582 | 26,808 | 19% | 51,358 | 55,906 | 9% |
| <u>KEY SERVICE INDICATORS</u> | | | | | | |
| 1. Total Registered Borrowers | — | — | — | 46,133 | 50,589 | 10% |
| 1.2 Library Cards Issued | 363 | 311 | -14% | 692 | 688 | -1% |
| 2. Items Loaned | 32,649 | 32,208 | -1% | 66,243 | 68,912 | 4% |
| 2.1 Items Loaned per Hour | 134 | 126 | -6% | — | — | — |
| 3. Requests for Information | 2,724 | 3,784 | 39% | 6,031 | 8,252 | 37% |
| C.5 Presentations, Community & Special Events | 1 | 1 | 0% | 21 | 3 | -86% |
| C.6 Presentations, Community & Special Events - Attendance | 56 | 49 | -13% | 350 | 442 | 26% |
| E. Total Computer Usage | 22974 | 21340 | -7% | 42,019 | 46,719 | 11% |
| 4.9 Children Attending Programs | 0 | 314 | 100 % | 1,528 | 2,348 | 54% |
| E.5 Library Home Page Views | 1,749 | 1,849 | 6% | 3,551 | 4,491 | 26% *** |
| <u>SPECIFIC SERVICE INDICATORS</u> | | | | | | |
| <i>(included in above totals)</i> | | | | | | |
| A.4, A.6 Total Forum Attendance | 55 | 330 | 500% | 1905 | 2195 | 15% |
| 3.3 Fax, Mail & E-mail Requests for Information | 6 | 18 | 200% | 12 | 43 | 258% |
| 3.2 Telephone Requests for Information | 208 | 194 | -7% | 402 | 366 | -9% |
| 3.1.3 Percent of In-Person Questions - Complex Questions | 101 | 177 | 75% | 170 | 299 | 76% |
| 4.1 Children's Requests for Information | 447 | 794 | 78% | 1,404 | 2,351 | 67% |
| D.1 Literacy Students Served (Currently Active) | 7 | 18 | 157% | 18 | 38 | 111% |
| D.2 Literacy Hours Tutored | 24 | 66 | 175% | 49 | 107 | 118% |
| E.2 Internet Users | 3114 | 3531 | 13% | 6,059 | 6,720 | 11% |
| E.3 Electronic Resources Users | 1003 | 3453 | 244% | 1,556 | 6,722 | 332% |
| E.4 Web Links Collection Views | 18,843 | 14,262 | -24% | 34,371 | 33,106 | -4% |
| F.2 Volunteer Hours | 407 | 395 | -3% | 1,045 | 1,768 | 69% |
| G.1, G.2 Fines/Fees & Vending Fees Collected | \$5,915 | \$4,371 | -26% | \$10,109 | \$8,835 | -13% |
| H.1 Items Owned (snapshot) | — | — | — | 139,521 | 143,929 | 3% |
| I.6 Percent of Collection Overdue (snapshot) | 4% | 4% | 0% | — | — | — |
| 2.3 Percent of Collection Checked Out (snapshot) | 23% | 22% | -1% | — | — | — |

All Story times cancelled July 28 - September 13, 2004 due to Plaza Project

No events in the Forum July 28 - September 13, 2004 due to Plaza Project

Library closed October 20 -October 25, 2004 due to flooding opened on October 25 at 2 p.m.

Library closed November 11, 2004 - Veterans Day, and closed November 25 & 26 for Thanksgiving

Library closed at noon Dec 23, closed Dec 24-26, closed at noon Dec 30, closed Dec 31 due to Holidays

Library closed January 17, 2005 in observance of Martin Luther King Jr. Day

Library closed February 21 ,2005 in observance of President's Day

Library closed May 30, 2005 in observance of Memorial Day

Library closed July 4, 2005 in observance of Independence Day

* New statistical data being collected starting March 2000

**YTD figures represent annual average visits per hour

***City does not default to the Library's Web Links page, consequently numbers are lower and software changes are counting differently

We are monitoring new system data and these statistics are subject to verification.

SUMMER READING CLUB SUMMARY – 2005

Carolyn Thomas
August 18, 2005

1. Overview

Glendora Public Library offered three summer reading clubs from Monday, June 20 – Saturday, July 30, 2005.

- ❖ Adult Club: *It's A Bird, It's A Plane, It's the Adult Summer Reading Club*
- ❖ Teen Club: *Unleash Your Power, Read!*
- ❖ Children's Clubs: *Super Heroes, Super Readers*

We offered 25 programs and had 1,414 registered participants throughout the summer. 109 children and teen volunteers, ages 10-18, provided 1,066 volunteer hours which helped our program run smoothly.

Program participation completion rates:

- Adults = 13 (64 adults reported at least 1 time)
- Teens = 11 (80 teens reported at least 1 time)
- Children = 235 (797 children reported at least 1 time)

Programs offered to our community included:

- ❖ 3 adult author visits (local authors)
- ❖ Books Alive Adult Book Discussion
- ❖ Teen Registration pizza party
- ❖ Comic Book Artist, Magician, painting workshop
- ❖ Juggler, Ventriloquist
- ❖ Teen Graphic Novel Book discussion
- ❖ Puppet show, children's magician,
- ❖ Live animal show, Lizard Wizard
- ❖ 7 children's crafts (including Saturday events)
- ❖ children's movie
- ❖ end of the summer reading club party
- ❖ volunteer recognition

The Friend's Foundation generously provided a *free book* for each person who registered AND for the children, a *free book* when they completed the program!

The Friend's Foundation also purchased a software especially designed for tracking statistics and reporting for summer reading clubs called "E-vanced Solutions". The staff is very grateful for this technological improvement to our record keeping.

Most importantly, opportunities to read, discuss a book, write a book review or explore the world of ideas were offered to patrons in our community.

2. Advertising

This year, library staff visited all local elementary schools, some private schools and Sandburg Middle School to promote the summer reading club. In addition, several elementary school groups arranged library tours in late May and early June where the SRC was also promoted. A group of library staff provided outreach storytimes to the Glendora Community pre-school, for the first time, and again, promoted the SRC to all four pre-school classes.

SRC flyers were sent to all local elementary and middle schools. Articles were written for the *San Gabriel Valley Examiner* and in-house posters were displayed advertising the SRC. The Friend's Newsletter provided additional advertising for the program and individual postcards with SRC dates and activities were sent out to Friend's supports.

3. Costs

Total costs for the SRC 2005 were \$18,034.06. An explanation of costs is attached.

4. Summary

Through the support of the Friend's, each person received a copy of a free book when they registered. Also, books were given as giveaways at many of the events. Offering a "free book" as a sign up incentive proved to be a popular idea and at the same time we continued to promote reading.

Participation was up this year from last. The adult and teen programs doubled their participation. GPL is one of very few libraries that offer an Adult Reading Club. Teens continue to be a harder population to engage, however, the program was "right enough" to increase participation. Again, the numbers for children's participation increased. Attendance at children's programs was at capacity most of the time, with staff needing to turn away people who wanted to attend. Best of all, people were reading and attending events throughout the summer at our library. See attached charts for statistics.

The volunteer programs ran well and we began a new teen volunteer program. An advertisement was placed in the GHS newspaper asking for teen volunteers to assist with the computer sign-ups for a 6-week commitment. A training session was held by the YA librarian and these volunteers were a great asset for us. This program will be extended into the Fall as well. The children's volunteer program is so big that a staff member is assigned to manage, train, record and schedule these volunteers. A volunteer recognition ceremony is held in early August where each volunteer is acknowledged and receives a gift certificate for a book.

This is the best summer reading club at GPL that I have seen and the support of the Friend's Foundation helped contribute to the enthusiasm and spirit of the staff who in turn conveyed that to the public. We've got a good thing going!

