

FY 2023-2024

**Consolidated Annual Performance
Evaluation Report (CAPER)**



*First Year of the 2023-2027
Five-Year Consolidated Plan*

DRAFT CAPER
September 2024

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- A. Public Participation
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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

The City of Glendora (City) was incorporated in 1911 and is 19.6 square miles with approximately 50,000 residents. The City receives Community Development Block Grant Program (CDBG) Entitlement funds annually from United States Department of Housing and Urban Development (HUD) as an entitlement jurisdiction. The City's CDBG Entitlement allocation for FY 2023-2024 was \$289,933. No prior year funds or program income was identified, therefore, the total available for FY 2023-2024 Projects was \$289,933.

This FY 2023-2024 Consolidated Annual Performance Evaluation Report (CAPER) is the first year CAPER for the five-year 2023-2027 Consolidated Plan (Con Plan) and reviews the City's specific achievements using CDBG Entitlement funds over the last program year (July 1, 2023 through June 30, 2024) and the City's achievements using CDBG-CV funds from program inception through June 30, 2024.

The City also continued to carry out programs under the Coronavirus Aid, Relief, and Economic Security (CARES) Act which was signed into law on March 27, 2020. The CARES Act provided additional CDBG funds (CDBG-CV) to prevent, prepare for, and respond to the coronavirus pandemic (pandemic). The City's initial allocation was \$179,204 (CV1). The second allocation was \$266,983 (CV3) for a total of \$446,187. The CDBG-CV funds were allocated in the FY 2019-2020 Annual Action Plan. The initial activities to be undertaken with the CDBG-CV of funds have been modified through two Substantial Amendments to the FY 2019-2020 Annual Action Plan.

The City of Glendora has developed the objectives, outcomes, and quantifiable goals below for each priority need category listed in the 2023-2027 Consolidated Plan. All CDBG funds, whether Entitlement or CDBG-CV, must serve the residents of the community in one of the three areas of benefiting low- and moderate-income persons, eliminating slum and blight, and meeting a particularly urgent community need.

- **Infrastructure and Public Facilities:** Improve and expand infrastructure and public facilities that benefit low- and moderate-income neighborhoods and residents. The Objective/Outcome categories will be A Suitable Living Environment/Availability/Accessibility (SL-1), with a goal of assisting 5 public facilities/infrastructure projects (1 annually).
- **Economic and Human Development:** Provide for the economic development needs of low- and moderate-income persons. The program will also create or retain jobs for low- and moderate-income residents. The Objective/Outcome categories will be Economic Opportunity/Availability/Accessibility (EO-1), with a goal of assisting one (1) business over five years.
- **Public Service:** Provide supportive services for the City's low- and moderate-income residents and persons with special needs. The Objective/Outcome categories will be public service activities other than low-/moderate-income housing benefit with the goal of assisting 50 persons.
- **Fair Housing:** Promote fair and equal housing choice for all persons, promote housing that is accessible to and usable by persons with disabilities, and comply with the non-discrimination

requirements of the various Fair Housing laws. The Objective/Outcome categories will be Decent Housing/Availability/Accessibility (DH-1). with a goal of assisting 175 low- and moderate-income persons (35 annually).

- **Administration and Planning:** Provide administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan. The Objective/Outcome categories will be A Suitable Living Environment/Availability/Accessibility (SL-1), with a goal of successfully administering the CDBG program per HUD regulations.

The following are accomplishments achieved in FY 2023-2024, and the cumulative accomplishments for multi-year CDBG Entitlement projects, as well as the cumulative accomplishments using CDBG-CV funds.

CDBG Entitlement Funds

- **Infrastructure and Public Facilities:** A prior year (FY 2021-2022) street improvement project was allocated additional funds in FY 2022-2023 and was completed in FY 2023-2024. The Activity benefited 940 residents, 525 of whom were low- and moderate-income.

