Robin

AGENDA CITY OF GLENDORA LIBRARY BOARD OF TRUSTEES – Regular meeting

Library Director's Office 140 S. Glendora Ave

September 28, 2009 7:00 p.m.

The public is invited to address the Library Board on all items on the agenda or on any library matter not on the agenda. Comments may be given when any item is scheduled for consideration. Each speaker is requested to limit comments to three minutes. The Board President may limit redundant comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Library Administrative Assistant at (626) 852-4891. Notification 48 hours prior to the meeting will enable the Library to make reasonable arrangements to ensure accessibility to this meeting.

1. CALL MEETING TO ORDER

2. PUBLIC COMMENT PERIOD

Anyone wishing to address any Library matter that is on the agenda or not on the agenda may do so at this time. No action will be taken on items brought up at this time

3. ADOPTION OF AGENDA

Possible motion to revise order of business or other

4. <u>CONSENT CALENDAR – action item</u>

- 4.1 Minutes of meeting of August 14, 2009, Encl., page 1
- 4.2 Minutes of meeting of August 17, 2009, Encl., page 2

5. **REPORT OF LIBRARY DIRECTOR**, Encl., page 3

Written report attached. No action will be taken on any items brought up at this time

6. UNFINISHED BUSINESS

6.1 <u>Library Board Goals for FY 2009/2010,- action item -Encl., page 24</u>

President Gomer to lead discussion on establishing board goals for FY 09/10

7. NEW BUSINESS

7.1 Holiday Hours for 2009 – action item, Encl., page 28

Board to discuss and establish holiday hours for Thanksgiving and Christmas 2009; New Year's 2009/2010

7.2 <u>Distribution of Parking Survey Data, Encl., page 29</u>

President Gomer to lead overview

8. BOARD MEMBER ITEMS

8.1 Library Events Calendar, Encl., page 75

A calendar of library or significant community events that include library staff participation. All or some of other Board members might choose to participate, no action is required

8.2 Agenda Planning Calendar, Encl., page76

Plans for future meetings to be discussed

8.3 Board member items

Announcements only—no action will be taken on any item brought up at this time

9. ADJOURNMENT

SB 343- DOCUMENTS RELATED TO OPEN SESSION AGENDAS

Any writing that relates to an agenda item for an open session that is distributed within 72 hours of the meeting is available for public inspection at the Glendora Public Library, 140 S. Glendora Ave, CA; the City Clerk's Office, 116 E. Foothill Blvd, Glendora and the City's website: http://www.ci.glendora.ca.us.

4.
Consent
Calendar

Minutes CITY OF GLENDORA LIBRARY BOARD OF TRUSTEES – Special Meeting

Library-The Friends Room 140 S. Glendora Ave, Glendora CA 91741

August 14, 2009 9:00 a.m.

The Special Meeting of the Glendora Library Board of Trustees was called to order at 9:00 a.m. by President Tricia Gomer.

Board members Present: Tricia Gomer, Mike Conway, Helen Storland, Debbie Deal,

Bill Robinett

Board Members Absent: None

Staff Present: Robin Weed-Brown, Library Director

S1. <u>California Association of Library Trustees And Commissioners (CALTAC) Library Board Effectiveness Workshop</u>

Jane Jones of the California Association of Library Trustees And Commissioners (CALTAC) presented the CALTAC Board Development Project: Library Board Effectiveness Workshop to the Library Trustees.

There being no further business, the meeting adjourned at 12:35 p.m.

Respectfully Submitted, Robin Weed-Brown, Library Director

*The above minutes are subject to the Library Board's additions or corrections and final approval.

Minutes

CITY OF GLENDORA

LIBRARY BOARD OF TRUSTEES - Regular Meeting

Library-Bidwell Forum

Aug 17, 2009

140 S. Glendora Ave, Glendora CA 91741

7:00 p.m.

The Regular Meeting of the Glendora Library Board of Trustees was called to order at 7:02 p.m. by President Tricia Gomer.

Board members Present: Mike Conway, Tricia Gomer, Helen Storland, Debbie Deal,

Bill Robinett

Board Members Absent:

None

Staff Present: Robin Weed-Brown, Library Director; Suzette Farmer, Librarian.

2. PUBLIC COMMENT PERIOD

There was no public comment.

3. **ADOPTION OF AGENDA**

There were no changes to the order of the agenda.

4. **CONSENT CALENDAR**

4.1 It was MSC (Deal/Conway) to approve Minutes of meeting of July 20, 2009 with the following correction: under 5 in the Report of the Library Director, the last sentence should read "Following discussion, the Board decided to petition the City manager to have the invoices paid out of FY 08/09." The motion carried 5-0-1 as follows: AYES: Conway, Gomer, Storland, Deal; NOES: None: **Abstention: Robinett**

5. REPORT OF LIBRARY DIRECTOR

Weed-Brown announced that Culver Heaton will be retiring September 4th after 38 years with the City of Glendora.

Weed-Brown reported that 23 units of blood were collected at the blood drive in Bidwell Forum on August 12th.

In response to a question from Conway about how the city handles long term vacancies (such as Elke's maternity leave), Robin stated that the library does not have on-call dollars to cover long term vacancies, so staff must absorb those responsibilities while Elke is out. Elke will be off for 3 months.

In response to question from Robinett, Weed-Brown discussed the California Public Library Survey, which is published in book format with information gathered from all the California public libraries. Robinette asked what the value of the survey is to libraries, and Weed-Brown responded that she has used it for staffing and budgeting requests. In response to a question from Gomer, Weed-Brown explained that a FTE Special Professional is a non-librarian professional position. Anne, Carlos and Mary Pat have FTE Special Professional positions. Gomer also asked about the question on the Degree of Adequacy of this Facility. Weed-Brown replied that she assessed the building at an 8, since we have added the Friends Room and done some upgrades to the interior. In response to Robinette's question about the library's Internet connection and whether the library has enough bandwidth, Weed-Brown replied that it is much improved from a couple of years ago. Conway asked who is included in decisions about technology, to which Weed-Brown replied that the City Manager, IT, and Finance make the decisions. She stated that the IT department is responsive to the library's needs.

Questions about the Library Service Indicators were asked. In response to Conway, Weed-Brown stated that tracking library statistics on the website can not be done at the same level since merging with the city's website. Gomer wondered why library visits would be down by 12%. Weed-Brown attributed it to the additional 8 hours a week that

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the library is closed since June 29th. It was noted that while library visits have dropped, items checked out has remained almost the same as last year. Conway asked about the parking survey that was done, Weed-Brown said that the Board will have those results for the October meeting.

6. <u>UNFINISHED BUSINESS</u>

6.1 Review of City Administrative Policy 4.04 – Bylaws of the Library Board of Trustees

President Gomer led discussion of the legality of the bylaws. It appears to the Board that according to Articles 2, 5, and 7, Board is not in compliance. Weed-Brown said the problem lies with the difference between the Education Code, the Government Code and the City's code and one Code does not override the other.

It was MSC (Robinette/Deal) to approve bylaws as amended. The motion carried 5-0.

6.2 Library Board Goals for FY 2009/2010

Conway suggested adding a goal to advocate for open and meaningful communication with city council and city management. Robinette and Deal agreed. Weed-Brown suggested that goals could be tied to the roles of the Library Board and reminds Board that they oversee the progress of the staff and director's goals. Other ideas discussed for goals are: monitoring monthly stats to see trends, supporting staff and administration's goals, and analyzing parking data from last year's survey. Discussion led to increasing goals from 3 to 6, Gomer and Weed-Brown will refine the language and bring them back to September meeting.

6.3 Enhancing Communication with City Council -- No Action
(It was decided that this was discussed along with the goals in 6.2 above.)

7. <u>NEW BUSINESS- None</u>

8. BOARD MEMBER ITEMS

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8.1 Agenda Planning Calendar

Gomer stated that Deal and Storland will attend the Friends Foundation meeting October 20th at 7:00 a.m..

Weed-Brown said that there will be a college admissions workshop on September 26th, rather than the usual S.A.T. workshop. Topics will include how to fill out a college application and applying for financial aid among others. There will still be a SAT workshop in the spring.

Fines and fees will be added to the November agenda.

The next Board meeting is postponed one week, until September 28th and will start at 6:30 instead of the usual time at 7:00.

8.2 <u>Board member items</u>

Storland commended Robin and staff for displays in the lobby.

Deal stated that she enjoyed the CALTAC training on August 14th and that she is looking forward to Battle of the Books.

Gomer stated that she also enjoyed the CALTAC training.

There being no further business, the meeting adjourned at 9:31 p.m.

Respectfully Submitted,

Robin Weed-Brown, Library Director

*The above minutes are subject to the Library Board's additions or corrections and final approval.

5.
Report of
Library
Director



Glendora Public Library (626) 852-4891

140 S. Glendora Ave. library@glendoralibrary.org

Glendora, CA 91741

MEMO

To: Board of Library Trustees

From: Library Director

CC: City Manager

Date: September 28, 2009

Re: Director's Report

Early in the month we had several patrons ask when our 'summer hours' were going to end. That interpretation of our hours modification hadn't occurred to me, although considering that the changes went into effect on June 29 that interpretation is not inconsistent.

School is back in session and the library has been active. Cindy has been making the rounds at the PTA, teacher and library tech meetings at our local schools, another sign of fall. There has been a lot of interest in our new "College Bound Workshop" scheduled for Saturday, Sept. 26. This workshop targets both parents and students, with parents learning about financial aid and students learning how to fill out college applications. The workshop is being put on by the same folks that do our S.A.T. workshops. We are fortunate that they are putting this on for us at no cost. (Our regular SAT workshop will be held on Feb. 27, 2010).

Pirate Week, Sept. 14-19, was a new format for us. In years past, we have had a "Pirate Day" with treats and special activities. This year our pirate celebration has been tied to our regular story times, reducing both event and staff costs.

Both the Youth Services staff and Foundation staff has been hard at work on the teen Battle of the Books 2, scheduled for Oct. 15. The planning and preparation for this event takes almost as long at the Night on the Plaza!

The American Library Association's (ALA) Banned Books Week (BBW) runs Sept. 26-Oct. 3 this year. This annual event, held the last week of September, celebrates the freedom to read and reminds us not to take our First Amendment for granted. Thousands of books have been challenged or banned from libraries over the years. Most at risk are children's and teen books although the list includes the <u>Bible</u>, <u>I Know Why the Caged Bird Sings</u>, <u>The Grapes of Wrath</u> and <u>Catcher in the Rye</u>. In recognition of BBW, the library has a selection of "dangerous" reading titles in our book trough as this month's display.