5. Recommendations from last year which were acted upon:

- ❖ evaluate SRC software to more efficiently record statistics and children's reporting
purchased E-vanced Solutions software which tracked and recorded participation for all three programs: a tremendous improvement in staff time and efficient record keeping
- ❖ advertise SRC 2005 by outreach both at the elementary and middle school level
outreach to 8 elementary schools and Sandburg Middle school
- ❖ review incentives and study if increasing costs will improve participation
providing a free book to each participant helped increase registration numbers (the adult incentive costs were doubled and the participation doubled; the teen incentive costs remained equivalent, but more was spent on programs which may have helped increase participation
- ❖ reading 1 book per week was "too much" for adult participants
revised adult program by offering the opportunity to read 3 books for the 6-week period; one book every two weeks.

6. Recommendations for SRC 2006

Keep a log for participants to write comments about program

- Adult programs:
 1. schedule author programs for Saturdays as there is better attendance;
 2. need a better way to display patron book reviews – might be a draw to attract others into the club
 3. outreach to local groups to promote adult SRC; book clubs, senior center
- Teen programs:
 1. hold teen programs in evenings or Saturdays for better attendance and provide food and incentives for attending;
 2. streamline reporting instructions for teens and redesign reading log
 3. rethink t-shirts as an incentive; if good design may be an attractive incentive
 4. advertising SRC to teens: put advertisement in GHS newspaper; morning announcements at schools; when doing outreach either have another staff person assist or try to schedule presentation during school assembly
 5. attract more teen volunteers to assist with computer center; 2 hr shifts worked well but they could be extended to 2 times a week.
 6. get sample of incentives before ordering; inspect for quality

- **Children's programs:**
 1. need two showings of magic show and animal programs so people are not turned away; continue to offer 1 Saturday event
 2. attendance at Saturday crafts was lower than other events so offer 1 Saturday craft event
 3. redesign reading log and tailor for each club so it is easier for children to record what they have read
 4. ran out of reporting prizes weekly so order based on this year's weekly reporting numbers.
 5. order more giveaway t-shirts and in larger sizes for older volunteers
 6. identify more tasks for volunteers

SUMMER READING CLUB 2005 STATISTICS & COSTS

Carolyn Thomas – August 18, 2005

| | ADULT | TEEN | CHILDREN | TOTAL |
|---|--------------|-------------|-----------------|--------------|
| PARTICIPANTS | 78 | 142 | 1194 | 1414 |
| PROGRAMS | 4 | 7 | 14 | 25 |
| VOLUNTEERS | 0 | 9 | 102 | 111 |
| VOLUNTEER HOURS | 0 | 121 | 945 | 1,066 |
| PARTICIPANTS WHO COMPLETED PROGRAM | 13 | 11 | 235 | 259 |
| COSTS | \$1931.00 | \$3287.20 | \$12,815.86 | \$18,034.06 |

**SUMMER READING CLUB 2005
COSTS**

Carolyn Thomas – August 2005

| | ADULT | TEEN | CHILDREN | TOTAL |
|------------------------------|-------------------|-------------------|---------------------|--------------------|
| INCENTIVES | \$ 583.00 | \$1,367.18 | \$6,384.48 | \$ 8,334.66 |
| AUTHOR | 200.00 | 0 | 0 | 200.00 |
| PROGRAMS | 877.00 | 1,225.87 | 1,250.00 | 3,352.87 |
| MOVIES | 0 | 0 | 271.00 | 271.00 |
| SUPPLIES | 165.00 | 0 | 515.01 | 680.01 |
| CLOSING PARTY | 0 | 0 | 590.20 | 590.20 |
| VOLUNTEER RECOGNITION | 0 | 105.00 | 1,271.56 | 1,376.56 |
| T-SHIRTS | 0 | 325.00 | 1,019.75 | 1,344.75 |
| BOOK BAGS | 0 | 0 | 459.00 | 459.00 |
| PRINTING | 106.00 | 264.15 | 1,054.86 | 1,425.01 |
| TOTAL | \$1,931.00 | \$3,287.20 | \$ 12,815.86 | \$18,034.06 |

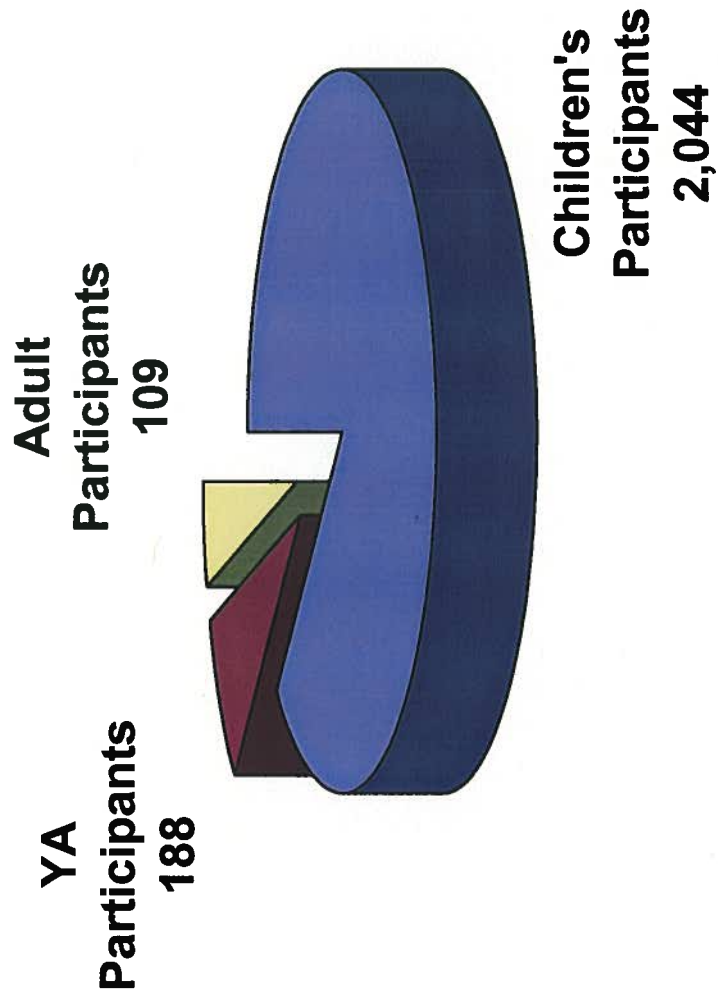
COSTS BY PARTICIPANTS

SRC 2005

Carolyn Thomas – August 18, 2005

| | PARTICIPANTS | COST PER PARTICIPANT |
|----------|--------------|----------------------|
| ADULT | 78 | \$ 24.75 |
| TEEN | 142 | 23.14 |
| CHILDREN | 1194 | 10.73 |
| TOTAL | 1,414 | \$ 12.75 |

**2005 SRC EVENTS
TOTAL PARTICIPANTS = 2,341**



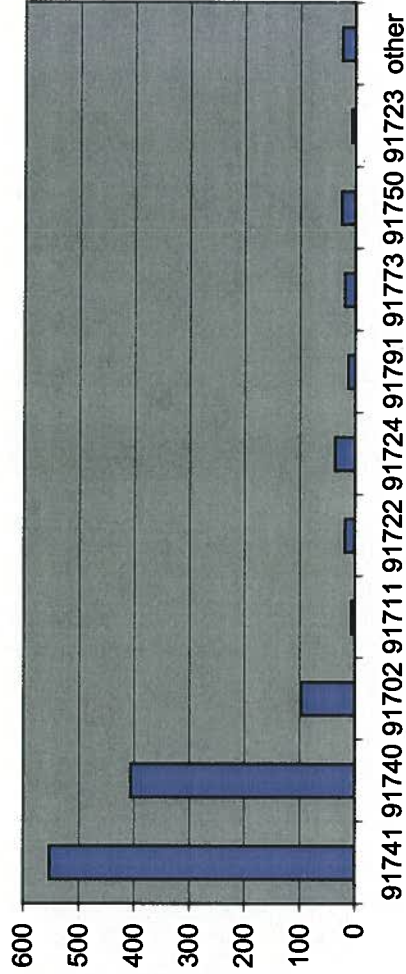
■ Children's Programs ■ YA Programs ■ Adult Programs

