

AGENDA  
**CITY OF GLENDORA**  
**LIBRARY BOARD OF TRUSTEES – Regular meeting**

Library Bidwell Forum

**August 21, 2006**  
**7:00 p.m.**

The public is invited to address the Library Board on all items on the agenda or on any library matter not on the agenda. Comments may be given when any item is scheduled for consideration. Each speaker is requested to limit comments to three minutes. The Board President may limit redundant comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Library Secretary at (626) 852-4891. Notification 48 hours prior to the meeting will enable the Library to make reasonable arrangements to ensure accessibility to this meeting.

**1. CALL MEETING TO ORDER**

**2. PUBLIC COMMENT PERIOD**

*Anyone wishing to address any Library matter that is on the agenda or not on the agenda may do so at this time. No action will be taken on items brought up at this time*

**3. ADOPTION OF AGENDA**

*Possible motion to revise order of business or other*

**4. CONSENT CALENDAR**

4.1 Minutes of meeting of July 17, 2006- action item

**5. REPORT OF LIBRARY DIRECTOR**

*Written report attached. Additional items may be reported by the Director such as: City, MCLS, State Library and legislative activity. No action will be taken on any items brought up at this time*

**6. UNFINISHED BUSINESS**

6.1 Library Board Goals for FY 2006/2007

*President Slakey to lead discussion on setting Library Board goals*

6.2 Election of MCLS-SAB Representative – action item

*President Slakey to lead*

**7. NEW BUSINESS**

7.1 NJD Literature as it pertains to the Library – action item

*President Slakey to lead discussion about erroneous statements in NJD Literature related to Library*

7.2 Revised Library Statistics

*Weed-Brown to lead discussion on revised library statistics*

7.3 Library Events Calendar

*A calendar of library or significant community events that include library staff participation. All or some of other Board members might choose to participate, no action is required*

**8. BOARD MEMBER ITEMS**

8.1 Agenda Planning Calendar

*Plans for future meetings to be discussed*

8.2 Board member items

*Announcements only—no action will be taken on any item brought up at this time*

**9. ADJOURNMENT**

**4.**

**Consent  
Calendar**

Minutes  
**CITY OF GLENDORA**  
**LIBRARY BOARD OF TRUSTEES – Regular Meeting**

Library Bidwell Forum  
140 S. Glendora Ave, Glendora CA 91741

July 17, 2006  
7:00 p.m.

The Regular Meeting of the Glendora Library Board of Trustees was called to order at 7:00 p.m. by Trustee Sylvia Slakey.

Board members Present: Sylvia Slakey, Don Fields, Mike Conway

Board Members Absent: Doug Hodson, James Theel

Staff Present: Robin Weed-Brown, Library Director; Elke Cathel,  
Administrative Assistant;

**2. INTRODUCTION OF NEW LIBRARY TRUSTEE, MIKE CONWAY**

Slakey welcomed new Library Trustee Mike Conway and stated she is looking forward to working with him.

**3. PUBLIC COMMENT PERIOD**

There was no public to comment.

**4. ADOPTION OF AGENDA**

There were no changes to the order of the agenda.

**5. CONSENT CALENDAR**

It was **MSC (Fields/Slakey)** to approve Minutes of meeting of June 19, 2006.

**6. REPORT OF LIBRARY DIRECTOR**

To improve community awareness of the Library, Conway recommended holding Library Board meetings in the Council chambers where they could be recorded, and doing extensive PR for library events. He also suggested making the Library Employee of the Year celebration a public event, similar to the Police Department's Officer and Public Safety Officer of the Year award. Weed-Brown replied that a press release is usually prepared for the Library Employee of the Year and forwarded to the local newspapers.

Conway suggested charging city departments to use Bidwell. He felt this would validate the importance of the Library as a city department. Weed-Brown stated that this issue has been discussed in the past and at this time other departments are not charged back. She acknowledged that the Library has a history of not charging other departments for its services. Slakey said this issue could be discussed again in the future.

The Board expressed its disappointment in the outcome of the Classification and Compensation study.

In response to a question from Conway, Weed-Brown stated that funding was approved for the new service desk.

Weed-Brown informed the Board that the article and flyer for the *BusinessDecision* database are in the middle section of the Chamber's newsletter. A breakfast presentation has been scheduled for the Chamber in November.

All Summer Reading Clubs are expanding and event participation is great. Turnout is so large that people are still being turned away due to Bidwell Forum being filled to capacity, even with additional performances that are being offered this year.

Weed-Brown informed the Board that Night on the Plaza was very successful. The gross income is estimated to be \$157,000. During Night on the Plaza, Weed-Brown sat at the table with Miles Rosedale. Weed-Brown shared the Library's outreach with Rosedale, as well as the strategic plan. She stated that Rosedale was very impressed with the community support for the Library, as well as the strategic plan and the process of the focus groups. He was also pleased with the types of services and programs that are being offered. Weed-Brown expressed her hope to expand the children's room in a couple of years, as noted in the library's strategic plan. She added that she mailed a strategic plan to Rosedale.

In response to a question from Conway, Weed-Brown stated that the estimated cost for the children's room addition is approximately \$300,000 including the finishing touches, but that is not a definite cost at this time. With building material costs increasing, it is a moving target. Staff will begin to move forward on this project, starting with some preliminary drawings.

Friends Foundation President Trask's approval was obtained to use already allocated Friends Foundation money to take out the planter on the main floor at an approximate cost of \$9000. Labor is the biggest cost in this project, as the planter has to be jack hammered. The demolition is scheduled for Sunday, July 30. Clean-up and concrete pouring will take place Monday before the Library opens, and continue on Tuesday, if necessary. Weed-Brown added that there is only dirt underneath the planter and that is why a pour is needed. The computers will be moved to where the audio books are currently located and placed on forum tables until the furniture arrives. Weed-Brown stated that August is usually a quiet month and it is a good time to do the demolition. She pointed out that removing the planter will add more flexibility on the main floor. A new display unit for the lobby has been ordered, which will contain the community information. Baffigo has already started moving the various library collections as needed.

Weed-Brown included some comments from the library's annual survey in her director's report. Overall the comments were very positive. There was a small number of negative comments, such as the Library being too noisy. Weed-Brown will have the complete annual survey numbers at the next Board meeting.

Weed-Brown pointed out that incorrect numbers from the survey were reported in one division's monthly report for patrons who are interested in downloadable audio books

and music. The numbers were incorrect, but the ratio is correct at 2:1 in favor of this type of service.

Weed-Brown invited further questions and comments. Fields asked about the replacement of study carrels listed under Library goals. Weed-Brown responded that the Library has approximately 20 carrels. They are special order and each costs approximately \$1500. Baffigo is researching alternatives and checking with local crafts people to see if the carrels can be built cheaper locally. The new shelving will arrive in October.

7. **UNFINISHED BUSINESS- NONE**

8. **NEW BUSINESS**

8.1 **Election of New Officers – action item**

Slakey opened the nominations for President. Fields nominated Sylvia Slakey as President. **It was MSC (Fields/Conway) to close nominations and Sylvia Slakey was elected President.** Slakey opened the nominations for Vice President. Slakey nominated Don Fields. **It was MSC (Slakey/Conway) to close nominations and Fields was elected Vice President.**

8.2 **Election of two Friends Foundation Liaisons – action item**

Theel and Fields were last year’s Friends Foundation liaisons.

Slakey stated that the Friends Foundation has 21 Board members, which includes two Library Board members. The Library Board President and one other Library trustee usually serve as liaisons on the Friends Foundation Board. Slakey voiced her interest in being one of the Friends Foundation liaisons.

Conway nominated Slakey and Fields. **It was MSC (Conway/Fields) to approve Slakey and Fields as Friends Foundation liaisons.**

Fields expressed his desire to be more involved in the Friends Foundation. He was not assigned to any of the three Friends Foundation committees. Weed-Brown offered to submit Fields’ name to the Friends Foundation, so that he can be assigned to one of the committees. Fields said he would be interested in either the programs or fundraising committee.

