

Robin

**AGENDA
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Regular meeting**

**Library Director's Office
140 S. Glendora Ave**

**September 28, 2009
7:00 p.m.**

The public is invited to address the Library Board on all items on the agenda or on any library matter not on the agenda. Comments may be given when any item is scheduled for consideration. Each speaker is requested to limit comments to three minutes. The Board President may limit redundant comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Library Administrative Assistant at (626) 852-4891. Notification 48 hours prior to the meeting will enable the Library to make reasonable arrangements to ensure accessibility to this meeting.

1. CALL MEETING TO ORDER

2. PUBLIC COMMENT PERIOD

Anyone wishing to address any Library matter that is on the agenda or not on the agenda may do so at this time. No action will be taken on items brought up at this time

3. ADOPTION OF AGENDA

Possible motion to revise order of business or other

4. CONSENT CALENDAR – action item

4.1 Minutes of meeting of August 14, 2009, Encl., page 1

4.2 Minutes of meeting of August 17, 2009, Encl., page 2

5. REPORT OF LIBRARY DIRECTOR, Encl., page 3

Written report attached. No action will be taken on any items brought up at this time

6. UNFINISHED BUSINESS

6.1 Library Board Goals for FY 2009/2010, - action item -Encl., page 24

President Gomer to lead discussion on establishing board goals for FY 09/10

7. NEW BUSINESS

7.1 Holiday Hours for 2009 – action item, Encl., page 28

Board to discuss and establish holiday hours for Thanksgiving and Christmas 2009; New Year's 2009/2010

7.2 Distribution of Parking Survey Data, Encl., page 29

President Gomer to lead overview

8. BOARD MEMBER ITEMS

8.1 Library Events Calendar, Encl., page 75

A calendar of library or significant community events that include library staff participation. All or some of other Board members might choose to participate, no action is required

8.2 Agenda Planning Calendar, Encl., page 76

Plans for future meetings to be discussed

8.3 Board member items

Announcements only—no action will be taken on any item brought up at this time

9. ADJOURNMENT

SB 343- DOCUMENTS RELATED TO OPEN SESSION AGENDAS

Any writing that relates to an agenda item for an open session that is distributed within 72 hours of the meeting is available for public inspection at the Glendora Public Library, 140 S. Glendora Ave, CA; the City Clerk's Office, 116 E. Foothill Blvd, Glendora and the City's website: <http://www.ci.glendora.ca.us>.

4.

Consent Calendar

1

Minutes
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Special Meeting

Library-The Friends Room
140 S. Glendora Ave, Glendora CA 91741

August 14, 2009
9:00 a.m.

The Special Meeting of the Glendora Library Board of Trustees was called to order at 9:00 a.m. by President Tricia Gomer.

Board members Present: Tricia Gomer, Mike Conway, Helen Storland, Debbie Deal, Bill Robinett

Board Members Absent: None

Staff Present: Robin Weed-Brown, Library Director

S1. California Association of Library Trustees And Commissioners (CALTAC) Library Board Effectiveness Workshop

Jane Jones of the California Association of Library Trustees And Commissioners (CALTAC) presented the CALTAC Board Development Project: Library Board Effectiveness Workshop to the Library Trustees.

There being no further business, the meeting adjourned at 12:35 p.m.

Respectfully Submitted,
Robin Weed-Brown, Library Director

*The above minutes are subject to the Library Board's additions or corrections and final approval.

Minutes

CITY OF GLENDORA

LIBRARY BOARD OF TRUSTEES – Regular Meeting

Library-Bidwell Forum
140 S. Glendora Ave, Glendora CA 91741

Aug 17, 2009
7:00 p.m.

The Regular Meeting of the Glendora Library Board of Trustees was called to order at 7:02 p.m. by President Tricia Gomer.

Board members Present: Mike Conway, Tricia Gomer, Helen Storland, Debbie Deal, Bill Robinett

Board Members Absent: None

Staff Present: Robin Weed-Brown, Library Director; Suzette Farmer, Librarian.

2. PUBLIC COMMENT PERIOD

There was no public comment.

3. ADOPTION OF AGENDA

There were no changes to the order of the agenda.

