

AGENDA
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Regular meeting

Library Bidwell Forum
140 S. Glendora Ave

March 15, 2010
7:00 p.m.

The public is invited to address the Library Board on all items on the agenda or on any library matter not on the agenda. Comments may be given when any item is scheduled for consideration. Each speaker is requested to limit comments to three minutes. The Board President may limit redundant comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Library Administrative Assistant at (626) 852-4891. Notification 48 hours prior to the meeting will enable the Library to make reasonable arrangements to ensure accessibility to this meeting.

1. CALL MEETING TO ORDER

2. PUBLIC COMMENT PERIOD

Anyone wishing to address any Library matter that is on the agenda or not on the agenda may do so at this time. No action will be taken on items brought up at this time

3. ADOPTION OF AGENDA

Possible motion to revise order of business or other

4. CONSENT CALENDAR – action item

4.1 Minutes of meeting of February 22, 2010, Encl., page 1

5. REPORT OF LIBRARY DIRECTOR, Encl., page 9

Written report attached. No action will be taken on any items brought up at this time

6. UNFINISHED BUSINESS

6.1 Patron Confidentiality Policy Review

Weed-Brown to present updated Patron Confidentiality Policy for Board review and comment

6.2 Update on security cameras in the Library

Weed-Brown to provide update on security cameras inside and outside the library

6.3 Budget 2010/2011

Weed-Brown to update the Board on any new developments regarding the 10/11 budget

6.4 Planning for Annual Joint meeting with City Council

Vice-President Deal to lead discussion to plan for annual State of the Library address

7. NEW BUSINESS

7.1 Library Events Calendar, Encl., page 17

A calendar of library or significant community events that include library staff participation. All or some of other Board members might choose to participate, no action is required

8. BOARD MEMBER ITEMS

8.1 Agenda Planning Calendar, Encl., page 18

Plans for future meetings to be discussed

8.2 Board member items

Announcements only—no action will be taken on any item brought up at this time

9. ADJOURNMENT

SB 343- DOCUMENTS RELATED TO OPEN SESSION AGENDAS

Any writing that relates to an agenda item for an open session that is distributed within 72 hours of the meeting is available for public inspection at the Glendora Public Library, 140 S. Glendora Ave, CA and the City's website:
<http://www.ci.glendora.ca.us>.

4.
Consent
Calendar

1

Minutes
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Regular Meeting

Library-Bidwell Forum
140 S. Glendora Ave, Glendora CA 91741

February 22, 2010
7:00 p.m.

The Regular Meeting of the Glendora Library Board of Trustees was called to order at 7:22 p.m. by President Tricia Gomer.

Board members Present: Debbie Deal, Tricia Gomer, Bill Robinett, Helen Storland, Mike Conway

Board Members Absent: None

Staff Present: Robin Weed-Brown, Library Director; Elke Cathel, Administrative Assistant; Anne Pankow, Assistant Library Director

2. PUBLIC COMMENT PERIOD

Sylvia Slakey, a resident of Glendora, stated her opposition to the installation of surveillance cameras inside the Library. She submitted a 4-page letter/fact sheet to Weed-Brown for inclusion in the official record (Attachment A). President Gomer thanked Slakey for her comments.

3. ADOPTION OF AGENDA

It was MSC (Deal/Storland) to approve the Library Board meeting agenda for February 22, 2010. The motion carried 5-0-0 as follows: **AYES:** Deal, Gomer, Robinett, Storland, Conway; **NOES:** None; **ABSENT:** None; **ABSTAIN:** None.

4. CONSENT CALENDAR

4.1 It was MSC (Conway/Storland) to approve Minutes of meeting of January 25, 2010. The motion carried 5-0-0 as follows: **AYES:** Deal, Gomer, Robinett, Storland, Conway; **NOES:** None; **ABSENT:** None; **ABSTAIN:** None.

5. REPORT OF LIBRARY DIRECTOR

In response to a comment from Robinett on the article *Fundraising in Tough Times*, Weed-Brown confirmed that the Friends Foundation's philosophy is to enhance library services, and not to fund "keeping the lights on." Pankow added that this philosophy is also reflected in the Friends Foundation vision and mission statement.