The 2023 Street Improvement/Accessibility Activity was underway but not completed in FY 2023-2024. That Activity will benefit 2,955 residents 1,560 of whom are low- and moderate-income.
- **Economic and Human Development:** No funds were allocated to this area in FY 2023-2024.
- **Public Services:** No funds were allocated to this area in FY 2023-2024.
- **Fair Housing:** In FY 2023-2024, this program was funded under the CDBG Administration cap and all those inquiring regarding fair housing were provided services.
- **Administration and Planning:** The City continued to effectively manage the CDBG program in FY 2023-2024.

CDBG-CV Funds

- **Economic and Human Development:** In FY 2019-2020, the City launched a Small Business Assistance Loan program using CDBG-CV funds specifically to assist businesses to prevent, prepare for, and respond to coronavirus. To date, this program has assisted one business to deal with the effects of the pandemic. This program is complete.
- **Fair Housing:** As part of the second Substantial Amendment to the FY 2019-2020 Annual Action Plan, the City allocated \$312,088 for an COVID Emergency Rental Assistance Program. To-date, this program has assisted 47 households deal with the effects of the pandemic by providing short-term rental assistance. This program is complete.
- **Administration and Planning:** The City continued to effectively manage the CDBG-CV program in FY 2023-2024. This program is complete.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration and Planning	Administration	CDBG: \$37,987	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Economic and Human Development	Non-Housing Community Development	CDBG: \$0	Businesses Assisted	Business	1	0	0.00%	0	0	0.00%
Public Services	Non-Homeless Special Needs	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	People	50	0.00	0.00%	0	0	0.00%
Fair Housing	Fair Housing	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	175	55	31.42%	35	55	157.14%

Infrastructure and Public Facilities	Non-Housing Community Development	CDBG: \$231,946	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6,500	5,465	84.07%	1,855	5,465	294.60%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Only eligible activities that received a High Priority level are funded during each of the five years of the 2023-2027 Consolidated Plan. In FY 2023-2024, \$289,933 in entitlement funds to implement the final year of the 2023-2027 Consolidated Plan. From FY 2019-2020 through FY 2023-2024, CDBG-CV funds were allocated to various programs through two Substantial Amendments to the 2019-2020 Annual Action Plan.

In FY 2023-2024, the City of Glendora addressed all the Consolidated Plan Priorities listed above by providing CDBG funding as follows:

CDBG Entitlement Funding

1. Infrastructure and Public Facilities

In FY 2021-2022, the City allocated \$440,514 in prior year CDBG funds to repair the badly deteriorated pavement, curb, gutter, and sidewalk on nine streets south of Juanita Ave. and west of Glendora Ave. In FY 2022-2023, CDBG Entitlement funds were allocated for another related infrastructure project in the same location. Both projects were completed in FY 2023-2024.

In FY 2023-2024 the City allocated \$231,946 for the 2023 Street Improvement/Accessibility Project. That project is currently in process and is expected to be completed in the first quarter of FY 2024-2025.

2. Economic and Human Development

In FY 2023-2024, no CDBG Entitlement funds were allocated to Economic and Human Development.

3. Public Services

In FY 2023-2024, no CDBG Entitlement funds were allocated to Public Services.

4. Fair Housing

The City allocated \$20,000 in CDBG Administrative funds to the Housing Rights Center in FY 2023-2024. A total of \$20,000 was expended to serve the residents of Glendora.

5. Administration and Planning

In FY 2023-2024, the City allocated \$37,987 for general planning and administration, of which \$12,713 was expended.

CDBG-CV Funding

1. Infrastructure and Public Facilities

No CDBG-CV funds were allocated to Infrastructure and Public Facilities in FY 2023-2024.

2. Economic and Human Development

A cumulative total of \$14,862 in CDBG-CV funds were used to provide assistance to one business

affected by the pandemic.