The annual Youth Issue of the *Glendoran Magazine* is something we look forward to every year. Gail Jebbia, Youth Services Librarian, was identified by 4th grader Sarah Zweerink as her "favorite person in Glendora". Congratulations Gail! The library was also mentioned by other community youth. Copies of those entries and a nice one page biography of Rolfe Bidwell (as in Bidwell Forum) are attached to this report for your review.

Gaetano Abbondanza, Adult Services Librarian, was recognized by City Manager Chris Jeffers at our September All Staff meeting for receiving 10 City Merit Coupons. Gaetano received a certificate and a gift card for his outstanding customer service skills. Congratulations Gaetano!

For the month of September I have been Program Coordinator for the weekly Glendora Rotary Club meetings. I have taken that opportunity to highlight several city services and programs including the city's water conservation program, our new Community Services Director La Shawn Butler and CS programs as well as the library. Eye-Das and the City of Hope rounded out the month. The library has also been asked to be the program for the October Glendora Coordinating Council meeting. I was at the September Coordinating Council meeting as part of their annual Presidents meeting. In light of the library presentations I have been working with the managers to update our "Outstanding Value" (a simple return-on-investment chart) and "State of the Library" handouts.

You may have read in the SGV Tribune that A.P.U. recently acquired 5 fragments of the Dead Sea Scrolls, quite a coup. After learning of the acquisition, staff connected with the professor that presented the popular Dead Sea Scrolls lecture at the library awhile back to see if he would be willing to do it again in light of this new development. It looks like it is a go, with our lecture at the start of May and A.P.U.'s special exhibit of the fragments later in that month. A copy of the article is attached.

The City Manager is asking departments to re-think the performance measures that were submitted as part of the budget. As you know the library tracks over 85 statistics annually; some are basic counts, others more complex output measures. Attached for your information is a list of performance measures we already track, what is currently in the budget document for tracking, and a list of some of potential new measures the management team identified. I may have an update our meeting on the status of this process. If the Library Board has any specific input regarding any or all of these, please let me know.

I have included a printout of the end-of-the-fiscal 08/09 FY budget for your files. I checked again on Sept. 3, 2009 and the library's numbers had not changed in the city's Pentamation finance system so to the best of my knowledge, the library came in \$75,761 under budget after the midyear cutbacks. Our biggest savings were in part-time salaries. Much of this is due to the schedule changes of our college-age part-time staff which makes up the majority of that classification, not for lack of staffing need.

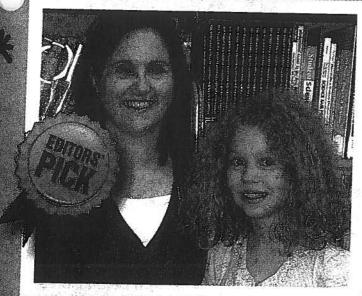
You may be aware of a young Glendora high school boy that was reported missing in August/September and later found dead. Part of the story was that he had been on his way to the library and, because he lived in Glendora, that would be GPL. The City Manager authorized our police department to review the library's security camera tapes to see if the young man had ever arrived at the library on that particular day. Reviewing the security camera information, referred to as surveillance cameras (an unfortunate use of terminology), was shared with the press by the police department and it came out in local news reports. We had several patrons come in, some upset, some just curious, about the surveillance cameras: where were they, who monitored them, how they were used, etc. To help staff respond to patron inquires, a script was drafted for them. We have also ordered signage that will go up in the lobby areas stating the existence of the security cameras for vandalism, safety and emergency purposes. I wanted to alert you to this situation as it is possible you may hear something about these cameras as board members when out and about in the community.

Next Meeting: October 19, 2009, 7 pm - Bidwell Forum



Keyes. He is always nice and polite. When a kid is doing bad things, Mr. Keyes will give him discipline right away. Mr. Keyes is always there for us when we need to find a book.

person in Glendora. She is a kind, considerate woman who works in the children's section. She enjoys helping and reading to children of many ages. I love it when I go to the library and she is



EDITOR'S PICK Mrs. Gaji (Jebbia) the Librarian Sy Sarah Zweerink

y Sarah Zweerink Ith Grade Mrs. Taylor

Mrs. Gail, the librarian is my favorite there. She has helped me find fascinating series many times. That is why she is my favocite person.)





EDITOR'S PICK My Girl Scout Leader Corine Bur

by Elizabeth Meda 4th Grade Mrs. Taylor

My Girl Scout Leader, Corine, is a really finney and generous person. She is the greatest Girl Scout leader ever! She takes us to fun places. She teaches me to be a better person. She also has all sorts of great ideas. Conne is very supportive.)

The Spring Run by Adam Slifkin 4th Grade Mrs. Taylor

My favorite activity in Glendora is the yearly Spring Run. It takes place by the Presbyterian Hospital. I try to go there every year, and when I do. I love it! Everyone should try it. Anyone Continued on page 79

the glandoran, Sep/Oct, 2009

Preserving Glendora's Past-Youth Issue



Nay Rat Middles ByTaylor Summers Grade 4 Mrs. Jaramillo

got my rat, a couple Nibbles. days after Christmas. My mom and I went to get my dog a chew toy at Pet Smart. Then. I asked if we could look at the rats. I asked the lady if I could hold one. She said, "Sure!" When I saw him I fell in love with him. I asked if I could get him. My mom said that she didn't care, but I had to ask my dad. He said yes. That's how I got my rat, Nibbles.)

My Rat Lilly By Summer Tate Grade 4 Mrs. Jaramillo

Even though there are wonderful things in Glendora, I have one favorite thing. It is my pet rat named.

Lilly. Sine is only my pet; because I paid for her and her bedding, food, dish, water bottle and treats. I got her when my friend, Jenna, got a rat for Christmas. There was another girl rat left, so I begged my mom and we went and got her. Now she is my favorite pet. I still love my dogs, but Lilly is special.)

The Glendora
Library
By Mary#Hertzberg
Grade*4
Marston/Prouty

I love the library in Glendora, it has many exciting, wonderful books, programs and activities. The library's summer reading program is great! This year I am old enough to volunteer to help in the Summer Reading Club. That means I can help sort books and

show kids how to play the Reading Game to get their prizes. The Read Club is great, so is the Library.)

Glendora, CA
By Zoe Louise Cruz
Grade 4
Marston/Prouty

Every day I go to school, play and learn. These are just some thing's you can do in Glendora. Glendora is a historic town filled with kind people. The schools are high rated and have very educated students. Glendora is quiet, a peaceful place great for spending time with friends and family. Sometimes, you can even see horses walking down the trails! I am proud of where I live.)

Glendora Youth Baseball

By Jackson McCain Grade 4 Marston/Prouty

What I like best about Glendora is the Youth Baseball League. You are always active whether you are on the field or batting on plate. I like the excitement of winning a game or getting in the playoffs. I like how dads are able to coach their sons on their team and are able to choose the

kids. Sometimes the dads play baseball and even make some friends. This is what I like about baseball!)

Awanas
By Brooke Grizzle
Grade 4
Marston/Prouty

Every week I go to Awanas with my two friends. Awanas is hosted at a few churches in Glendora. I go to Cornerstone in downtown Glendora. Awanas does fun games. Then when game time is over we have book time. When you go to book time you go to the main part of the church and they tell things about God and some other things about holidays of God.)



Coyotes in Glendora By Michael Chase Gräde#3 Mrs. Brown/Mrs. Hanes

Continued on page 94

Continued from page 56

The food is great. The parade is where it all is in Glendora. My favorite thing is the atmosphere; there are lots of kids running around and "Santa" gives out candy. If you get there early you can get front row seats. The Tartan and Citrus bands play good music. I took a liking to the drummers. They sound like professionals.

I enjoy the vehicles in the parade. I like how the motorcycle band, "The Hogs", circled around a city councilman. In my opinion, I think he looked pretty ared. I like the old cars because of the paint jobs and the way the engines sound. I like the people that ride in the parade that serve our city. The Mayor, along with other council people help support our city. They ride in old cars, and my grandpa rode in one once. My grandfather, Mr. Gordon Rowley, was Glendora Citizen of the Year. I could have ridden with him, but I was too shy. In conclusion, I hope sometime you may witness this spectacular event, as I have many times before.)

ne Library

By Cianna Hand Grade 5 Mrs. Johnsen



The most calm and quietest place on earth is the Glendora Library! When you're there you don't feel pressure, it just melts away. Any time I need to research anything, I just go straight to the library. I can always count on them to have the right information. There is no rushing; you can just take your time. When I'm at the library I feel so calm I can get through my work in a breeze. It is so quiet sometimes that I can hear my own heartbeat. I always am sad to leave. The people who work at the Glendora Library are very kind.)

Baseball Fields

By David Garcia Grade 5 Mrs. Johnsen

The baseball fields are my favorite place in Glendora. I have been playing there for five years but it has had a baseball league for over fifty years. The fields



hold tons of events and this year they had a carnival. I liked the dunk tank a whole lot. I even got to dunk a former coach of mine. He was so surprised, that he lost his glasses in the water. Another fun event is opening day. I get to see the other teams and other friends. At night, the coaches played a baseball game. I enjoyed watching them run. I think they deserve to run because they make us run all the time. The thing that pumps me up the most is the playoff games. It is very intense, one team will win and one team will lose. Each year, I make a ton of friends because I am people person and there are also the friends I already know. They enjoy playing with and against me. These are the reasons that the baseball fields are my favorite place to visit in Glendora.)



Mrs. Phillips Class Grade 1



Mrs. Phillips is nice. She helps us spell hard words.) by Libbi Hansen



Mrs. Phillips is a good teacher. She taught me how to read hard words.) by Cade Marshman



I like Mrs. Phillips

the glendoran, Sep/Oct, 2009

Preserving Glendora's Past-Youth Issue



EDITOR'S PICK My Favorite Place in Glendora

By Avishka Jayasekara Grade 3 Mrs. Janclaes

At the Glendora Public Library I feel calm and

peaceful when I enter the doors.
The chil-

dren's section has enormous, brown bookshelves

filled with my favorite books. I choose two, then settle down on one of the comfortable chairs and start reading. Later, I go over to the computer section and play library games. The library is the best place to be. D





Sutherland By Daniel Verbera Grade 3 Mrs. Janclaes

Sutherland is a nice school in Glendora on Amelia Avenue. It has a great library with many varieties of books. The mascot is a cougar named Cody. The principal is Mrs. Root. There are lots of computers. Sutherland is great.)

l Like Glendora By Justin Viteri Grade 3 Mrs#Janclaes

I like Glendora Youth Soccer. Almost every person ≱in my



family played soccer. You can make friends in soccer-It is a physical sport. I like to make lots of goals and go to team parties. This is why I like Glendora Youth Soccer.)