Total Children's Summer Reading Club by zip

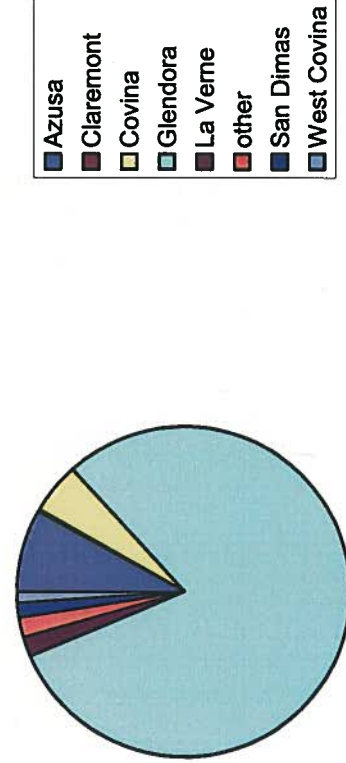
| | | |
|--------------|-------|-------------|
| Azusa | 91702 | 96 |
| Claremont | 91711 | 5 |
| Covina | 91722 | 17 |
| Covina | 91724 | 35 |
| Covina | 91723 | 6 |
| Glendora | 91741 | 553 |
| Glendora | 91740 | 405 |
| La Verne | 91750 | 24 |
| San Dimas | 91773 | 18 |
| West Covina | 91791 | 12 |
| other | | 23 |
| total | | 1194 |

| | |
|--------------|-------------|
| Azusa | 96 |
| Claremont | 5 |
| Covina | 58 |
| Glendora | 958 |
| La Verne | 24 |
| other | 23 |
| San Dimas | 18 |
| West Covina | 12 |
| total | 1194 |

2005 Children's SRC by ZIP

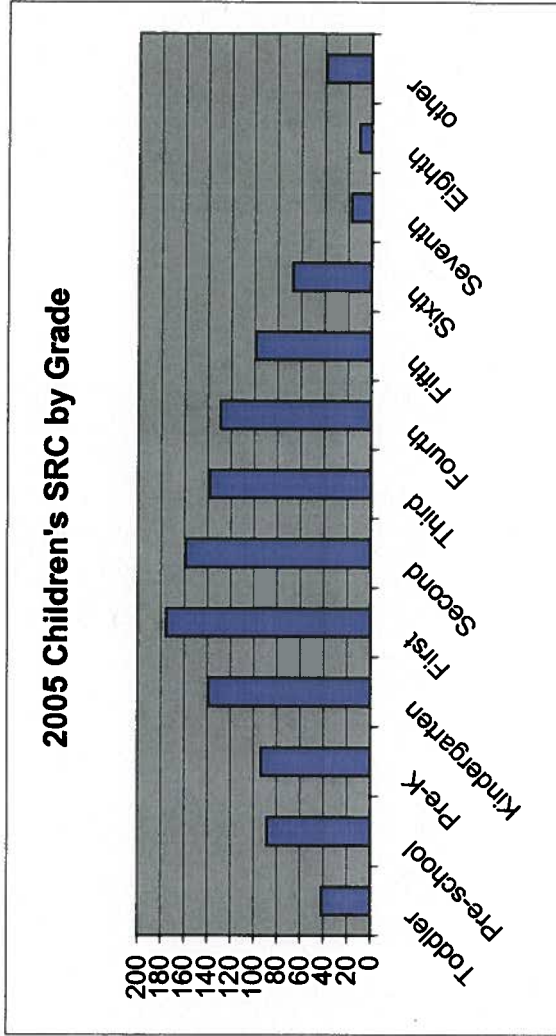


2005 Children's SRC by City



Children's Summer Reading Club Total by Grade

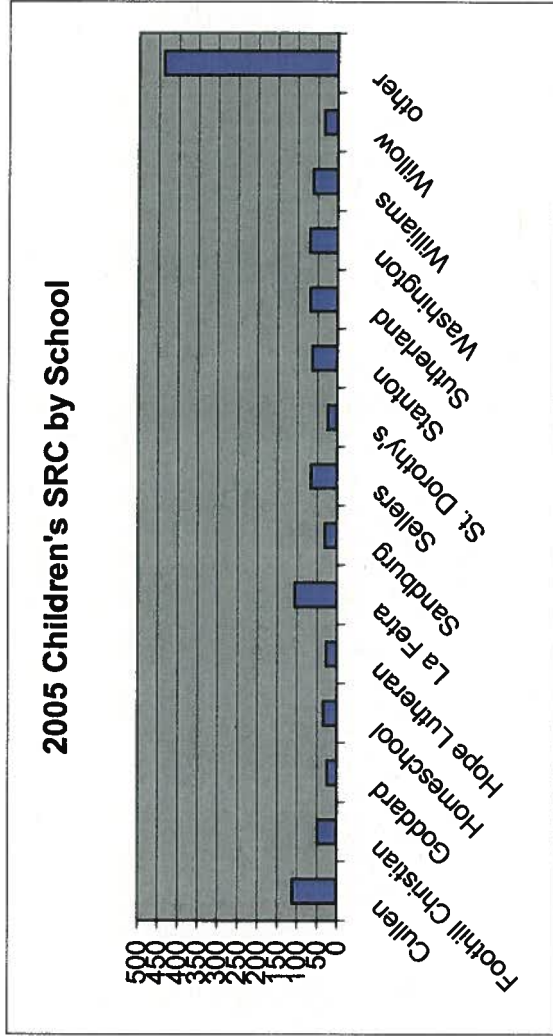
| | |
|--------------|------|
| Toddler | 41 |
| Pre-school | 88 |
| Pre-K | 93 |
| Kindergarten | 139 |
| First | 175 |
| Second | 159 |
| Third | 138 |
| Fourth | 129 |
| Fifth | 99 |
| Sixth | 67 |
| Seventh | 17 |
| Eighth | 10 |
| other | 39 |
| Total | 1194 |



note: Other refers to children who did not enter a grade level on the registration form, many that are not in school.