4. CONSENT CALENDAR

4.1 It was **MSC (Deal/Conway)** to approve Minutes of meeting of July 20, 2009 with the following correction: under 5 in the Report of the Library Director, the last sentence should read "Following discussion, the Board decided to petition the City manager to have the invoices paid out of FY 08/09." The motion carried 5-0-1 as follows: **AYES: Conway, Gomer, Storland, Deal; NOES: None; Abstention: Robinett**

5. REPORT OF LIBRARY DIRECTOR

Weed-Brown announced that Culver Heaton will be retiring September 4th after 38 years with the City of Glendora.

Weed-Brown reported that 23 units of blood were collected at the blood drive in Bidwell Forum on August 12th.

In response to a question from Conway about how the city handles long term vacancies (such as Elke's maternity leave), Robin stated that the library does not have on-call dollars to cover long term vacancies, so staff must absorb those responsibilities while Elke is out. Elke will be off for 3 months.

In response to question from Robinett, Weed-Brown discussed the California Public Library Survey, which is published in book format with information gathered from all the California public libraries. Robinette asked what the value of the survey is to libraries, and Weed-Brown responded that she has used it for staffing and budgeting requests. In response to a question from Gomer, Weed-Brown explained that a FTE Special Professional is a non-librarian professional position. Anne, Carlos and Mary Pat have FTE Special Professional positions. Gomer also asked about the question on the Degree of Adequacy of this Facility. Weed-Brown replied that she assessed the building at an 8, since we have added the Friends Room and done some upgrades to the interior. In response to Robinette's question about the library's Internet connection and whether the library has enough bandwidth, Weed-Brown replied that it is much improved from a couple of years ago. Conway asked who is included in decisions about technology, to which Weed-Brown replied that the City Manager, IT, and Finance make the decisions. She stated that the IT department is responsive to the library's needs.

Questions about the Library Service Indicators were asked. In response to Conway, Weed-Brown stated that tracking library statistics on the website can not be done at the same level since merging with the city's website. Gomer wondered why library visits would be down by 12%. Weed-Brown attributed it to the additional 8 hours a week that

4
the library is closed since June 29th. It was noted that while library visits have dropped, items checked out has remained almost the same as last year. Conway asked about the parking survey that was done, Weed-Brown said that the Board will have those results for the October meeting.

6. UNFINISHED BUSINESS

6.1 Review of City Administrative Policy 4.04 – Bylaws of the Library Board of Trustees

President Gomer led discussion of the legality of the bylaws. It appears to the Board that according to Articles 2, 5, and 7, Board is not in compliance. Weed-Brown said the problem lies with the difference between the Education Code, the Government Code and the City's code and one Code does not override the other.

It was MSC (Robinette/Deal) to approve bylaws as amended. The motion carried 5-0.

6.2 Library Board Goals for FY 2009/2010

Conway suggested adding a goal to advocate for open and meaningful communication with city council and city management. Robinette and Deal agreed. Weed-Brown suggested that goals could be tied to the roles of the Library Board and reminds Board that they oversee the progress of the staff and director's goals. Other ideas discussed for goals are: monitoring monthly stats to see trends, supporting staff and administration's goals, and analyzing parking data from last year's survey. Discussion led to increasing goals from 3 to 6, Gomer and Weed-Brown will refine the language and bring them back to September meeting.

6.3 Enhancing Communication with City Council -- No Action

(It was decided that this was discussed along with the goals in 6.2 above.)

7. NEW BUSINESS- None

8. BOARD MEMBER ITEMS

8.1 Agenda Planning Calendar

Gomer stated that Deal and Storland will attend the Friends Foundation meeting October 20th at 7:00 a.m..

Weed-Brown said that there will be a college admissions workshop on September 26th, rather than the usual S.A.T. workshop. Topics will include how to fill out a college application and applying for financial aid among others. There will still be a SAT workshop in the spring.

Fines and fees will be added to the November agenda.

The next Board meeting is postponed one week, until September 28th and will start at 6:30 instead of the usual time at 7:00.

8.2 Board member items

Storland commended Robin and staff for displays in the lobby.

Deal stated that she enjoyed the CALTAC training on August 14th and that she is looking forward to Battle of the Books.

Gomer stated that she also enjoyed the CALTAC training.

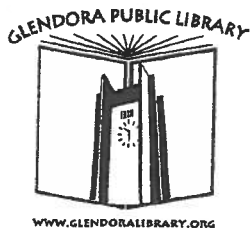
There being no further business, the meeting adjourned at 9:31 p.m.