Finkbiner Park By Riley Gillen Grade 3

Mrs. Janclaes

My favorite park is Finkbiner Park, because it has a big playground and a large field. On the field my friends and I do cartwheels and



cheerleading. On the playground, I go on the bars. I like to eat lunch there. It has lots of trees that are shady. I like this park because I see my friends.)

In Support of Glendora's Youth

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ROLFE BISHOP BIDWELL

ne of Glendora's foremost citizens for almost six decades was Rolfe B. Bidwell.

Does the name sound familiar? Perhaps you're thinking of the R. B. Bidwell School that was named in his honor in 1959 (once the site of what is now Glenkirk Presbyterian Church). Or perhaps the Bidwell Memorial Library or the Bidwell Forum at the Glendora Public Library.

Mr. Bidwell was born in Gold Hill, Nevada on November 7, 1876. He was orphaned at age three and was raised by an aunt and uncle.

Bidwell's father, Thomas J., had been licensed to practice law in the territory of Arizona in 1872. His mother, Frances V., had founded the school system in Arizona.

In 1881 the family moved to Temescal Canyon near Corona. It was on to Los Angeles in 1890 where he completed grammar school

and high school. He entered Stanford in 1896 and graduated in 1900. He became a practicing attorney for a Los Angeles law firm in April 1901. He married Robina A. Munro on his birthday in 1901. The Bidwells and their daughter, Lillian moved to the corner of Bennett and Vermont in Glendora in the fall of 1903.

He and his family moved to Glendora in 1903 and assumed the law practice of John E. Daly. Bidwell and his wife Robina had one child, a daughter, Lillian. Robina was active in the community as a charter member of the Glendora Woman's Club.

Rolfe played an integral part in Glendora's incorporation as a city, and the very first council meeting took place in his office on Nov. 13,

1911. He was appointed city attorney and held the position until his death – except for a twoyear interim in the thirties.

Bidwell served as Master of the Glendora Masonic Lodge of which he helped establish. He was also a trustee for the Citrus Union High School District.

At the time of her mother's death in 1946, Lillian held the position of Dean of Women

at Ventura Junior College. Lillian passed away just four years after her mother from a sudden illness.

Bidwell's gifts to the library were numerous with the first being a memorial established in 1946 after Robina's death. Ten years later the Bidwell Memorial Library (now city council chambers) was built in memory of Robina and Lillian when Bidwell donated \$35,000 for the construction of the building and purchased all the furnishings for outfitting the Memorial Room. When the current library was opened February 28, 1972 the Library's Board of Trustees saw to it that the commu-

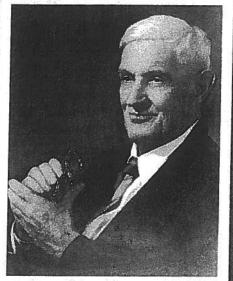
nity room was named the "Bidwell Forum" so that the good deeds of this philanthropist would not be lost.

He was generous with other gifts to the city as well and was honored as the city's Citizen of the Year in 1950.

A succession of students from Citrus and Glendora High attended Stanford over the years through the aid of the Bidwell Scholarship, another memorial to his wife.

Rolfe Bishop Bidwell died peacefully in his sleep on October 15, 1960.

He was a simple, unassuming man of great integrity whose values benefitted his fellow man.





BRETT ARENDS' RO!

Aug 10, 2009, 4:04 a.m. EST

Kindle in danger of becoming e-books' Betamax

Commentary: Competitors adopting shared format to challenge Amazon's leader

By Brett Arends, WSJ.com

NEW YORK (MarketWatch) -- If Jeff Bezos isn't careful, his beloved Kindle could end up as the Betamax of the e-book business.

Amazon's competitors, after fumbling about like the Washington Nationals for the past couple of years, are starting to get their act together. They're moving toward a shared e-book format, called ePub, that's different from the one on the Kindle.

And Allen Weiner, an expert in the e-book business at technology consultancy Gartner, Inc., says he knows that other manufacturers are poised to launch new reading devices with Kindle-style 3G wireless connections. Some may be announced as early as the next few weeks, he says.

It's been a busy summer for Amazon's competitors.

Last week, Sony announced two new e-book readers, including one for \$199. A third, with a wireless connection, is thought to be coming.

Barnes & Noble recently has waded back into the e-book business, after a six-year absence, by acquiring online seller Fictionwise. It is likely to partner with other e-book readers to compete with Amazon.

Oh, yes, and a little-known company called Apple, Inc., is rumored to be readying a handheld tablet that would also be an e-book reader.

The big issue

The big issue isn't the size of the e-reader screen or whether you want to pay extra for a wireless connection so you can download books and Websites while you are sitting at the airport.

It's the software that your electronic books are written in.

Right now Amazon's Kindle is by far and away the dominant e-book reader on the market.

And while it has its drawbacks -- I sold mine and bought a Sony Reader, though that's far from perfect, either -- give the product credit. The Kindle has transformed the industry. Arthur Klebanoff, who runs e-book publisher Rosetta Books in New York, says business suddenly took off when the Kindle was launched in late 2007.

The Kindle is easy to use. Amazon has led the field in pushing publishers to make their books available in e-book format. The 3G wireless connection means you can always get a new book, or a newspaper, wherever you are.

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But all Kindle books have to be bought from Amazon's online store. It's a closed system. And right now those books can only be read on the Kindle (or, if you happen to want to read "War and Peace" on a 3.5-inch screen, on the iPhone using a Kindle application).

What happens if you buy a lot of books on your Kindle and then decide to switch to a different e-book reader from another company using the rival ePub format?

Too bad. Right now you can't take your e-books with you. And there is no guarantee you will be able to do so in the future.

I asked Amazon spokesman Andrew Herdener about this.

"Our goal is to make Kindle books available on as many hardware devices as possible," he replied. "We're working on this now and in fact several months ago released the Kindle for iPhone app."

Hopeful? Maybe. But it's not a promise. And that means those buying books through the Kindle right now are taking a risk with potential obsolescence.

Shades of Betamax

It makes you think of Betamax, the proprietary videotape format that Sony launched back in the 1970s. It got an early lead, but soon flopped as all the other electronics companies got together to offer the alternative VHS standard.

Of course Amazon could offer conversion at a later stage. This is software, not videotape: It's doable. The brave can download software hacks even now that will liberate e-books from the Kindle. But these are complex and possibly illegal. Most people will never bother.

While the Kindle format (a special version of Amazon's e-book software Mobipocket) is specific to the Kindle, the ePub format will be supported by most new devices from other companies. It's also backed by the publishers, who don't like Amazon's dominance of the e-book business, and Adobe, whose Digital Editions e-book format uses ePub.

"I think Amazon has overestimated their power in the value chain," says Gartner's Weiner. "I don't think their proprietary format is going to have the ability to compete with ePub if that's offered by everybody else."

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APU acquires 5 fragments of the Dead Sea Scrolls

By Brian Day Staff Writer

AZUSA — Officials at Azusa Pacific University announced the school has acquired five tragments of the Dead Sea Scrolls, with a gift of land and other biblical

The announcement was made to hundreds of faculty and staff members during the Christian university's annual fac-ulty staff kickoff event.

The Dead Sea Scrolls are the earliest known texts of the Hebrew Bible, and were written on goat skins about 150 B.C., offi-cials said. They were found in the caves of Quinran in Israel between 1947 and 1956, and about 1,500 known fragments exist.

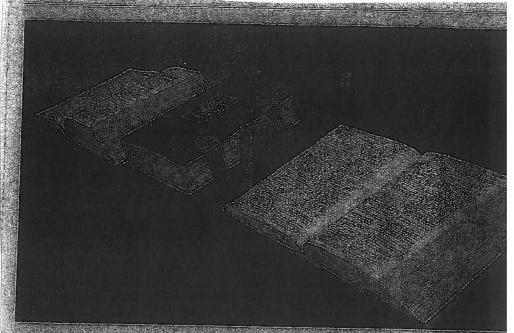
"I can't tell you how significant this is," APU President Jon Wallace said Thursday. "What an amazing thing.

The text of the scrolls acquired by APU has never before been published, and ami versity scholars will be the first to study the scrolls, spokeswoman Allison Oster said.

Our theology faculty are very excited about that," she said.

In a statement, Russel Duke, acting dean of APU's School of Theology, spoke of the

SCROLLS A4



Five first-edition King James Bibles, printed between 1611 and 1640, were among biblical artiquities given to Azusa Pacific University by Legacy Minietries International. The school also purchased a fragment of the Dead Sea Scrolls from the organization, as well as four. other pieces of the scrolls from a Venice-based book and manuscript dealer.

SCROLLS

From AT

importance of the acquisition, This opens the door for numerous scholarship opportunities," he said. "Our theology faculty will be able to study these marrisoners flightend. stare them with students, and being a new depth to biblical history in the classroom.

One of the seroll fragments was obtained from the Arivona-based nonprofit organiza-fion Legacy International Min-Istries, along with a gift of other biblical antiquities including five first-edition King James Bibles printed in the early 17th Century and 190 acres of land in Arizona, offi-

The other four scroll fragments were obtained from Lee Biondi of Biondi Rare Books and Manuscripts in Venice, Oster said.

The contract under which the scroll pieces were purchased forbids school officials from revealing the price, she added.

Azusa Pacific University is now one of only three universities in the nation to own fragments of the Dead Sea Scrolls, Oster, said. Princeton University has one fragment, as does the Oriental Institute at the University of Chicago.

Osteracknowledged that the punchase might come as a surprise for the small, evangelical Christian University

I think it comes as very enexpected to a lot of people," she said. "But it aligns with what APU is all about. We can take them and study them and share them.

A board member had a close relationship with someone at Legacy ministries, which was key to getting the purchase done, she said

The fragments are an inch or two wide and contain Hebrew characters, Oster said.

Retired APU professor Bob Billock said the news of the scroll fragment acquisitions came as a surprise Thursday.