Children's Summer Reading Club Total by School

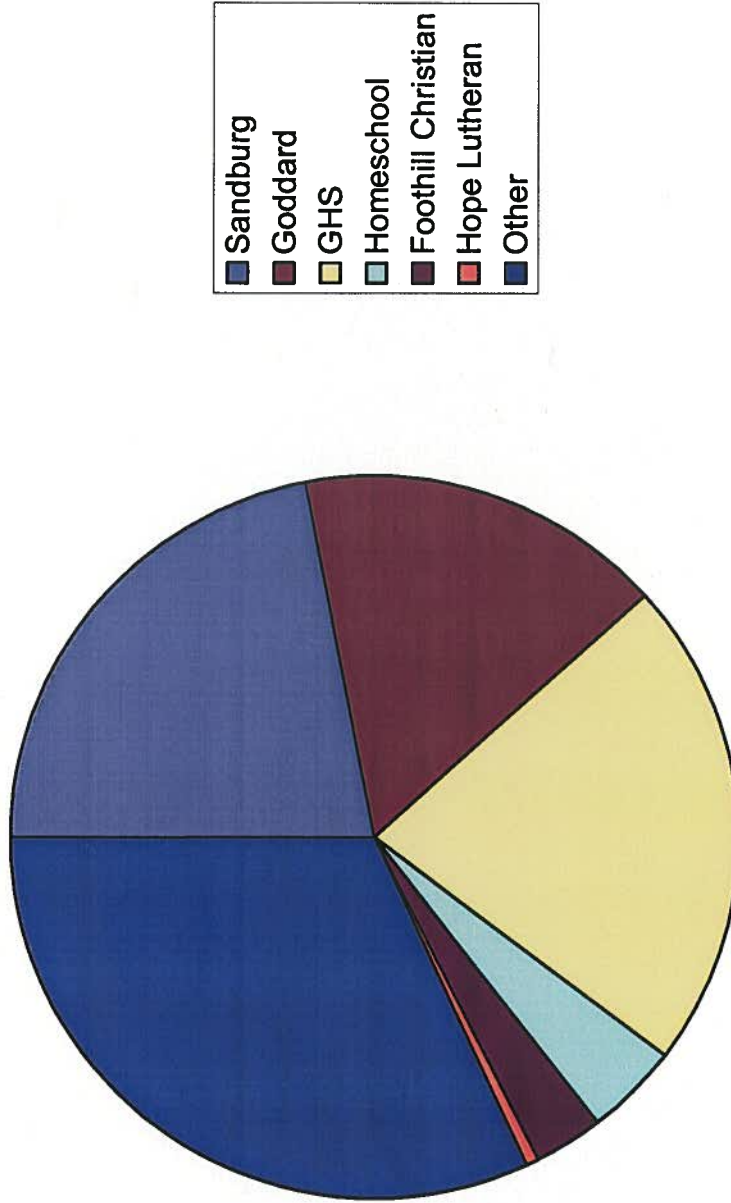
| | |
|--------------------|------|
| Cullen | 111 |
| Foothill Christian | 48 |
| Goddard | 24 |
| Homeschool | 33 |
| Hope Lutheran | 26 |
| La Fetra | 105 |
| Sandburg | 29 |
| Sellers | 65 |
| St. Dorothy's | 23 |
| Stanton | 63 |
| Sutherland | 68 |
| Washington | 69 |
| Williams | 61 |
| Willow | 33 |
| other | 436 |
| total | 1194 |



note: Other refers to some preschools that were not on the list, homeschool groups not on the list, schools outside of Glendora, and students who do not attend school.

| Sandburg | Goddard | GHS | Homeschool | Foothill Ch | Hope Lutheran | Other |
|----------|---------|-----|------------|-------------|---------------|-------|
| 31 | 23 | 31 | 6 | 4 | 1 | 45 |