Conway thanked Weed-Brown for including the article *Early Education Key to Crime Prevention*, written by Sheriff Lee Baca. Weed-Brown added that she based this month's *Regards, Robin* column on Baca's article.

The Board thanked Weed-Brown for including the list on the Library's partnerships in the Board packet. The Trustees agreed that it is a very impressive list. Weed-Brown

explained that this list was created in response to a request from city administration to furnish information on how city departments had created new efficiencies and saved money over the last two years by partnering.

6. UNFINISHED BUSINESS

6.1 Library Board Staff Appreciation

Deal passed out the proposed menu for the staff appreciation luncheon. The Board discussed the menu and approved the choice.

The Board confirmed that the luncheon will be held April 14 from 11:30 a.m. to 1:30 p.m. Cathel was asked to complete the reservation form for Bidwell Forum.

6.2 Budget 2010/2011

Weed-Brown informed the Board that she has not received any specific information from the City Manager yet regarding next year's budget. A mid-year budget presentation is scheduled for the March 9 City Council meeting. At this morning's Department Heads meeting it was shared that some budget information might be available by the end of this week.

Weed-Brown stated that the charts included in this month's Board packet illustrate where cuts were previously made. The Trustees thanked Weed-Brown for the charts. The Board stated that the charts enhanced their understanding of the budget reductions.

The Board discussed this fiscal year's budget and the short timeframe in which information would have to be submitted to city administration. Conway expressed his hope that this time staff will receive enough notice so that the Board can sit down and review the proposed budget for the Library. Gomer commented that a special meeting could be called if need be.

6.3 Update on security cameras in the Library

Weed-Brown stated that there has not been any feedback regarding the security cameras memo. Police Department staff did forward a scanned copy of the estimate for the Library's cameras to Weed-Brown. Robinett asked if the estimate included the cost of storing the recordings. Weed-Brown stated that it did not.

Baffigo and Castro, Police Department Captain, had some discussion as to where costs for the Library's surveillance equipment could be reduced. Baffigo offered to meet with Castro to discuss this in more detail, but Weed-Brown did not believe that they had met yet.

7. NEW BUSINESS

7.1 Patron Confidentiality Policy Review

Weed-Brown highlighted some of the updates to the policy, which include updating State Law Codes, adding background information on how the Library views confidentiality and adding information on how to handle requests by law enforcement

for patron records. Weed-Brown pointed out that the context of the policy has not changed and none of the additional information is new. The Board commented that the policy is very comprehensive.

Discussion followed on making this policy a city administrative policy versus keeping it a Library Board policy. Weed-Brown commented that if this were a city policy the public would see the Library's efforts to protect patrons' privacy. Robinett suggested that Weed-Brown forward a copy of this policy to the Police Department as a courtesy, no matter whether this stays a Board policy or whether it becomes a city policy.

Further action was delayed until the Library Board President, the City Manager, the City Attorney and Weed-Brown have an opportunity to sit down and review the policy further.

7.2 Requests from Staff to Friends Foundation

Weed-Brown reminded the Board that every year staff works with Pankow on funding requests for the Friends Foundation. These funding requests are brought to the Library Board for approval. Once approved by the Library Board, the funding requests are forwarded to the Executive Committee of the Friends Foundation for review and approval. The Board reviewed and discussed the requests.

It was MSC (Deal/Robinett) to approve the requests from staff to the Friends Foundation for FY 10/11 and to forward them to the Friends Foundation. The motion carried 5-0-0 as follows: AYES: Deal, Gomer, Robinett, Storland, Conway; NOES: None; ABSENT: None; ABSTAIN: None.

7.3 Planning for Annual Joint Meeting with City Council

Weed-Brown reported that she asked the City Manager at this morning's department head meeting regarding the joint meeting with the City Council. The City Manager replied that he had not received a response from City Council yet.

Robinett suggested the Board President contact City Council. Conway stated that it would be advantageous to have a date set so that the Board can plan appropriately. Gomer stated that she will contact the Mayor to see if April 27, 2010 will work for the annual joint meeting.

7.4 Library Events Calendar

The Board reviewed the events calendar.