"It's very exciting," he said. "It's something you can take pride in.

APU staff member Shane Bangle said he was also excited about the ancient documents

finding a home at the univer

sity. "The Dead Sea Scrolls are historically important documents, but they also have a special meaning to its here a

The scroll fragments will be displayed at a special exhibit planned for May 2010, officials

James Chadlesworth, a pro iessor with Princeton Theologi cal Seminary and director of the seminary's Dead Sea Scrolls Project, said in a state ment that fragments of the Dead Sea Scrolls have been often known only to their own ers, and many are becoming impossible to read due to

"These fragments have been recovered and will be scientifically protected," he said. "Lach of these previously unknown fragments preserves priceless data from the beginnings of Western Culture and is a unique witness to documents in the Bible of Jews and Chri tians."

brian.day@sgvn.com (626) 962-8811, ext. 2718

Library Program Measurements already tracked:

Materials Availability Measures:

Success our patrons have in finding materials when (% rate):

- Browsing
- Looking for a specific Title or Author
- Looking for specific subject information

How quickly an Interlibrary Loan is filled (when our collection does not have the item % rate)

- Requests filled in 0-7 days
- Under 30 days
- More than 30 days

Per Capita Measures:

- In-library use of materials
- Circulation
- Volumes
- Library visits
- Reference transactions(mediated)
- Expenditures
- Materials expenditures

Reference completion rate (% ref. transactions successfully completed on same day)

Circulation per registered borrower

Collection Turnover/ Circulation per volume

Registrations as percent of population

Adult Literacy

Percent of adult literacy learners reaching their goals

Salaries as % of Expenditures

Materials as % of Expenditures

Current Program Measurements in Budget Doc:

Admin:

- Volunteer Hours
- Major Fundraisers (net):
- Friend's Plaza Book Loft (net):
- Grant funds received:
- Adult Literacy program:
 - o Number of Learners served
 - Hours tutored
- Training sessions attended by staff:
- Public relations pieces/presentations

Support Services:

- Visitors
- Hours open
- Visitors per hour
- Circulation
- Items circulated per capita

- Library cards issued
- Interlibrary loaned
- Interlibrary borrowed
- Internet user signups
- Library home page views
- Meeting room number of events
- Meeting room attendance
- Items added annual
- Items withdrawn annual
- Copy Center fees collected

Youth Services:

- Reference/Readers' Advisory questions
- Youth Titles selected
- Storytimes provided
- Storytime attendance
- Classroom Visits (includes preschool)
- Children Reached through class visits
- Summer Reading Club Registration
- Youth Programs
- Youth Program Attendance

Adult Services

- Mediated requests for information
- Total requests for information
- Total titles selected-adult
- Total adult programs (with Development)
- Total adult program attendance (")

Possible new/additional measurements:

Percentage of customer base using e-mail as notification option

Days from receipt to public availability for new materials

Holds filled (per year)

Cost to circulate an item

Cost to process an item (this is currently done on periodically-spot checked every couple of years)

Total requests for information, per capita (aged 15+)

Cost per information request, estimated

Turnover fulfillment of new adult materials [this would be actual checkouts divided by possible checkouts]

Portion of population (aged 15+) able to check out one new adult fiction book [OR could be worded as:

Availability of new adult fiction checkouts to population (aged 15+)]

Attendance per adult program (with Development)

Reference questions answered per number of children in Glendora

Glendora Youth with Library Cards

% of Glendora classes visited during school outreach

Total Online Tutoring sessions provided to students via Brainfuse

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FY 08/09 Year End Expenditure Report (as of 9/3/09)

Account #	# Account Title	מות הוא	Dorio	1		011111111111111111111111111111111111111	O. Damainin
			Expense	T X D B S D			
Administration	tration		8	5			
17076	41110 REGULAR TIME	244,949.94		247,391.72	0.00	-2,441.78	-1.00%
17076	41120 OVERTIME	0.00		0.00	0.00	0.00	
17076	41210 PART TIME (cut from \$55,855.80)	53,855.80		47,707.03	0.00	6,148.77	11.42%
17076	41360 VEHICLE ALLOWANCE	3,600.00		3,600.00	0.00	0.00	0.00%
17076	42110 RETIREMENT	34,928.68		35,403.64	0.00	-474.96	-1.36%
17076	42290 FLEX BENEFIT	34,729.83		34,941.52	0.00	-211.69	-0.61%
17076	42310 EMPLOYER PAID BENEFITS	6,392.50		5,817.85	0.00	574.65	8.99%
17076	42520 WORKERS COMP	566.09		559.07	0.00	7.02	1.24%
17076	51110 OFFICE SUPPLIES (cut from \$10,680)	8,680.00		8,727.61	0.00	-47.61	-0.55%
17076	51400 BUILDING SUPPL (cut from \$20,000)	12,000.00		12,078.50	0.00	-78.56	-0.65%
17076	51550 PHOTOGRAPHIC SUPPLIES	0.00		0.00	0.00	0.00	
17076	51560 OPERATING LEASES	18,000.00		13,638.16		4,361.84	24.23%
17076	55320 PRINTING (cut from \$5,600)	4,100.00		3,859.55	0.00	240.45	5.86%
17076	55340 POSTAGE (cut from \$4,650)	4,000.00		2,318.92	0.00	1,681.08	42.03%
17076	55400 DUES (cut from \$2,265)	2,125.00		1,970.00	0.00	155.00	7.29%
17076	55510 MEETING EXPENSES	920.00		722.89	0.00	197.11	21.43%
17076	55550 TRAVEL (cut from \$2,500)	1,872.00		1,376.43	0.00	495.57	26.47%
17076	55600 TRAINING (cut from \$ 4,300)	2,300.00		1,382.50	0.00	917.50	39.89%
1/0/6	56100 BUILDING REPAIR & MAINT	0.00		0.00		0.00	
	56200 EQUIPMENT REPAIR & MAINT	0.00		0.00		0.00	
_	56200.01 EQUIP REP GAYLORD POLARIS	20,000.00		18,868.79		1,131.21	5.66%
9/0/1	5/050 PHONE	0.00		564.99	0.00	-564.99	
2505.7		Phone line for credit card machine	credit card r	nachine			
9/0/1	5/100 ELECTRIC	62,000.00		67,106.36	0.00	-5,106.36	-8.24%
17076	5/150 GAS	3,500.00		3,767.44	0.00	-267.44	-7.64%
1/0/6	57160 WATER	0.00		-1,276.45		1,276.45	
	-	per Anita A. d	isregard - ha	per Anita A. disregard - has to do with Pentamation			
17076	(00)	18,780.00		19,678.00	0.00	-898.00	-4.78%
17076	59801 DATA PROCESSING CHARGES	140,079.00		140,079.00	0.00	0.00	0.00%
1/0/6	59802 DATA PROCESSING LEASES	14,816.00		14,816.00	0.00	0.00	0.00%
1/0/6	59803 COMMUNICATION CHARGES	29,118.00		29,118.00	0.00	0.00	0.00%
17076	59804 COMMUNICATION LEASES	0.00		0.00		0.00	
17076	59807 LIABILITY INS. CHARGES	24,965.00		24,965.00		0.00	0.00%
17076	59808 PROPERTY INS. CHARGES	53,635.00		53,635.00	0.00	0.00	0.00%
1/0/6	59809 UNEMPLOYMENT INSURANCE	1,398.00		1,398.00	0.00	0.00	0.00%

FY 08/09 Year End Expenditure Report (as of 9/3/09)

	Total 7076	801 310 84		794 245 52	000	36 300 4	7000 n
Account #	Account Title	Budget	Period	VTD		Ballance	% Remaining
			mxpense	EXDense			Q.
Circ/Technical Services	Services		c	E			
17077 411	41110 REGULAR TIME	218,444.36		197,765.23	0.00	20,679.13	9.47%
	41120 OVERTIME	0.00		0.00		0.00	
	41210 PART TIME (cut from \$204,174.25)	199,174.25		176,559.85		22,614.40	11.35%
17077 413	41330 SPECIAL PAYS	0.00		0.00		0.00	
17077 421	42110 RETIREMENT	36,293.69		30.984.09		5.309.60	14.63%
17077 422	42290 FLEX BENEFIT	52,491.78		42.319.56		10.172.22	19.38%
17077 423	42310 EMPLOYER PAID BENEFITS	9,599.31		7.586.46		2.012.85	20.97%
17077 425	42520 WORKERS COMP	800.84		704.88		95.96	11.98%
17077 512	51200 DIVISION SUPPLIES	20,330,00		22.566.01		-2 236 01	-11 00%
17077 553	55330 MICROFILMING	0.00		0.00		0.00	
	Total 7077	537 134 23		478 486 08		70 PA 00 A 71	40 000
		,			1		
Public Services	es						
17079 411	41110 REGULAR TIME	357,204.23	13,898.48	352,763.84	0.00	4,440.39	1.24%
	41210 PART TIME (cut from \$74,957.32)	71,957.32		63,570.16		8,387.16	11.66%
	42110 RETIREMENT	52,096.12		50,722.85		1,373.27	2.64%
	42290 FLEX BENEFIT	64,078.36		64,136.16		-57.80	-0.09%
	42310 EMPLOYER PAID BENEFITS	11,377.84		10,504.11		873.73	7.68%
	42520 WORKERS COMP	818.17		786.75		31.42	3.84%
	51200 DIV. SUPPLIES (cut from \$3,500)	3,000.00		3,049.54		-49.54	-1.65%
	51300 BOOKS (cut from \$337,000)	287,568.00		293,147.31		-5,597.31	-1.94%
17079 553	55325 BINDING (cut from \$2,400)	1,400.00		782.77		617.23	44.09%
	Total 7079	849,500.04		839,463.49	0.00	10,018.55	1.18%
	Total 7076/7077/7079	2,187,945.11		2,112,165.09	0.00	75,761.96	3.46%

* . . .

Division Monthly Reports



To: Robin Weed-Brown

From: Carlos Baffigo, Anne Pankow, Cindy Romero, Janet Stone

Date: August 2009

Public Services - Cindy Romero, Janet Stone

Children's

Read Aloud Crowd got off to a slow start until the public learned of the new program. By the end of August, we are looking at groups of 10 participating weekly! We will be celebrating Roald Dahl's birthday in September with readings from his books.