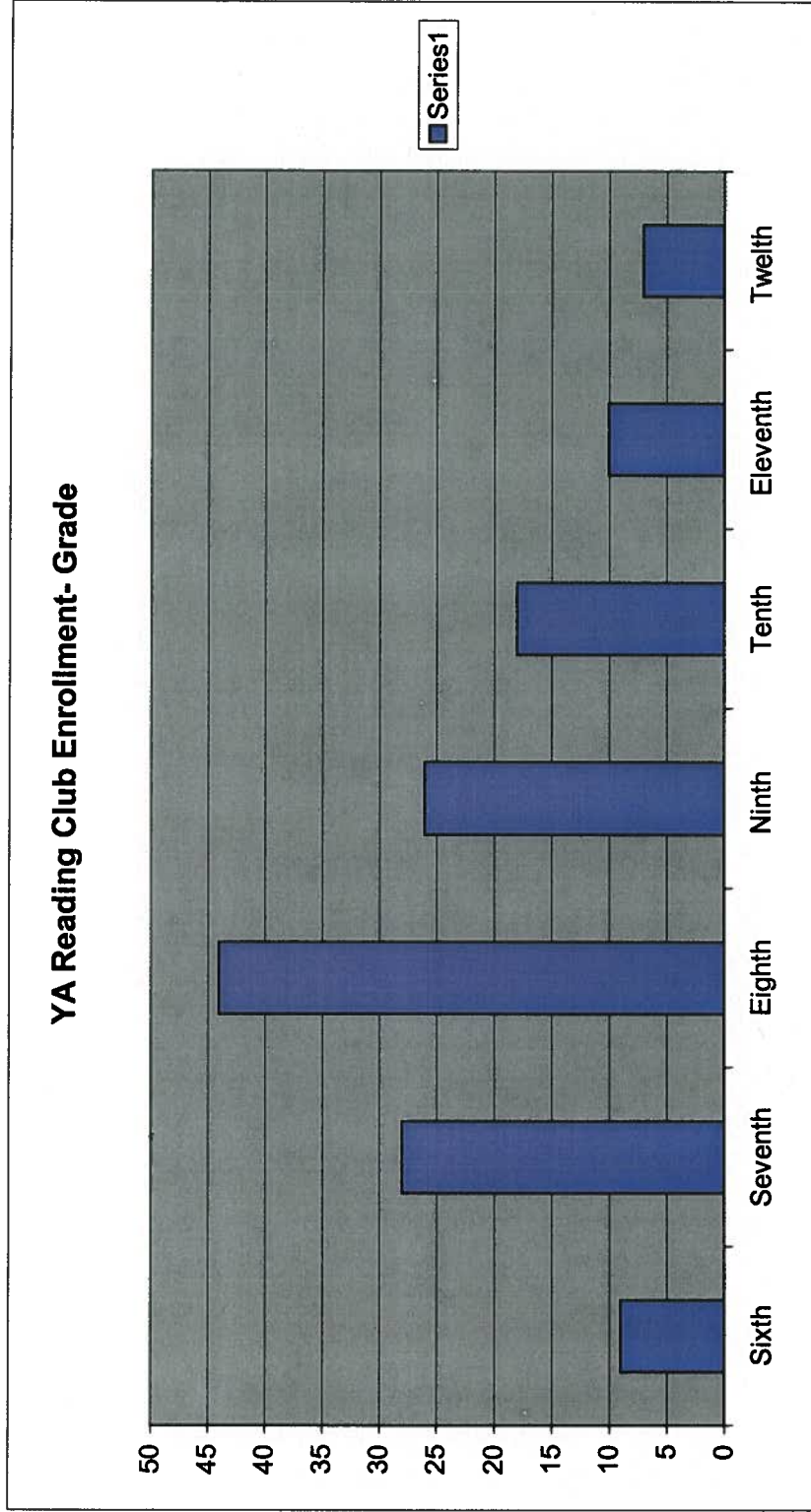
YA READING CLUB ENROLLMENT BY SCHOOL



OTHER SCHOOLS

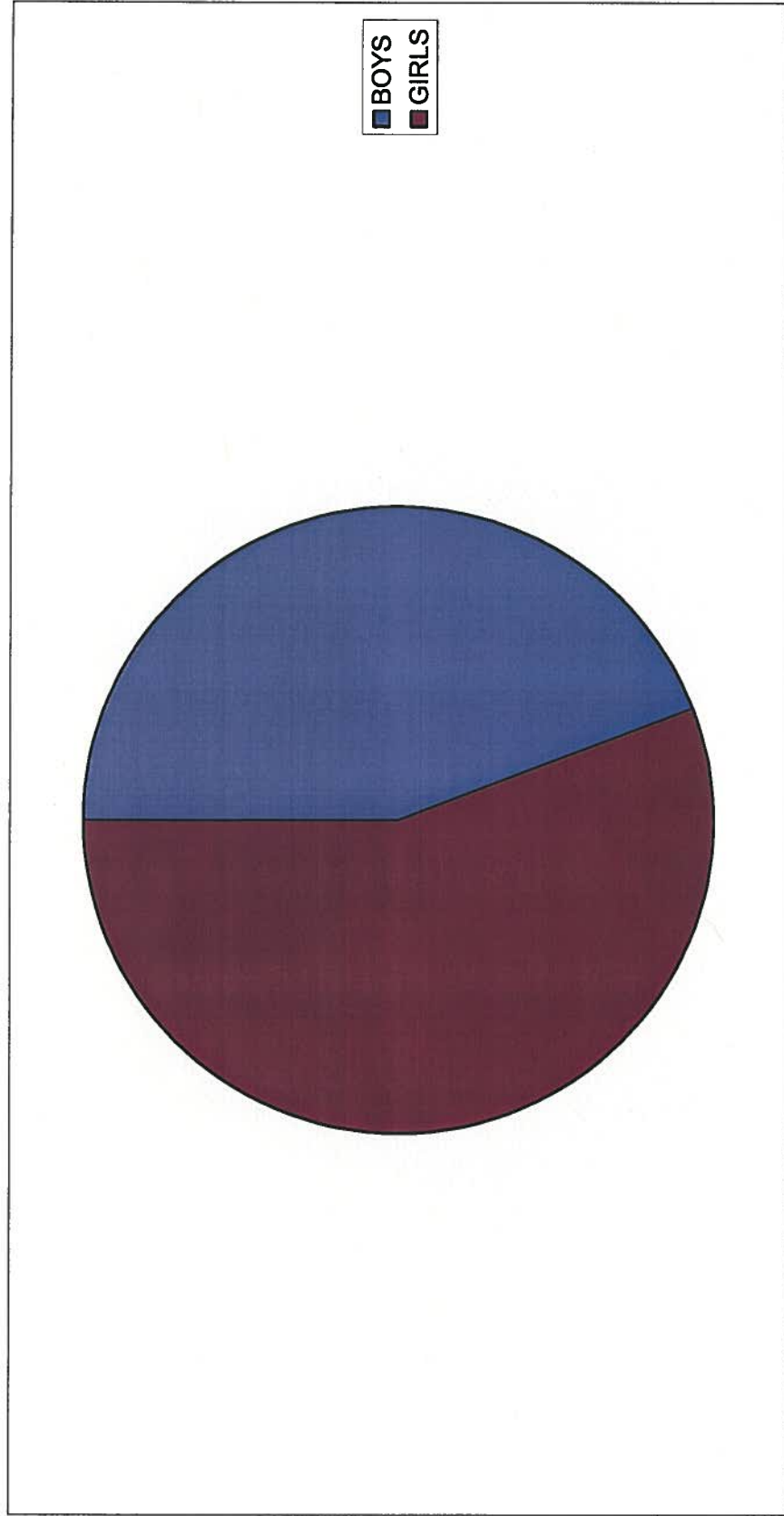
| SCHOOL | # Of Participants |
|----------------------------------|--------------------------|
| Royal Oak Middle (Covina) | 7 |
| Azusa High School | 4 |
| Charter Oak High | 4 |
| Gladstone Middle (Azusa) | 3 |
| Lone Hill Middle | 2 |
| Gorman Learning Center | 2 |
| South Hills High School (Covina) | 2 |
| Damien High School (La Verne) | 2 |
| Chapparral Middle (San Dimas) | 1 |
| Western Christian | 1 |
| Dikaios Christian | 1 |
| Diamond Bar High School | 1 |
| Ramona Middle | 1 |
| East Whittier Middle | 1 |
| Sierra Vista Middle (Covina) | 1 |
| Covina High School | 1 |
| West Covina Christian | 1 |
| Golden Valley Charter | 1 |
| Oak Knoll High School | 1 |
| Bonita High School (La Verne) | 1 |
| Sunrise Christian (Covina) | 1 |
| Northview High School (Covina) | 1 |
| EIE Academy | 1 |
| Medical School of Lublin, Poland | 1 |
| Averodeo | 1 |
| WCISP | 1 |
| LOLS | 1 |

| Sixth | Seventh | Eighth | Ninth | Tenth | Eleventh | Twelfth |
|-------|---------|--------|-------|-------|----------|---------|
| 9 | 28 | 44 | 26 | 18 | 10 | 7 |

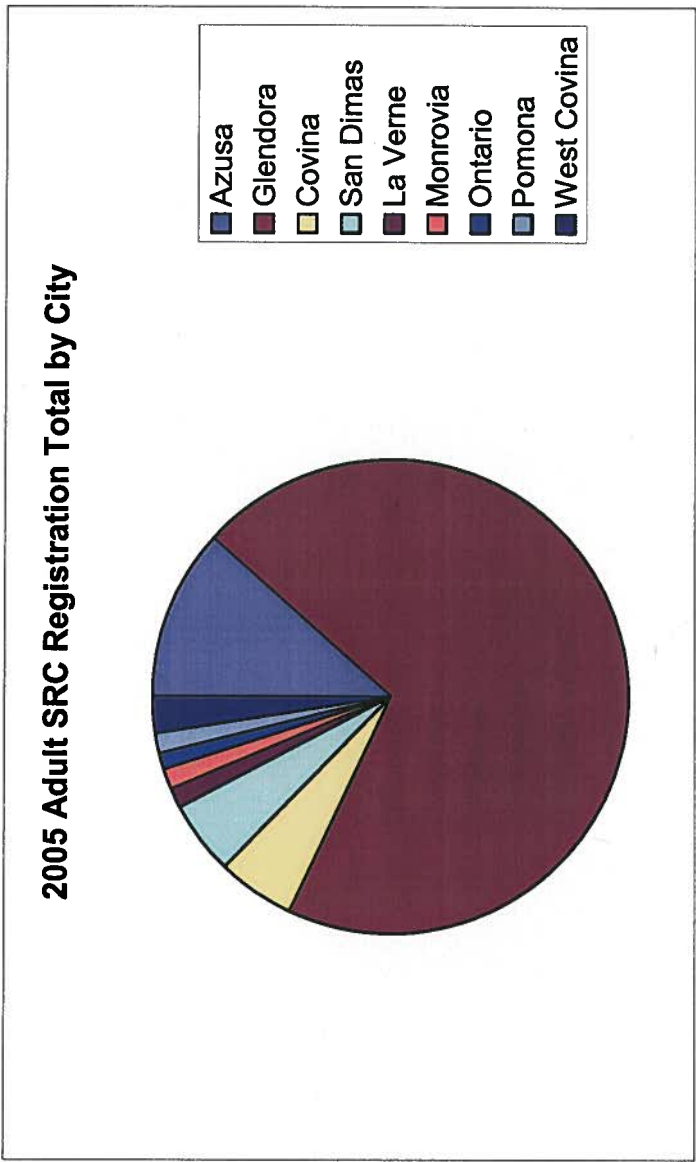


YOUNG ADULT SUMMER READING ENROLLMENT STATISTICS: GENDER

BOYS 63
GIRLS 80



| City | Total |
|--------------|-----------|
| Azusa | 9 |
| Glendora | 55 |
| Covina | 4 |
| San Dimas | 4 |
| La Verne | 1 |
| Monrovia | 1 |
| Ontario | 1 |
| Pomona | 1 |
| West Covina | 2 |
| Total | 78 |



August 14, 2005

**Ms. Rebecca Simjian
The City of Glendora Library and Cultural Center
140 S. Grand Ave.
Glendora, CA 91741**

Dear Ms. Simjian,

Kudos for you, your staff and The Friends of the Library for the Adult Summer Reading Program.

Your program pushed me out of my comfort zone, but not too far. I'm a mystery fan and learning about new authors from the Sisters in Crime author talks plus the free books are true gifts. (I'm now a Denise Hamilton addict.)

What fun I had filling out report cards after so many years out of school. Are you going to post them? I'd like to see what other people read and wrote.

Thanks again for a fun summer's reading guide and all the free incentives.

Sincerely,


Mary Ann Sandman

City of Glendora
Administrative Policy
No. 4.03

Policy Objective:

To establish a policy for groups and individuals seeking to display artwork, photographs, hobby collections, or other non-commercial materials of an informative or aesthetic nature in the Glendora Library.

Authority:

Board of Trustees of the Glendora Public Library

Assigned Responsibility:

Library Director and Staff

Effective Date:

October 1987, Revised June 15, 1992, Revised October 19, 1992, Reviewed July 19, 1999, Reviewed August 15, 2005

Policy:

See Attached

**City of Glendora Library and Cultural Center
DISPLAY POLICY**

In keeping with the Library's role as a cultural as well as an information center, the Glendora Library provides display cases for individuals or non-profit groups to display original art work, photographs, hobby collections, or other non-commercial materials of an informative or aesthetic nature in accordance with guidelines developed by the Library Director.

