

**FY 2020-2021 Annual Action Plan**  
(July 1, 2020 through June 30, 2021)

**City of Glendora**

Amended November 2020

City of Glendora  
**Planning Department**  
116 E. Foothill Blvd.  
Glendora, CA 91741

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*Note: On October 22, 2020, the City of Glendora received notice from the US Department of Housing and Urban Development (HUD) that the 2020 annual allocation for Glendora had been corrected. The original allocation of \$304,630 was reduced to \$304,584. As such, in November 2020 the Action Plan was amended to reflect the change. The changes are reflected in italicized font with the original data which has been corrected in an italicized strikethrough font.*

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

Each year, the City of Glendora participates (as an entitlement jurisdiction) in the Community Development Block Grant Program (CDBG). This program is administered by the US Department of Housing and Urban Development (HUD), and provides funding for a variety of different projects, with eligibility based on meeting the following national objectives: Benefitting low- and moderate-income persons; Eliminating slum and blight; or Meeting a particularly urgent community need.

The City of Glendora is receiving an allocation of ~~\$304,630~~ \$304,584 during FY 2020-2021 in CDBG entitlement funds from the US Department of Housing and Urban Development (HUD) to spend on housing and community development activities that address the priority needs and goals established in the 2018-2023 Consolidated Plan.

In addition to the ~~\$304,630~~ \$304,584 of CDBG funds expected in 2020 – 2021, there is \$32,139 of unprogrammed funds available from prior years and \$33,783 in unspent funds originally allocated to CDBG administration in FY 2018-2019. The combined amounts provide for a total of ~~\$370,552~~ \$370,506 in CDBG programming for FY 2020-2021.

#### 2. Summarize the objectives and outcomes identified in the Plan

**This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.**

During the development of the 2018-2023 Consolidated Plan the following priorities were developed:

- **Infrastructure and Public Facilities:** Improve and expand infrastructure and public facilities that benefit low- and moderate-income neighborhoods and residents.
- **Economic and Human Development:** Provide for the economic development needs of low- and moderate- income persons and neighborhood target areas.
- **Fair Housing:** Promote fair and equal housing choice for all persons.
- **Administration and Planning:** Provide for administration and planning activities to carry out actions that address identified needs in the Consolidated Plan.

#### 3. Evaluation of past performance

**This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.**

During the first year of implementing the Five-Year Consolidated Plan for 2018-2023, the City was able to accomplish the following:

**Affordable and Fair Housing:** Through the Housing Authority of the County of Los Angeles (HACoLA), 51 Housing Choice Vouchers were annually distributed. Also, a total of 38 people were assisted with fair housing issues by the Housing Rights Center (HRC) during FY 2018-2019, the first year of implementing the 2018-2023 Consolidated Plan.

**Economic Development:** The City recognized the limited interest in this program due to the small amount of funds available. Therefore, the City rolled over unspent program funds from previous years to allow for larger size loans. There were no new participants for the Small Business Assistance Loan program during the first year of the Five-Year Consolidated Plan.

**Public Facilities and Infrastructure Improvements:** The City allocated funding to the Public Works Department to complete one project, the Street Improvement Project (Laxford Street and Vecino Avenue). The Street Improvement Project rehabilitated the badly deteriorated pavement on Laxford Street from Grand Avenue to Vecino Avenue and on Vecino Avenue from Laxford Street to Bonita Avenue. This project benefitted approximately 1,725 people living in the low- and moderate-income area of Census Tract 4039.02 Block Group 3; 1,085 of which were low- and moderate-income.

The City also allocated \$6,500 to the Community Services and Public Works Departments for the Glendora Public Library Signage Update for ADA Accessibility Project. The project would potentially benefit 3,540 people. However, the Glendora Public Library decided not to move forward with the project.

During FY 2020-2021, the City will continue to fund these programs/projects established in the Five-Year Consolidated Plan for 2018-2023.

#### 4. Summary of Citizen Participation Process and consultation process

<b>Summary from citizen participation section of plan.</b>
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The citizen participation process utilized for the FY 2020-2021 Annual Action Plan included: publishing a notice of available funding and request for applications on December 19, 2019 and December 26, 2019 in the San Gabriel Valley Examiner; conducting a public hearing before the City Council to discuss community needs, funding applications and potential allocations was held on March 24, 2020; and conducting a second public hearing before the City Council on May 12, 2020 to adopt the Action Plan. Public notices for the hearings were published in the San Gabriel Valley Examiner, were posted at City Hall, and were posted on the City's Website. Proof of publication for all public hearings, meetings, and general outreach efforts can be found in the Appendix.

A 30-day public review will be held from March 25, 2020 through May 11, 2020. Copies of the draft Action Plan are available for the public to read on the City website and at City Hall (Community Development Department and Office of the City Clerk). Copies were also available for review by requesting in person or by telephone, fax, or e-mail. City staff ensures adequate notification of all public hearings. Advance notice of public hearings is printed in newspapers of general circulation at least ten days prior to the meeting date and translation services are always available upon request for non-English speaking residents.

Additionally, the City ensures reasonable access to information and records related to the development of the Plan and to the expenditure of resources for programs funded by CDBG. The final Consolidated Plan, amendments to the Plan, and annual performance reports will be available for five years at City Hall.

## 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Attendees of the Community Workshop conducted for the Consolidated Plan provided the following comments:

- There is a need for affordable housing. Waiting list for publicly assisted affordable housing is long.
- Community services are needed to assist low income households, homeless, persons with disabilities, particularly those with mental health issues, and victims of domestic violence. A resource guide would be useful for making referrals for services.
- Fair housing outreach and education is an important service.