8. BOARD MEMBER ITEMS

8.1 Agenda Planning Calendar

It was confirmed that the patron confidentiality policy and goal planning will be on the March meeting agenda. Weed-Brown commented that goal planning for next year might be difficult, considering funding and budget restraints. However, there might be some internal goals, where no money or additional staff is needed that the Board would like to discuss.

8.2 Board member items

Deal and Storland stated that they enjoyed the quilt show; it was a very successful fundraiser. Deal enjoyed the Donor Recognition event. All agreed that it was a wonderful event. Weed-Brown informed the Board that the quilt show netted approximately \$1,600. Another quilt show is already being planned.

Weed-Brown reminded the Board that the Read-In at Washington School is this Friday. She will be gone the first week of March. Everyone wished Gomer a Happy Birthday.

There being no further business, the meeting adjourned at 9:38 p.m.

Respectfully Submitted,
Robin Weed-Brown, Library Director

*The above minutes are subject to the Library Board's additions or corrections and final approval.

PRESENTATION TO THE GLENDORA PUBLIC LIBRARY
BOARD OF TRUSTEES

Sylvia Slakey
(former trustee)
Feb. 22, 2010

Please note: Because I continue to care deeply about our library and also personal rights, I felt I could not be silent on the issues I addressed in this presentation. The only person who has heard my speech is my husband. I did not collaborate with anyone, including the library Director, and the views expressed are strictly my own.

I served as a Trustee of the Glendora Public Library for 10 ½ of the last 12 ½ years. I also served as a member of the Friends Foundation for one year (not including years on the Foundation as a Trustee). During my Trustee tenure, I worked with three Library Directors, three City Managers, and many City Council members. In fact, in the fall of 2000 I was one of five committee members (including Karen Davis – pre-Council) who interviewed seven prospective Library Directors and we recommended Robin as the new Director of the Glendora Library. At that time, our recommendation carried considerable weight with the City Manager Gary Napper, and Robin was hired.

The Library Trustees were an integral part of the partnership formed with the Library Director and staff, the City Council, and the Friends Foundation in the common pursuit of ensuring high quality staff and library services for the citizens of Glendora. When new Council members were elected, we would meet with each of them, give them a tour of the library, and discuss our history, services, and issues such as budget and staffing concerns. We have endured prior years of leaner funding and a loss of several employees due to lack of sufficient salary and advancement opportunities. But over the years, we were fortunate to have a commitment by the City to work with us to accomplish several goals including to assist us with our needs for more space and to grant us a larger materials budget.

Unfortunately, the collegial relationship that we formerly enjoyed with City Hall has seemed to deteriorate over the last few years. There has been a distinct and palpable loss of communication between the Board and the Council. While this is not unique to the Library, it is certainly a regrettable and uncomfortable situation which needs to be improved.

I believe that an example of this loss of communication and mutual consideration is demonstrated by the City's proposed imposition of FIFTEEN surveillance cameras – equipped with video, audio, and zoom capacity – both inside and outside of the Library to replace the FOUR EXTERIOR VIDEO cameras currently in use. According to the minutes of your December meeting, our Library Director Robin Weed-Brown was neither consulted nor informed of a plan to evaluate where cameras could be installed both inside and outside the library building. And she was informed that the City is looking into installing cameras citywide “for the protection of employees”.

Every transaction at the reference and check-out desks would be recorded. Every word and gesture of your Board meetings in either the Friends Room or the Bidwell Forum would be recorded. Every discussion and transaction in the Bookstore would be recorded. Every discussion in the upper and lower lobbies would be recorded. Not even a private conversation in the new water-wise garden would go unrecorded! Cameras inside the library violate the ALA Code of Ethics, the CA Government Code 6267 on Patron Confidentiality, and the Library policy on patron privacy.

I note that as a Board, you instructed Robin to go ahead with submitting the information requested by the City instead of halting this project in its tracks. Not only do I see NO justification for these cameras, especially with audio – and given the economic climate of

the City – I am OUTRAGED as a private citizen that my every conversation and transaction would be recorded! Talk about an intrusion into MY personal space! All I can think about is Big Brother and Germany in the 1930s. And just as in the old Soviet Union, even the threat of being recorded alters your actions and freedoms.