3. Fair Housing

Since the inception of CDBG-CV program, the City has allocated \$312,088 in CDBG-CV funds for an Emergency Rental Assistance Program. \$261,820 has been expended to date, assisting 47 renters impacted by the pandemic. This represents 90.38 percent of the goal of 52. This activity was closed in FY 2023-2024.

4. Administration and Planning

In 2019-2020 the City allocated \$89,237 of CDBG-CV funds for Administration and Planning and \$28,204 has been expended to date. No additional CDBG-CV funds were allocated for Administration and Planning in FY 2020-2021, FY 2022-2023, or FY 2023-2024.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	42
Black or African American	3
Asian	2
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	47
Hispanic	27
Not Hispanic	20

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

In FY 2023-2024, no CDBG Entitlement Activities were funded in which race and ethnicity data was collected. The CDBG-CV Emergency Rental Assistance Program served 47 households from inception of the program through the end of FY 2023-2024. Of the 47 households served by this program, 42 were White, three were Black, and two were Asian. 27 identified themselves as Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$289,933.00	\$238,031.26
CDBG-CV	public- federal	\$446,187.00	\$304,886.18

Table 3 - Resources Made Available

Narrative

For FY 2023-2024, the City had available \$289,933 in CDBG entitlement allocation. A total of \$238,031.26 expended. This amount includes funds expended in FY 2022-2023 for projects which were allocated in prior Action Plans. In addition, the City received two allocations of CARES Act funds totaling \$446,187 which were allocated for the Business Assistance Program, an Emergency Rental Assistance Program, and Administration to address residents needs related to the Coronavirus. Because CDBG-CV funds have different timelines than CDBG Entitlement funds, the amounts listed in Table 3 represent the resources and expenditures from the beginning of the CDBG-CV program through the end of FY 2023-2024.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Low-Mod Income Target Areas	80.00%	N/A	low- and moderate-income area (LMA) census tracts and block groups

Table 4 – Identify the geographic distribution and location of investments

Narrative

In FY 2023-2024, the City allocated \$231,946 for the 2023 Street Improvement/Accessibility Project which equals 80 percent of their total available resources. These improvements were planned for low- and moderate-income areas. That project is currently in process and is expected to be completed in the first quarter of FY 2024-2025.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Federal funds will leverage additional resources as grant opportunities become available. In FY 2023-2024, no funds were leveraged; however, the City does benefit from County funding for rental assistance provided by HUD through the Housing Choice Voucher program.

The City of Glendora has not identified any publicly owned land for housing and community development activities.

The City does not receive HOME funds, so there are no matching requirements.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The biggest challenge to creating affordable housing is limited funding. In prior years, two affordable housing complexes were funded by the city. Those complexes continue to provide 52 affordable units (27 extremely low, 19 very low, and six low) through Heritage Oaks and 87 affordable units (13 extremely low, 55 very low and 19 low) through Elwood Family Apartments. These units will remain affordable throughout the Consolidated Plan period.

Discuss how these outcomes will impact future annual action plans.

The City does not plan to make any changes in the way funds are allocated currently. The streets infrastructure projects and fair housing program (funded with Administration funds), continue to provide important benefit to the community.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Households Served

Narrative Information

Income information was not required nor collected for any of the projects funded in FY 2023-2024. The City’s fair housing activities were funded under the Administration cap and as allowed, all residents requesting assistance were served regardless of their family income.

The CDBG-CV Emergency Rental Assistance Program served 47 households from inception of the program to the end of FY 2023-2024. Of the 47 households served by this program, 25 were extremely low income and 22 were low-income. 27 (57%) were female-headed households.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Given the City's limited CDBG resources and relatively small number of homeless in the City of Glendora, and the significant other City and regional resources committed to addressing homelessness, homeless activities were not given a priority in the 2023-2027 Consolidated Plan

A Point-in-Time (PIT) Homeless Count and Homeless Inventory Count (HIC) was conducted by the Los Angeles Homeless Services Authority (LAHSA) in 2024. That data indicates that in the City of Glendora there are 61, all of whom are unsheltered. This is an increase of 191% over the prior year HIC conducted in 2023, but still represents a 24% decrease over 2022. Because the City is relatively small at 19.6 square miles, and the closest homeless shelter is located outside the City, the number of homeless present in the City on any given night could vary significantly, perhaps explaining the uptick in the 2024 HIC.