## 6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments or views not accepted.

## 7. Summary

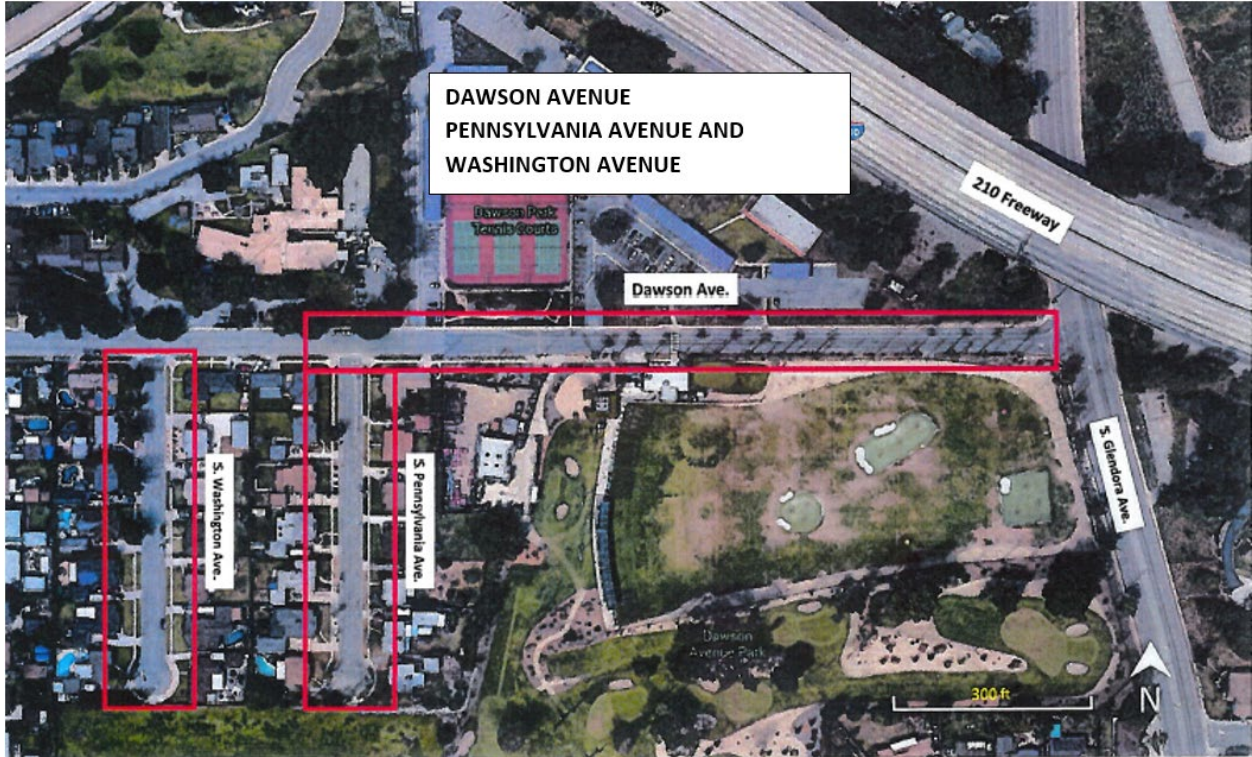
The City of Glendora expects to receive an allocation of ~~\$304,630~~ \$304,584 of CDBG funds in Fiscal Year 2020-2021. While funding amounts are somewhat flexible, there are statutory limitations that restrict the amount of funding for Planning and Administration costs to not more than 20 percent of the annual grant allocation and limit public services to 15 percent of the annual grant allocation.

In addition to the ~~\$304,630~~ \$304,584 of CDBG funds expected in 2020 – 2021, there is \$32,139 of unprogrammed funds available from prior years and \$33,783 in unspent funds originally allocated to CDBG administration in FY 2018-2019. The combined amounts provide for a total of ~~\$370,552~~ \$370,506 in CDBG programming for FY 2020-2021

Based on the limited amount of resources available to the City, statutory restrictions, past experiences, and the Priority Needs established in the 2018-2023 Consolidated Plan, staff recommendations for the 2020-2021 CDBG One-Year Annual Action Plan are as follows:

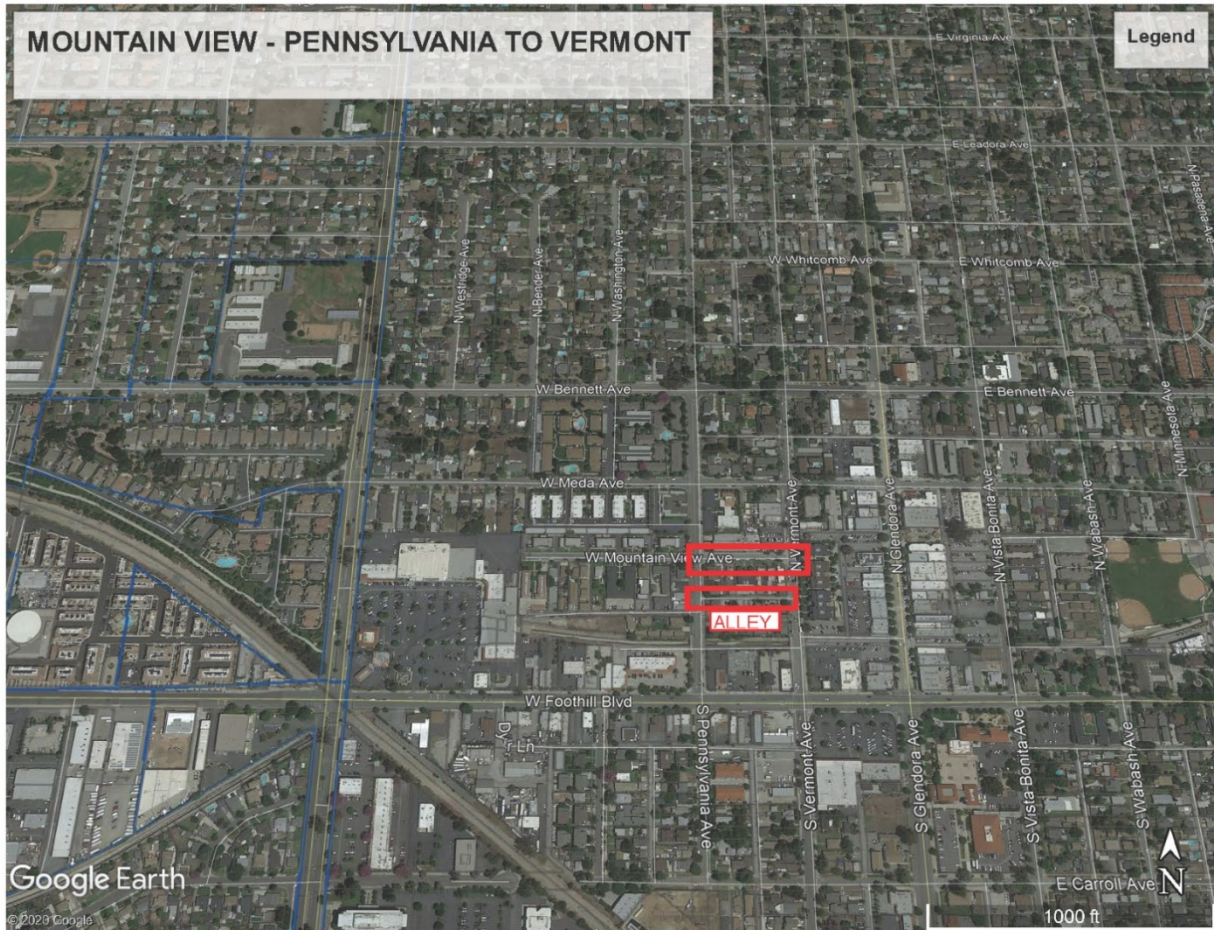
<b>ACTIVITY</b>	<b>AMOUNT</b>
General CDBG Administration	<del>\$30,552</del> \$30,506
Fair Housing	\$15,000
Administration and Fair Housing Sub-Total	<del>\$45,552</del> \$45,506
Street Improvement Project (Dawson/Pennsylvania, Washington)	\$220,000
Street Improvement Project (Mountain View Ave w/ Alley)	\$105,000
Infrastructure Sub-Total	\$325,000
<b>Total CDBG Budget for Fiscal Year 2020-2021</b>	<del>\$370,552</del> <b>\$370,506</b>