Respectfully Submitted,

Robin Weed-Brown, Library Director

*The above minutes are subject to the Library Board's additions or corrections and final approval.

5.
Report of
Library
Director



Glendora Public Library
(626) 852-4891

140 S. Glendora Ave.
library@glendoralibrary.org

Glendora, CA 91741

MEMO

To: Board of Library Trustees
 From: Library Director *R Bin*
 CC: City Manager
 Date: September 28, 2009
 Re: Director's Report

Early in the month we had several patrons ask when our 'summer hours' were going to end. That interpretation of our hours modification hadn't occurred to me, although considering that the changes went into effect on June 29 that interpretation is not inconsistent.

School is back in session and the library has been active. Cindy has been making the rounds at the PTA, teacher and library tech meetings at our local schools, another sign of fall. There has been a lot of interest in our new "College Bound Workshop" scheduled for Saturday, Sept. 26. This workshop targets both parents and students, with parents learning about financial aid and students learning how to fill out college applications. The workshop is being put on by the same folks that do our S.A.T. workshops. We are fortunate that they are putting this on for us at no cost. (Our regular SAT workshop will be held on Feb. 27, 2010).

Pirate Week, Sept. 14-19, was a new format for us. In years past, we have had a "Pirate Day" with treats and special activities. This year our pirate celebration has been tied to our regular story times, reducing both event and staff costs.

Both the Youth Services staff and Foundation staff has been hard at work on the teen Battle of the Books 2, scheduled for Oct. 15. The planning and preparation for this event takes almost as long at the Night on the Plaza!

The American Library Association's (ALA) Banned Books Week (BBW) runs Sept. 26-Oct. 3 this year. This annual event, held the last week of September, celebrates the freedom to read and reminds us not to take our First Amendment for granted. Thousands of books have been challenged or banned from libraries over the years. Most at risk are children's and teen books although the list includes the Bible, I Know Why the Caged Bird Sings, The Grapes of Wrath and Catcher in the Rye. In recognition of BBW, the library has a selection of "dangerous" reading titles in our book trough as this month's display.

The annual Youth Issue of the *Glendoran Magazine* is something we look forward to every year. Gail Jebbia, Youth Services Librarian, was identified by 4th grader Sarah Zweerink as her "favorite person in Glendora". Congratulations Gail! The library was also mentioned by other community youth. Copies of those entries and a nice one page biography of Rolfe Bidwell (as in Bidwell Forum) are attached to this report for your review.

Gaetano Abbondanza, Adult Services Librarian, was recognized by City Manager Chris Jeffers at our September All Staff meeting for receiving 10 City Merit Coupons. Gaetano received a certificate and a gift card for his outstanding customer service skills. Congratulations Gaetano!

For the month of September I have been Program Coordinator for the weekly Glendora Rotary Club meetings. I have taken that opportunity to highlight several city services and programs including the city's water conservation program, our new Community Services Director La Shawn Butler and CS programs as well as the library. Eye-Das and the City of Hope rounded out the month. The library has also been asked to be the program for the October Glendora Coordinating Council meeting. I was at the September Coordinating Council meeting as part of their annual Presidents meeting. In light of the library presentations I have been working with the managers to update our "Outstanding Value" (a simple return-on-investment chart) and "State of the Library" handouts.

You may have read in the SGV Tribune that A.P.U. recently acquired 5 fragments of the Dead Sea Scrolls, quite a coup. After learning of the acquisition, staff connected with the professor that presented the popular Dead Sea Scrolls lecture at the library awhile back to see if he would be willing to do it again in light of this new development. It looks like it is a go, with our lecture at the start of May and A.P.U.'s special exhibit of the fragments later in that month. A copy of the article is attached.

The City Manager is asking departments to re-think the performance measures that were submitted as part of the budget. As you know the library tracks over 85 statistics annually; some are basic counts, others more complex output measures. Attached for your information is a list of performance measures we already track, what is currently in the budget document for tracking, and a list of some of potential new measures the management team identified. I may have an update our meeting on the status of this process. If the Library Board has any specific input regarding any or all of these, please let me know.

I have included a printout of the end-of-the-fiscal 08/09 FY budget for your files. I checked again on Sept. 3, 2009 and the library's numbers had not changed in the city's Pentamation finance system so to the best of my knowledge, the library came in \$75,761 under budget *after* the mid-year cutbacks. Our biggest savings were in part-time salaries. Much of this is due to the schedule changes of our college-age part-time staff which makes up the majority of that classification, not for lack of staffing need.