The City of Glendora Plan to Combat Homelessness (Plan), developed in 2018, uses a portion of a Measure H grant to respond to needs of persons experiencing homelessness. The City conducted outreach to nearly a dozen homelessness services providers and Glendora residents to facilitate input on the Plan. The Plan outlines actions to serve populations experiencing homelessness, including collaboration with other jurisdictions. As part of Service Planning Area (SPA) 3, the City may collaborate with other members of SPA including, but not limited to:

- Alhambra
- Altadena
- Arcadia
- Azusa
- Baldwin Park
- Claremont
- Covina
- Diamond Bar
- Duarte
- El Monte
- Irwindale
- Monrovia
- Monterey Park
- Pasadena
- Pomona
- San Dimas
- San Gabriel
- San Marino
- Temple City
- Walnut
- West Covina

Glendora also collaborates with local and regional agencies to implement the Plan. Monthly meetings with cities in the SPA, the Glendora Police Department CIT team, LAHSA, Glendora Police Department MET team, LA County Department of Mental Health, and Union Station Homeless Services are conducted to organize services for vulnerable populations of persons experiencing homelessness such as those with mental illnesses. City staff also works with local non-profits such as the Glendora Ministerial Association, Shepard's Pantry, and Glendora Welfare. The La Fetra Center, open from 9:00 am to 5:00 pm, is operated by the City and provides access to in-person information on services for persons experiencing homelessness.

In May 2022, the City entered into a multi-year contract with the Los Angeles Centers for Alcohol and Drug Abuse (LA CADA) to provide homeless services and temporary housing. FY 2023-2024 was the third year

of that agreement. LA CADA is a certified substance use and behavioral treatment provider licensed by the State of California Department of Health Care services and the County of Los Angeles Department of Public Health- Substance Abuse Prevention and Control. LA CADA treats people with addiction and behavioral problems by providing client-centered, trauma-informed, and recovery-oriented services.

LA CADA interviews each client and designs a plan for services tailored to that individual's needs. They offer a wide continuum of care and treatment, including outpatient, intensive outpatient, and residential programs and eight shelter beds specifically for Glendora residents. LA CADA began their contract in May 2022, and since then they have made first encounters with 466 individuals since the start of the contract. They have placed 77 individuals in housing: 30 in permanent housing and 47 in interim housing which may include bridge housing, detox facilities, Sober Living homes and/or Respite Care.

Addressing the emergency shelter and transitional housing needs of homeless persons

There is no shelter or transitional housing located in the City of Glendora. However, the City contract with LA CADA outlined in the prior section includes eight beds shelter beds to be used specifically for Glendora residents. LA CADA and city staff also help sheltered and unsheltered homeless individuals get benefits like health insurance, Cal Fresh, and Social Security and replace vital documents at the DMV and Social Security offices. By getting homeless individuals their I.D. and increasing their income, they are better prepared to move out of shelter/transitional housing and into more permanent housing.

Currently, the City receives measure H funds through the San Gabriel Valley Council of Governments' (SCVCOG) Housing Solution Fund. The City was awarded \$50,000 in December 2023 to use in FY 2023-2024 and an additional \$50,000 to be used in FY 2024-2025. This grant is intended to provide one-time financial assistance to help eligible households obtain permanent housing or retain their current housing. This contract was funded through a grant received from the American Rescue Plan Act (ARPA).