The 20 percent of CDBG annual allocation dedicated to planning and administration activities is not subject to the requirement of benefiting low- and moderate-income persons. Of the remaining 80 percent of CDBG funds, 100 percent will benefit low- and moderate-income persons. The figures on the following pages illustrate the locations of the infrastructure and facility improvement projects:



**Street Improvement Project:** Dawson, Pennsylvania, Washington Avenues  
Census Tract 4039.02 Block 1





**Street Improvement Project: Mountain View Avenue with Alley**  
Census Tract 4010.02 Block 3

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	GLENDORA CITY	
CDBG Administrator	GLENDORA CITY	Community Development Department

Table 1 – Responsible Agencies

#### Narrative (optional)

The City of Glendora, through its Community Development Department, serves as the lead agency in coordinating of the consolidated planning and submission process. The City of Glendora is responsible for its own Community Development Block Grant (CDBG) program. The City is also responsible for preparing its own Annual Action Plan and Consolidated Annual Performance Evaluation and Review (CAPER).

#### Consolidated Plan Public Contact Information

Valerie Escalante, Economic Development and Housing Manager  
 Glendora City Hall - 116 E. Foothill Boulevard Glendora, CA 91741  
 (626) 914-8292



## AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

### 1. Introduction

The City of Glendora consulted with key City divisions and departments in the development of the 2020-2021 One Year Action Plan including: Building; Planning; Code Enforcement; Community Services; and Public Works. Information was also collected from other public and quasi-public agencies, during the Consolidated Plan process, which included the Housing Authority County of Los Angeles and several local Public Service Agencies. Copies of the draft One-Year Action Plan will be available during the 30-day public review of the One Year Action Plan from March 25, 2020 through May 11, 2020.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

In preparing the FY 2020-2021 One-Year Action Plan, the City of Glendora incorporated the information contained in the Consolidated Plan needs assessment. This included a wide range of service providers who were contacted to compile information on community needs. Agencies representing persons with HIV/AIDS, homeless persons, low-income youth, persons with disabilities, elderly persons, and persons with alcohol/substance abuse problems were contacted. Specifically the following agencies were contacted via telephone calls and emails: the Housing Rights Center. The City of Glendora will continue to consult with the aforementioned agencies to address the public service needs of the community. Staff will participate on local and regional boards on issues related to the Homeless.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Glendora does not receive funding under the Emergency Solutions Grant (ESG) program. However, staff does coordinate with the County's Continuum of Care lead agency the Los Angeles Homeless Services Agency (LAHSA) and the San Gabriel Valley Council of Governments (SGVCOG) regarding homelessness in the City. Specifically, the City is a voting member on the SGVCOG Homelessness Committee, which studies problems, programs, and other matters that pertain to the regional homelessness issues and provides policy direction to the SGVCOG.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

As stated, the City of Glendora does not receive funding under the Emergency Solutions Grant (ESG) program. Staff does coordinate with the County's Continuum of Care lead agency the Los Angeles Homeless Services Agency (LAHSA) and the San Gabriel Valley Council of Governments regarding homelessness in the City.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

1	<b>Agency/Group/Organization</b>	<b>LAHSA</b>
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted for statistics pertaining to homelessness within the County and City.
2	<b>Agency/Group/Organization</b>	<b>GLENDORA CITY</b>
	<b>Agency/Group/Organization Type</b>	Housing Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy Community Development (Infrastructure and Public Facility) Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	In the development of the annual Action Plan, a Notice of Funding Availability (NOFA) was posted on the City's website soliciting applications for funding. Staff also met with the directors of the following departments to determine needs and projects: Building; Planning; City Manager; Community Services; and Public Works.
3	<b>Agency/Group/Organization</b>	<b>HOUSING AUTHORITY COUNTY OF LOS ANGELES</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was contacted for information pertaining to housing choice vouchers issued within the City of Glendora and housing needs.
4	<b>Agency/Group/Organization</b>	<b>HOUSING RIGHTS CENTER</b>
	<b>Agency/Group/Organization Type</b>	Housing Service – Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Fair Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided a review of Landlord/Tenant issues, top discrimination biases reported from the City and projected needs during the next five years.
5	<b>Agency/Group/Organization</b>	<b>ELWOOD FAMILY APARTMENTS</b>
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Fair Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided comments on affordable housing and need for fair housing education, services for low-income households, persons with disabilities, and victims of domestic violence.
6	<b>Agency/Group/Organization</b>	<b>LA FETRA SENIOR CENTER AND INTERVAL SENIOR SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Services – Elderly Persons Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	La Fetra Senior Center staff was contacted for data pertaining to senior needs.
7	<b>Agency/Group/Organization</b>	<b>YWCA OF SAN GABRIEL VALLEY</b>
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Victims of Domestic Violence Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	YWCA of San Gabriel Valley was contacted for data pertaining to senior needs and the needs of domestic violence victims.

8	<b>Agency/Group/Organization</b>	<b>GLENDORA PUBLIC LIBRARY</b>
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Glendora Public Library was contacted for data pertaining to special needs groups.
9	<b>Agency/Group/Organization</b>	<b>EAST SAN GABRIEL COALITION FOR THE HOMELESS</b>
	<b>Agency/Group/Organization Type</b>	Services-homeless Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	East San Gabriel Coalition for the Homeless was contacted for data pertaining to homeless needs.
10	<b>Agency/Group/Organization</b>	<b>SAN GABRIEL VALLEY HABITAT FOR HUMANITY</b>
	<b>Agency/Group/Organization Type</b>	Services-Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	San Gabriel Valley Habitat for Humanity was contacted for input pertaining to housing needs
10	<b>Agency/Group/Organization</b>	<b>GLENDORA WELFARE ASSOCIATION</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Homeless Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Glendora Welfare Association was contacted for data pertaining to homeless needs and those at risk of homelessness.
11	<b>Agency/Group/Organization</b>	<b>SHEPHERD'S PANTRY</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Homeless Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Shepherd's Pantry was contacted for data pertaining to homeless needs and those at risk of homelessness.
12	<b>Agency/Group/Organization</b>	<b>LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with HIV/AIDS Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Lead-based Paint Strategy Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Glendora consulted with the Los Angeles County Department of Public Health, Childhood Lead Poisoning Prevention Program (CLPPP) to obtain statistics on the number of children testing positive for elevated blood levels signaling lead poisoning as related to the Lead-based Paint Strategy. The City also consulted with the Los Angeles County Department of Public Health HIV/AIDS Epidemiology Department to obtain data on the number of people living with HIV/AIDS and their housing needs.
13	<b>Agency/Group/Organization</b>	<b>SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS</b>
	<b>Agency/Group/Organization Type</b>	Government - Regional Planning
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City is a voting member on the Homelessness Committee of SGVCOG.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City provided for limited consultation efforts due to the small amount of grant funds being received and the need to focus these limited resources to viable projects.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	LAHSA	This agency was consulted for statistics pertaining to homelessness within the County and City.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City’s strategy of focusing CDBG funds on public facilities and infrastructure are in line with HUD’s recent guidance to urge grantees to consider using CDBG funds, to the extent possible, to support investments in predevelopment activities for infrastructure and public facilities activities per a Presidential Memorandum issued January 16, 2015, which instructed federal agencies to expand support for predevelopment activities.



## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation

<b>Summarize citizen participation process and how it impacted goal-setting</b>
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The citizen participation process undertaken by the City to solicit input in the development of the Annual Action Plan for FY 2020-2021 included:

- Publishing two notices on December 19, 2019 and \_December 26, 2019 announcing the Notice of Funding Availability (NoFA), which were also posted to the City's website and at City Hall.
- Conducting a public hearing before the City Council to discuss community needs, funding applications and potential allocations was held on March 24, 2020.
- A 30-day public review was held from March 25, 2020 through May 11, 2020.
- Another public hearing before the City Council was held on May 12, 2020 to adopt the Annual Action Plan.

Public notices for the hearings were published in the *San Gabriel Valley Examiner*, posted at City Hall, and posted on the City's Website. Proof of publication for all public hearings, meetings, and general outreach efforts can be found in the Appendix. Copies of the draft FY 2020-2021 Annual Action Plan were available for the public to read on the City website and at City Hall (Planning Division and Office of the City Clerk). Copies were also available for review by requesting in person or by telephone, fax, or e-mail. City staff ensures adequate notification of public hearings. Advance notice of public hearings is printed in newspapers of general circulation at least ten days prior to the meeting date and translation services are always available upon request for non-English speaking residents. Additionally, the City ensures reasonable access to information and records related to the development of the Plan and to the expenditure of resources for programs funded by CDBG. The final Consolidated Plan, amendments to the Plan, and annual performance reports will be available for five years at City Hall.

Given the limited amount of resources it was determined that funds would be focused on public improvements and infrastructure, which was determined to be a high priority need in the City's Five-Year Consolidated Plan.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Internet Outreach	Non-targeted/broad community	A Notice of Funding Availability (NOFA) was posted on the City's CDBG Homepage on Tuesday, December 17, 2019 announcing that applications for funding would be accepted from December 17, 2019 through January 24, 2020.	Three applications were received; one from the Housing Rights Center and two from the Public Works Department.	There were no comments not accepted.	
2	Newspaper Ad	Non-targeted/broad community	A Notice of Funding Availability (NOFA) was published in the San Gabriel Valley Examiner on December 19, 2019 and again on December 26, 2019 announcing the availability of funds for FY 2020-2021. The City also published a notice in the San Gabriel Valley Examiner on March 12, 2020 announcing the availability of the draft Action Plan for a 30-day public review and comment period from March 25 through May 11, 2020. The notice also announced the public hearing held on the draft FY 2020-2021 Annual Action Plan at the March 25, 2020 Council Meeting and _ announced the second public hearing on May 12, 2020 for adoption of the final Action Plan for FY 2020-2021. All Public notices were published in the San Gabriel Valley Examiner, were posted at City Hall, and were posted on the City's Website.	No comments were received to date	There were no comments not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Meeting	Non-targeted/broad community	A public hearing before the City Council to discuss community needs, funding applications and potential allocations was held on March 24, 2020.	Comments summarized in Appendix.	There were no comments not accepted.	
4	30-day Public Review	Non-targeted/broad community	A 30-day public review was held from March 25, 2020 through May 11, 2020. Copies of the draft FY 2020-2021 Action Plan were available for the public to read on the City website and at City Hall (Community Development Department and Office of the City Clerk). Copies were also available for review by requesting in person or by telephone, fax, or e-mail.	No comments were received to date.	There were no comments not accepted.	
5	Public Meeting	Non-targeted/broad community	A second public hearing before the City Council was held on May 12, 2020 to adopt the Annual Action Plan.	No comments were received to date.	There were no comments not accepted.	

**Table 4 – Citizen Participation Outreach**

# Expected Resources

## AP-15 Expected Resources – 91.220(c)(1,2)

### Introduction

The City of Glendora is receiving ~~\$304,630~~ \$304,584 of CDBG funds for program year 2020-2021. In addition to the ~~\$304,630~~ \$304,584 of CDBG funds expected in 2020 – 2021, there is \$32,139 of unprogrammed funds available from prior years and \$33,783 in unspent funds originally allocated to CDBG administration in FY 2018-2019. The combined amounts provide for a total of ~~\$370,552~~ \$370,506 in CDBG programming for FY 2020-2021.

For planning purposes, the City does not anticipate a significant amount from program income. If available, program income will be used to support the City public facility and infrastructure improvement projects.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	<del>\$304,630</del> \$304,584	\$0	\$65,922	<del>\$370,552</del> \$370,506	\$815,122	The City of Glendora will receive an allocation of <del>\$304,630</del> \$304,584 of CDBG funds in fiscal year 2020-2021, and \$65,922 in prior year resources.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal funds will leverage additional resources as grant opportunities become available.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There is currently no publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

**Discussion**

See discussion above.

# Annual Goals and Objectives

## AP-20 Annual Goals and Objectives

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure and Public Facilities	2018	2022	Non-Housing Community Development	CDBG Low-Mod Income Target Areas	Infrastructure and Public Facilities	CDBG: \$325,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7,309 Persons Assisted
2	Economic and Human Development	2018	2022	Non-Housing Community Development	CDBG Low-Mod Income Target Areas	Economic and Human Development	CDBG: \$0	Facade treatment/business building rehabilitation: 0 Business
3	Fair Housing	2018	2022	Fair Housing	Citywide	Fair Housing	CDBG: \$15,000	60 Persons Assisted
4	Administration and Planning	2018	2022	Administration and Planning	Citywide	Administration and Planning	CDBG: <del>\$30,552</del> \$30,506	

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Infrastructure and Public Facilities
	<b>Goal Description</b>	Improve and expand infrastructure and public facilities that benefit low- and moderate-income neighborhoods and residents. The Objective/Outcome categories will be A Suitable Living Environment/Availability/Accessibility (SL-1), with a goal of assisting 5 public facilities/infrastructure projects (1 annually). A total of 7,309 disabled residents will benefit from ADA accessibility improvements.
2	<b>Goal Name</b>	Economic and Human Development
	<b>Goal Description</b>	Provide for the economic development needs of low- and moderate- income persons and neighborhood target areas. The Objective/Outcome categories will be Economic Opportunity/Availability/Accessibility (EO-1), with a goal of assisting three businesses over five years.