You may be aware of a young Glendora high school boy that was reported missing in August/September and later found dead. Part of the story was that he had been on his way to the library and, because he lived in Glendora, that would be GPL. The City Manager authorized our police department to review the library's security camera tapes to see if the young man had ever arrived at the library on that particular day. Reviewing the security camera information, referred to as surveillance cameras (an unfortunate use of terminology), was shared with the press by the police department and it came out in local news reports. We had several patrons come in, some upset, some just curious, about the surveillance cameras: where were they, who monitored them, how they were used, etc. To help staff respond to patron inquires, a script was drafted for them. We have also ordered signage that will go up in the lobby areas stating the existence of the security cameras for vandalism, safety and emergency purposes. I wanted to alert you to this situation as it is possible you may hear something about these cameras as board members when out and about in the community.

Next Meeting: October 19, 2009, 7 pm - Bidwell Forum



Keyes. He is always nice and polite. When a kid is doing bad things, Mr. Keyes will give him discipline right away. Mr. Keyes is always there for us when we need to find a book.)

person in Glendora. She is a kind, considerate woman who works in the children's section. She enjoys helping and reading to children of many ages. I love it when I go to the library and she is



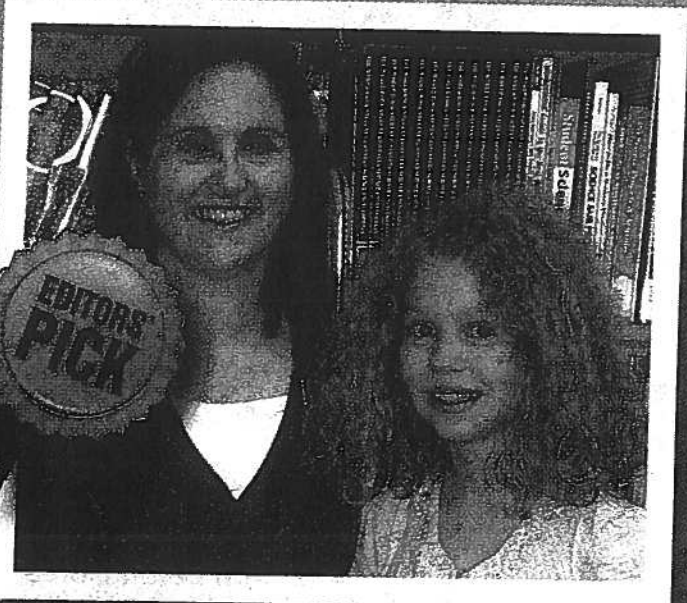
EDITOR'S PICK
My Girl Scout Leader
Corine Bur
by Elizabeth Meda
4th Grade
Mrs. Taylor

ideas. Corine is very supportive.)

The Spring Run
by Adam Stifkin
4th Grade
Mrs. Taylor

My favorite activity in Glendora is the yearly Spring Run. It takes place by the Presbyterian Hospital. I try to go there every year, and when I do, I love it! Everyone should try it. Anyone

Continued on page 79



EDITOR'S PICK
Mrs. Gail (Jebbia) the Librarian

by Sarah Zweerink
4th Grade
Mrs. Taylor

Mrs. Gail, the librarian is my favorite

there. She has helped me find fascinating series many times. That is why she is my favorite person.)





My Rat Nibbles

By Taylor Summers
Grade 4

Mrs. Jaramillo

I got my rat, Nibbles, a couple days after Christmas. My mom and I went to get my dog a chew toy at Pet Smart. Then, I asked if we could look at the rats. I asked the lady if I could hold one. She said, "Sure!" When I saw him I fell in love with him. I asked if I could get him. My mom said that she didn't care, but I had to ask my dad. He said yes. That's how I got my rat, Nibbles.)

My Rat Lilly

By Summer Tate
Grade 4

Mrs. Jaramillo

Even though there are wonderful things in Glendora, I have one favorite thing. It is my pet rat named

Lilly. She is only my pet, because I paid for her and her bedding, food, dish, water bottle and treats. I got her when my friend, Jenna, got a rat for Christmas. There was another girl rat left, so I begged my mom and we went and got her. Now she is my favorite pet. I still love my dogs, but Lilly is special.)