8.3 **Election of MCLS-SAB Representative – action item**

Weed-Brown stated that no applications were received for the SAB position. She has not contacted Vermons yet to see if Vermons is interested in committing for another year. Weed-Brown explained that there are two SAB meetings a year, one in September and one in May. They are tied into the regular MCLS Council meetings, and are held in Southern California. Weed-Brown explained that SAB originally was established to expand community awareness of libraries. In actuality, it is not an active group and many libraries do not have a SAB representative for that reason. Conway asked if someone from the school district might be interested in signing up for this position. The question was raised whether the Library needs a SAB representative.

Slakey offered to contact Vermons to see if she is interested in being the SAB representative again. Slakey asked to put this on next month's agenda. Fields offered to be the SAB representative if Vermons is no longer interested.

8.4 Library Board Goals for FY 2006/2007

Slakey reviewed the Library Board's roles and responsibilities. She went on to say that the Board completes a formal self-evaluation every year. The Board also sets specific goals to be accomplished every year. Some of last year's goals included increasing communication with the Friends Foundation, meeting with Council members one-on-one and attending City Council meetings to speak on upcoming library events. Conway asked whether the one-on-one meetings were successful. Slakey replied that they helped to keep the City Council informed of library issues. Conway stated that Weed-Brown does a good job in keeping the City Manager informed on any library issues.

Some of the goals that were proposed for this year were attending City Council meetings, continuing the dialogue with Council members and working on the children's room expansion. Weed-Brown added that anything listed in the strategic plan could be added as a goal. Slakey stated that the Board will continue the discussion on Library Board goals next month. Then the goals will be written down.

8.5 Library Events Calendar

The Board reviewed the events calendar. Conway and Fields both stated they would be able to attend the Volunteer Recognition Party on July 31. Weed-Brown asked that if either has a scheduling conflict to please let her know. She added that this is a very special event.

9. BOARD MEMBER ITEMS

9.1 Agenda Planning Calendar

The Board reviewed the agenda planning calendar. Slakey stated that the discussion for Library Board goals and the MCLS-SAB representative discussion should be on the August agenda.

Conway asked whom to contact if there is something that he would like to see on the agenda. Weed-Brown stated that such things should be forwarded to Slakey as Library Board President, with two weeks advance notice, if possible.

9.2 Board Member Items

Slakey commended the Library staff for their fantastic work with Night on the Plaza. She also commended Kitty Garvey and her staff for going above and beyond. The Library staff is dedicated and everyone does an exceptional job. Conway pointed out that the library might be able to get assistance from athletes enrolled at Citrus College, who are required to donate some of their time to the community. Weed-Brown said she will forward this information.

Slakey also commended two volunteers, Bob Deering and Tom Cravens, who do not get enough recognition. They do incredible work. Weed-Brown added that Stephen Slakey has also been a big help to the Library.

Fields commented on the reasons he moved to Glendora. Someone told him 30 years ago that in Glendora you have to stand in line to volunteer, and this still holds true today.

There being no further business, meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Robin Weed-Brown, Library Director

\*The above minutes are subject to the Library Board's additions or corrections and final approval.

**5.**  
**Report of**  
**Library**  
**Director**





Glendora Public Library  
(626) 852-4891

140 S. Glendora Ave.  
library@glendoralibrary.org

6  
Glendora, CA 91741

## MEMO

To: Board of Library Trustees  
From: Library Director *Rosie*  
CC: City Manager  
Date: August 21, 2006  
Re: Director's Report

### Community

The end of July was full of activities. The summer reading clubs finished up with quite a fanfare! The youth Volunteer Recognition Party had a wonderful turnout. Thanks to Slakey, Theel and Hodson for attending. Judi Rudd also attended representing the Friends Foundation. The herb gardening program had an enthusiastic crowd. And all of the staff breathed a sigh of relief when August made its appearance!

The Cinderella fund raiser at the Candlelight Pavilion was a very enjoyable event. The opportunity baskets made a big hit with the kids and they all received magic wands and tiaras which were the perfect additions for the girls and their Cinderella dresses! The kids also got to have their picture taken with Cinderella and Prince Charming after the performance was over-a treat some of us older Cinderellas were envious of!

The library hosted the July MCLS Administrative Council meeting on the 27<sup>th</sup>. At that meeting a new and FREE interactive employment kiosk was demonstrated. It is a touch screen kiosk with access to 8 area newspapers. It is sponsored by the Los Angeles Newspaper Group and the employers that submit job announcements. It gets updated automatically every evening and all supplies and maintenance costs are covered. It will submit job applications in English and Spanish and the applicant gets verification of delivery. Announcements can also be emailed to a person's own account. One thing it offers over using a traditional internet site is that it is a closed system so personal information is not going out over the open internet. It is currently in place at the Citrus College Job Placement Center and the Pomona Public Library has been using it for over a year and has nothing but praise for the system and service. So we will give this service a shot and see how it goes. I will have information available at the meeting for you to look at.

The planter was demolished the last week of July. Carlos stayed nights and came in on Sunday to get it done during off library hours. While it was a bit messy for a few days, the resulting open space and added flexibility made it all worth while. We had some matching carpet remnants to cover the concrete which worked out well. Thank you Carlos, Angie and Daniela for making this all happen!

Collections are also being moved, some temporarily and some permanently, in anticipation of more shelving arriving in October and other remodeling needs. The community information brochures are already out in the lobby. The donation area and table have been moved to upstairs by the Foundation office and the 'free bin' is gone. The lobby looks neater and safer but is not completed yet. New computer furniture is on order-octagonal in shape to maximize space and of course ADA compliant!

It is a go for our Red Cross blood drive on Sept. 20<sup>th</sup>. We will be working with them on publicity and sign ups starting in September.

## Staff

Michelle Pasillas, Library Aide I, has returned after a month in France. We are glad to have her back with us.

We have a new Page, Jill Kinnion, starting Aug. 21. She will be replacing Victoria Sun who left us to go to college.

An internal recruitment for a vacant Library Aide II will be underway shortly.

Staff has been watching an InfoPeople webcast on library perceptions by Joan Frye Williams and OCLC's George Needham. This is the same program I saw in San Diego in May. It is informative and challenges many library assumptions, something that is always good in our dynamic environment! In that vein, I have attached an article from *Library Journal* on the future of cell phones and their place/role in a public library environment. I am currently in discussions with staff about this issue. Sylvia and Jim joined us for the first broadcast on Aug. 11.

## Director

I had lunch with Jim Evans, former city manager for Glendora, on Aug. 7th. I met Jim when the City went through its management audit a few years back with CityGate. Jim works as a consultant for them. He was interested in feedback on current library issues in the SGV and I enjoyed our time together.

I have been working on a library history for the new website and trying to track down photos to add interest. I have been contacting the folks that lent us photos for our historical exhibit to get their ok to put them on the web. I will be working with an article Culver Heaton wrote on the history of Glendora to put on the site as well.

Anne and I spent time one day discussing where we could hang the history exhibit panels in the library. We have a plan (isn't Carlos lucky!) and hope to have them up in the near future.

I spoke with Joan Haliday of the Glendora Women's Club about giving them one of the history exhibit panels for the club to keep. They are coming up on their 100<sup>th</sup> in 2008. One of the panels had several articles about the club and that seemed the logical one to give them along with the plastic sign stating the club was founded in 1908. They were very excited to get them. I also offered the library as a venue for hosting an event for them during their celebration- perhaps a reception or some special program. I am happy to be able to return the favor of their on-going support and especially their support during the library's centennial.

I spoke again with the State Regent for the DAR, Anne Donahue-Lampson, about their genealogy collection housed at their headquarters here in Glendora. It is too large for us to house without adding on an addition (which is what they were hoping would work out) so I suggested they speak with Citrus College. Because Citrus is a public college, access to the collection would not be as problematic as it might be on a private campus such as APU or the Claremont colleges. I do not know if Citrus is interested, but it would be great to be able to keep the collection in the Glendora community. I gave her the contact information for John Thompson so she could connect directly with him.

I am also including two newspaper articles for you. One is written by Mayor Tessitor, in the *SGV Examiner*, and compliments our staff and volunteers on the wonderful Night on the Plaza fund raiser. The other is my inaugural monthly article for the *Glendora Community News*. I am hoping the monthly articles will raise more awareness of the library and our activities which is also one of our library goals this year.