3	<b>Goal Name</b>	Fair Housing
	<b>Goal Description</b>	Promote fair and equal housing choice for all persons, promote housing that is accessible to and usable by persons with disabilities, and comply with the non-discrimination requirements of the various Fair Housing laws. The Objective/Outcome categories will be Decent Housing/Availability/Accessibility (DH-1), with a goal of assisting 250 low/mod people (about 50 annually).
4	<b>Goal Name</b>	Administration and Planning
	<b>Goal Description</b>	Provide for administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan. The Objective/Outcome categories will be A Suitable Living Environment/Availability/Accessibility (SL-1), with a goal of successfully administering the CDBG program per HUD regulations.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

Based on the limited amount of resources available to the City, statutory restrictions, and the Priority Needs established in the Consolidated Plan, staff recommendations for the 2020-2021 CDBG One-Year Annual Action Plan are as follows:

1. Administration: CDBG Administration ~~\$30,552~~ \$30,506; Fair Housing \$15,000; and **Sub-Total** ~~\$45,552~~ \$45,506.
2. Activities: Street Improvement Project (Dawson/Pennsylvania, Washington) \$220,000; Street Improvement Project (Mountain View Ave w/ Alley) \$105,000; **Sub-Total** \$325,000.

The City of Glendora is receiving ~~(\$304,630)~~ \$304,584 of CDBG funds for program year 2020-2021. In addition to the ~~(\$304,630)~~ \$304,584 of CDBG funds expected in 2020 – 2021, there is \$32,139 of unprogrammed funds available from prior years and \$33,783 in unspent funds originally allocated to CDBG administration in FY 2018-2019. The combined amounts provide for a total of ~~\$370,552~~ \$370,506 in CDBG programming for FY 2020-2021. The Total Amount of Funding Recommendations Benefiting Low-Moderate Income Persons for 2020-2021 Fiscal Year Equals 100% for funds subject to the low/mod benefit calculations.

### Projects

#	Project Name
1	Street Improvement Project (Dawson/Pennsylvania, Washington.)
2	Street Improvement Project (Mountain View Ave w/ Alley)
3	Fair Housing
4	CDBG General Administration

Table 7 – Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

During the development of this 2018-2023 Consolidated Plan, which forms the basis for establishing objectives and outcomes in the Strategic Plan and five (5) subsequent Annual Action Plans, the following priority needs, and objectives were established:

1. **Infrastructure and Public Facilities:** Improve and expand infrastructure and public facilities that benefit low- and moderate-income neighborhoods and residents.
2. **Economic and Human Development:** Provide for the economic development needs of low- and moderate- income persons and neighborhood target areas.
3. **Fair Housing:** Promote fair and equal housing choice for all persons, promote housing that is accessible to and usable by persons with disabilities, and comply with the non-discrimination requirements of the various Fair Housing laws.
4. **Administration and Planning:** Provide for administration and planning activities to develop

housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan.

These established Priority Needs form the basis for allocating investments geographically within the jurisdiction during the next five-year period and are a result of various community outreach efforts and consultation meetings developed under the Citizen Participation process. Given the limited resources the City will receive, the City will be relying on non-profit agencies to assist in addressing obstacles to meet underserved needs.

Given the limited CDBG funding allocation, affordable housing is not identified as a priority for CDBG funds. The City will be supporting affordable housing through other programs and activities, including planning tools such as density bonus incentives and zoning provisions for accessory dwellings and supportive/transitional housing, and Housing Choice Vouchers (Section 8).

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Street Improvement Project (Dawson/Pennsylvania, Washington.)
	<b>Target Area</b>	CDBG Low-Mod Income Target Areas
	<b>Goals Supported</b>	Infrastructure and Public Facilities
	<b>Needs Addressed</b>	Infrastructure and Public Facilities
	<b>Funding</b>	CDBG: \$220,000
	<b>Description</b>	Rehabilitation of the deteriorating pavement on S. Pennsylvania Ave. and S. Washington Ave., south of Dawson Ave. and W. Dawson Ave. from Glendora Ave. to Pennsylvania Ave.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will benefit 2,015 residents of which 1,035 (51.36%) are considered low- and moderate- income within Census Tract 4039.02 Block 1.
	<b>Location Description</b>	The work is within the low- and moderate-income area of Census Tract 4039.02 Block 1.
	<b>Planned Activities</b>	Work will include replacing damaged curb, gutter, sidewalk and curb ramps to provide a safe and accessible path of travel.
2	<b>Project Name</b>	Street Improvement Project (Mountain View Ave w/ Alley)
	<b>Target Area</b>	CDBG Low-Mod Income Target Areas
	<b>Goals Supported</b>	Infrastructure and Public Facilities
	<b>Needs Addressed</b>	Infrastructure and Public Facilities
	<b>Funding</b>	CDBG: \$105,000
	<b>Description</b>	Rehabilitation of the deteriorating pavement on S. Pennsylvania Ave. and S. Washington Ave., south of Dawson Ave. and W. Dawson Ave. from Glendora Ave. to Pennsylvania Ave.
	<b>Target Date</b>	6/30/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will benefit 1,550 residents of which 850 (54.84%) are considered low- and moderate- income within Census Tract 4010.02 Block 3.
	<b>Location Description</b>	The work will be within the low- and moderate- income area of Census Tract 4010.02 Block 3.
	<b>Planned Activities</b>	Work will include replacing damaged curb, gutter, and sidewalk and curb ramps to provide a safe and accessible path of travel.
<b>3</b>	<b>Project Name</b>	Fair Housing
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Fair Housing
	<b>Needs Addressed</b>	Fair Housing
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	The Housing Rights Center will assist the City with fair housing complaint intake, enforcement, and education and outreach activities. This will foster fair and equal housing choice for all persons.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 60 persons will benefit.
	<b>Location Description</b>	The project is available on a citywide basis. The program is administered at 520 S Virgil Ave, Ste 400, Los Angeles, CA 90020 by the Housing Rights Center.
	<b>Planned Activities</b>	The Housing Rights Center will assist the City with fair housing complaint intake, enforcement, and education and outreach activities. This will foster fair and equal housing choice for all persons.
<b>4</b>	<b>Project Name</b>	General CDBG Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Administration and Planning
	<b>Needs Addressed</b>	Administration and Planning
	<b>Funding</b>	CDBG: <del>\$30,552</del> \$30,506
	<b>Description</b>	Provide for administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 50,000 people will benefit
	<b>Location Description</b>	Project is available on a citywide basis. The program is administered at 116 E. Foothill Blvd. Glendora, CA 91741 by the City's Community Development Department.

<b>Planned Activities</b>	Provide for administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan.
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## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

With limited CDBG funds, the City plans to focus on a limited number of activities for FY 2020-2021. Geographic distribution of funding is based on the nature of the activity to be funded and will occur as follows: Fair housing services will be provided citywide to all residents and the Street Improvement Projects administered by the Public Works Department, will take place on primarily residential streets in the City's low- and moderate-income areas.