Unlike our other City boards and commissions, the Glendora Public Library Board of Trustees was founded May 20, 1912 as an Administrative board, one which hired the Library Director and recommended the Library’s budget to the City Council. This structure of administration helped to ensure that outside influences did not effect the operation of the library in its mission to protect intellectual freedoms and the public’s access to information.

In 1996, there were 157 public library boards in the state. Sixty-four of these were administrative and ninety-three were advisory. Advisory boards have 1) the library director appointed by someone other than the board, and 2) the director submits the budget to the city jurisdiction for approval. According to the Trustee Tool Kit for Library Leadership 1998, the library board must not be a “rubber stamp” for either the library director or the appointive jurisdictional body such as the city council. The board has legal responsibilities to advise on policy or issues as the law directs. To assist and advise are the responsibilities of both types of boards.

The State of California has ruled that each city may adopt a charter and operate under its own rules. Therefore, statutory authority for public libraries comes from two sources: 1) state general law, or 2) city charter. State law says a city’s public library shall be managed by a board of library trustees (CA Ed. Code Sec. 18910). Since a city can draft its own charter, the citizens of Glendora voted in 1912 for Ordinance 43 which established our library and the duties of the Board of Trustees. This is where the current duties of the Board get a bit murky, as it has been ruled that if the Board actually hired the Director, he/she would not qualify for pensions and all other job-related amenities. We gave up the act of hiring the Director and of raising money for the budget out of practical considerations many, many years ago.

How, then, can the Trustees operate? There has been a respect and an understanding between City Hall and the Library that the Glendora Board of Trustees would continue to make the policies that govern the operation of the Glendora Library. In the By-Laws, the Board shall advise the City Manager in the selection of a Director (done in 2000) and shall exercise the powers, duties, and authority given to the Board by the CA Ed. Code and Ordinance 43. (And by the way, it is in the Glendora Ordinance that Trustees are reminded of their responsibility to report annually on the state of the library to the City Council.)

In the governing Education Code 18919, the Board of Trustees may make all rules, regulations, and bylaws necessary for the administration, government, and PROTECTION of the libraries under its management, and ALL PROPERTY belonging thereto.

You are our advocates. You are our guardians of our privacy rights and our intellectual freedoms. And as public officeholders, you also need to know that trustees are liable not only for actions that break the law, but for actions you FAIL to take to prevent others from violating the law. (Trustee Tool Kit p. 25). The CA government code on the Confidentiality of Library Records says that all library circulation and registration records of borrowers are confidential. Yet the City has proposed putting cameras by reference and check-out which will have the capability to record what materials patrons are seeking and checking out.

You are also an official body that represents the community and you have a duty to act in safe-guarding the monies spent in pursuit of providing the highest quality of products and services the patrons should expect. Many thousands of dollars spent on unnecessary cameras which invade patrons' privacy while our materials budget goes begging is unconscionable. I respectfully request that you reject anything but the replacement of the 4 cameras in current existence.

And I suggest that you consider ways to fulfill your proposed goal of fostering and maintaining open communication with both the City management and the Council to reinstate the sense of respect and partnership that existed in the past, and encourage the City to give proper consideration to the ideas and opinions of the Library Director as she is both informed on library issues and involved as a leader for those who serve in her department.

5.
Report of
Library
Director



Glendora Public Library
(626) 852-4891

140 S. Glendora Ave.
library@glendoralibrary.org

Glendora, CA 91741

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MEMO

To: Board of Library Trustees
From: Library Director
CC: City Manager
Date: March 15, 2010
Re: Director's Report

The Read-ins at Washington Elementary school and at the Glendora schools went well. Staff participated in both events. Thank you to Anne Pankow for attending the reception and speaking for the library and foundation.

The Glendora Coordinating Council honored Judi Rudd with their Humanitarian award on March 8, 2010. Anne and I were there to celebrate and applaud her. Anne got to present to Judi the Friends Foundation book donation in her honor, an added bonus!