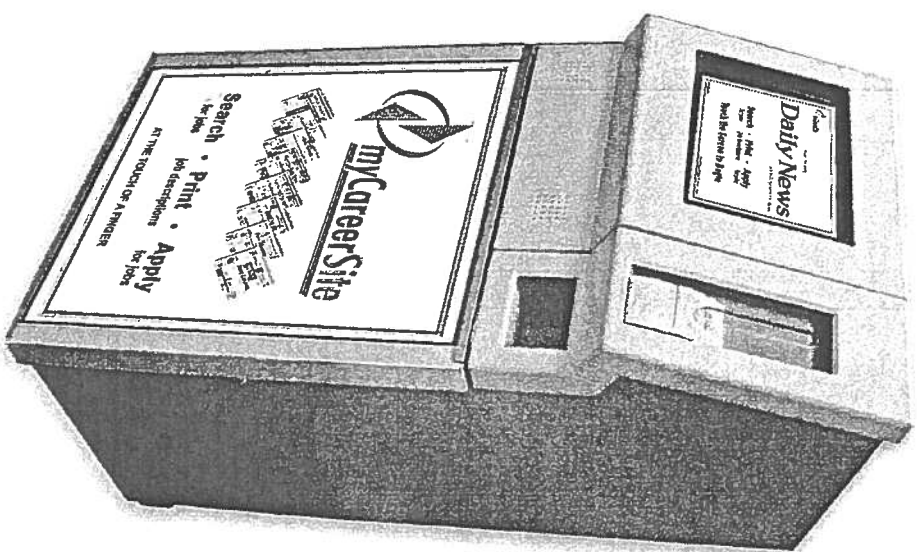
I will be traveling to Avila Beach to see my parents over Labor Day weekend, taking that Friday and Tuesday off for travel time. Anne Pankow will be here to cover in my absence.

Next board meeting: September 18, 2006.

8  
Job View Kiosk

## Why Kiosks?

- Empowers user to compare careers and employment information
- Direct response to the employer – user is in complete control of the process
- Fresh database – jobs updated daily
- Complements existing employment services



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# Library Journal

## Phones Are “Everyware”

By Woody Evans — July 15, 2006

For such cute little info-toys, cell phones cause much hand-wringing in libraries these days.

For such cute little info-toys, cell phones cause much hand-wringing in libraries these days. They ring so often, and often so loudly, I'm actually getting bored of 50 Cent's "In Da Club" ring tone. Worse, the din gets even louder when their users actually take calls.

To deal with this nuisance, many librarians have chosen to institute a simple ban. No cell phones in the library. At one time, it seemed like a no-brainer to ban these phones to keep our sanctuary of quiet study, well, quiet. But this gets tricky as “phones” have also become wee computers, day planners, notepads, and prosthetic brains. Ultimately, how do we draw a principled line between phones and computers?

### The next question

Web browsers are now widely available on phones and increasingly inexpensive to use. Text messaging is already starting to rear its head as a way to bring reference service to Generation Y. It seems questionable to ban, say, a Blackberry, a device largely understood to be a sort of cell phone, but still allow a laptop. Is Skype or VoIP permissible because it's done on a big-old regular laptop computer?

All this is to say that it may be useful to reframe the question altogether. Perhaps it's simply better to hold the line at a loud-behavior-ban rather than try to decide which gizmos to veto. Instead of wrinkling our brows about how to control the rude noises and attitudes that orbit phone use, maybe librarians instead ought to focus on how to co-opt the phones for increased delivery of library services. It's important, because the march of technology is only picking up its pace.

### The next wave

Cue Semacode—a nifty little application that attaches a URL to a sort of 2-D barcode. You can generate the barcodes on the Semacode site, print them out on sticky labels, and pop them onto any surface you like. The upshot: these barcodes are readable by the cameras on cell phones. Once loaded, they take the user to the designated URL. That means, for example, that library users can snag digital images of 2-D barcodes off printed labels stuck to shelving units, magazine racks, special events displays, and, yes, even books and go directly to rich online content, tailored to the specific needs of a class, club, or reading group. There's nothing extra to buy, just a free software download for the phone, because the cell phone's camera is the scanner.

Semacode is just one example of how the next generation of librarians can appropriate the rising tide of cell phones for use as a platform for content delivery. Imagine a patron cracking open a well-used volume of Emily Dickinson criticism to find a new scannable sticker on the inside cover that links her to relevant open access journal articles, a Dickinson wiki, a message board forum, a live chat feature, and librarian-selected Dickinson subject guides for authoritative online resources. Thanks to the applications on the phone, it's all in one place and it's all in the individual's hand.

### Getting personal

Let's face facts—ubiquitous computing is on its way. From RFID to cell phones, from blogjects to spimes, the world of information management is about to get very personal. If librarians take their place on these cell phone devices right beside the likes of 50 Cent, Shakira, and Kenny Chesney, then we will have positioned ourselves as the essential guides to a world of increasingly confusing media content, ever at our patrons' sides, ever in our patrons' pockets. Right where we should want to be!

**Embrace the future**

Cell phones, or whatever they mutate into, won't be disappearing any time soon. And if we do this right, libraries will become more relevant by embracing this change and elbowing into this new medium. With our expertise, librarians will wow the youth and aged alike by tailoring services to fit seam-to-seam with this revolution. You can look to "Library ELF" for an example of how this will begin—patrons using text messaging for holds and overdue alerts.

How much better it will be, then, to make cell phones and related tools work for the library, rather than making librarians rush around like the zealous shushers of yestercentury, trying to keep this new tool off of our turf. Let's shift this conversation. Though I suspect we'll be shushing our users for a long time to come, the conversation should not be about whether to outlaw cell phone devices but how best to put the library into and onto these phones. After all, banning the cell phone will one day seem as silly as trying to ban the laptop

July 20 - 26, 2006

# LOS ANGELES COUNTY

## Contributing To Glendora

**W**hew! Hot enough for you? In my 50 years in this community I can't remember a hotter summer or one that has been filled with more important local events and issues.

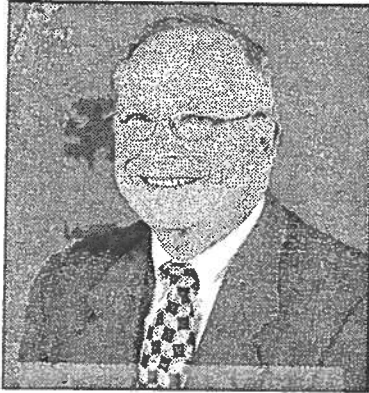
This town has always maintained a warm, friendly, mid-western feel. This ambiance has remained unchanged in spite of a five fold growth in population, from approximately 10,000 to over 50,000 today! The heart and soul of this place has been, and always will be, its giving residents.

For example, last Saturday evening we had the pleasure of attending The Glendora Library Foundation's "Night on the Plaza". The purpose of this annual fundraiser is to support The Glendora Library's cultural and literacy programs. More than 400 people attended. Each of them, people who have given of their time, resources or both for years to improve the quality of life in Glendora!

John Lundstrom, for example, made a significant financial donation by buying the right to name a future Glendora street after his wife Mary, who is seriously ill. John also gives countless hours of his time to the Glendora Historical Society, helping to preserve Glendora's past for our children.

Other community organizations and events benefit from John's consistent contributions - we thank him!

This community is filled with



Glendora Mayor Doug Tessitor

people like John: Stan and Nina Levin, Mike and Kitty Garvey, Stan and Debbie Deal, Joe and Ida Fracasse, Cliff and June Hamlow, Craig and Arleen Silvers, Art and Sarah Ludwick, all of our wonderful citizens of the year and on and on and on.

All of these people have two things in common: they are Glendora residents and they are givers, not takers!

Our Library's staff, Robin Weed-Brown, Anne Pankow, Chris Cravens, Malla Ramkishun, Bonnie Deering (and their respective spouses who help behind the scenes) work many, many extra hours and do an amazing job for this city.

They are so committed to this town and the people in it, it's unbelievable.