We are looking forward to a wonderful Battle of the Books. At the time of this writing, there are 8 teams signed up and over 2 weeks left before the deadline. The judges have had their first meeting to review the questions. The publicity is going up around town later this month.

Cindy had a chance to sit down with Dr. Eric Andrew of the Glendora Unified School District to discuss School and Library cooperation. Dr. Andrew, along with Dr. Nichols and Dr. Suzuki are looking forward to working with the library to benefit the students of Glendora.

In addition to the quarterly *Educator News*, Youth Services has published 2 additional offerings this month. The first is a bi-monthly Early Learning with Families Newsletter that includes information on the six early literacy skills, early childhood information, activities that can be done with young children and songs and seasonal songs and fingerplays. We also have a publication to assist parents in choosing a good book for their child. We have included information from the California Department of Education and the 5 Finger Rule.

Adult

Date	Program/Event	# of participants
8/4/2009	ReferenceUSA & census.gov demo	1
8/30/2009	A Novel Idea The Guernsey Literary and Potato Peel Pie Society	18
	TOTAL number of participants	19

Thanks to a school-year kickoff discussion and the excellent work of the "Computer Crowding Committee," we have begun the academic season with a new procedure: a posted 2-user maximum at the Internet stations. Aside from a little semantic confusion, so far it seems to help minimize the behaviors that tended to disrupt afterschool afternoons.

As August took its toll on schedules near and far, both the Foothill Library Consortium (August meeting was expected in Bidwell) and the ongoing "library history project" went on hiatus. It looks like both will pick up in November. Continuing other committee work, Sandy headed to Monrovia for her SCLS audio/visual meeting and Janet ventured to City Hall to gather with the rest of the City's Technology Committee.

Susan's literary instincts paid off, as her chosen title *The Guernsey Literary and Potato Peel Pie Society* inspired a whopping discussion group of 18 readers. In addition to picking the book, Susan led the crowd through a thought-provoking discussion. Books Alive! charged ahead with *The Things They Carried*.

The collection developers embarked on a field trip, descending on Kristy Batcheller and the Book Loft. We got a tour of how book donations are processed, brainstorming with Kristy along the way about the best times, places, and methods for claiming donations to put in the Library's collections.

Caroline, Gaetano, Janet, and Anne Pankow continued their analysis of the "author standing orders" — the program that provides a certain number of copies of specified authors automatically. To bring in newly popular authors and deemphasize those on the wane, it's useful to have a group of different readers update the list.

On the morning of our successful integrated library system upgrade (thank you, Carlos Baffigo!), the Reference staff took a few minutes to view some videos on new features. Plans are in the works to look at the new settings in detail and make the most of the configuration for public and staff.

Rebecca joined the green workforce: using the ubiquity of the Web, she took advantage of OverDrive's Patron Assistance" training from home.

Thank you, Suzette, for not only stepping up to take the Library Board minutes, but for the excellent product. You have the touch!

Support Services - Carlos Baffigo

Library staff received great news this month with the announcement of a new member due in early 2010. Library Technician Daisy Fregoso and her husband Steve are expecting their first child in March. Congratulations! ©

Carlos Baffigo was on vacation from August 15 – 22.

Technology:

The upgrade to Polaris 3.5 will take place on Thursday, September 10th. The original date of August 31st had to be postponed when it was determined that additional hardware system requirements had not been met. Staff will experience faster processing times and enhanced functionality, as a result of the upgrade.

An upgrade to PCCop, the library's public computer reservation and session limit software, took place on September 4th.

Facilities:

Facility Supervisor Paul Sheldon's retirement will take place in early September.

On August 21st, the water supply to the building was shut-off to address a backed-up sewer drain. Water service returned on the following day.

An order was submitted to Yamada Enterprises for end panels, replacing those damaged by last year's flood. Funds for the order came from a flood-related insurance settlement.

Emergency Preparedness:

The library will be one of the first city facilities to receive a First Voice Instruction Device (EID). The EID is designed to effectively coach users on hundreds of first aid emergencies from start to finish. The device should be should be shipped to our location in the next few weeks.

Development & Educational Services – Anne Pankow

Events and Outreach are listed below.

Date	Program/Event	# of participants
8/1/2009	Saturday Sale on the Library Main Floor	50
	TOTAL number of participants	
Date	Community Outreach	# of participants
0/0/0000	Outreach to Expectant Parents with Miss Bonnie at	05
8/6/2008	Foothill Presbyterian Hospital Outreach to Teen Parent with Cindy & Chris at Arrow High School	65 On hiatus during the summer
	TOTAL number of participants	

The Friends Foundation had an opportunity to submit an application on August 31 to partner with the U. S. Census Bureau to promote Census 2010. If the application is approved, the Friends Foundation will receive \$2,999 in <u>pre-selected</u> print materials and merchandise to be distributed by April 2010, when completed census forms should be returned to the Census Bureau. If approved as a partner, the 2010 Census logo will appear on the majority of Foundation publicity and mailings to demonstrate our support.

The Friends Plaza Book Loft continues to be a gem for the Friends Foundation. There are many wonderful bargains for sale at incredibly low prices. All selectors are encouraged to peruse the donations for items to add to the library's collection. Entertainment Books are now on sale in the bookstore and the library for \$25.

Glendora Public Library Summary Data for August 2009

Service Indicators	This Year August	Last Year August	Percent Change	This Year-to-date	Last Year-to-date	Percent Change
I. E. Total Library Visitors	26,582	22,657	17%	56,214	56,267	0%
I. D. Total Items Loaned	38,629	34,840	11%	81,432	77,894	5%
I. D.4. Electronic Circulation	217	189	15%	408	392	4%
III. A. Total Requests for Information/Adult Services	2,552	2,623	-3%	5,518	5,710	-3%
II. A. Total Items Owned	149,083	149,658	0%			1 1 1
V. A. Total Web & Electronic Resources & Databases	13,866	30,267	-54%	28,783	64,627	-55%
V. A.2. Library Home Page Views	starting May 09 statistics are tracked differently due to new website 10,283 25,970 -60% 20,867 55,2	statistics are tra 25,970	cked differe -60%	ntly due to new 20,867	website 55,254	-62%
VI. A. Total Number of Programs	starting May 09 statistics are tracked differently due to new website 2 0% 29 28	statistics are tra 2	cked differe 0%	ently due to new 29	website 28	4%
VI. E. Number of Literacy Students Active	36	37	-3%	1 1 2 8 8 1	!	
VI. E.1. Literacy Hours Tutored	177	129	38%	302	260	16%
VI. F.1 Total Number of Volunteer Hours	676	502	35%	3,491	3,309	6%
I. G. Total General Fund Revenue	\$4,885	\$5,232	-7%	\$9,660	10,400	-7%

These statistics are subject to verification.

6. Unfinished Business



Glendora Public Library (626) 852-4891

140 S. Glendora Ave. library@glendoralibrary.org

Glendora, CA 91741

MEMO

To: Board of Library Trustees

From: Robin Weed-Brown, Library Director

Date: September 28, 2009

Re: Agenda Item #6.1: Library Board Goals, FY 09-10

Attached for your review are the draft goals for FY 09-10 as discussed at the August 17, 2009 Library Board meeting. Upon consensus, formal adoption of the goals would be the next order of business.

Library Board of Trustees Goals and Objectives for FY 2009-2010

Goal:

The Library Board of Trustees will serve as active administrators and visible advocates of the library for the Glendora community.

Objectives:

- Each Board member will support library services and programs through promotion of the library to the community and attendance at events. Feedback gathered from direct interaction with the community will be submitted to the Library Director for use in evaluating current and future library services and programs. (Role(s): 1,2,3)*
- Analyze and evaluate data from the Feb. Mar. 2009, Library Patron
 Parking Survey. If appropriate, make recommendations to City Council on
 ways to consider improving parking for citizens accessing the library.
 (Role(s): 2)*
- Foster and maintain open communication with both the city management and city council through formal (e.g., annual meeting with City Council) and informal (e.g., one-on-one interaction) means. (Role(s): 8)*
- Monitor library statistics, monthly and quarterly, to assess impacts of reduced budget and hours on the community's ability to access and utilize their library's services and resources. Trends identified will assist in making appropriate administrative decisions when fiscal conditions improve. (Role(s): 1,2,3)*
- Support the Library Director and staff in accomplishing library-wide goals as outlined in the city budget. (Role(s): 5)*
- Advocate for fair and equitable compensation for the purpose of recruiting and retaining high quality library staff. (Role(s): 6)*

ROLE OF THE GLENDORA LIBRARY BOARD OF TRUSTEES

Members of the Glendora library Board of Trustees are appointed by the City Council. As representatives of the community, the board provides strategic leadership and serves as the creative catalyst for developing and implementing the mission, values and vision of the Glendora Public Library. The board ensures that the community's investment results in library services that are responsive and of the highest quality.

Roles & Responsibilities of the Board of Trustees Role 1. Sets the mission, values and long term vision of the library

Responsibilities:

- Annually, validates and modifies or ratifies the mission, values and vision as stated in the library's strategic plan.
- Establishes annual objectives to achieve the mission, values &vision.
- Listens to constituents representing diverse views, including those of complementary community institutions and organizations, and coordinates the library's mission with that of other organizations to see that they culminate in the desired community outcomes.
- Participates in library programs, professional associations and other activities to keep informed of and evaluate new trends, concepts and ideas to meet the changing needs of the community.

Role 2. Adopts policies which set the direction of the library and result in timely services and programs that meet the needs and expectations of the city's residents.

Responsibilities:

- Sets criteria upon which to measure the performance of the board's directives.
- Periodically reviews and correlates policies to the mission, values and vision of the library.

Role 3. Actively promotes library services within the community

Responsibilities

- Serves as advocate for the library before the greater community.
- Networks with other community organizations.
- Cultivates civic and political support for library programs.
- Individual board members attend public events to represent the library.

Role 4. Constantly monitors progress on the board's long range vision and annual objectives.

Responsibilities:

• Reviews data to evaluate the performance of board set criteria.

Role 5. Reviews the director's performance in achieving the board's direction and implementing board policy.

Responsibilities:

- Establishes a process for review
- Annually conducts a formal review.

Role 6. Adopts financial goals and priorities for the library.

Responsibilities:

- Reviews and endorses annual budget recommendations to the City.
- Provides liaison representation to the Friends Foundation.
- Accepts and administers trusts, endowments, bequests and gifts made directly to the library.

Role 7. Orients new board members to the perspectives of the board and the values of the library.