The mid-year budget review was presented to the City Council at their March 9, 2010, meeting. The city estimates an approximate deficit of seven hundred thousand dollars this fiscal year and one million dollars next fiscal year. A number of options were presented to council to address next year's deficit. These options ran the gamut from immediate resolutions, such as furloughs, staff layoffs and raise deferments, to longer term help, such as a two tiered retirement system. The final outcome is still pending.

City Manager Chris Jeffers made presentations to two staff members at our monthly All Staff meeting on March 11, 2010. Rebecca Simjian and Caroline Hernandez were recognized for their 'knock your socks off' customer service. Congratulations to Rebecca and Caroline.

March 15, 2010, marks the beginning of our annual survey period. It will run for one week. This survey gathers data on the public's use of the library: success in finding materials, use of materials in the library, interlibrary loan efficiency and other performance measures. This information is reported to the State Library and to the national Public Library Data Survey, and now is also part of our local performance measures.

Due to the delay in the budgeting process, the library's annual goal development has been delayed. It will be placed on a future board agenda once the process is started.

Hope to see you all at our 18th Great Trivia Challenge on March 27, 6:30pm at the APU Felix Event Center!

Next Meeting: April 19, 2010; 7 pm - Bidwell Forum

Division Monthly Reports



To: Robin Weed-Brown

From: Carlos Baffigo, Anne Pankow, Cindy Romero, Janet Stone

Date: February 2010

Public Services - Cindy Romero, Janet Stone

Children's

<i>Date</i>	<i>Event/Outreach</i>	<i># of participants</i>
2/2/2010	Community Preschool	35
2/2/2010	Willow Family Literacy Night	15
2/3/2010	Community Preschool	35
2/4/2010	Headstart Preschool	40
2/4/2010	Ravenous Readers- <i>Fourth Grade Rats</i>	6
2/4/2010	District PTA	34
2/11/2010	Book Buddies- <i>The Chocolate Touch</i>	14
2/25/2010	Parent Participation Tour	22
2/27/2010	SAT Workshop	90
2/27/2010	Dr. Seuss Day	219
Jan. 12-Feb. 27, 2010	Bookmark contest	437
	Total Number of Participants	947

Students in grades K-5th came together for two separate book groups this month. The younger students had an engrossing discussion of *The Chocolate Touch*. The students all decided that they did not want everything their lips touched to turn to chocolate. Apparently, the young protagonist of the book's mother even turned to chocolate after giving her son a kiss! The older students had a nice discussion of bullies surrounding *Fourth Grade Rats*. We are looking forward to bringing these groups together for a family discussion of *Inkheart* in April.

Saturday, February 27th was a busy day for the Youth Staff. The Teen SAT workshop took place in the Bidwell Forum. Ninety high school sophomores and juniors learned some tricks and techniques taking the SAT. Many of them are preparing for the March 13th exam. Thanks to Helen for helping to proctor the beginning of the workshop.

Meanwhile, down in the Children's Room, we were celebrating Dr. Seuss' 106th birthday. Children celebrated with crafts, games, refreshments and of course Dr. Seuss stories. Tricia helped get the stories started during the 10:30 Saturday storytime and stories continued

throughout the day. Mayor Karen Davis stopped by in the afternoon to share a story with the children.

The bookmark contest concluded on February 27th. We have a total of 437 entries spanning grades K-12 representing all schools in Glendora. Cindy will be attending the Board meeting to answer any judging questions you may have. Please mark you calendars, the reception for all participants will take place on Monday, April 12th at 6:30 pm.

Adult

<i>Date</i>	<i>Event/outreach</i>	<i># of participants</i>
2/8/10	Coordinating Council	25
2/24/2010	Novel Idea Book Discussion -- <i>Eat, Pray, Love</i>	10
Total Number of Participants		35

Gaetano, Sandy, and Janet joined Youth Services staff for the next installment of the Summer Reading Club planning saga. The June chapter of A Novel Idea will be part of the SRC festivities ... In the meantime, the February Novel Idea offering – *Eat, Pray, Love* – engendered lively discussion led by community member Karen Lent. This month’s Books Alive! selection, *The Girl from Botany Bay*, brought in 11 readers and inspired additional outside research and reading. (Always rewarding when one book leads to others and then others ...)