Granting of permission to display materials does not imply Library endorsement of content or responsibility for representing all points of view; nor will the library accept responsibility for the accuracy of any statements made in such materials. Displays using profane language, sexually explicit items, and materials depicting racial prejudices or graphic violence will not be permitted. Space is not available for displays which attempt to persuade the viewer to take a position on a political or religious issue. All displays must be primarily informational in nature. The identification of the individual, group, or agency responsible for the display must be clearly stated for the public to see.

The Library cannot provide transportation, staff assistance, or supplies for the display. The installation and removal of the display and the care of the display while exhibited are the sole responsibility of the exhibitor. Neither the City of Glendora nor the Glendora Public Library shall incur any liability for either the installation or removal of the display or for protection of the display while it is being exhibited.

Except for library sponsored or co-sponsored activities, the Library will not be responsible or act as an agent for display items for sale. No prices may be posted on any display item.

Photographs taken inside the library or publicity dealing with the display must be cleared with the Library Director or designee in advance, and prior to the installation of the display. The library reserves the right to advertise the display in library-sponsored publicity. Any deviation from the Display Guidelines must be cleared in advance with the Library Director or designee.

Approved and adopted this ___ day of September, 2005

Ayes: City of Glendora
Library Board of Trustees

Noes:

Absent:

Attest: _____
Robin Weed-Brown, Library Director

By: _____
Jim Theel, President

DISPLAY GUIDELINES

1. The same persons or group may book the display cases only once in twelve months, and no longer than 18 months in advance. The display may remain up for one month. Exceptions may be granted by the Library Director.
2. The exhibitor must be able to provide enough material to cover the allotted space adequately.
3. The exhibitor must submit a completed display application/release form prior to the installation of the display.
4. As a courtesy, the exhibitor will be reminded of the upcoming display two weeks in advance. An appointment will be made at this time for the actual installation.
5. The display must be installed and removed while the Library is closed to the public. The exhibitor must check with staff before removing the display.
6. Exhibitors who must cancel a display are encouraged to notify the Library as soon as possible.
7. Due to unforeseen circumstances, the Library reserves the right to cancel or reschedule a display.
8. The Library reserves the right to cancel any display that does not comply with Display policies and Guidelines.

CHILDREN'S DISPLAY CASE GUIDELINES

1. The exhibit must fit in a display case measuring 1ft. x 3 ft. and has 2 shelves.
2. The exhibitor is responsible for setting up the display and disassembling the display at the end of the display period during library hours.
3. As a courtesy, the exhibitor will be reminded of the upcoming display 1 week in advance. An appointment will be made at this time for the installation.
4. The display will be placed the first week of the month. The display period is 1 month.
5. The exhibitor/parent must submit a display application/release form at the time of installation of the display.
6. Please make arrangements to pick up your display no later than the 30th of the scheduled month.
7. Exhibitors who must cancel a display are encouraged to notify the library as soon as possible.
8. Due to unforeseen circumstances, the Library reserves the right to cancel or reschedule a display.
9. The Library reserves the right to cancel any display that does not comply with the Display Policy and Children's Display Case Guidelines.



City of Glendora
Library & Cultural Center
Display Application/Release Form

140 S. Glendora Ave
Glendora, CA 91741
626.852.4891
M-W 10 am-9 pm
Thu-Sat 10 am-5:30 pm

The undersigned exhibitor acknowledges having read and understood the Display Policy, the Display Guidelines and this Application/Release Form. The exhibitor warrants that the proposed display is in compliance with the Policy and the Guidelines.

The exhibitor also acknowledges that the exhibitor is solely responsible for the installation, exhibition and the removal of the display and that the City of Glendora and the Glendora Public Library shall have no responsibility for the display.

IN CONSIDERATION of being permitted to utilize the facilities, services and programs of the **CITY OF GLENDORA** (or for my child to participate) for any purpose, the undersigned, for himself or herself and such participating children, hereby acknowledges, agrees and represents that he or she has, or immediately upon entering or participating will, inspect and carefully consider such premises and facilities. It is further warranted that the undersigned finds and accepts same as being safe and reasonably suited for the purpose of such observations, use or participation by the undersigned and such children:

IN FURTHER CONSIDERATION THE UNDERSIGNED HEREBY AGREES TO THE FOLLOWING:

- 1. THE UNDERSIGNED, ON HIS OR HER BEHALF AND BEHALF OF SUCH CHILDREN, HEREBY RELEASES, WAIVES, DISCHARGES NOT TO SUE** the **CITY OF GLENDORA**, its directors, officers, employees, and agents (hereinafter referred to as "releasees") from all liability to the undersigned or such children and all his personal representatives, assigns, and next of kin for any loss or damage, and any claim or demands therefore on account of injury to the person or property, whether caused by the negligence of the releasees or otherwise while the undersigned or such children is in, upon, or about the premises or any facilities or equipment therein affiliated with the **CITY OF GLENDORA**.
- 2. THE UNDERSIGNED HEREBY AGREES TO INDEMNIFY AND SAVE AND HOLD HARMLESS** the releasees and each of them from any loss, liability, damage or cost they may incur due to the presence of the undersigned or such children in, upon or about the **CITY OF GLENDORA** premises or in any way observing or using any facilities or equipment of the **CITY OF GLENDORA**.
- 3. THE UNDERSIGNED HEREBY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY OR PROPERTY DAMAGE** to the undersigned or such children due to the negligence of releasee or otherwise while in, about or upon the premises of the **CITY OF GLENDORA** and/or while using the premises or any facilities or equipment thereon.

The **UNDERSIGNED** further expressly agrees that the foregoing **RELEASE, WAIVER, AND INDEMNITY AGREEMENT** is intended to be as broad and inclusive as it permitted by the law of the State of California and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

THE UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THE RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, and further agrees that no oral representations, statements or inducement apart from the foregoing written agreement have been made.

RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT

I HAVE READ THIS RELEASE.

Applicant/Parent Signature

Date

Name of Child (if applicable)

Topic/Type of display:

Items on display:

Date: from _____ to _____

Estimated "market value" \$ _____

Intrinsic or sentimental value \$ _____

Organization/Individual

Address City State Zip

Exhibitor/Parent Signature Telephone # Date

Approved by Robin Weed-Brown, Library Director Date



Updated 09/2005

140 S. Glendora Ave
Glendora, CA 91741
626.852.4891
M-W 10 am-9 pm
Thu-Sat 10 am-5:30 pm

City of Glendora
Administrative Policy
No. 4.04

Subject: Bylaws of the board of Trustees of the Glendora Public Library (Board Policy B.2)

Effective: April 1, 1999, Revised May 21, 2001, Reviewed August 15, 2005

Policy Objective:

The purpose of this policy is to set forth the bylaws governing the establishment and operation of the Board of Trustees of the Glendora Public Library.

Authority:

Section 27360 of the Education Code and Ordinance No. 43 of the City of Glendora.
Library Board of Trustees Meeting Action of March 15, 1999

Assigned Responsibility:

City Council of the City of Glendora, Current Board of Trustees of the Glendora Public Library and Library Director

Procedure:

See Attached.

**BYLAWS
Of the
BOARD OF TRUSTEES OF THE GLENDORA PUBLIC LIBRARY**

ARTICLE I. NAME

This organization shall be called "The Board of Trustees of the Glendora Public Library" existing by virtue of the provisions of Section 27360 of the Education code and Ordinance No. 43 of the City of Glendora, and exercising the powers and authority and assuming the responsibilities delegated to it under the said statute.