Responsibilities:

- Establishes a mentoring program for new board members with seasoned veterans.
- Provides an overview of the role of the board and how meetings are conducted to new members by the board President.
- Reviews the library's strategic plan with the new board members by the Vice President

Role 8. Encourages and supports the Library Director and staff as they implement Board policy.

Responsibilities:

- Serves as chief buffer between public sentiment and professional library management
- Serves as chief protector of the library's neutrality from the political system
- Maintains open-mindedness and sound long-term policy over and above personal conviction.

Dated: May 16, 2005 GLENDORAL	IBRARY BOARD OF TRUSTEES
AYES: _S	
NOES: O	
ABSENT:	
ATTEST Los West Bra	BY: Sylvie Slakey
Robin Weed-Brown, Library Director	Sylvia Slakey, Board President
- '	

7.
New
Business



Glendora Public Library (626) 852-4891

140 S. Glendora Ave. library@glendoralibrary.org Glendora, CA 91741

MEMO

To:

Board of Library Trustees

From: Robin Weed-Brown, Library Director

Date:

September 28, 2009

Re:

Agenda Item #7.1: Holiday Hours for 2009: Thanksgiving and Christmas and New Year's

Recommendation

It is recommended that the Library Trustees affirm the following closing times for the library during the upcoming 2009 holiday season:

- Thanksgiving Eve, Thursday, November 25, close at 5:00 p.m.; library will be closed from 5pm on Nov. 25-27 and reopen on Saturday Nov. 28;
 - Christmas Eve, Thursday, December 24, close at 12 noon
 - New Year's Eve, Thursday, December 31, close at 12 noon

Background

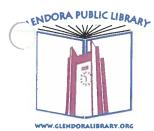
The MOU for Mid-Managers currently has them off all day on both Christmas Eve and New Year's Eve.

The General Employees group is still in negotiation; however in past years they have had four (4) hours off on both Christmas and New Years Eve. Until the negotiations are concluded with that group it is unclear what the actual impact may be. This issue may need to come back to the Library Board for review and modification at a later time.

Thanksgiving "eve", the Wednesday before Thanksgiving is historically a quiet night in the library. Closing early on that day allows staff time to be with their families with minimal impact on customer service.

Approved and adopted this 28th day of September, 2009

Ayes:	City of Glendora Library Board of Trustees
Noes:	
Absent:	
Attest:	By:
in Weed-Brown, Library Direct	ctor Tricia Gomer, President



Glendora Public Library (626) 852-4891

140 S. Glendora Ave. library@glendoralibrary.org

Glendora, CA 91741

MEMO

To:

Board of Library Trustees

From:

Robin Weed-Brown, Library Director

Date:

September 28, 2009

Re:

Agenda Item #7.2: Parking Survey Data

Attached for the board is a compilation of data from the Feb-Mar 2009 library parking survey. Comments and suggestions made by our patrons are included on the detailed excel chart spreadsheet.

This material is slated for discussion at next month's meeting. It was felt that having a few weeks to look it over before the discussion would be helpful.

ould be happy to respond to any questions regarding the data that you may have.

Library Patron Parking Survey February 23 - March 23, 2009 **Cumulative Numbers**

Visits in last 12 months Visit Visit Visit 13-24 Visit 25-50 more than 50 Visit Time of day you come to library morning Time before 3pm Time 3-6 pm Time after 6 pm

0.2%	_
11.2%	74
18.5%	122
22.9%	151
26.2%	173
21.1%	139
42.6%	281
46.8%	309
48.5%	320
17.7%	117

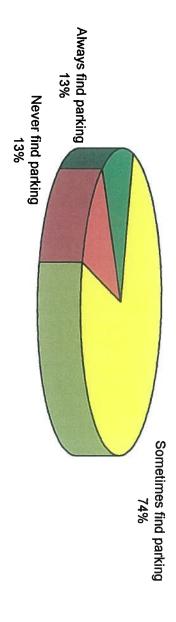
Find a parking spot right away? Sometimes: wait how long? Times left/no available parking when arrived Parking influenced decision

Parking spot always sometimes Parking spot Parking spot never minutes Wait minutes **Wait** 3-5 minutes than 5 more Wait Leave time Leave times times Leave Leave never than 5 Leave times more Parking considerations changed minddid not come @ Library yes Parking considerations changed minddid not come @ Library front of Only out

		12.4%	82
	never	/4.5%	492
	574	12.4%	82
	19.0% 47.9%	16.5% 41.7%	109
	47.9%	41.7%	275
	30.7%	26.7%	176
		26.7% 37.3%	246
		10.0%	66
		10.0% 15.2%	100
	have left	18.2%	120
56.1%	370	12.7%	2
		43.8%	289
		49.1%	324
		5.5%	36

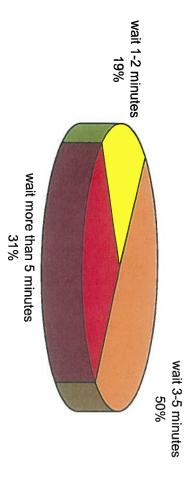
Total number of responses: 660: In Person: 558 Via Website: 102

Library hours during survey period: M-W: 10am-9pm; Thur-Sat: 10am-5:30pm



- Never find parking Always find parkingSometimes find parking

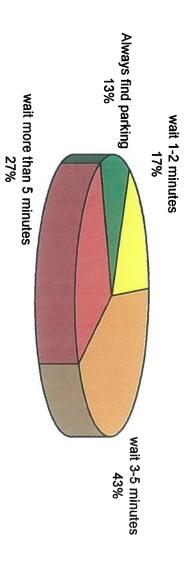
If you sometimes do not find a spot right away, how long do you have to wait?



wait 1-2 minutes

wait 3-5 minutes
wait more than 5 minutes

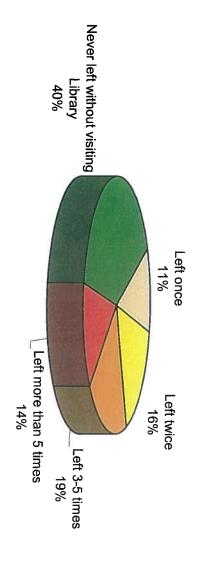
Wait for parking, if any



■ Always find parking
□ wait 1-2 minutes
□ wait 3-5 minutes

wait more than 5 minutes

Within last year, how often customers left wihtout finding parking



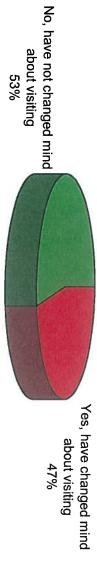
Never left without visiting LibraryLeft onceLeft twiceLeft 3-5 timesLeft more than 5 times

Have customers left without visiting Library?



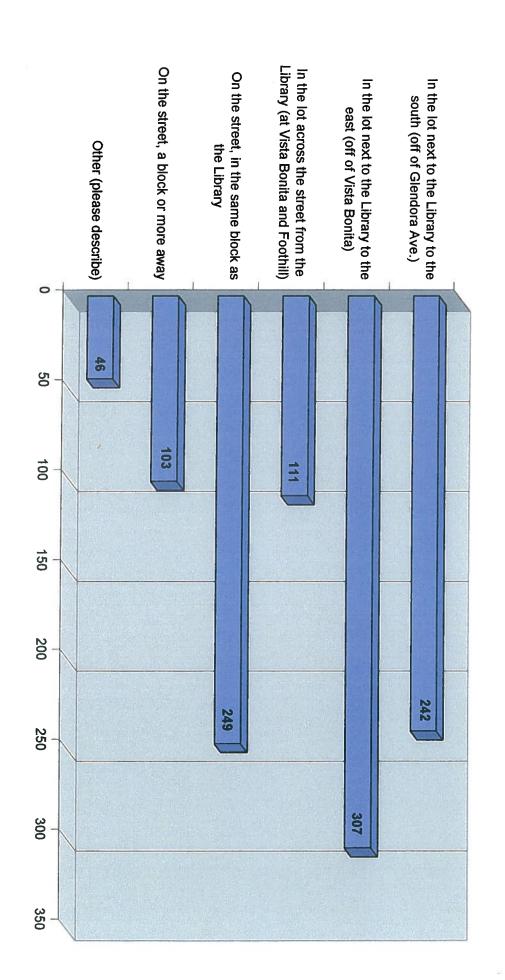
■ Never left without visiting Library
■ Have left at least once without visiting Library

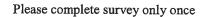
Have customers changed mind about visiting because of parking considerations?



Yes, have changed mind about visitingNo, have not changed mind about visiting

Question: Where do you end up parking? (Select all that apply.)







Library Parking Survey

38 Trant Of Survey

Please return this form to any public service desk at the Library-Thank you

How often have	you come to the Glendor	a Public Library in the last t	welve months?
_	1-5 times	13-24 times	
_	0 times 1-5 times 6-12 times	13-24 times 25-50 times More than 50 times	
_	0-12 times	Wore than 50 times	
	y do you usually arrive?(Morning Afternoon before 3 PM	_	nd 6 PM
-			
Do you find a pa	rking spot right away?		
	Always	Sometimes	Never
			
If "sometimes" of (on average)?	or "never," how many min	nutes have you spent looking	or waiting for parking each time
_	_ 1 or 2 minutes	3 to 5 minutes	More than 5 minutes
Glendora Public Libra 140 S. Glendora Ave, Phone 626/852-4891 www.glendoralibrary.c	Glendora CA 91741		Please turn page
CALDORA PUBLIC LIBRAD			
CIE	P	lease complete survey only once	
5	Libi	rary Parking Surv	vey
WWW.GLENDORALIBRARY.ORG	Please return this form	to any public service desk at th	e Library-Thank you
How often have ye	ou come to the Glendora I	Public Library in the last two	elve months?
	0 times	13-24 times	
	1-5 times	25-50 times	
	_ 6-12 times	More than 50 times	
	do you usually arrive? (S Morning Afternoon before 3 PM	Between 3 and	6 PM
-	_		
Do you find a park	ting spot right away?		
	Always	Sometimes	Never
If "sometimes" or (on average)?	"never," how many minu	tes have you spent looking o	or waiting for parking each time
	1 or 2 minutes	3 to 5 minutes	More than 5 minutes
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Glendora Public Library 140 S. Glendora Ave, Gl		Đ	

Where do you end up parking? (In the lot next to the Library In the lot next to the Library In the lot across the street from On the street, in the same block or mor Other (please describe) How many times in the last twelve out finding parking at all?	to the south (off of Gloto the east (off of Vistom the Library (at Vistock as the Library e away	a Bonita) a Bonita and Foothill)	(Back Sun Library and leave with
Never 1 time	2 times 3 to 5 times	More than 5 times	
In the last twelve months, have yo parking considerations? Yes Please share any other comments	No		
	Thank you fo	or your time!	
Survey timeframe 02/23-03/23/09			
Where do you end up parking? (SIn the lot next to the Library t In the lot next to the Library t In the lot across the street from On the street, in the same block On the street, a block or more Other (please describe)	o the south (off of Gle o the east (off of Vista n the Library (at Vista ck as the Library away	Bonita)	
How many times in the last twelve out finding parking at all? Never 1 time		come to the Glendora Public L More than 5 times	ibrary and leave with-
In the last twelve months, have yo parking considerations? Yes	u ever considered com	ing to the Library and changed	your mind because of
Please share any other comments	you might have about 1	parking at Glendora Public Libr	ary.