### Geographic Distribution

Not applicable. The City has not established any special target areas other than evaluating the Low/Moderate Income Area (LMA) benefit projects against the CDBG Low- and Moderate-Income eligible areas.

### Rationale for the priorities for allocating investments geographically

Given the limited level of CDBG funding, the City believes that a cost-effective strategy is to concentrate improvements in the low- and moderate-income areas.

### Discussion

See discussions above.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

As stated, there are limited opportunities and funding available to provide affordable housing in Glendora. The City will continue to seek new partnerships in the upcoming years. During FY 2020-2021 the City will address affordable housing needs through the following programs:

- Housing Choice Vouchers Rental Assistance (DH-2):** The City will continue to provide Housing Choice Vouchers to extremely low- and low-income households through the Los Angeles County Development Authority (LACDA). Approximately 35 low-income (0-50 percent AMI) renter-households will be assisted, which will include elderly, single-parent, and disabled special needs households.
- Fair Housing Program (DH-1):** The City’s Fair Housing Program is administered by the Housing Rights Center (HRC), which provides fair housing services and landlord/tenant information to residents and housing providers who request counseling, resource referral, complaint investigation, and public education on all forms of housing discrimination. Approximately 50 low-income (0-50 percent AMI) persons will be assisted, including elderly, single-parent, and disabled special needs households.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	35
Special-Needs	0
Total	35

**Table 8 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	35
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	35

**Table 9 - One Year Goals for Affordable Housing by Support Type**

### Discussion

See discussions above.



## AP-60 Public Housing – 91.220(h)

### Introduction

No public housing is located in the City of Glendora.

#### **Actions planned during the next year to address the needs to public housing**

Not Applicable. No public housing is located in the City of Glendora.

#### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not Applicable. No public housing is located in the City of Glendora.

#### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Los Angeles County Development Authority (LACDA) administers the Housing Choice Voucher program on behalf of the City of Glendora. LACDA is identified as a High Performing Housing Authority and is not designated as troubled under 24 CFR part 902.

### Discussion

See discussions above.

## AP-65 Homeless and Other Special Needs Activities – 91.220(i)

### Introduction

Given the limited resources and small homeless population in Glendora, homeless activities have not been established as a high priority for the purpose of spending CDBG funds in the 2018-2023 Consolidated Plan. The City is relying on coordinated efforts with the Los Angeles Homeless Services Authority (LAHSA) to provide shelter opportunities; the East San Gabriel Valley Coalition for the Homeless to provide information, counseling, and referral services to homeless persons that reside in Glendora; and the Glendora Welfare Agency's Operation Improvement Program to provide financial assistance to homeless or those that are at-risk of being homeless. Motel vouchers, transportation services, food, clothing, gasoline vouchers, rental assistance, utility payments and referral services are provided through this program.

#### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City will work with the above agencies to reach out to homeless persons and assess their individual needs. Specifically, the City of Glendora is a voting member of the Homelessness Committee of the San Gabriel Valley Council of Governments (SGVCOG) to study homeless issues and programs.

In addition, the City of Glendora, in collaboration of four other SGV cities (Azusa, Covina, Duarte, and West Covina) applied for Los Angeles County Measure H funds under the Priority Area of enhancing County Service systems for those experiencing or at-risk of homelessness. A grant of \$343,250 has been awarded

to these five communities to retain case managers to assist the homeless.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The City will work with the above agencies to address emergency shelter and transitional housing needs of homeless persons.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

As stated above, the City relies on coordinated efforts with LAHSA, the East San Gabriel Valley Coalition for the Homeless, and the Glendora Welfare Agency's Operation Improvement Program to make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The new Measure H grant from Los Angeles County will provide case management services to the homeless and those at risk of homelessness in five cities (Azusa, Covina, Duarte, Glendora, and West Covina).

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

As stated above, the City relies on coordinated efforts with LAHSA, the East San Gabriel Valley Coalition for the Homeless, and the Glendora Welfare Agency's Operation Improvement Program to make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

**Discussion**

See discussion above.

## AP-75 Barriers to affordable housing – 91.220(j)

### Introduction:

Market and governmental factors pose constraints to the provision of adequate and affordable housing. These factors tend to disproportionately impact lower- and moderate-income households due to their limited resources for absorbing the costs. Glendora works to remove barriers to affordable housing by implementing a Housing Element that is consistent with California law and taking actions to reduce costs or provide off-setting incentives to assist in the production of safe, high-quality, affordable housing. The City is committed to removing governmental constraints that hinder the production of housing, and offers a one-stop streamlined permitting process to facilitate efficient entitlement and building permit processing.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City updated its Housing Element for the 2013-2021 planning period. The update did not identify significant governmental constraints to housing development. The City will continue to monitor its zoning and development regulations. The City will continue to implement the streamlined permit processing as required by State law. The City will continue to offer incentives to foster affordable housing development through State density bonus law and local incentives through the various specific plans.

### Discussion:

See discussions above.

## AP-85 Other Actions – 91.220(k)

### Introduction:

This section discusses the City's underserved needs and institutional structure for delivering housing and community development activities.

**Actions planned to address obstacles to meeting underserved needs**

The City's underserved populations include the elderly, disabled, homeless and at-risk homeless families and individuals. The City will rely on its existing network of public and nonprofit service agencies, along with the City's Community Services Department, to provide an array of supportive services for the City's underserved groups. In addition, the City will use CDBG funds to support the fair housing program that targets many of the City's underserved residents. Fair housing is a homeless prevention strategy, allowing many equal access to housing and assisting those facing unfair treatment in the housing market. CDBG funds will also be used to fund ADA improvements at public facilities, benefitting persons with disabilities

that are often underserved.

**Actions planned to foster and maintain affordable housing**

The City will continue to foster affordable housing development in the community through incentives such as density bonuses. In addition, fair housing as a homeless prevention strategy can assist those facing unfair evictions and foreclosure frauds, and therefore be able to remain at their homes.

**Actions planned to reduce lead-based paint hazards**

The City's Code Enforcement staff will continue to provide information of lead-based paint hazards and resources for abatement to residents. Such information is also available at public counters.

**Actions planned to reduce the number of poverty-level families**

The City's Small Business Loan program only received limited interest from business owners. Therefore, the City has suspended this program. The City continues expand economic opportunities for lower income persons, especially those living in poverty. The City maintains a reputation as one of the most business friendly communities. The City's Economic Action Plan (2017) outlines various actions to attract and retain businesses and employment in the City, including providing educational workshops and informational materials, assisting in business licensing and land use/zoning issues, and attracting filming in Glendora that would provide employment and vendor opportunities for local residents and businesses. The City also created a dedicated section on its website to function as a centralized location for information and resources for existing and prospective businesses.

