



# CITY OF GLENDORA, COMMUNITY DEVELOPMENT DEPARTMENT LANDSCAPE PLAN APPLICATION

Pursuant to California's Model Water Efficient Landscape Ordinance (MWELO) and Glendora Municipal Code (GMC) §6.10.120, projects requiring a building permit or Planning approval, plan check, or landscape design review with a landscape area greater than 500 square feet or rehabilitating an existing landscape area greater than 2,500 square feet are required to submit a Water Efficient Landscape (WEL) Application and related documents and certification forms.

To process the application, please submit the following:

- Landscape Plan Application
- Landscape Plan Submittal Package to include:
  - Existing Site Plan
  - Planting Plan
  - Fuel Mod Plan Approved by Los Angeles County Fire Department  
(if project site is located within the High Fire Hazard Zone)
  - Irrigation Plan
  - Landscape Construction/Hardscape Plan
  - Grading Plan
  - Water Efficient Worksheet  
(available in the Water Efficient Landscape and Irrigation Application Package)
  - Specs and Details
- Appendix B - Certification of Landscape Design, signed and stamped by a landscape design professional

**All landscape plans subject to MWELO, as well as the WEL application and related documents and certification forms are required to be completed by a landscape design professional.**

The full WEL Application Package (including the required Water Efficient Worksheet) is available on the City's website at: <http://www.ci.glendora.ca.us/home/showdocument?id=15355>.

Property owners, developers, and landscape design professionals are encouraged to thoroughly review the packet to understand all requirements.

**NOTE: If water purveyor is not City of Glendora applicant will also need to coordinate with purveyor for required approvals.**

## PROJECT INFORMATION

Project (Street) Address

Project Type  
(New or Rehabilitated Landscaped Area)

Total Landscape Area  
(square feet)

Water Purveyor  
(City of Glendora, Golden State Water Co., Suburban Water Systems, City of Covina, or City of Azusa)

Water Supply Type  
(potable, recycled, well)



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## TO ALL APPLICANTS:

Employees of the City of Glendora will give every possible assistance to anyone who desires to utilize the remedies provided by the City's zoning ordinance. However, the burden of proof is on the applicant to provide accurate and up-to-date information. Submittal of inaccurate or incomplete information or plans, or failure to comply with the application instructions may result in processing delays and/or denial of my application. There is no guarantee – expressed or implied – that any permit will be granted by whatever agency or individual has authority in the matter. The applicant shall also understand that each matter must be carefully reviewed and investigated and, after a staff review has been made or a public hearing has been held, the staff's recommendation or decision may be contrary to a position taken in any preliminary discussions. City staff is not permitted to assist the applicant or any opponents of the applicant in preparing arguments for or against a request. I have read the foregoing and understand that I HAVE THE BURDEN OF PROOF in the matter arising under the application made by me.

## AUTHORIZED OWNER'S REPRESENTATIVE OR APPLICANT (If not the owner)

\_\_\_\_\_  
Name Phone Number Email

\_\_\_\_\_  
Address City Email

\_\_\_\_\_  
**Signature**

## PROPERTY OWNER

\_\_\_\_\_  
Name Phone Number Email

\_\_\_\_\_  
Address City Email

\_\_\_\_\_  
**Signature**

## LANDSCAPE DESIGN PROFESSIONAL OF RECORD

\_\_\_\_\_  
Name Phone Number Email

\_\_\_\_\_  
Address City Email

\_\_\_\_\_  
**Signature**

### OFFICIAL USE ONLY

PROJECT FILE NUMBER: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



# LANDSCAPE PLAN APPLICATION

(APPENDIX B – CERTIFICATION OF LANDSCAPE DESIGN)

## PROJECT INFORMATION

Project Number

Project Type (Street) Address

### I hereby certify that:

- 1) I am a professional appropriately licensed in the State of California to provide professional landscape design services.
- 2) The landscape design and water use calculations for the property above were prepared by me or under my supervision.
- 3) The landscape design and water use calculations for the identified property comply with the requirements of the City of Glendora Water Efficient Landscape Ordinance (Glendora Municipal Code Section 21.03.060, and the Application Package for Implementation of the City of Glendora Water Efficient Landscape Ordinance).
- 4) The information I have provided is true and correct and is hereby submitted in compliance with the Application Package for Implementation of the City of Glendora Water Efficient Landscape Ordinance.

Signature

Date

Print Name

Email

## LANDSCAPE DESIGN PROFESSIONAL'S STAMP