As a council member and now as Mayor, I frequently reflect on how fortunate I am to be a part of a place like Glendora. I had lunch a couple of days ago with Al Mason, Chief Executive Officer of McKinley Children's Center in San Dimas.

Al told me that he lives in Glendora and how much he ap-

preciates the qualities of this town.

He told me that they are opening a Family Ties Foster Family Agency in Glendora that will be staffed with 16 to 18 people. This location will enhance the efforts McKinley has made for the past 105 years in Southern California and the past 45 years in San Dimas.

McKinley Children's Center is one of Southern California's most respected multi-service agencies providing immediate and long-term care for the needs of children who have been abused. They are a private, non-profit, non-sectarian organization with a residential treatment center and a non-public school (both in San Dimas), foster care programs and mental health programs helping society's most emotionally troubled children heal and rebuild their lives.

This organization will be a valuable and contributing new member of our community. We are proud to welcome them.

Positive contributions from our citizens, our public facilities, private organizations and businesses are what make living here such a blessing.

These facts make it all the more disturbing when a Texas based developer comes to town and tries to wipe out the local controls that we, as a community, have instituted to maintain our quality of life.

NJD, Ltd. claims they want to be a good neighbor and a contributing part of the community.

That's why they have sued us five times in the last eight years and want to destroy our hillsides, natural habitat and watershed!

That's why they want to uproot thousands of trees and plant 338 new houses in their place on the existing open space of Glendora Country Club's golf course!

That's why they want us - tax paying residents - to foot the bill for expanded water service, sewer service and streets to accommodate their uncontrolled development!

Some neighbors are better than others. Compare contributions and Vote NO on "A".  
[dtessitor@ci.glendora.ca.us](mailto:dtessitor@ci.glendora.ca.us)

The



## Regards, Robin

These are the hot, lazy, dog-days of summer, but it is anything but lazy at the Glendora Public Library where something is always happening! Give your air conditioning some time off and come chill with us.

On your next visit to the library you will find us under construction but not due to falling or leaky roofs, floods or seismic retrofitting! We are busy reinventing our public spaces to respond to the feedback you gave us during our strategic planning process last year. As our signs say, "You told us what you wanted and we listened!" Some of the changes in the works are: combining the check out desk and the reference desk into one service point for easier customer service; a special highlighted New Books and popular materials section; a new location and furniture for our public computers; improved signage; and more comfortable reading areas where you can relax, read and just be. If all goes as planned, (drum roll, please) we will be adding on to our children's room in the near future!

It's the 21st century and your library is also 'virtually' expanding as well. We are adding new databases that can be accessed from home, office, school or anywhere you have an internet connection. Our new Business Decision database brings sophisticated market research tools to your desktop. A new reader's advisory database, Novelist, will help you find your next read. Our OverDrive service will let you download audio books and will include music downloads soon. Combine that with our 7,000+ digital books, and your computer, iPod or MP3 player can give you a different level of portability for library resources. A new children's catalog is now available with easy to use graphical interfaces to help kids and their parents find age appropriate resources.

Your life is busy and we know that! So soon staff will be asking you if you would like email notification for materials you've placed on hold or reserve, reminders before your books are overdue or automatic emails on upcoming library programs and events.

The library's website is also under construction! We have a new internet address [www.glendoralibrary.org](http://www.glendoralibrary.org) that we think will be easier to remember (our old URL is still valid, so not to worry!) Our pages are being re-worked and enhanced with expanded resources, a history page and better access to your library account.

We even have new library cards that come with key chain mini-cards so you won't need to remember to put your library card in your purse, wallet or backpack. Your library card is the smartest card you own and now it will be handier than ever.

How is all this possible? Through your donations to the Glendora Public Library Friends Foundation, City funds and our fellow city staff members-together we make it all happen for you!



# Division Monthly Reports

140 S. Glendora Ave. Glendora, CA 91741  
Tel 626.852.4891 Fax 626.852.4899  
[www.glendoralibrary.org](http://www.glendoralibrary.org)

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**To:** Robin Weed-Brown

**From:** Carolyn Thomas, Carlos Baffigo, Gail Jebbia, Gaetano Abbondanza, Anne Pankow, Sandy Krause

**Date:** July 2006 Report

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## Adult Services/Reference - Carolyn Thomas

Summer Reading Club 2006 concluded Monday, July 31 with our Volunteer Recognition Party. Special thanks to our library board members, Sylvia Slakey, Jim Theel and Doug Hodson, and Judy Rudd from the Friends Foundation, for helping to congratulate our youth volunteers. Over 110 teens and youth, volunteering over 1200 hours, helped with our summer reading club! Some interesting facts from this year's summer reading club are:

- 24 events were held during the 5 week period with over 3,000 patrons attending
- more adult reading club participants completed the program this year than in past years
- over 100 more children completed the reading club than in past years
- we offered two showings of 3 popular children's programs and each event was filled to capacity
- 8 participants in the YA program won an MP3 player which not only downloads music but audiobooks as well

A final Summer Reading Club evaluation will be reported to the Board on September 18, 2006.

*Books Alive!*, the adult reading and discussion group, met July 10 to discuss Travel with Charley: Adventures in America by John Steinbeck. Our next book discussion will be Monday, September 13, 2006 at 7 pm in the library, to discuss *The Bridge of San Luis Rey* by Thornton Wilder. A new books discussion group called "A Novel Idea" will meet October 18, 2006 at 7 pm on the main floor. Marcia Conway will lead a discussion of *The Curious Incident of the Dog in the Night-time* by Mark Haddon.

## New at the library!

- Novelist: a reader's advisory database which helps patrons select read-alikes for favorite authors, book reviews and other reading recommendations
- Learning Express: career related ebooks, practice tests, and test preparation resources for the SAT, GED, ASVAB, EMT, Cosmetology, Real Estate Agent, Police Officer and more.
- Jobview: an employment kiosk with access to daily job announcements in local newspapers such as the San Gabriel Valley Tribune, the Pasadena Star News. Patrons can search for jobs,



apply online in English and Spanish. The Jobview kiosk is free to our library. Look for it by the Career and Test section.

We have restructured public services beginning August 2006. Youth Services will embrace both children's and young adult services. Cindy Romero is now the Youth Services Librarian and works with our Library Aide IV Deb Takahashi for youth programs and collection development. Young Adult Fiction has moved closer to the children's room and Young Adult Non-fiction is now interfiled with Adult Non-fiction. Gaetano Abbondanza will continue working with the teen computer volunteers and will continue as a Reference Librarian.

Many thanks go to Gail Jebbia who stepped in early into the Children's department to take over for Cindy. Gail planned storytimes, school outreach and tours, National Library Month events, and helped implement the Summer Reading Club. We couldn't have done it without her.

**Adult Reference** – Sandy Krause

Our Adult Summer Reading Club wrapped up at the end of this month, but not before patrons enjoyed several more programs. During an especial hot Saturday afternoon, culinary mystery author Jerrilyn Farmer spoke of her writing career, her process and her award winning books. The twenty-five participants were able to purchase books and get them signed. Twelve lucky attendees won free books or other prizes and all enjoyed iced cold water. Wednesday, July 26<sup>th</sup> another event attracted 25 patrons to the Bidwell Forum to eat their bagged lunches while listening to Diane Olivares from Rainbow Nursery talk about herb gardening. Patrons were provided with cold drinks and dessert, and all left with a free book or small pot to start their herb gardens. Overall the Adult reading program was a success, with 79 registrants and 87 book reviews written. We doubled last year's completion rate, with 24 turning in three book reviews and receiving a book lover's gift which included Nancy Pearl's More Book Lust, and a gift card to Classic Coffee.

**Children's Services/Youth** - Gail Jebbia & Gaetano Abbondanza

In July the Children's Room was filled with Summer Reading Club activities. We had a total of 1,162 children enrolled in the program, with 346 completing the program. The Friends Foundation generously donated a book to every child who registered, with an additional book for those who read 25 days or 25 books. Children were able to enjoy a program every Tuesday, a craft every Thursday, and 3 Saturday events. Our Tuesday programs were so popular that we filled the room to capacity for 2 showings of the programs. All programs were well attended and appreciated by the patrons.