The City has been utilizing the American Rescue Plan Act (ARPA) grant and allocations from its General Fund to continue to fund programs operated by LA CADA. The City recently hired a Human Services and Outreach Coordinator to further expand the City's homeless services program and help coordinate with regional services providers in other cities. Case managers and homeless navigators work with the community members experiencing homelessness to determine their greatest needs and coordinate supportive services to bring them closer to interim and permanent housing opportunities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

In FY 2023-2024, the City received \$50,000 in Measure H funds from the San Gabriel Valley Council of Governments (SGVCOG). These funds are used to provide one-time emergency assistance to help households obtain housing or avoid homelessness by retaining existing housing.

Ensuring that affordable housing is available for low-income families can prevent those families from becoming homeless. The City of Glendora falls under the Continuum of Care for Los Angeles County. This includes the Section 8 Voucher program made available through the Los Angeles County Development Authority (LACDA). The Voucher program provides reduced cost housing to low-income households which might otherwise become homeless. As of July 2024, 58 Glendora households are using Section 8 Vouchers in the City. Of that total 20 are elderly, 46 are female headed households, and 31 are disabled. The total of the individual categories exceeds the total Vouchers used because some households are represented in multiple categories.

As noted earlier, two affordable housing complexes were funded by the city in prior years. Those complexes continue to provide 52 affordable units (27 extremely low, 19 very low, and six low) through Heritage Oaks and 87 affordable units (13 extremely low, 55 very low and 19 low) through Elwood Family Apartments. These units will remain affordable throughout the Consolidated Plan period.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The collaborations noted above include services that assist in the transition to permanent housing and independent living, including shortening the period that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

No public housing is located in the City of Glendora; therefore, there were no actions taken to address the needs of public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

No public housing is located in the City of Glendora; therefore, there were no actions taken to encourage public housing residents to become more involved in management and participate in homeownership.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of the County of Los Angeles (HACoLA) is identified as a High Performing Housing Authority according to the Agency's Action Plan; therefore, there were no actions taken to provide assistance to a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The provision of affordable housing may be constrained by market and governmental factors. These constraints often affect lower- and moderate-income households with limited resources disproportionately. The City will implement a Housing Element consistent with California State law to remove barriers to affordable housing and take actions to reduce costs and/or facilitate the development of safe, high-quality, affordable housing. Glendora actively implements services and incentives to remove governmental constraints on housing. The City offers a one-stop streamlined permitting process to facilitate efficient entitlement and building permit processing and additional local and regional incentives to foster affordable housing development, such as the State density bonus law.

The City has updated its Housing Element for the 2021-2029 planning period. The 2021-2029 Housing Element has been adopted by the City Council and was found in compliance by HCD in August 2023.

The City will continue to foster affordable housing development in the community through incentives such as density bonuses for affordable housing, mixed use development, and lot consolidation. In addition, the City will utilize fair housing strategies to assist those facing unfair eviction and foreclosure fraud to prevent homelessness.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As previously mentioned, the City uses County of Los Angeles Measure H grants in collaboration with four other San Gabriel Valley cities to provide case management services to assist persons experiencing homelessness. Additionally, the City annually uses CDBG funds to support the fair housing program that targets many of the City's underserved residents. Providing fair housing services is an important homeless prevention strategy, allowing many equal accesses to housing and assisting those facing unfair treatment in the housing market. Underserved or vulnerable populations in Glendora include the elderly, disabled, homeless and at-risk homeless families and individuals.

The City provides supportive services to underserved groups through its existing network of public and nonprofit service agencies, along with the City's Community Services Department. The City will continue working with the four other San Gabriel Valley cities to utilize Measure H grants to provide case management services to assist the homeless.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City previously provided lead-based paint hazard testing through rehabilitation programs. The rehabilitation programs are no longer offered.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The network of existing agencies in the City provides social services to families below the poverty level.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

City's Planning Department manages CDBG programs. City staff consult HUD staff and attend HUD training to craft a cost-effective CDBG program. City staff will continue to communicate and work with HUD staff to implement the CDBG program and develop institutional structure.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City will continue to coordinate with public and private housing and services agencies to deliver housing and community development activities in the community. Various agencies will continue to be invited to attend public meetings to provide input related to the CDBG program.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City contracts with the Housing Rights Center to administer the Fair Housing Program. The Housing Rights Center provides fair housing services and landlord/tenant information to all residents who request counseling, resource referral, complaint investigation, and public education on all forms of housing discrimination.