The Glendora Library

By Mary Hertzberg
Grade 4

Marston/Prouty

I love the library in Glendora, it has many exciting, wonderful books, programs and activities. The library's summer reading program is great! This year I am old enough to volunteer to help in the Summer Reading Club. That means I can help sort books and

show kids how to play the Reading Game to get their prizes. The Read Club is great, so is the Library.)

Glendora, CA

By Zoe Louise Cruz
Grade 4

Marston/Prouty

Every day I go to school, play and learn. These are just some things you can do in Glendora. Glendora is a historic town filled with kind people. The schools are high rated and have very educated students. Glendora is quiet, a peaceful place great for spending time with friends and family. Sometimes, you can even see horses walking down the trails! I am proud of where I live.)

Glendora Youth Baseball

By Jackson McCain
Grade 4

Marston/Prouty

What I like best about Glendora is the Youth Baseball League. You are always active whether you are on the field or batting on plate. I like the excitement of winning a game or getting in the play-offs. I like how dads are able to coach their sons on their team and are able to choose the

kids. Sometimes the dads play baseball and even make some friends. This is what I like about baseball!)

Awanas

By Brooke Grizzle
Grade 4

Marston/Prouty

Every week I go to Awanas with my two friends. Awanas is hosted at a few churches in Glendora. I go to Cornerstone in downtown Glendora. Awanas does fun games. Then when game time is over we have book time. When you go to book time you go to the main part of the church and they tell things about God and some other things about holidays of God.)



Coyotes in Glendora

By Michael Chase
Grade 3

Mrs. Brown/Mrs. Hanes

Continued on page 94

Continued from page 56

The food is great. The parade is where it all is in Glendora. My favorite thing is the atmosphere; there are lots of kids running around and "Santa" gives out candy. If you get there early you can get front row seats. The Tartan and Citrus bands play good music. I took a liking to the drummers. They sound like professionals.

I enjoy the vehicles in the parade. I like how the motorcycle band, "The Hogs", circled around a city councilman. In my opinion, I think he looked pretty scared. I like the old cars because of the paint jobs and the way the engines sound. I like the people that ride in the parade that serve our city. The Mayor, along with other council people help support our city. They ride in old cars, and my grandpa rode in one once. My grandfather, Mr. Gordon Rowley, was Glendora Citizen of the Year. I could have ridden with him, but I was too shy. In conclusion, I hope sometime you may witness this spectacular event, as I have many times before.)

The Library
By *Cianna Hand*
Grade 5
Mrs. *Johnsen*

Preserving Glendora's Past-Youth Issue



The most calm and quietest place on earth is the Glendora Library! When you're there you don't feel pressure, it just melts away. Any time I need to research anything, I just go straight to the library. I can always count on them to have the right information. There is no rushing; you can just take your time. When I'm at the library I feel so calm I can get through my work in a breeze. It is so quiet sometimes that I can hear my own heartbeat. I always am sad to leave. The people who work at the Glendora Library are very kind.)

Baseball Fields
By *David Garcia*
Grade 5
Mrs. *Johnsen*

The baseball fields are my favorite place in Glendora. I have been playing there for five years but it has had a baseball league for over fifty years. The fields



hold tons of events and this year they had a carnival. I liked the dunk tank a whole lot. I even got to dunk a former coach of mine. He was so surprised, that he lost his glasses in the water. Another fun event is opening day. I get to see the other teams and other friends. At night, the coaches played a baseball game. I enjoyed watching them run. I think they deserve to run because they make us run all the time. The thing that pumps me up the most is the play-off games. It is very intense, one team will win and one team will lose. Each year, I make a ton of friends because I am people person and there are also the friends I already know. They enjoy playing with and against me. These are the reasons that the baseball fields are my favorite place to visit in Glendora.)



Mrs. Phillips
Class Grade 1



Mrs. Phillips is nice. She helps us spell hard words.)
by *Libbi Hansen*



Mrs. Phillips is a good teacher. She taught me how to read hard words.)
by *Cade Marshman*



I like Mrs. Phillips



EDITOR'S PICK
My Favorite Place in Glendora

By Avishka Jayasekara
Grade 3

Mrs. Janclaes

At the Glendora Public Library I feel calm and peaceful when I enter the doors.