Deb did a great job coordinating over 100 youth volunteers who served a total of 1,078 hours during SRC. She also planned and coordinated the craft programs, all of which were enjoyed by parents and children alike. These were fun events where parents and children could work together and express their artistic and creative abilities.

At our Volunteer Recognition Party each volunteer received personal recognition of their service and was presented with a certificate of appreciation and a gift certificate to express the library's appreciation of all their hard work. We also honored volunteer Krystal Martinez for her contribution of 100 hours of service to the library. Thank you, Sylvia Slakey, Jim Theel, and Doug Hodson for attending this event and expressing your appreciation to the volunteers.

During July we held 15 storytimes with a 549 children and caretakers attending. Many parents expressed appreciation that we continued to hold storytimes during the summer. Cindy will be adding an additional Mother Goose storytime for infants and toddlers starting September 7. It will be offered on Thursday mornings at 11:30.

September 19 is Pirate's Day from 10-8 in the Children's Room. Please join us for stories, crafts, coloring, games, and a chance to win some pirate books. Deb is doing an excellent job putting this together.

The young adult summer reading club concluded at the end of July as an overall success. 131 middle and high school students registered for the program. Eight lucky participants were drawn as grand prize winners; they received a new MP3 player. These portable devices have the capacity to download, store and play music as well as audio books. All participants earned incentives each week that they reported, as well as earning a free book for signing up in the program.

July SRC events were a hit. July 12 featured an Acrylic Paining workshop sponsored by Painted Moon Art Supply. Attendees painted their very own "Dragon in a landscape" which went very well with the program's "Creature Feature" theme. On July 19<sup>th</sup>, Rudy Gonzalez dazzled the audience with his "chemical magic" science show. At the conclusion of the show, Rudy surprised and delighted everyone by using the power of science to create ice cream for everyone in attendance.

July 19<sup>th</sup> also featured a young adult reading discussion group on the library's main floor. It was led by Beth Hollingsworth, Friend's Foundation, and Gaetano Abbondanza. The featured title was "War of the Worlds". The discussion featured many lively and interesting points about the themes of the book and its various adaptations.

With the library busy around-the-clock during the summer reading programs, the teen computer center volunteers were more valuable than ever. For the month of July, 8 volunteers worked for a total of 55 hours. On July 31, the library honored all of its young volunteers with a recognition party. 12 young adult volunteers contributed a total of 256 volunteer hours during the past year. These young people were awarded with a certificate of appreciation and a gift certificate to Borders Books and Music.

**Support Services** – Carlos Baffigo

***Circulation:***

Vacationing staff resulted in reduced staffing during the month. Remaining staff covered extra public service desk hours and volunteered to shift schedules to cover.

***Facilities:***

Several library collections were relocated within the main floor in preparation for the arrival of new shelving in early October. Thank you to Daniela Overlock and Angie Andino for their assistance in coordinating the moves. Thank you to the rest of the Support Service staff for helping move shelving and shift materials.

The Technology Center was moved to a new location in preparation for the demolition of the planter. Demolition occurred in the evening hours of Thursday, July 27<sup>th</sup>, Friday, July 28<sup>th</sup> and Sunday, July 30<sup>th</sup>. Concrete was poured in its place Monday, July 31<sup>st</sup>. The area will be carpeted in early August.

Security cameras were installed around the exterior of the library. They are aimed at the public entrances to the building and the back loading dock and parking areas. Recording is digital, with a recording retention of 3 – 4 weeks, depending on the file size.

***Acquisitions, Cataloging, and Processing:***

Barcode location on book materials has changed from the inside of the book to the back cover. This change enables easier scanning of book material by not having to open the book in order to scan the barcode. Thanks to Suzette Farmer and Caroline Hernandez for coordinating the change.

***Computer Systems/Web Site:***

Robin, Carlos, Carolyn and Phd met on July 12<sup>th</sup> to discuss next steps for the new library web site. New Kids and Teens concepts were discussed, as well as, a new vision for the eResources page.

The Polaris Inventory Manager hardware and software were tested and implemented. This new module will give us the ability to inventory the collection as needed resulting in a collection that is current and properly shelved.

**Development & Educational Services – Anne Pankow**

Night on the Plaza ...Goes Caribbean on July 15<sup>th</sup> was another huge success. Over 400 people attended. The estimated gross is over \$160,000. The net income is estimated to be over \$130,000. The Foundation Office is still receiving money for program advertisements and other financial commitments such as the Book Fund.

The following week-end the Friends Foundation hosted the “Cinderella” fundraiser at the Candlelight Pavilion. 98 people purchased tickets through the Foundation for this event. There were seven opportunity baskets with wonderful items for children. Opportunity basket ticket sales raised \$886. All items were donated from generous businesses. This event’s net income was \$1,949. It pales in comparison to Night on the Plaza, but it still represents a lot of work for volunteers and Foundation Office staff and it targeted a different & important library user: Families! Foundation staff and Foundation Board members will evaluate this fundraiser to decide how to proceed in the future.

Foundation Office staff is busy working on the new Friends Bookstore area. Donated books are piling up faster than we can find places to store them while waiting for the new shelving. Staff is now dreaming about donations.

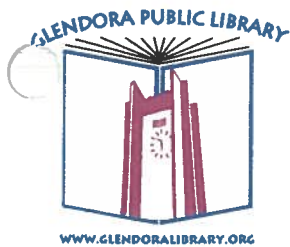
The first Saturday of the month event *Coffee n’ Books* continues to be popular with patrons. Molly Dodson, daughter of Mary Pat Dodson, made her gourmet lemonade from her secret recipe. Patrons drank 5 gallons of her delicious lemonade within 3 hours. Thank you to Marcia Conway for coming up with this wonderful idea and helping to turn it into a special monthly event.

Bonnie Deering had 30 expectant mothers at the Babies, Books & Bibs on the first Thursday of the month at Foothill Presbyterian Hospital. What a wonderful way to introduce new parents to the concept of reading to their new infant.

# **6.**

# **Unfinished Business**

**7.**  
**New**  
**Business**



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# MEMO

To: Library Board of Trustees  
 From: Robin Weed-Brown, Library Director *RWB*  
 Date: August 21, 2006  
 Re: Agenda item 7.2- Revised Library Statistics

Every so often the management team looks at the library statistics being gathered to be sure they are still relevant or if we need to modify/add new ones. We have done some deletions, some rearranging and some additions to the long version for FY 06-07. We have also modified the single page sheet of key indicators that is included in the board packet to reflect these changes.

I would like to review the changes with the board and be sure we have included on the summary sheet all that you are interested in reviewing. Along those lines, I would also like to discuss how often you would be interested in seeing the stats and whether you would prefer the long version over the shorter one. You may prefer to see the summary only quarterly instead of monthly; you may want to see the long set semi annually or annually or never! (It is quite lengthy!)

Attached are both versions.

July Statistics FY 06/07

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>I. General Service Indicators</b>													
<b>A. Registered Borrowers</b>													
FY 06/07	54,051												
FY 05/06	50,331	50,589	50,936	51,289	51,598	51,794	52,092	52,391	52,745	53,016	53,352	53,769	
% Chg.	7%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>A.1. Percent of Glendora Population Served</b>													
FY 06/07	74%												
FY 05/06	70%	70%	71%	71%	71%	72%	72%	72%	73%	73%	73%	74%	
<b>B. Library Cards Issued</b>													
FY 06/07	282												
FY 05/06	377	311	318	342	282	198	305	289	287	279	310	404	3,702
% Chg.	-25%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>C. Internet Users/Sign-Ups</b>													
FY 06/07	3,833												3,833
FY 05/06	3,189	3,531	3,224	3,473	3,356	3,156	3,348	2,771	3,577	3,482	3,128	3,564	39,799
% Chg.	20%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-90%
<b>D. Total Items Loaned - All ( D.1. + D.2. + D.3.+ D.4.)</b>													
FY 06/07	32,954	0	0	0	0	0	0	0	0	0	0	0	32,954
FY 05/07	36,704	32,208	26,034	30,100	28,153	22,959	29,242	18,274	33,272	29,588	30,496	32,335	349,365
% Chg.	-10%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-91%
<b>D.1. Total Items Loaned - Adult</b>													
FY 06/07	10,609												10,609
FY 05/06													0
% Chg.													
<b>D.2. Total Items Loaned - Youth (YA and Childrens)</b>													
FY 06/07	12,931												12,931
FY 05/06													0
% Chg.													
<b>D.3. Total Items Loaned - AV (CDs, DVDs, Videos, Audiobooks)- (D.3.1. + D.3.2)</b>													
FY 06/07	9,294	0	0	0	0	0	0	0	0	0	0	0	9,294
FY 05/06	0	0	0	0	0	0	0	0	0	0	0	0	0
% Chg.													
<b>D.3.1. Items Loaned - AV - Adult</b>													
FY 06/07	6,163												6,163
FY 05/06													0
% Chg.													