**Actions planned to develop institutional structure**

With the loss of redevelopment funds and reduced CDBG funding, the City eliminated the Housing Division and consolidated the administration of CDBG program under the City's Community Development Department. City staff had consulted with HUD staff and attended HUD trainings in order to better craft a CDBG program that can be delivered in a cost-effective manner. City staff will continue to communicate and work with HUD staff to implement the CDBG program and develop institutional structure.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to coordinate with public and private housing and services agencies to deliver housing and community development activities in the community. Various agencies will continue to be invited to attend public meetings related to the CDBG program.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

The following section relates to funding as follows:

- **Program Income:** The City's Housing Rehabilitation Program funded in previous years occasionally generates program income in the form of loan payoffs. No revolving loan fund or floating fund has been established by the City. The City does not anticipate any Program Income during the next year. If program income is generated, it will be allocated to the FY 2020-2021 Street Improvement Projects.
- **Prior Year Program Income:** No prior year Program Income is unallocated.
- **Proceeds from Section 108 Loan Guarantees:** The City has not received Section 108 loan funds; thus, there are no proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the strategic plan.
- **Surplus from Urban Renewal Settlements:** The City does not have any urban renewal surplus funds for community development and housing activities.
- **Grant Funds Returned to the Line of Credit:** The City has not been required to return any funds to the line of credit.
- **Income from Float-Funded Activities:** The City has not established any float- funded activities that would generate income.
- **Urgent-Need Activities:** No urgent need activities were identified by the City for FY 2020-2021.
- **CDBG Funds Used to Benefit Persons of Low- and Moderate-Income:** The City of Glendora is receiving ~~(\$304,630)~~ \$304,584 of CDBG funds for program year 2020-2021. In addition to the ~~(\$304,630)~~ \$304,584 of CDBG funds expected in 2020 – 2021, there is \$32,139 of unprogrammed funds available from prior years and \$33,783 in unspent funds originally allocated to CDBG administration in FY 2018-2019. The combined amounts provide for a total of ~~\$370,552~~ \$370,506 in CDBG programming for FY 2020-2021. The Total Amount of Funding Recommendations Benefiting Low-Moderate Income Persons for 2020-2021 Fiscal Year Equals 100 percent for funds subject to the low/mod benefit calculations.

## Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

See discussions above.

# Appendix A: Community Outreach

**San Gabriel Valley Examiner**  
1160 Englewild Dr.  
Glendora, CA 91741  
626-852-3374

**City of Glendora**  
**Attn: City Clerk**  
116 E. Foothill Blvd.  
Glendora, CA 91741

## PROOF OF PUBLICATION (201 5.5 C.C.P.)

STATE OF CALIFORNIA  
County of Los Angeles

I am a resident of the county aforesaid. I am over the age of eighteen years, I am not a party to the above-entitled matter. I am the principal clerk of the Publisher of the San Gabriel Valley Examiner, an adjudicated newspaper of general circulation printed and published weekly in the City of Glendora, County of Los Angeles. The San Gabriel Valley Examiner has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under the date of July 19, 1999, case Number KS 005341. The notice, of which the annexed is a true printed copy, has been published in each regular and entitled issue of said newspaper and not any supplement thereof on the following dates to wit:

**December 19 and December 26, 2019**

I declare under penalty of perjury that the foregoing is true and correct.

Executed in the City of Glendora, Los Angeles County, California  
On this 26th day of December 2019.

Signature



## PUBLIC NOTICE CITY OF GLENDORA NOTICE OF AVAILABILITY OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR 2020-2021

**NOTICE IS HEREBY GIVEN** that the City of Glendora is currently accepting applications for eligible Community Development Block Grant (CDBG) funded projects or services for the next Fiscal Year, July 1, 2020 through June 30, 2021.

**PROPOSAL:** The primary objective of the Federal Housing and Urban Development Department's (HUD) CDBG program is "the development of viable urban communities by providing decent housing, a suitable environment and expanding economic opportunities principally for persons of low-and moderate income." The City of Glendora anticipates receiving approximately \$285,000 from HUD which will be allocated to various eligible projects and programs.

The City is requesting proposals from interested, tax-exempt California non-profit organizations and City Departments that provide eligible CDBG services and/or projects benefiting residents. All eligible applications will be reviewed by the Community Development Department and forwarded by recommendation to the City Council.

The City Council will hold a public hearing at a later date in March 2020 to review the recommendations and make the final award determinations.

Those interested must complete an application package which will be available starting December 19, 2019. Application packages will be available on the City's website [www.cityofglendora.org](http://www.cityofglendora.org) or at the City of Glendora, Community Development Department, 116 East Foothill Boulevard, Glendora, California 91741.

Applications will be accepted until 5:00 p.m. on Friday, January 24, 2020 at the City of Glendora Community Development Department, 116 East Foothill Boulevard, Glendora. Applications may not be sent by facsimile and no extension of the deadline will be granted. Applications may be photocopied, but must be signed by the official authorized to act on behalf of the applicant.

Questions regarding this request for proposal should be directed to Valerie Escalante, Economic Development and Housing Manager, City of Glendora, 116 East Foothill Boulevard, Glendora, California 91741 at (626) 914-8292 or via email at [vescalante@cityofglendora.org](mailto:vescalante@cityofglendora.org).

Kathleen R. Sessman, City Clerk/Communications Director  
Published San Gabriel Valley Examiner: December 19, 2019 and December 26, 2019.

I, Kathleen R. Sessman, City Clerk/Communications Director of the City of Glendora, hereby certify that a copy of this Notice was posted on the bulletin board outside the City Hall Council Chamber, 116 E. Foothill Boulevard at 2:00 p.m. on December 4, 2019.

Kathleen R. Sessman, MMC  
City Clerk/Communications Director

Publish in the San Gabriel Valley Examiner on December 19 and December 26, 2019. #GL06

**San Gabriel Valley Examiner**  
1160 Englewild Dr.  
Glendora, CA 91741  
626-852-3374

**City of Glendora**  
**Attn: City Clerk**  
116 E. Foothill Blvd.  
Glendora, CA 91741

**PROOF OF PUBLICATION**  
**(201 5.5 C.C.P.)**

STATE OF CALIFORNIA  
County of Los Angeles

I am a resident of the county aforesaid. I am over the age of eighteen years, I am not a party to the above-entitled matter. I am the principal clerk of the Publisher of the San Gabriel Valley Examiner, an adjudicated newspaper of general circulation printed and published weekly in the City of Glendora, County of Los Angeles. The San Gabriel Valley Examiner has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under the date of July 19, 1999, case Number KS 005341. The notice, of which the annexed is a true printed copy, has been published in each regular and entitled issue of said newspaper and not any supplement thereof on the following dates to wit:

**March 12, 2020**

I declare under penalty of perjury that the foregoing is true and correct.

Executed in the City of Glendora, Los Angeles  
County, California  
On this 12th day of March, 2020.