ARTICLE II. APPOINTMENT OF BOARD MEMBERS

The library shall be managed by a board of library trustees, consisting of five members, to be appointed by the Mayor, with the consent of the City Council. The term of office is three years, and no appointee shall serve more than two full consecutive terms, except that no member appointed to fill a partial term vacancy shall be prohibited from serving two full terms.

ARTICLE III. OFFICERS

Section 1. The officers shall be a President, and a Vice-President elected from among the members at the July meeting of the board. The Secretary may be a member of the board or the Library Director, or other person designated by the board.

Section 2. Officers shall serve a term of one year beginning the July meeting at which they are elected and until their successors are duly elected. Officers shall not serve two consecutive terms in the same office.

Section 3. The President shall preside at all meetings of the board, authorize calls for any special meetings, appoint all committees, execute all documents authorized by the board, may serve as an ex-officio voting member of all committees and shall generally perform all duties associated with that office.

Section 4. The Vice-President, in the event of the absence or disability of the President, or of a vacancy in that office, shall assume and perform the duties and functions of the President, until the President can resume the position or a successor is elected.

Section 5. The Secretary shall keep a true and accurate record of all meetings of the board, shall issue notice of all regular and special meetings, and shall perform such other duties as are generally associated with that office.

Section 6. If any board member is absent from regular or special meetings for three consecutive meetings without prior notification to the Library Director and approval of the President, the President shall notify the Mayor of a vacancy and request that a replacement be appointed.

Section 7. Any board member changing residence from Glendora city limits shall immediately submit his or her resignation.

Section 8. In the event of a vacancy that occurs due to resignation or any other reason the President shall so notify the Mayor and request that a replacement be appointed.

ARTICLE IV. Meetings

Section 1. The regular monthly meeting of the board shall be held on the third Monday of each month, at 7:00 p.m. in the Library Conference Room.

Section 2. Any regular meeting may be adjourned or re-adjourned to a date and hour certain which shall be specified in the order of adjournment and when so adjourned each adjourned meeting shall be a regular meeting for all purposes. If the hour to which a meeting is adjourned is not stated in the order of adjournment, such meeting shall be held at the hour for regular meetings.

Section 3. Business for regular meetings shall include, but not be limited to, the following items.

- a) Call to order
- b) Public Comment
- c) Progress and service report of Library Director
- d) Unfinished business
- e) New business
- f) Board member items
- g) Disposition of minutes of previous regular meeting and any intervening special meeting
- h) Other routine items
- l) Adjournment

Section 4. Special meetings may be called at the direction of the President, or at the request of a majority of all members of the board, for the transaction of business as stated in the call for the meeting, to be held at designated times and places after 24 hours written notice given to the members and to the general public.

Section 5. A quorum for the transaction of business at any meeting shall consist of a majority of all members of the board.

Section 6. An affirmative vote of the majority of all members of the board shall be necessary to approve any action before the board.

Section 7. Notices of all regular meetings shall be distributed to all members and posted for the general public at least 72 hours in advance of the date of the board meeting.

ARTICLE V. LIBRARY DIRECTOR AND STAFF

The board shall advise the City Manager in the selection of a qualified Library Director who shall be the executive and administrative officer of the Library on behalf of the board and under its review and direction. The director shall specify the duties of other employees. The Director is responsible for the proper direction and supervision of the staff, for the care and maintenance of the library property, for an adequate and proper selection of books and other materials in keeping with the stated policy of the board, for the efficiency of library service to the public and for its financial operation within the limitations of the budgeted appropriation. The Director shall submit an annual report for the adoption of the board.

ARTICLE VI. COMMITTEES

Section 1. The President shall appoint committees of one or more members each for such specific purposes as the business of the board may require from time to time. The committee shall be considered to be discharged upon the completion of the purpose for which it was appointed and after the final report is made to the board.

Section 2. All committees shall make a progress report to the board at each of its meetings.

Section 3. No committee will have other than advisory powers unless, by suitable action of the board, it is granted specific power to act.

ARTICLE VII. REPRESENTATION

Section 1. The President shall appoint representatives to the Metropolitan Cooperative Library System Advisory Board for a two year term. The President shall also appoint to the Glendora Public Library Friends Foundation Board and other such bodies as deemed appropriate. Appointees shall serve one-year terms, not to exceed the length of term remaining on the Library Board with the exception of MCLS/SAB appointment.

ARTICLE VIII. PARLIAMENTARY AUTHORITY

The current edition of Robert's Rules of Order Newly Revised shall be the authority on all questions of parliamentary law unless in conflict with these bylaws or with the laws of the State of California.

ARTICLE IX. AMENDMENT OF BYLAWS

These bylaws may be amended at any regular meeting by affirmative vote of majority of all members of the Board, provided that the amendment has been submitted in writing at least thirty (30) days prior to the date of any such meeting, or at the previous regular meeting.

These By-Laws are hereby adopted and shall become effective as of May 21, 2001 pursuant to resolution of the board.

Approved and adopted this 21 May 2001

Ayes: 3

City of Glendora
Library Board of Trustees

Noes: 0

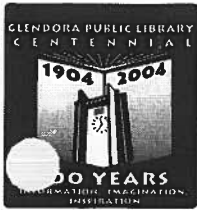
Absent: 2

Attest:


Robin Weed-Brown, Library Director

By:


Douglas A. Hodson, President



Glendora Public Library Events

September 2005

- 05 Labor Day, Library closed
06 **Story time starts up again**
10 10 a.m. - 12 p.m. Teen Focus Group meeting - Teen Center
12 Books Alive! Discussion Group, *Funny in Farsi: A Memoir Growing Up Iranian in America* by Firoozeh Dumas - Library Main Floor
14 7 p.m.- 9 p.m. School/Parent/Adult Focus Group meeting - City Council Chambers
17 6 p.m. Candlelight Pavilion fundraiser - Candlelight Pavilion, Claremont
19 7 p.m. Library Board meeting - Library Board Room
20 2 p.m. Fashion Show presented by SteinMart, La Verne - Library main floor
21 7 p.m. - 9 p.m. Business/Service Organizations Focus Group meeting - City Council Chambers
26 10 a.m. - 12 p.m. Seniors Focus Group meeting- City Council Chambers
27 7 p.m. - 9 p.m. Faith Community Focus Group meeting- United Methodist Church

October 2005

- 05 Friends Bookstore week-long book sale
05 2 p.m. - 4 p.m. Citrus Jazz Ensemble - Library main floor
08 "Food for thought" program for children ages 4 to 12 - ongoing thru November 9
12 7 p.m. - 9 p.m. Community Strategic Planning Meeting
17 7 p.m. Library Board meeting - Library Board Room
17-22 "Get Real @ Your Library" - Teen Read Week
20, 27 3 p.m. "Creepy Cuisine" for children grades 2 to 6 - Bidwell Forum
22 7 p.m. - 9 p.m. Community Strategic Planning Meeting
25, 26, 27 10:30 a.m. Trick or Treat in the Library
26 7 p.m. Spooky Stories Under the Stars - Bidwell Forum

Ongoing Events

- "Time for Tykes" for preschoolers - Tuesday & Wednesday 10:30 a.m.
- "Family PJ Story Time" - Wednesday 7 p.m.
- The third Wednesday of every month is **craft night** at "Family PJ Story Time"
- "Mother Goose Story Time" for infants & toddlers- Thursday 10:30 a.m.