July Statistics FY 06/07

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	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
D. 3. 2. Items Loaned - AV - Youth (YA & Childrens)													
FY 06/07	3,131												3,131
FY 05/06													0
% Chg.													
D.4. Electronic Circulation (Overdrive, Netlibrary, CA Missions, Learning Express)													
FY 06/07	120	0	0	0	0	0	0	0	0	0	0	0	120
FY 05/06 * new statistic being tracked starting FY 06/07													0
% Chg.													
D.5. Interlibrary Loaned													
FY 06/07	38												38
FY 05/06	65	35	31	44	46	40	59	67	48	37	55	56	583
% Chg.	-42%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-93%
D.6. Interlibrary Borrowed													
FY 06/07	54												54
FY 05/06	43	40	55	36	42	30	35	33	46	38	36	48	482
% Chg.	26%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-89%
E. Total Library Visitors (includes E.1., Forum attendance: library and non-library)													
FY 06/07	29,328	0	0	0	0	0	0	0	0	0	0	0	29,328
FY 05/06	27,662	23,291	21,203	24,525	19,645	18,246	20,104	19,978	24,228	22,271	23,135	25,822	270,110
% Chg.	6%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-89%
E.1. Gate Count													
FY 06/07	28,099												28,099
FY 05/06	25,797	22,961	20,498	23,710	18,990	17,186	19,274	19,018	23,466	21,276	21,762	25,105	259,043
% Chg.	9%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-89%
E.2. Study Rooms-Attendance													
FY 06/07	92												92
FY 05/06	41	63	83	61	56	49	55	68	75	81	64	54	750
% Chg.	124%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-88%
F. Hours Open													
FY 06/07	230												230
FY 05/06	234	255	226	241	218	219	222	200	248	230	244	237	2,772
G. Total General Fund Revenue (G.1+G.2.+G3)													
FY 06/07	\$4,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,875
FY 05/06	\$5,062	\$5,109	\$4,127	\$4,777	\$4,826	\$9,959	\$26,085	\$9,528	\$6,047	\$15,032	\$5,725	\$9,373	\$105,650
% Chg.	-4%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-95%

July Statistics FY 06/07

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
G. 1. Fines/Fees Collected													
FY 06/07	\$4,875												\$4,875
FY 05/06	\$4,463	\$4,371	\$3,350	\$3,930	\$3,928	\$3,802	\$4,734	\$4,123	\$5,404	\$5,175	\$4,678	\$4,902	\$52,861
% Chg.	9%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-91%
G. 2. Copy Service Fees Collected (delayed 1-2 months)													
FY 06/07	\$0												\$0
FY 05/06	\$599	\$738	\$777	\$847	\$708	\$592	\$784	\$515	\$643	\$831	\$823	\$0	\$7,856
% Chg.	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
G. 3. CLSA Funds received													
FY 06/07	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY 05/06	\$0	\$0	\$0	\$0	\$190	\$5,565	\$20,567	\$4,890	\$0	\$9,026	\$224	\$4,471	\$44,933
% Chg.					-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>II. Collection Development</b>													
A. Total Items Owned (A.1+A.2+A.3)													
FY 06/07	0	0	0	0	0	0	0	0	0	0	0	0	0
FY 05/06	142,737	143,929	145,002	145,055	144,867	145,120	144,449	145,113	145,484	146,056	147,557	147,943	1,479,943
% Chg.	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
A.1. Total Items Owned - Adult													
FY 06/07	76,556												
FY 05/06 * new statistic being tracked starting FY 06/07													
% Chg.													
A. 2. Total Items Owned - Youth (YA & Childrens)													
FY 06/07	36,705												
FY 05/06 * new statistic being tracked starting FY 06/07													
% Chg.													
A.3. Total Items Owned - AV (A.3.1 + A. 3.2)													
FY 06/07	16,191	0	0	0	0	0	0	0	0	0	0	0	0
FY 05/06 * new statistic being tracked starting FY 06/07													
% Chg.													
A. 3. 1. Total Items Owned - AV - Adult													
FY 06/07	13,644												
FY 05/06 * new statistic being tracked starting FY 06/07													
% Chg.													

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July Statistics FY 06/07

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	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>A. 3. Total Items Owned - AV - Youth (YA &amp; Childrens)</b>													
FY 06/07	2,547												
FY 05/06 *new statistic being tracked starting FY 06/07													
% Chg.													
<b>B. Total Titles Added (B.1 + B.2. + B.3)</b>													
FY 06/07	713	0	0	0	0	0	0	0	0	0	0	0	713
FY 05/06	491	388	662	817	697	572	737	575	822	801	792	1,191	8,545
% Chg.	45%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-92%
<b>B.1. Total Titles Added-Adult</b>													
FY 06/07	371												371
FY 05/06 * new statistic being tracked starting FY 06/07													
% Chg.													
<b>B. 2 Total Titles Added - Youth (YA &amp; Childrens)</b>													
FY 06/07	134												134
FY 05/06 * new statistic being tracked starting FY 06/07													
% Chg.													
<b>B.3. Total Titles Added - AV (B.3.1 + B.3.2)</b>													
FY 06/07	208	0	0	0	0	0	0	0	0	0	0	0	208
FY 05/06 * new statistic being tracked starting FY 06/07													
% Chg.													
<b>B. 3. 1 Total Titles Added - AV - Adult</b>													
FY 06/07	199												199
FY 05/06 * new statistic being tracked starting FY 06/07													
% Chg.													
<b>B. 3. 2. Total Titles Added - AV - Youth (YA &amp; Childrens)</b>													
FY 06/07	9												9
FY 05/06 *new statistic being tracked starting FY 06/07													
% Chg.													
<b>C. Total Items Added (C.1. + C. 2 + C.3)</b>													
FY 06/07	470	0	0	0	0	0	0	0	0	0	0	0	470
FY 05/06	733	782	1,436	1,250	1,242	990	1,012	975	1,133	995	1,165	1,662	13,375
% Chg.	-36%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-96%
<b>C.1. Total Items Added - Adult</b>													
FY 06/07	391												391
FY 05/06 * new statistic being tracked starting FY 06/07													
% Chg.													

July Statistics FY 06/07

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	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>C. 2. Total Items Added - Youth (YA &amp; Childrens)</b>	53												
FY 06/07													
FY 05/06 * new statistic being tracked starting FY 06/07													53
% Chg.													
<b>C.3.Total Items Added - AV(C.3.1. + C.3.2.)</b>	26												
FY 06/07													
FY 05/06 * new statistic being tracked starting FY 06/07													26
% Chg.													
<b>C. 3. 1 Total Items Added - AV - Adult</b>	26												
FY 06/07													
FY 05/06 *new statistic being tracked starting FY 06/07													26
% Chg.													
<b>C. 3. 2 Total Items Added - AV - Youth (YA &amp; Childrens)</b>	0												
FY 06/07													
FY 05/06 * new statistic being tracked starting FY 06/07													0
% Chg.													
<b>D. Total Items Withdrawn (includes periodicals)</b>	1,646												
FY 06/07													
FY 05/06	675	505	611	1,087	1,437	1,163	1,704	646	469	488	371	1,092	10,248
% Chg.	144%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-84%
<b>E. Total Items Mended/Bound</b>	273												
FY 06/07													
FY 05/06	631	395	513	506	295	450	143	354	175	346	324	328	4,460
% Chg.	-57%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-94%
<b>III. Requests for Information</b>													
<b>A. Total Requests for Information (includes in-person questions (equipment, ready reference, complex), telephone, fax, mail, email questions)Includes IV.A Childrens' requests</b>	5,022	0	0	0	0	0	0	0	0	0	0	0	5,022
FY 06/07													
FY 05/06	4,144	3,554	4,291	5,108	4,369	3,195	3,932	3,795	4,694	3,935	3,880	4,017	48,914
% Chg.	21%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-90%
<b>IV. Youth Services (K-12)</b>													
<b>A. Requests for Information (included in Total for III.A)</b>	2,085												
FY 06/07													
FY 05/06	1,557	794	1,163	1,484	1,165	626	993	1,064	1,073	864	1,012	1,225	13,020
% Chg.	34%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-84%