  
\_\_\_\_\_  
Signature

PAGE 1

(PLEASE SEE PAGE 2 FOR AD COPY)

\*Ad copy is not to scale  
**NOTICE OF PUBLIC HEARING**  
**GLENDORA CITY COUNCIL**  
**(GC05)**





NOTICE OF PUBLIC HEARING  
GLENDDORA CITY COUNCIL

NOTICE IS HEREBY GIVEN that the Glendora City Council will hold a public hearing in the City Council Chambers of City Hall, 116 E. Foothill Boulevard, Glendora, California, on Tuesday, March 24, 2020 at 7:00 p.m. to receive and consider public input on needs and resources relative to the One-Year Action Plan for Fiscal Year 2020-2021.

**PUBLIC HEARING MEETING LOCATION AND DATE**  
The City of Glendora is requesting public input on its Community Development Block Grant (CDBG) Program at 7:00 P.M. at its March 24, 2020 City Council meeting. The draft Annual Action Plan will be available on March 25, 2020 for a 30-day public review, ending May 11, 2020. A second public hearing will be held on May 12, 2020 to approve submission of the Plan to the U.S. Department of Housing and Urban Development (HUD).

In compliance with the American with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City of Glendora's City Clerk's Office at (826) 914-8210. Notification 48 hours prior to the March 24, 2020 City Council meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

**BACKGROUND**  
Consolidated Plan: Every five years, the CDBG program requires that the City adopt a "Consolidated Plan," which establishes the goals and objectives of the City's CDBG program. During the development of this 2018-2023 Consolidated Plan, which forms the basis for establishing objectives and outcomes in the Strategic Plan and five (5) subsequent Annual Action Plans, the following priority needs and objectives were established:

1. Infrastructure and Public Facilities: Improve and expand infrastructure and public facilities that benefit low- and moderate-income neighborhoods and residents.
2. Economic and Human Development: Provide for the economic development needs of low- and moderate- income persons and neighborhood target areas.
3. Fair Housing: Promote fair and equal housing choice for all persons.
4. Administration and Planning: Provide for administration and planning activities to carry out actions that address identified needs in the Consolidated Plan.

These established Priority Needs form the basis for allocating investments geographically within the City during the five-year period and are a result of various community outreach efforts and consultation meetings developed under the Citizen Participation process.

Only eligible activities that receive a High priority level in the FY 2018-2023 Consolidated Plan will be funded during the five year period.

**Annual Action Plan:** The Annual Action Plan is part of the Five-Year Consolidated Plan and serves as the City's application for funding from HUD. The City of Glendora expects to receive an allocation of \$34,050 of CDBG funds for FY 2020-2021. The City must meet certain statutory deadlines in submitting its annual Action Plan and allowing for citizen participation, thus staff has developed the allocation amount based on formula allocations posted on HUD's website on February 14, 2020. Once the official allocation for Glendora is released from HUD, should there be any changes, staff will revise the budget proportionally and present the final figures at the May 12, 2020 meeting for the adoption of the Annual Action Plan.

In addition to the annual allocation, unspent funds are available from FY 2018-2019 in the amount of \$65,922 as follows:

Unprogrammed funds:	\$32,139
Unspent Administration funds:	\$33,783
Total:	\$65,922

These unspent funds will be allocated to projects in FY 2020-2021. Combined with the anticipated allocation, an estimated total of \$370,552 will be available in FY 2020-2021.

The CDBG funding may be allocated to the following types of eligible projects:

1. Acquisition: by purchase, long-term lease, and donation of real property for an eligible public purpose.
2. Disposition: of real property acquired under the CDBG Program.
3. Construction and Rehabilitation: of certain publicly owned facilities, such as (a) senior citizen centers; (b) parks and playgrounds; (c) community centers; (d) fire protection facilities and equipment; (e) sidewalks and street improvements; (f) water and sewer systems.
4. Rehabilitation of publicly and privately owned housing: for low-and moderate-income households.
5. Public Services: which are new or expanding, and directed toward meeting employment, crime prevention, childcare, drug abuse prevention, homeless assistance, or other community service needs.
6. Removal of Architectural Barriers: that restricts the mobility and accessibility of elderly or handicapped persons to publicly owned and privately-owned buildings, facilities, and improvements.
7. Special Economic Development Activities: that provide grants, loan guarantees and other forms of necessary or appropriate support to private "for profit" businesses to provide increasing employment opportunities and other public benefit.

While funding amounts are somewhat flexible, there are statutory limitations that restrict the amount of funding for Planning and Administration costs to not more than 20 percent of the annual grant allocation and limit public services to 15 percent of the annual grant allocation. The final allocations will be determined once HUD releases their official budget.

Based on the limited amount of resources available to the City, statutory restrictions, and the Priority Needs established, staff recommendations for the FY 2020-2021 CDBG One-Year Annual Action Plan are as follows:

ACTIVITY	AMOUNT
General CDBG Administration	\$30,552
Fair Housing	\$15,000
Administration and Fair Housing Sub-Total	\$45,552
Street Improvement Project (Dawson/Pennsylvania/Washington)	\$220,000
Street Improvement Project (Mountain View w/ Alley)	\$105,000
Infrastructure Sub-Total	\$325,000
Total CDBG Budget for Fiscal Year 2020-2021	\$370,552

**PUBLIC REVIEW AND COMMENT PERIOD**  
All interested persons are invited to the Public Hearing to comment on the City's CDBG program and Action Plan. In addition, written comments may be submitted to the City prior to the public hearing and during the 30-day public comment period.

Comments from the public hearing and those submitted to staff during the comment period will be addressed in the final version of the Plans submitted to the U.S. Department of Housing and Urban Development. Comments and questions regarding the Plans can be addressed to:

Jeff Kugel, Director of Planning  
City of Glendora  
116 E. Foothill Boulevard  
Glendora, CA 91741  
(826) 914-8215

All interested parties are invited to attend said hearing and express their views on this matter. Should you be unable to attend the public hearing, your comments must be made in writing and delivered to the City Clerk prior to the scheduled hearing date. Related documents are on file for public inspection at the Office of the City Clerk and the Community Development Department, 116 E. Foothill Boulevard Glendora, California, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, exclusive of holidays. City staff can be contacted at (826) 914-8202.

Further information on the Action Plan may be obtained or viewed at the following locations commencing on March 25, 2020:

<b>1. OFFICE OF THE CITY CLERK:</b> Glendora City Hall 116 E. Foothill Boulevard Glendora, CA 91741 (826) 914-8210	<b>2. COMMUNITY DEVELOPMENT DEPT.</b> Glendora City Hall 116 E. Foothill Boulevard Glendora, CA 91741 (826) 914-8202
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If you challenge this action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council, or prior to, the public hearing.

Kathleen R. Sessman, City Clerk  
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## Appendix B: Certifications and Standard Forms