For the FY 2023-2024, the City projected 50 low-income (0-50 percent AMI) renter-households would be assisted through fair housing services, including elderly, single-parent, and disabled special needs households. During FY 2023-2024, 55 persons were assisted with fair housing services through the Housing Rights Center. Of the assisted persons, 42 were extremely- low-income, eight were very- low-income, and two were low-income. Six of those assisted were disabled, four were from female-headed households, three were at-risk of homelessness, and seven were seniors.

The City updated its Analysis of Impediments (AI) to Fair Housing Choice in FY 2017-2018. submission of an updated AI or the development of any formal fair housing planning document is not required by HUD. Nevertheless, the City continues to address impediments identified in the AI to comply with the Fair Housing Act's requirement that each Grantee take steps to Affirmatively Further Fair Housing. Impediments identified in the 2018 AI include a need for increased outreach and education activities, monitoring real estate advertisement, investigation of housing discrimination claims and violations, and monitoring of lending practices.

CDBG funds are used to contract with the Housing Rights Center annually to maintain access to fair housing information and assistance for residents. HRC assists in preventing/reducing housing discrimination, predatory lending, and hate crimes in Glendora.

Actions taken to overcome effects of impediments identified included:

As noted above, the City has adopted an updated Housing Element for the 2021-2029 planning period. As of August 2023, the Housing Element Update has been certified by HCD. The City will work towards implementing the goals, policies and programs identified in the Housing Element as well as completing any rezoning within the time period outlined in the Housing Element.

Prepared by the City Attorney's Office and City of Glendora Planning Department, Glendora adopted an

ordinance that provides a reasonable accommodation procedure for disabled persons that removes physical barriers in public and private buildings.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring of other agencies was not conducted as the City does not have any subrecipients. The Community Development Department has executed a memorandum of understanding (MOU) with the Public Works Department to ensure compliance with CDBG regulations and other cross-cutting regulations for CDBG-funded infrastructure projects.

The City has a contract with the Housing Rights Center for fair housing services. All other CDBG and CDBG-CV activities are operated and managed internally by City staff.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Draft CAPER was available for the required 15-day public review from September 9, through September 24, 2024. A notice was posted on the City's website and published in the newspaper on September 4, 2024. The proof of publication can be found in Appendix A. The City Council reviewed the document at their regularly scheduled meeting on September 24, 2024. No public comments were received at the City Council meeting or during the 15-day comment period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The activities undertaken in FY 2023-2024 were effective in serving the needs of Glendora residents. No changes were made during FY 2023-2024.

The City pursued all resources identified in the Consolidated Plan and did not hinder plan implementation by action or willful inaction.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-58 – Section 3

Narrative

Section 3 compliance was triggered by the use of CDBG funds for the City’s 2021 Street Improvement Activity, 2022 Street Improvement Activity, and 2023 Street Improvement / Accessibility Activity. The 2021 and 2022 Street Improvement Activities both completed in FY 2023-2024 and are reported here. The 2023 Street Improvement / Accessibility Activity has begun but is not complete and is therefore not reported here.