The children's section has enormous, brown bookshelves filled with my favorite books. I choose two, then settle down on one of the comfortable chairs and start reading. Later, I go over to the computer section and play library games. The library is the best place to be. D



Sutherland

By Daniel Verbera
Grade 3

Mrs. Janclaes

Sutherland is a nice school in Glendora on Amelia Avenue. It has a great library with many varieties of books. The mascot is a cougar named Cody. The principal is Mrs. Root. There are lots of computers. Sutherland is great.)

I Like Glendora

By Justin Viteri
Grade 3

Mrs. Janclaes

I like Glendora Youth Soccer. Almost every person in my



family played soccer. You can make friends in soccer. It is a physical sport. I like to make lots of goals and go to team parties. This is why I like Glendora Youth Soccer.)

Finkbiner Park

By Riley Gillen
Grade 3

Mrs. Janclaes

My favorite park is Finkbiner Park, because it has a big playground and a large field. On the field my friends and I do cartwheels and

cheerleading. On the playground, I go on the bars. I like to eat lunch there. It has lots of trees that are shady. I like this park because I see my friends.)

In Support of Glendora's Youth

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Names in Perpetuity ROLFE BISHOP BIDWELL

One of Glendora's foremost citizens for almost six decades was Rolfe B. Bidwell.

Does the name sound familiar? Perhaps you're thinking of the R. B. Bidwell School that was named in his honor in 1959 (once the site of what is now Glenkirk Presbyterian Church). Or perhaps the Bidwell Memorial Library or the Bidwell Forum at the Glendora Public Library.

Mr. Bidwell was born in Gold Hill, Nevada on November 7, 1876. He was orphaned at age three and was raised by an aunt and uncle.

Bidwell's father, Thomas J., had been licensed to practice law in the territory of Arizona in 1872. His mother, Frances V., had founded the school system in Arizona.

In 1881 the family moved to Temescal Canyon near Corona. It was on to Los Angeles in 1890 where he completed grammar school and high school. He entered Stanford in 1896 and graduated in 1900. He became a practicing attorney for a Los Angeles law firm in April 1901. He married Robina A. Munro on his birthday in 1901. The Bidwells and their daughter, Lillian moved to the corner of Bennett and Vermont in Glendora in the fall of 1903.

He and his family moved to Glendora in 1903 and assumed the law practice of John E. Daly. Bidwell and his wife Robina had one child, a daughter, Lillian. Robina was active in the community as a charter member of the Glendora Woman's Club.

Rolfe played an integral part in Glendora's incorporation as a city, and the very first council meeting took place in his office on Nov. 13,

1911. He was appointed city attorney and held the position until his death - except for a two-year interim in the thirties.

Bidwell served as Master of the Glendora Masonic Lodge of which he helped establish. He was also a trustee for the Citrus Union High School District.

At the time of her mother's death in 1946, Lillian held the position of Dean of Women at Ventura Junior College. Lillian passed away just four years after her mother from a sudden illness.

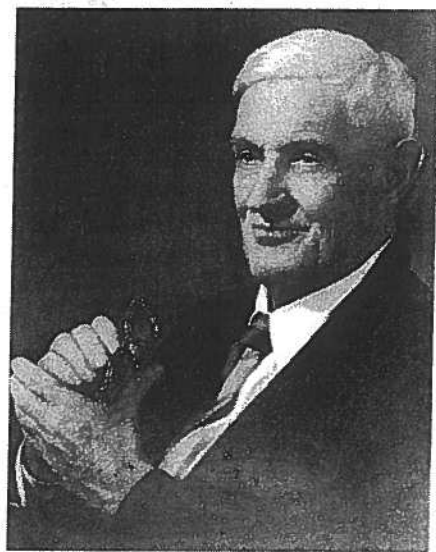
Bidwell's gifts to the library were numerous with the first being a memorial established in 1946 after Robina's death. Ten years later the Bidwell Memorial Library (now city council chambers) was built in memory of Robina and Lillian when Bidwell donated \$35,000 for the construction of the building and purchased all the furnishings for outfitting the Memorial Room. When the current library was opened February 28, 1972 the Library's Board of Trustees saw to it that the community room was named the "Bidwell Forum" so that the good deeds of this philanthropist would not be lost.

He was generous with other gifts to the city as well and was honored as the city's Citizen of the Year in 1950.