Community Outreach

- Babies, Books and Bibs/Family Literacy Outreach, 1st Thursday of every month, Foothill Presbyterian Hospital
- Born To Read, 4th Thursday of every month at 11:40 a.m. at Arrow High School

Foundation Executive Board Meeting

September 9, 2005 @ 7:00 a.m. Library - Main Floor

Foundation Quarterly Board Meeting

October 18 @ 7:00 a.m. Library - Bidwell Forum

AGENDA ITEMS

Library Board Agenda Planning Calendar FY 05-06

- On-going:** Strategic Planning Committee
- July 18:** Review Admin Policy 4.07(non-resident fee) & 4.01(use of building);Elect officers; Foundation Liaisons appointed; Library Board Goals
- August 15:** Review Admin Policy 4.03-display guidelines, 4.04 bylaws
- September 19:** SRC wraps up; Admin Pol. 4.03-display guidelines
Lib policy 4.04-Bylaws;Focus groups
- October 17:** Holiday Hours-Thanksgiving & Christmas; lib card/confidentiality; Focus Group update; salary report?
- November 21:** Budget Priorities FY 06-07-initial discussion
Salary report? Strat. planning update
- December 12:** Mid-year review of goals 05-06
(moved from 19)
- January 17:** Budget 06-07
(Adj. for MLK)
- February 21:** Goal planning 06-07; Friends Foundation funding staff
(Adj. for President's Day) requests for 06-07
- March 20** Librarian/day essays; NLW
- April 17**
- May 15** Closed session: Self-evaluation of the Board-begin process
& Evaluation of the Director-begin process
- June 19** Agenda planning 06-07; Closed session: Eval. Lib board; Eval-
Lib Dir



INFORMATION, INSPIRATION & IMAGINATION

To inform &
serve Library users

140 S. Glendora Avenue Glendora, CA 91741 (626) 852-4891 FAX (626) 852-4899

handout Sept.

Behind the Desk.....



Robin Weed-Brown
Library Director

What a wonderful summer we have had at the Glendora Public Library! Our Summer Reading Clubs, sponsored by the Friends Foundation, for children, teens and adults, had a record year for participation with over 1400 registrations. The Friends Foundation's "Night on the Plaza" fundraiser also broke records with attendance and generosity, bringing in over \$125,000.00 net. Congratulations to staff and our wonderful volunteers who make these events happen!

This fall we will be hosting meetings to gather input from our community on library services and I hope you will take time out of your busy schedules to join us and share your views. Meetings are scheduled for Wednesday, October 12, 2005 from 7-9 pm in the library's Bidwell Forum and again on Saturday, October 22, 2005, 10 am- noon, in the Auditorium on the Sunflower campus @ Sunflower and Gladstone Aves. Out of these meetings and special focus group sessions the library will be formulating a strategic plan of service for the next 5 years—we want to hear from you! Join us for these planning meetings and check out our many wonderful fall programs and events.

The Glendora Library Card—the smartest card in your wallet!

September—October 2005

Calendar of Events

September 5

Labor Day—Library Closed

September 12

7 pm "Books Alive!"

September 17

7 pm Candlelight Pavilion

September 19

7 pm Library Board Meeting

September 20

2 pm Fashion Show

October 5

2 pm Citrus Jazz & Friends Book Sale

October 12

7-9 pm Community Planning Meetings

October 17—22

Teen Read Week

October 17

7 pm Library Board Meeting

October 22

7-9 pm Community Planning Meetings

October 25, 26 & 27

10:30 am "Trick or Treat"

October 26

7 pm "Spooky Stories"

October 20 & 27

3 pm "Creepy Cuisine"

Children's Storytimes

"Time for Tykes" ages 3 - 5

Tues & Wed 10:30 am

"Family P.J. Story Time" ages 3 - 5

Wed. 7 pm

"Family Craft Night"

3rd Wed. of the month after PJ
Story Time

"Mother Goose Story Time"

Infants & toddlers Thurs. 10:30 am

LIVE HOMEWORK HELP

Get live help
from real tutors now.

GOT HOMEWORK? GET HELP!

Get Free help online from **HOME** with real tutors. One-to-one help.

Check it out @ the Glendora Public Library website at

www.ci.glendora.ca.us/library

Grades 4 to 12 & College intro.

Math*Science*Social Studies*English

Everyday from 1-10 pm

Spanish Speaking

Math & Science

Sun.-Thurs. 1-7 pm

Library Hours:

Mon.—Wed. 10 am—9 pm Thurs.—Sat. 10 am—5:30 pm Sun. Closed

www.ci.glendora.ca.us/library

Adult & Family Events

Books Alive!



Monday, September 12 at 7 p.m.
Library Main Floor

Join this adult book club as they discuss *Funny In Farsi: A Memoir Growing Up Iranian In America* by Firoozeh Duman.

Fashion Show

Fashions by SteinMart
Tuesday, September 20 at 2 p.m.
Library Main Floor

What's new in the World of Fashion for work or school? We will try to help you with your fashion dilemma when *Stein Mart* of La Verne will present their Fall collection. Your Glendora Library staff & friends will be the models for this fashionable event.



The Friends Foundation Presents An Evening at the

Candlelight Pavilion

Saturday, September 17

20th Anniversary Jubilee

We have the opportunity to enjoy an elegant dinner, be treated to a wonder performance, featuring Ben Bollinger, and be able to support the Glendora Library all at the same time! On September 17th, a portion of the ticket sales will be donated back to the Glendora Library.

Call for your reservation today!

Tickets can be purchased by calling the Candlelight Pavilion at 909-626-1254.

Friends Bookstore Sale

Wednesday, October 5

The Friends bookstore will be having a week-long book sale.

Stop in to find Great Bargains on used:



- ◆ Videos
- ◆ Hard Cover Books
- ◆ Music CD's

Citrus Jazz

Wednesday, October 5

2 to 4 p.m.

Library Main Floor

Jazz up your day with the Citrus College Jazz Ensemble. Join us for an afternoon of music & refreshments.



Glendora Reads! Adult Literacy Program

HELP YOURSELF:

- ◆ to read better
- ◆ complete your education
- ◆ read to your children

HELP OTHERS:

- ◆ to reach their goals
- ◆ share your love of reading
- ◆ make a difference

FREE, confidential, one-on-one tutoring for adults

Tutors receive training

and volunteer two to three hours a week

For help or information on becoming a tutor,
call (626) 852-4897

Children's Events

Trick or Treat in the Library

October 25, 26 & 27 at 10:30 a.m.



Kids are encouraged to come to the regular Storytime dressed in their Halloween costumes.

After Storytime, the children will have fun "Trick or Treating" in the Library.



CREEPY CUISINE

Thursday, October 20 & 27 at 3 p.m.

For children grades 2nd to 6th
Bidwell Forum

Creepy Cuisine is the ever popular event where kids create ghoulish treats they can eat. Maybe it will be "Eyeball Soup" or "Spider Web Spaghetti"?



Spooky Stories Under the Stars

Wednesday,
October 26 at 7 p.m.
Bidwell Forum



Spooky Stories is an all-time favorite. Kids will hear scary tales from "well-known" Glendora Storytellers. Kids are encouraged to dress up in costume and join in on this "Spooky" event.

Food For Thought

October 8 thru November 9



Once again this year In-N-Out Burger is offering their **Food For Thought** program. Children ages 4 to 12 will receive a free hamburger certificate when they read five books (Maximum of 3 certificates per child). Details and certificates are available in the Children's Room.



Teen Events

Get Real! @ Your Library

Teen Read Week
October 17 to 22



Only at the Glendora Library can you get a reward for reading. *Teen Read Week* will focus on non-fiction titles. Read any subject that interests you...biographies, how-to, computers, crafts...the choice is yours. Report on the book and get a prize. Hmm, What will the prize be?

Do you have a collection you would like to spotlight in the Glendora Library's Centennial Exhibit? For information about exhibiting your collection, call (626) 842-4894

Thank You... Thank You!

Glendora Public Library
Friends Foundation
gratefully acknowledges
the generous library
supporters who made the
event "A Night on the Plaza"
our most successful
fundraiser in history.

With your financial support,
Glendora Public Library
is able to provide these events
to enhance people's lives.

A Night

to

Remember



☆ Sponsors & Special Donors

VISIONARY

Donors of \$5,000

Anonymous
Apple Graphics, Inc.
Crestwood Corporation
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