Thank you for your time!

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Library Parking Survey Feb 23, 2009- March 23, 2009

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"I go back home and come back later."			at times there's something available right away; between 3-6 there may not be anything; seems like it's always busiest and less parking after 2:30 pm."		wait for H/C space; "Need better path of travel from parking to doorways."			"Please expand parking."	"I leave"	Lib should have at least double or triple the space it has, not be shared with city offices."	question #4 n/a:"I just park really far away instead of waiting."		Of course the afternoons and eves are more difficult."	park in 20 min spot by PD					I come to the lib out of necessity most times; so I wouldn't leave due to no parking; but clearly there are not enough parking spaces to accommodate the library goers.
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Only 1 handicap parking, it's never available-isn't there a law?!!!(there should be)"					: ä	ŏ K	o o	<u>a</u>	De a		9	- W	ıys f	real		NO.				ed n	100 CA-000				er Panc	ow ti olem ng a	ey."	ors) er lo
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I would like to see the 2 spaces used by the parking ticket police returned to the public. I have seen senior citizens leave without being able to park."	"the city needs to figure out a way to create more parking for the lib."	"There is no question-the parking is somewhat limited, but still lits fine. People who leave are impatient and lazy. You do not have a prking problem, only a problem wipatrons being impatient and lazy. It's not like you can afford a multi-level parking structure. People are lucky to have a great lib."				"I live 1/2 block away-l usually walk."	"Thank you for all your services."	"Parking during story hours is difficult."	"Most times I have to park on the street."		when the front lot (PD) is full, you could normally find parking around back."	We need to have designated parking for lib."		クラス
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hunting for a parking space & feel it is not getting any better."	Lib parking is becoming more &	just gave up and came back another time; "Sometimes in late afternoon I notice 5-10 persons coming from City Hall at same time, seemed to be employees, removing their cars from the east lib lot. I had previously understood that the spaces to the east of the lib buildling were for lib visitors only. Guess not."			"parking is a nightmare heregoing through both lots looking for a place to park-there are spaces but they are not for the public."	" I usually park in the street it is just easier for me-& shady"	ŭ	" not enough spots'		special events need extra parking"	"change the parking just a little You have to share with PD, so people would have to park in the back, but parking always works out just fine."	
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You guys need more parking"	I'd rather walk a little farther"	to make more parking spaces.	"Please don't remove any trees						did not answer #4,	willy the parking is nare to find.	"It's in demand, I think this is				"need more handicapped parking."								"Parking sucks"	"Few handicapped-I go home"					did not answer last question	what I am used to."	the library & parking lot are-not	mos. Very surprised how small	left many questions
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			A crowded parking lot is a fa good library (that's a ompliment)"			no space."	ont of the church when the	rosswalk between the chu	oud be nice to have a	here to add it though. I ta	ould be great, wouldn't kn	think a dible was the						arking lot"	arking lot slots in PD/lib	uests typically take up all	hurch across the street, ch	nere is a wedding function	as been on Saturday when	rimarily my issue with park		The state of the s						arked in the VB parking lo	make it safter for the pec	ould paint an actual cross	it would be nice if the city
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Feb 23, 2009- March 23, 2009

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spot!"

the lib opens I often can't find a

"Even if I arrive 30 min before

Have 2 kids under 2"

very bad!!"

here a lot and love it. Parking is Have a 2yr old and baby, come I leave in tears from parking. Church parking lot;" Sometimes "Parking is so bad I left in tears

prk in church parking lot;

203 204 205 207

"Afternoons are the worst.

away."

Today I had to park 2 blocks

did not answer #4;

Library Parking Survey

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216 217

change library due to parking

prk downtown area;" Might

almost 2.yr.old!"

to have to cross the street w/an time it is sometimes dangerous Because we come to toddler

problems."

cars are in the few spots. I wish sometimes non-handicapped ;" I am handicapped and

the PD would come outside &

215

Library Parking Survey Feb 23, 2009- March 23, 2009

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至四年	"More space will help"	& professional Librarians/Personnel. Keep it up!"	challenge (exception). You run an excellent lib with courteous	"During construction it was a	around & wait or look for a spot.	sometimes go around and				"If I can't find parking I will try to park on the street."	;"Lib doing great, keep it up"			hard to find parking!"	"In morning hours parking is usually fine. Other times it is				alk.		Police and La Verne Police."	"Today PD vehicles were parked in library spots.Monrovia		housing etc. I like to come ?? But have avoided coming since I haven't found parking in the past."	"I am an adult over 30 yrs & use computer for online classes I take and when looking for
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Library Parking Survey Feb 23, 2009- March 23, 2009

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iot a	come and visit this lib"	parking so all children can	"The best way is to add more	studying"	or special program at lib that	Sometimes come to lib unaware			٦	often if parking was not an	with me. I would come more	especially when I have my kids	become very inconvenient,	the parking at the lib has	did not answer#4		"Add more disabled spaces"		hall 30 minutes? only one has a	of the parking spots next to city	while I was volunteering. Are all	overstaying my 2 hr parking	I once received a ticket for	arrive at 9 am to volunteer at lib.	" the lot is often full when I						never because of it	prking. Have had one parking	scarce and I try to avoid the 2hr	"The parking does become
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		the street"	" It is difficult when you have young children to park across		was before signs were posted)"	min spot and was ticketed (this	" I parked exactly 20 min in a 20			we all need the exercise"	Glendora & am happy to walk-	an awesome lib facility in	"I am grateful that we have such			Sillay	a traffic engineer for an initial	"Need more parking to service			do not come because of it"	Parking is really terrible. I often				though!"	"when parking is n/a I have	"I oo bad parking was not in the expansion plan"	for school work"	my children needing information	l usually am here because of	"I would leave because of parking but when I need to visit
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"Many times I went home. PD & PD employees should park somewhere else not take spaces all day. City should buy the grass lot acress Glendora Ave, pave it and make it a parking lot (lot is next to church)	"Need more spaces"			THE PROPERTY AND ADDRESS OF THE PROPERTY OF TH		A MANAGEMENT AND A STATE OF THE				search for an empty space"	It's frustrating when you have to	The parking lot is usually full	handicapped parking for lib. It's a wide street"	change Glendora Ave to			parking but so far it hasn't been enough on a weekend to make us leave"	There are offer in the same of	the library"	spaces available"	"It would be nice to have some more convenient parking	"Terrible"	another time. Problem: weekdays! We do enjoy the library. Thanks"	"Sometimes we come back
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did not answer #4			"Maybe there should be some spots that are timed"	"Need to get rid of grass. Or could make parking spots sideways"	in main lots"	station since no parking is open	sometimes parking at the PD	wite and sons often drive,	I ride a bike 90% of the time, my	mornign, sometimes after noon;	"always find spot in the			parked in immediate parking	mose z dept walk to their cards	these 3 dept wells to their result	designated (distant) lot. Tve	designated (distant) let l'a	Was wondering it the PD &	n sid			G.		so I stay until there is parking"	"When I come I have to come	A STATE OF		horrible. There is not enough	"I love this lib but parking is			prk in handicap spot	prk "wherever"	
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don t because of that	"Afraid I'd run out of time if there was no parking. Sometimes I'll want to make a pit stop and		"Our lib has always been a big asset to our family. The parking situation has created a big problem that is in dire need of correction"		structure"	search for parking. Don't take out any trees to build a parking	Sometimes we walk to avoid the	Second Fig.		15852 2852 305	Director of St.		did not answer #4.	;"I can always prk in the lot across the street, but don't like having to cross the street each time with my 2 small children. We come every week to story time"		"Great lib-parking can be a little problem but not so bad"	things - not much upsets now. If I can't find parking here or PD lot I go shopping or go home"	retired, if I can't park I do other
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Library Parking Survey Feb 23, 2009- March 23, 2009