Among the topics discussed at our collection development/book selectors’ meeting was the updating of our subject- and area-specific collection profiles. For each genre or Dewey Decimal range, these profiles describe selection considerations such as inclusions, audiences, emphases, overlaps, and tools. The template has been redesigned to encourage streamlined commentary and sustain currency. First drafts are due in March; we’ll see how things go.

Caroline, Cindy, and Janet regrouped with Carlos Baffigo to start planning our end-of-year materials budget accounting timeline. Assorted ordering deadlines in April, May, and June should help us get keep our various systems in sync.

Old hand Gaetano and newbie Janet had a grand time interacting with local students during this year’s Community Read-In. His book: *Why Mosquitoes Buzz in People’s Ears*; hers: *Reaching for the Moon*.

Sandy and Janet continued partnering with Elke on the library history project, focusing their meeting time on testing the new digital photo organization scheme. The new categories seem to stand up to scrutiny – now the real proof comes as the photos are moved into their new homes.

Janet met up with Carlos at the City's most recent Technology Committee meeting. Main topic of discussion: photocopier lease agreements throughout the departments.

And, finally, the Citrus Valley Health Partners program series made its way to the bottom innings, with installment three of four: "Aging gracefully by maintaining an active lifestyle."

Support Services – Carlos Baffigo

Carlos Baffigo was presented with a subpoena to testify in the Jacob and Hunter Frank case at the Pomona Juvenile Court on Thursday, March 11th.

Daisy Fregoso was also presented with a subpoena, but will not attend the court date due to a pre-planned leave.

Daisy Fregoso will be out on leave starting the week of March 8.

The Annual Survey will start March 15th. Daniela Overlock and Lisa Moskowitz are coordinating the project.

Michelle Pasillas' farewell was held on February 5th.

Facilities:

IT announced plans to upgrade the telephone system. The proposed VOIP (voice over ip) system will operate through the city's computer network and integrate with Microsoft Outlook.

Systems:

Polaris Library Systems announced the release of Polaris 3.6, due out in April.

The City's Technology Committee and Finance department are coordinating a review of all city copier leases. The goal is to realize savings by consolidating lease under one vendor.

Development & Educational Services – Anne Pankow

Events and Outreach are listed below.

<i>Date</i>	<i>Program/Event</i>	<i># of participants</i>
2/2/2010 to 2/23/2010	Quilting Class with Sandy Janicki – 4 sessions	58
2/5/2010	Donor Recognition – Invitation Only	100
2/6/2010	Saturday Book sale on main floor	50
Total Number of Participants		208

<i>Date</i>	<i>Community Outreach</i>	<i># of participants</i>
2/3/2010	Outreach to Teen Parent with Cindy & Chris at Arrow High School	15
2/11/2010	Instruction for ELF services to Glendora daycare provider by Mary Pat Dodson, Adult Literacy Coordinator	3
	Outreach to Expectant Parents with Miss Bonnie at FPH	On hiatus until flu season is over
	Total Number of Participants	18

Staff and volunteers were busy in February working on the Great Trivia Challenge 18 which will take place on Saturday, March 27 at Azusa Pacific University, Felix Event Center. This fundraiser would not be possible without the many community volunteers who help in so many ways – from picking up food to soliciting local businesses for Opportunity Basket items. There are 26 teams registered, the absolute maximum number we can accept without having Trivia run into the wee hours of the night. Good luck to Mike Conway, Debbie Deal, and Helen Storland who are all on a Trivia team this year.

Glendora Public Library Summary Data for February 2010
 *starting May 2009 statistics are tracked differently due to new website

<u>Service Indicators</u>	This Year February	Last Year February	Percent Change	This Year-to-date	Last Year-to-date	Percent Change
I. E. Total Library Visitors	16,612	21,226	-22%	177,144	171,327	3%
I. D. Total Items Loaned	34,794	34,898	0%	293,030	265,873	10%
I. D.4. Electronic Circulation	305	195	56%	1,987	1,379	44%
III. A. Total Requests for Information/Adult Services	2,247	2,261	-1%	19,034	17,967	6%
II. A. Total Items Owned	148,305	146,996	1%	-----	-----	-----
V. A. Total Web & Electronic Resources & Databases *	12,329	35,920	-66%	111,910	277,879	-60%
V. A.2. Library Home Page Views *	8,869	31,530	-72%	76,560	239,989	-68%
VI. A. Total Number of Programs	9	15	-40%	94	91	3%
VI. E. Number of Literacy Students Active	35	35	0%	-----	-----	-----
VI. E.1. Literacy Hours Tutored	103	111	-7%	1,049	944	11%
VI. F.1 Total Number of Volunteer Hours	652	855	-24%	7,931	6,709	18%
I. G. Total General Fund Revenue	\$10,168	\$21,862	-53%	\$44,204	60,441	-27%

These statistics are subject to verification.