July Statistics FY 06/07

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	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>B. Preschool Tours &amp; Storytimes Offered</b>													
FY 06/07	15												
FY 05/06	8	9	17	15	17	16	17	16	19	16	19	17	186
% Chg.	88%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-92%
<b>B. 1. Preschool Tours &amp; Storytimes - Attendance</b>													
FY 06/07	549												549
FY 05/06	340	239	695	701	591	598	599	573	638	535	716	611	6,836
% Chg.	61%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-92%
<b>C. School Age Tours &amp; Storytimes Offered</b>													
FY 06/07	0												0
FY 05/06	0	0	1	1	0	0	2	2	3	1	3	5	18
% Chg.		-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>C. 1. School Age Tours &amp; Storytimes - Attendance</b>													
FY 06/07	0												0
FY 05/06	0	0	65	65	0	0	73	50	62	10	110	373	808
% Chg.		-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>D. School/Classroom Visits (K-8)</b>													
FY 06/07	0												0
FY 05/06	0	0	0	1	0	0	1	0	8	0	3	4	17
% Chg.		-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>D. 1. School/Classroom Visits (K-8) - Attendance</b>													
FY 06/07	0												0
FY 05/06	0	0	0	10	0	0	240	0	200	0	1,250	1,700	3,400
% Chg.		-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>E. School/Classroom Visits (Preschool)</b>													
FY 06/07	0												0
FY 05/06	0	0	0	0	0	0	0	0	0	0	0	0	0
% Chg.		-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>E. 1. School/Classroom Visits (Preschool) - Attendance</b>													
FY 06/07	0												0
FY 05/06	0	0	0	0	0	0	0	0	0	0	0	0	0
% Chg.		-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%

July Statistics FY 06/07

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	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b><u>V. Electronic Resources</u></b>													
<b>A. Total Web &amp; Electronic Resources &amp; Databases (A.1 + A.2)</b>													
FY 06/07	4,195	0	0	0	0	0	0	0	0	0	0	0	4,195
FY 05/06	5,988	5,626	5,187	7,585	8,123	8,271	9,100	8,453	13,619	10,746	9,144	4,777	96,619
% Chg.	-30%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-96%
<b>A.1 Total Electronic Subscription Resources - Searches (InfoTrac, NewsBank, Facts on File, Tumblebooks, RefUSA, NetLibrary, First Search, Tutor.com) (A.1.1 + A.1.2)</b>													
FY 06/07	4,195	0	0	0	0	0	0	0	0	0	0	0	4,195
FY 05/06	3,346	3,777	3,078	4,836	5,410	5,668	5,531	5,681	9,744	7,440	6,786	4,777	66,074
% Chg.	25%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-94%
<b>A.1.1. In-Library Use - Electronic Subscription Resources</b>													
FY 06/07	3,447												3,447
FY 05/06													0
% Chg.													
<b>A.1.2. Virtual/remote Use - Electronic Subscription Resources</b>													
FY 06/07	748												748
FY 05/06													0
% Chg.													
<b>A.2 Library Home Page Views (track for one more year due to redesign of Library Home Page)</b>													
FY 06/07	0												0
FY 05/06	2,642	1,849	2,109	2,749	2,713	2,603	3,569	2,772	3,875	3,306	2,358	0	30,545
% Chg.	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b><u>VI. Friends Foundation Statistics</u></b>													
<b>A. Total Number of Programs - Children, Teen &amp; Adult (A.1 + A.2 + A.3.)</b>													
FY 06/07	21	0	0	0	0	0	0	0	0	0	0	0	21
FY 05/06	20	1	2	4	4	3	2	4	7	4	3	8	62
% Chg.	5%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-66%
<b>A.1. Total Children's programs - Preschool &amp; School</b>													
FY 06/07	14												14
FY 05/06	11	1	0	3	2	2	0	0	2	2	0	3	26
% Chg.	27%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-46%
<b>A.1.1. Total Children's programs - Preschool &amp; School - Attendance</b>													
FY 06/07	2,025												2,025
FY 05/06	1,694	75	0	280	411	270	0	0	305	142	0	682	3,859
% Chg.	20%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-48%

July Statistics FY 06/07

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	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>A.2. Total Teen programs</b>													
FY 06/07	3												
FY 05/06	5	0	0	0	0	0	0	0	1	0	0	2	8
% Chg.	-40%								-100%			-100%	-63%
<b>A.2.1. Total Teen programs - Attendance</b>													
FY 06/07	75												75
FY 05/06	143	0	0	0	0	0	0	0	82	0	0	58	283
% Chg.	-48%								-100%			-100%	-73%
<b>A. 3. Total Adult programs (includes Books Alive, Coffee n' books, Adult volunteer recognition)</b>													
FY 06/07	4												4
FY 05/06	4	0	2	1	2	1	2	4	4	2	3	3	28
% Chg.	0%		-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-86%
<b>A. 3.1. Total Adult programs- Attendance</b>													
FY 06/07	175												
FY 05/06	109	0	61	200	22	0	16	265	267	87	54	76	1,157
% Chg.	61%		-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>B. Outreach &amp; Presentations (includes Babies, books &amp; bibs, Teen Parent, Easter Story time at the Park)</b>													
FY 06/07	1												1
FY 05/06	1	1	1	2	2	2	2	2	2	3	2	2	22
% Chg.	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-95%
<b>B.1. Outreach &amp; Presentations - Attendance</b>													
FY 06/07	43												43
FY 05/06	43	49	26	74	49	45	115	64	47	88	58	62	720
% Chg.	0%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-94%
<b>C. Fundraisers (includes Donor Reception, NOP, Trivia)</b>													
FY 06/07	2												2
FY 05/06	1	0	0	0	0	0	1	0	1	0	0	0	3
% Chg.	100%						-100%		-100%				-33%
<b>C.1. Fundraisers - Attendance</b>													
FY 06/07	502												502
FY 05/06	350	0	0	0	0	0	123	0	325	0	0	0	798
% Chg.	43%						-100%		-100%				-37%

July Statistics FY 06/07

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>D. Homebound Clients Served</b>													
FY 06/07	7												7
FY 05/06	6	6	6	6	6	6	5	5	7	7	7	8	75
% Chg.	17%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-91%
<b>E. Number of Literacy Students Active/Current for the month</b>													
FY 06/07	26												
FY 05/06	20	18	17	16	19	19	18	19	18	22	23	25	
% Chg.	30%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	
<b>E. 1. Hours Tutored</b>													
FY 06/07	63												63
FY 05/06	41	66	44	41	43	53	42	35	58	51	76	57	607
% Chg.	54%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-90%
<b>E. 2. Number of Students Served - Year to Date</b>													
FY 06/07	26												26
FY 05/06	20	20	22	23	24	25	27	30	30	32	34	36	323
% Chg.	30%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-92%
<b>E.3. Number of Training/workshops (includes tutor training, conversation club)</b>													
FY 06/07	5												5
FY 05/06 * new statistic being tracked starting FY 06/07	0	0	0	0	1	0	0	0	0	0	1	0	2
% Chg.					-100%						-100%		150%
<b>E.3.1. Number of Training/workshops - attendance</b>													
FY 06/07	5												5
FY 05/06 *new statistic being tracked starting FY 06/07	0	0	0	0	18	0	0	0	0	0	9	0	27
% Chg.					-100%						-100%		-81%
<b>F. Total Number of Volunteers -Adult/Young Adult/Youth ( F.2 + F.3 + F.4)</b>													
FY 06/07	195	0	0	0	0	0	0	0	0	0	0	0	195
FY 05/06	193	166	169	161	219	155	170	182	174	175	191	205	2,160
% Chg.	1%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-91%
<b>F. 1 Total Number of Volunteers - hours (F.2.1. + F. 3.1. + F.4.1.)</b>													
FY 06/07	2,538	0	0	0	0	0	0	0	0	0	0	0	2,538
FY 05/06	2,042	412	429	395	355	450	501	625	3,273	501	550	1,444	10,974
% Chg.	24%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-77%
<b>F. 2. Adult Volunteers</b>													
FY 06/07	82												82
FY 05/06	86	161	162	145	206	140	157	165	155	159	175	99	1,810
% Chg.	-5%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-95%