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did not answer #4, #5 & #6;"I walk with cane and close spaces are never available-		"Definitely more parking necessary"		<pre>prk off VB, in a no parking spot:"Need handicapped parking"</pre>	I just started using this lib but will come in more often. This lib could benefit from better parking facilities"					did not answer # 4 & 7,	able to park in one very often and I am in pain by the time I get to the lib and that discourages me from coming"	"We need more handicapped parkign spaces. I haven't been	"anywhere a place can be found. Limited parking: mother of three teenagers that frequent the lib several times a week"	;"We need a bigger parking lot"			City employees should not park in 2 lib lots"	and can not walk up the stairs in the back"	"Wish the street repairs were done soon. I have a bad back
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"I leave and come back another					"If there is stil no parking after waiting 5 min we leave"		past month and though I haven't had many issues it does seem that more parking would be great"					"Very hard to exit from the lot behind city hall because it is hard to see approaching cars due to the parked cards on the street"	"I usually wait until someone leaves. If you built a double/triple level parking structure, there won't be a problem"	there are not enough spaces in the library parking lot"			"When I come for my tutoring at ten am I have to come at 9:30 and sometimes the only spot left is a handicapped spot"	did not answer #7		
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			"Add another handicap slot, close to the south door"	,"It's not a problem"		the street with small chilren is dangerous and a frustrating experience!"			"city hall employees should be prohibited from parking adjacent to the lib. They should park in the lot at VB&Foothill"	"Parking is rarely an Issue for me because I walk here, unless I come with my sister in her car"								"Skateboarders on Glendora by street on the steps are dangerous and inconsiderate. The day I came there were 3 kids"	;"Love this library"		did not answer #5	"I should just walk-but at night it can be scary"
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		"I can see that it might be a problem during business hours when city employees are at work but I don't usually come at those times"		;"Sorry, there is no parking so I don't bring this in"	;answered #4:I don't wait I leave"	ÌÌ	did not answer #6			"I love this lib but get frustrated with parking. Why has the lot gotten so crowed?"			did not answer #5			"It is easy to get"	SOLUTION SOLUTION		of standalities			did not answer#5	100 may 100 ma		did not answer #4.	"You need to have less 20 min & less kids playing outside"	
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STATE OF THE PARTY		"More paking would be good esp. when there are special events such as the Children's SRC"	"We usually bring our baby in a stroller and sometimes it is difficult to find parking in the south lot that has direct access to the 1st floor of the lib"	did not answer #4	"Parking is a pain"	A Company		Total Annual Property and	prk across street "but have to Jaywalk to do this. Even when I do find parking, the size of the spots are worrisome. Seems like I park only to find some huge suv or truck next to my car blocking or denting it. I prefer to park a block away and walk up. But the other factor would be the getting across Glend Ave"			a a tally benefit		CERNATURE (proj			1765/00/20
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(E.053)	"You should take out the grass area in the VB prkng lot and expand the parking lot for more spaces"	on Gjendora Ave, Elisworth's, B of A parking lot, "Sometimes I know there won't be parking so I walk all the way from home. There's always one or more police cars, trash bins or construction trucks in the lot or on the street. It really limits library patron parking"		"I have observed on many occasions that the handicapped spaces are the only spaces available. Possibly turn some spots into time sensitive spaces."	"It's a mess. I usually walk the 15 min because it just makes me so mad to go there"	"I leave & do not go to the lib at that time. I love the shaded areas in the back and the large trees. Please do not cut them down to create more parking. I do not know what you have in mind, however, I hope you do not change any of the green areas to create more parking."	A STATE OF THE STA	Hemaps me city will allow more room on the street for parking"
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places. When there is a meeting at city hall during the am no parking at all. I go home"				se"	being able to accomplish that	materials that are due and not	The difficulity is dropping off	(from Grand & Mauna Loa).	around the parking problem	"Sometimes I walk just to get	do business here'	space so it is free for those who	we try to not use police parking	need more handicap prkng but	can't easliy walk up stairs. You	to park close to the lib since I	handicapped and find it difficult	prk other (did not explain);"I am	problems?"	supposed to have parking	"This is So Cal. Aren't we		further away"	would probably have to park	and came later in the day, I	flexible schedule. If I worked ft	because I work pt and have a	it would be difficult.I'm fortunate	;"I think if I came later in the day
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during lib hours thus reducing

lots such as e-waste drop off

parking availability even more"

"need more parking"

did not answer last 2 questions

functions are held in the parking

;"It has been annoying when

sometimes hard to pull out"

The area is so thin that it is

"Have just/left/several/times"

other end of the parking area.

more handicap parking. I take my 94 yr old grandmother to the lib and there are sometimes no spaces at all or they are at the

"I sometimes just leave and come another time. You need

52

seen people use the spots and then go shopping. Maybe signs could be posted not to do that. Maybe the PD can build their

spots that asked people to stay

"It would help if there were more

in them less than 20 min. I've

minor inconvenience"

"Finding a parking spot is only a

prk Finkbiner prk

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	"I have two healthy legs. If there really is no parking right next to the lib, I do the unthinkable for most Americans. I walk one or two minutes and do not mind that at all"		did not answer last 2 questions				parking"	The lib needs Tore parking. It can be very frustrating, especially to moms toting around small children." "Gave up & went home. Need more parking or fewer patrons" downtown Glendora, Albertson's parking lot; "It's absolutely horrible, but with the economic times being tough and the lackof open/city space, I don't see what the lib and city can reallydo about the parkingproblems. There is truly parkingproblems.	"I stopped coming to the lib in the morning because of the parking problem, it is easier midafternoon"	"the parking lot is too small it is is bad that you have to share it with PD"	in shoppir west of lib
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76.00	I drive home and walk to the lib as I live a few blocks away"	If there is absolutely no parking		causes a problem"	w/PD and special community vehicles which sometimes	"The so, i of must be shared		"it's very trustrating"	COG-67-00-00	other questions not completed		"There should be better nightime lightning in parking lot near PD"									I'm loaded down with books and a baby in a stroller"	difficult to cross the street when	to find parking. It's also very	storytime because I wasn't able	the first few minutes of	"My children and I have missed	
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people like myself

time. All lots were full"

"Had to come back at a later

check availability so I know exactly what I want before I enter. I feel more 1/2 hr spaces in both lots would greatly help

"Wost of my visits are usually just to checkout or return itmes

l often use the web site first to

we got there"

a parking ticket on our car that

the time. When we left we found

my kids were having a wonderful time. We signed up

;"We visited GPL a week ago,

for lib cards and did not notice

had been left there 3 min before

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parking for the library when there is no real parking lot for it. The lots available are shared with PD and city hall. There is foot traffic all day in both places. Not an easy place."

95 95

find parking"

"It's almost impossible to find

prk on street same block as lib, on street a block or more away Sometimes it's just difficult to

prk off Glend Ave, off VB, on street same block as lib;"I look & look until I find a spot. If I'm going to make the trip to the lib

I'm going in!"

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74 122 151 173 139 281 309 320 117 82 492 82 109 275 176 246 66 100 720 84 289 324 36 "I find that at least during the weekdays, Foothill Transit line 851 is perfect for visiting the lib. Theer is a bus stop directly in front of the lib and taking the bus completely eliminates parking Issues" 242 307 111 249 103

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8. Board Member Items





Glendora Public Library Events

September 2009

05	10 a.m. Saturday Sale in the Library: Children's books – main floor
07	Labor Day – Library closed
14-19	Special Pirate Week Storytimes and crafts
14	1 p.m. & 7 p.m. Books Alive! The Things They Carried by Tim O'Brien-main floor
16	Glendora Day at the Fair
17	3:30 p.m. Books n' Brownies-teen book discussion: Chasing the Falconers by Gordon Korman-Friends
	Room
19	3 p.m. Great Scott Science Program – Bidwell Forum
26	10 a.m. College Admissions and Financial Aid Program for Parents and Students – Friends Room
28	7 p.m. Library Board meeting – Bidwell Forum
28	7 p.m. Children's Author visit: Andra Simmons, What Anna Loves – Friends Room
29	6:30 p.m. Quilting with Sandy Janicki begins until December 1 – Friends Room

October 2009

01	3:30 p.m. Ravenous Readers-children's book discussion: The BFG by Roald Dahl-Friends Room
03	Saturday Book Sale
03	9:30 a.m. Literacy Tutor Training – Bidwell Forum
06	2 p.m. Chocolate Scary Treats with Linda Hermann-Main Floor
10- Nov :	21 In-n-Out <i>Food for Thought Program</i> –Children's Room
08	3:30 p.m. Book Buddies-children's book discussion: The End of the Beginning by Avi- Friends Room
15	6 p.m. Battle of the Books – Bidwell Forum
17	2 p.m. Gina Crome: Healthy Living through Lifestyle Change- Bidwell Forum
19	7 p.m. Library Board Meeting – Bidwell Forum
24	7:30 p.m. 'An Evening With Michael Ryan & Friends' Foundation fundraiser- Bidwell Forum
26	7 p.m. Spooky Stories under the Stars – Bidwell Forum
27-31	Trick or Treat Around the Library during Storytimes
28	5:30 p.m. A Novel Idea <i>Life is So Good</i> by George Dawson & Richard Glaubman

Storytimes

- "Time for Tykes" ages 3 -5 Tuesday & Wednesday 10:30 a.m.
- "Family PJ Storytime" ages 3 -5 Monday 7 p.m.
- The third Monday of every month is craft night after "Family PJ Storytime"
- "Mother Goose Storytime" for infants & toddlers- Thursday 10:30 a.m. & 11:30 a.m.
- "Family Storytime" ages 2-5 Saturday 10:30 a.m.
- "Read Aloud Crowd" elementary school children Monday 4 p.m. * new program

Community Outreach

- Babies, Books and Bibs/Family Literacy Outreach, 1st Thursday of every month FPH
- Born To Read/Teen Parent Outreach, 1st Wednesday of every month at 12:30 p.m. Arrow High School

Foundation Executive Board Meeting

• September 2 @ 7:00 a.m. Library - Main Floor

Foundation Quarterly Board Meeting

• October 20, 2009 @ 7:00 a.m. Library - Bidwell Forum





Glendora Public Library Board Agenda Planning Calendar FY 09-10

July 20

Elect officers; appoint Foundation Liaisons; discuss Library Board Goals; ideas for improved communication with city council: liaison; FF/CC/BLT; distribute Admin Pol. 4.04:

library board by-laws

August 14

CALTAC Board Effectiveness Training 9am in Friends

Room

August 17

Finalize Library Board Goals; discussion on by-laws

September 28

Finalize Board Goals; Holiday Hours: Thanksgiving & Christmas; distribute parking survey information

October 19

SRC wrap up; Friends Foundation Overview by Anne

Pankow; Parking Survey discussion

November 16

Budget Priorities FY 09-10-initial discussion; Policy 4.02:

Library Fines and Fees Schedule review

December 21

Mid-year review of goals 09-10

January 25

(Adjusted for MLK Day) Budget FY 09-10; CALTAC workshop attendance (wkshp usually in March); Library

Board Award; Staff appreciation

February 22

(Adjusted for President's Day) Goal planning FY 09-10; Friends Foundation funding staff requests for FY 10-11; begin planning for annual joint meeting with city council

March 15

Candidates for Board vacancies; Bookmark contest judging;

goal planning for 10-11

April 19

Begin process of self-evaluation and evaluation of Lib Dir and assist new members with this process (include past Board evaluations & the Board's current goals)

May 17

Self-evaluation of the Board; evaluation of the Lib Dir-begin process (possible closed session); Review Admin Policy

4.01 Uses/Regs of the Building

June 21

Agenda planning 10-11; Eval. Lib Board; Closed session: Eval- Lib Dir; Orientation planning for new Board member;

Library goals 09-10 wrap-up

The Glendora Pubic Library Friends Foundation presents *******



Saturday, October 24 7:30 pm Bid vell Forum Glendora Public Library 140 S. Glendora Avenue (626) 852-4894





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