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February 2010 Events



**Book Buddies
Book discussion
February 2010**

**Dr. Seuss
Birthday Celebration
February 2010**



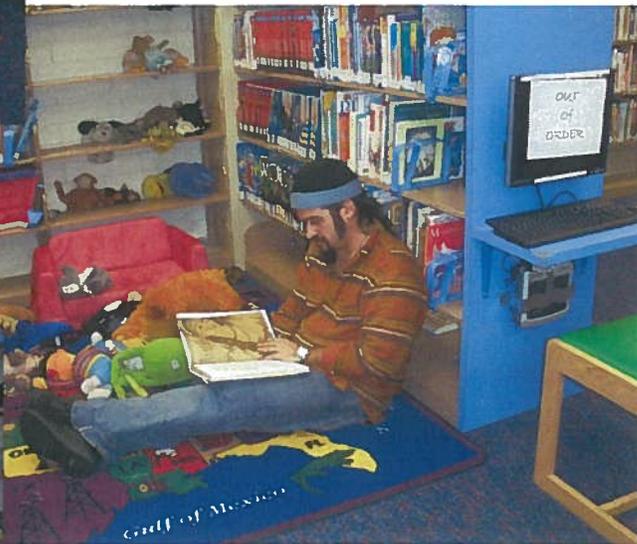
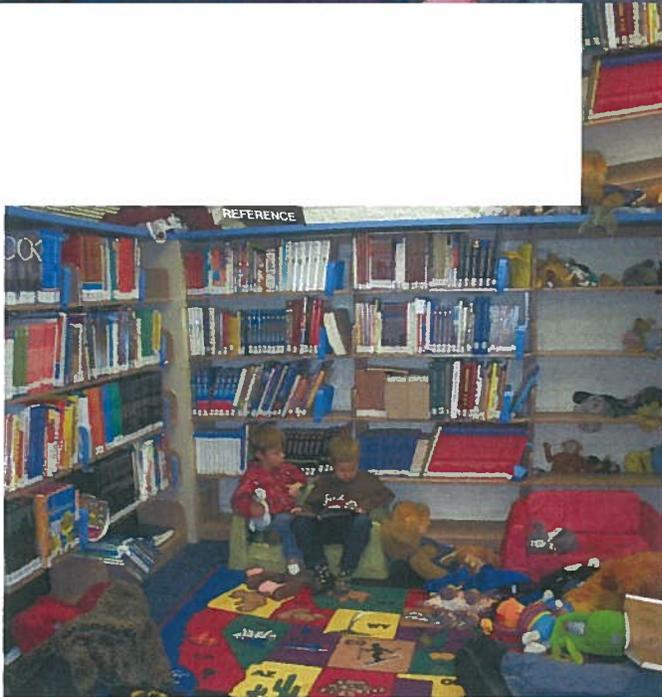
**Library Board President
Tricia Gomer
reading at Dr. Seuss Celebration
February 2010**



Continued...



Mayor Davis
reading at Dr. Seuss Celebration
February 2010



SAT Workshop
February 2010



6.

Unfinished Business

7.