July Statistics FY 06/07

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
F. 2. 1. Adult Volunteer - Hours	1,750												
FY 06/07	1,373	395	397	335	315	385	438	558	3,155	431	457	1,073	1749.5
FY 05/06													
% Chg.	27%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-81%
F. 3. Young Adult Volunteers	8												
FY 06/07	7	3	1	4	4	5	6	6	8	7	7	10	68
FY 05/06													
% Chg.	14%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-88%
F. 3. 1. Young Adult Volunteer -Hours	55												
FY 06/07	69	9	6	13	10	28	35	32	71	43	53	43	55
FY 05/06													
% Chg.	-20%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-87%
F. 4. Youth Volunteers	105												
FY 06/07	100	2	6	12	9	10	7	11	11	9	9	96	105
FY 05/06													
% Chg.	5%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-63%
F. 4. 1. Youth Volunteers - Hours	734												
FY 06/07	600	8	26	47	30	37	29	35	47	27	40	328	733.5
FY 05/06													
% Chg.	22%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-41%
G. Total Public Relations - Cable TV shows and Publications produced (includes library staff and FF) (G.1.+ G.2.)	17												
FY 06/07	4	5	10	16	11	14	5	12	11	10	35	11	17
FY 05/06													
% Chg.	325%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-88%
G.1. Cable TV Shows - Number Produced	4												
FY 06/07	1	0	3	4	3	3	2	3	2	4	4	1	4
FY 05/06													
% Chg.	300%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-87%
G.1.1. Cable TV Shows - Airings	14												
FY 06/07	12	12	14	24	12	20	19	14	21	24	12	12	14
FY 05/06													
% Chg.	17%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-93%

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July Statistics FY 06/07

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
G.2. Publications Produced - Titles (includes flyers, bookmarks, signs, newletter)													
FY 06/07	13												13
FY 05/06	3	5	7	12	8	11	3	9	9	6	31	10	114
% Chg.	333%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-89%
G.2.1. Publications Produced - Number Printed													
FY 06/07	414												414
FY 05/06	1,025	3,450	3,755	18,351	156	2,294	315	2,533	3,107	3,611	23,133	21,166	82,896
% Chg.	-60%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
FOOTNOTES													

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# Glendora Public Library Summary Data for July 2006

<u>Service Indicators</u>	This Year July	Last Year July	Percent Change	This Year-to-date	Last Year-to-date	Percent Change
I. E. Total Library Visitors	29,328	27,662	6%	29,328	27,662	6%
I. D. Total Items Loaned	32,954	36,704	-10%	32,954	36,704	-10%
I. D.4. Electronic Circulation	120	0		120	0	
III. A. Total Requests for Information	5,022	4,144	21%	5,022	4,144	21%
II. A. Total Items Owned	0	142,737	-100%	-----	-----	-----
V. A. Total Web & Electronic Resources & Databases	4,195	5,988	-30%	4,195	5,988	-30%
V. A.2. Library Home Page Views	0	2,642	-100%	0	2,642	-100%
VI. A. Total Number of Programs	21	20	5%	21	20	5%
VI. E. Number of Literacy Students Active	26	20	30%	-----	-----	-----
VI. E.1. Literacy Hours Tutored	63	41	54%	63	41	54%
VI. F.1 Total Number of Volunteer Hours	2,538	2,042	24%	2,538	2,042	24%
I. G. Total General Fund Revenue	\$4,875	\$5,062	-4%	\$4,875	\$5,062	-4%

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These statistics are subject to verification.



## Glendora Public Library Events

### **August 2006**

- 05 10 a.m. – 1 p.m. *Coffee 'n' Books in the Library* – main floor  
21 7 p.m. Library Board meeting – Bidwell Forum

### **September 2006**

- 02 10 a.m. – 1 p.m. *Coffee 'n' Books in the Library* – main floor  
11 7 p.m. Books Alive! *Bridge of San Luis Rey* by Thornton Wilder – main floor  
18 7 p.m. Library Board meeting – Bidwell Forum  
19 10 a.m. – 8 p.m. Pirate's Day Celebration – children's room  
20 12:30 p.m. – 6:30 p.m. Red Cross Blood Drive – Bidwell Forum  
23 10 a.m. – 3 p.m. SAT workshop – Bidwell Forum

### **Storytimes**

- "Time for Tykes" – ages 3 -5- Tuesday & Wednesday 10:30 a.m.
- "Family PJ Storytime" – ages 3 -5 - Wednesday 7 p.m.
- The third Wednesday of every month is **craft night** after "Family PJ Storytime"
- "Mother Goose Storytime" for infants & toddlers- Thursday 10:30 a.m.  
*Starting Sept 7, a second Mother Goose Storytime will be offered Thursdays at 11:30 am*

### **Community Outreach**

- Babies, Books and Bibs/Family Literacy Outreach, 1<sup>st</sup> Thursday of every month, Foothill Presbyterian Hospital
- Born To Read, 1<sup>st</sup> Thursday of every month at 12:35 p.m. at Arrow High School –on summer hiatus

### **Foundation Executive Board Meeting**

- September 15, 2006 @ 7:00 a.m. Library – Main Floor

### **Foundation Quarterly Board Meeting**

- October 17, 2006 @ 7:00 a.m. Library - Bidwell Forum

**8.**  
**Board**  
**Member**  
**Items**



## AGENDA ITEMS

### Glendora Public Library Board Agenda Planning Calendar FY 06-07

**July 17:** Elect officers; Foundation Liaisons appointed; Library Board Goals

**August 21:** Library Board Goals; MCLS-SAB representative discussion

**September 18:** SRC wraps up; Holiday Hours-Thanksgiving & Christmas;

**October 16:**

**November 20:** Budget Priorities FY 07-08-initial discussion  
(may be minimal if 2 year budget is adopted in 06/07)

**December 18:** Mid-year review of goals 06-07

**January 16:** Budget 07-08  
Tuesday (Adj. for MLK)

**February 20:** Goal planning 07-08; Friends Foundation funding staff  
Tuesday (Adj. for President's Day) requests for 07-08

**March 19**

**April 16**

**May 21** Closed session: Self-evaluation of the Board-begin process  
& Evaluation of the Director-begin process

**June 18** Agenda planning 07-08; Closed session: Eval. Lib board; Eval-  
Lib Dir

*Items to consider for agenda: update internet policy (#4.13); working with FF and CC on children's room expansion plan and \$;*

handout

BLT on NJD promotions

The Glendora Public Library Board of Trustees would like to go on the record regarding recent pro Measure A promotional pieces. Several of the mailers and television ads have implied benefits to the Glendora Public Library if Measure A is passed by the voters. At no time was the library or library board in communication with NJD or other promoters of this measure. The items listed in the print pieces as possible benefits to the library are false and misleading.

The City Council has funded over \$1.5 million in library building repairs over the past few years including seismic retrofitting, a new roof & plaza and improvements in flood control and management.

The library computers, internet access and wireless computer (wi-fi) services and support have been integrated into the City's Information Technology division. Computers are upgraded on a regular schedule, internet services have been available since the mid 1990s and wireless computer access (wi-fi) to the library's catalog and services has been available for over 2 years.

City funding, augmented by GPL Friends Foundation support, has made the Glendora Public Library a leader in innovative library services in the San Gabriel Valley.

The Glendora Public Library Board of Trustees would like the public to know that there is no truth in the statements made by NJD Ltd., in regards to benefits for the library from Measure A.