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	3	0	0	0	0
Total Labor Hours	6,066	0	0	0	0
Total Section 3 Worker Hours	0	0	0	0	0
Total Targeted Section 3 Worker Hours	0	0	0	0	0

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	0	0	0	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0	0	0	0	0
Direct, on-the job training (including apprenticeships).	0	0	0	0	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0	0	0	0	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0	0	0	0	0

Outreach efforts to identify and secure bids from Section 3 business concerns.	0	0	0	0	0
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0	0	0	0	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0	0	0	0	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0	0	0	0	0
Held one or more job fairs.	0	0	0	0	0
Provided or connected residents with supportive services that can provide direct services or referrals.	0	0	0	0	0
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0	0	0	0	0
Assisted residents with finding child care.	0	0	0	0	0
Assisted residents to apply for, or attend community college or a four year educational institution.	0	0	0	0	0
Assisted residents to apply for, or attend vocational/technical training.	0	0	0	0	0
Assisted residents to obtain financial literacy training and/or coaching.	0	0	0	0	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0	0	0	0	0

Provided or connected residents with training on computer use or online technologies.	0	0	0	0	0
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0	0	0	0	0
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0	0	0	0	0
Other: For these two very small projects, the outreach efforts by the City and contractor resulted in the hiring of one Section 3 Worker.	2	0	0	0	0

Table 9 – Qualitative Efforts - Number of Activities by Program

APPENDIX A

Proof of Publication – 15-Day Public Comment Period

San Gabriel Valley Examiner
709 E. Route 66 Ste. A
Glendora, CA 91740
626-852-3374

City of Glendora
Attn: City Clerk
116 E. Foothill Blvd.
Glendora, CA 91741

PROOF OF PUBLICATION (201 5.5 C.C.P.)

STATE OF CALIFORNIA
County of Los Angeles

I am over the age of eighteen years, I am not a party to the above-entitled matter. I am the principal clerk of the Publisher of the San Gabriel Valley Examiner, an adjudicated newspaper of general circulation printed and published weekly in the City of Glendora, County of Los Angeles. The San Gabriel Valley Examiner has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under the date of July 19, 1999, case Number KS 005341. The notice, of which the annexed is a true printed copy, has been published in each regular and entitled issue of said newspaper and not any supplement thereof on the following dates to wit:

September 5, 2024

I declare under penalty of perjury that the foregoing is true and correct.

Executed in the City of Glendora, Los Angeles County, California
On this 5th day of September 2024.

Signature



NOTICE OF AVAILABILITY CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) REVIEW PERIOD

NOTICE IS HEREBY GIVEN that the Fiscal Year 2023-2024 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program will be available for a 15-day public review period beginning September 9, 2024 and ending September 24, 2024. The CAPER, along with comments from the public review, will be considered by City Council on September 24, 2024 at 7:00 p.m. in the City Council Chamber of City Hall, 116 E. Foothill Boulevard, Glendora, California.

PUBLIC REVIEW AND COMMENT PERIOD

All interested persons are invited to review and comment on the City's proposed Consolidated Annual Performance Evaluation Report (CAPER) for Fiscal Year 2023-2024.

Should you be unable to attend the public hearing, your comments must be made in writing and delivered to the Community Development Department. City staff can be contacted via email at asuniga@cityofglendora.org or by telephone at (626) 852-4822.

Further information and related documents on the Consolidated Annual Performance Evaluation Report (CAPER) for Fiscal Year 2023-2024, related Five-Year Consolidated Plan and Annual Action Plan will be available beginning September 9, 2024 and may be obtained or viewed on the City's website www.cityofglendora.org, under Departments: Community Development; Housing Authority/CDBG; and also at the Planning Counter and Office of the City Clerk, Glendora City Hall, 116 E. Foothill Boulevard Glendora, California, between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday exclusive of holidays through September 24, 2024.

If you challenge this action(s) in court, you may be limited to raising only those issues you or someone else raised in written correspondence delivered to the City Council.

Kathleen R. Sessman, MMC
City Clerk/Communications Director
Publish in the San Gabriel Valley Examiner on September 5, 2024. #G101

APPENDIX B

CDBG FY 2023-2024 Project

Infrastructure Improvement Map