New

Business



Glendora Public Library Events

March 2010

- 04 Glendora Unified School District Read-in Day
- 06 10 a.m. *Saturday Sale* in the Library
- 08 1 p.m. & 7 p.m. Books Alive! *The Girl From Botany Bay* by Carolly Erickson – main floor
- 12 2 p.m. *Aging Gracefully*, the last in a lecture series addressing today's health concerns – Bidwell Forum
- 15 7 p.m. Library Board meeting – Bidwell Forum
- 18 3:30 p.m. Meet author DJ MacHale at Books n' Brownies – Friends Room
- 26 2 p.m. *Reduce Your Risk for Cancer*; this (third) lecture was originally scheduled for February, but had to be rescheduled – Bidwell Forum
- 27 10:30 a.m. Meet Children's Author Gary Schmidt – Children's room
- 27 6:30 p.m. Great Trivia Challenge 18 – APU Felix Event Center

April 2010

- 01 3:30 p.m. Ravenous Readers; book discussion for grade 3-6; *Shoeless Joe and Me* by Dan Gutman – Friends Room
- 12 6:30 p.m. Bookmark contest reception – **by invitation only**
- 15 3:30 p.m. Family book to movie discussion: *Inkheart* by Cornelia Funke – Friends Room
- 17 9 a.m. – 3 p.m. Earth Day Festival – Library Plaza
- 17 10:30 a.m. John Abram's Animal Magic! – Bidwell Forum
- 19 7 p.m. Library Board meeting – Bidwell Forum
- 19 7 p.m. Meet Children's author George McClements; in partnership with Blue Chair – Friends Room
- 24 9:30 a.m. Adult tutor training – registration required – Bidwell Forum
- 28 5:30 p.m. Novel Idea! *Shanghai Girls* by Lisa See – Friends Room

Storytimes

- "Time for Tykes" – ages 3 -5 - Tuesday & Wednesday 10:30 a.m.
- "Family PJ Storytime" – ages 3 -5 - **Monday** 7 p.m.
- The third **Monday** of every month is **craft night** after "Family PJ Storytime"
- "Mother Goose Storytime" for infants & toddlers- Thursday 10:30 a.m. & 11:30 a.m.
- "Family Storytime" – ages 2-5 – Saturday 10:30 a.m.
- **"Read Aloud Crowd"** – elementary school children – **Monday 4 p.m.** * new program

Community Outreach

- Babies, Books and Bibs/Family Literacy Outreach, 1st Thursday of every month – cancelled until April due to swine flu
- Born To Read/Teen Parent Outreach, 1st Thursday of every month at 12:30 p.m. - Arrow High School

Foundation Executive Board Meeting

- April 2, 2010 @ 7:00 a.m. Library – Main Floor

Foundation Quarterly Board Meeting

- April 20, 2010 @ 7:00 a.m. Library – Bidwell Forum

8.
Board
Member
Items

18



Glendora Public Library
Board Agenda Planning Calendar
FY 09-10

- July 20** Elect officers; appoint Foundation Liaisons; discuss Library Board Goals; ideas for improved communication with city council: liaison; FF/CC/BLT; distribute Admin Pol. 4.04: library board by-laws
- August 14** **CALTAC Board Effectiveness Training 9am in Friends Room**
- August 17** Finalize Library Board Goals; discussion on by-laws
- September 28** Finalize Board Goals; Holiday Hours: Thanksgiving & Christmas; distribute parking survey information
- October 19** Canceled due to lack of quorum
- November 16** SRC wrap up; Friends Foundation Overview by Anne Pankow; Parking Survey discussion; Budget Priorities FY10-11 initial discussion; Policy 4.02: Library Fines and Fees Schedule review
- December 21** Mid-year review of goals 09-10
- January 25** (Adjusted for MLK Day) Budget FY10-11; CALTAC workshop attendance (wkshp usually in March); Library Board Award; Staff appreciation; Parking Survey discussion
- February 22** (Adjusted for President's Day) Goal planning FY10-11; Friends Foundation funding staff requests for FY 10-11; begin planning for annual joint meeting with city council
- March 15** Candidates for Board vacancies; Bookmark contest judging; goal planning for 10-11
- April 19** Begin process of self-evaluation and evaluation of Lib Dir and assist new members with this process (include past Board evaluations & the Board's current goals)
- May 17** Self-evaluation of the Board; evaluation of the Lib Dir-begin process (possible closed session); Review Admin Policy 4.01 Uses/Regs of the Building
- June 21** Agenda planning 10-11; Eval. Lib Board; Closed session: Eval- Lib Dir; Orientation planning for new Board member; Library goals 09-10 wrap-up