A succession of students from Citrus and Glendora High attended Stanford over the years through the aid of the Bidwell Scholarship, another memorial to his wife.

Rolfe Bishop Bidwell died peacefully in his sleep on October 15, 1960.

He was a simple, unassuming man of great integrity whose values benefitted his fellow man. ♦



13

MarketWatch

BRETT ARENDS' ROI

Aug 10, 2009, 4:04 a.m. EST

Kindle in danger of becoming e-books' Betamax

Commentary: Competitors adopting shared format to challenge Amazon's leader

By Brett Arends, WSJ.com

NEW YORK (MarketWatch) -- If Jeff Bezos isn't careful, his beloved Kindle could end up as the Betamax of the e-book business.

Amazon's competitors, after fumbling about like the Washington Nationals for the past couple of years, are starting to get their act together. They're moving toward a shared e-book format, called ePub, that's different from the one on the Kindle.

And Allen Weiner, an expert in the e-book business at technology consultancy Gartner, Inc., says he knows that other manufacturers are poised to launch new reading devices with Kindle-style 3G wireless connections. Some may be announced as early as the next few weeks, he says.

It's been a busy summer for Amazon's competitors.

Last week, Sony announced two new e-book readers, including one for \$199. A third, with a wireless connection, is thought to be coming.

Barnes & Noble recently has waded back into the e-book business, after a six-year absence, by acquiring online seller Fictionwise. It is likely to partner with other e-book readers to compete with Amazon.

Oh, yes, and a little-known company called Apple, Inc., is rumored to be readying a handheld tablet that would also be an e-book reader.

The big issue

The big issue isn't the size of the e-reader screen or whether you want to pay extra for a wireless connection so you can download books and Websites while you are sitting at the airport.

It's the software that your electronic books are written in.

Right now Amazon's Kindle is by far and away the dominant e-book reader on the market.

And while it has its drawbacks -- I sold mine and bought a Sony Reader, though that's far from perfect, either -- give the product credit. The Kindle has transformed the industry. Arthur Klebanoff, who runs e-book publisher Rosetta Books in New York, says business suddenly took off when the Kindle was launched in late 2007.

The Kindle is easy to use. Amazon has led the field in pushing publishers to make their books available in e-book format. The 3G wireless connection means you can always get a new book, or a newspaper, wherever you are.

14

But all Kindle books have to be bought from Amazon's online store. It's a closed system. And right now those books can only be read on the Kindle (or, if you happen to want to read "War and Peace" on a 3.5-inch screen, on the iPhone using a Kindle application).

What happens if you buy a lot of books on your Kindle and then decide to switch to a different e-book reader from another company using the rival ePub format?

Too bad. Right now you can't take your e-books with you. And there is no guarantee you will be able to do so in the future.

I asked Amazon spokesman Andrew Herdener about this.

"Our goal is to make Kindle books available on as many hardware devices as possible," he replied. "We're working on this now and in fact several months ago released the Kindle for iPhone app."

Hopeful? Maybe. But it's not a promise. And that means those buying books through the Kindle right now are taking a risk with potential obsolescence.

Shades of Betamax

It makes you think of Betamax, the proprietary videotape format that Sony launched back in the 1970s. It got an early lead, but soon flopped as all the other electronics companies got together to offer the alternative VHS standard.

Of course Amazon could offer conversion at a later stage. This is software, not videotape: It's doable. The brave can download software hacks even now that will liberate e-books from the Kindle. But these are complex and possibly illegal. Most people will never bother.

While the Kindle format (a special version of Amazon's e-book software Mobipocket) is specific to the Kindle, the ePub format will be supported by most new devices from other companies. It's also backed by the publishers, who don't like Amazon's dominance of the e-book business, and Adobe, whose Digital Editions e-book format uses ePub.

"I think Amazon has overestimated their power in the value chain," says Gartner's Weiner. "I don't think their proprietary format is going to have the ability to compete with ePub if that's offered by everybody else."

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SGV Tribune

APU acquires 5 fragments of the Dead Sea Scrolls

By Brian Day Staff Writer

AZUSA — Officials at Azusa Pacific University announced the school has acquired five fragments of the Dead Sea Scrolls, a gift with a gift of land and other biblical antiquities.

The announcement was made to hundreds of faculty and staff members during the Christian university's annual faculty staff kickoff event.

The Dead Sea Scrolls are the earliest known texts of the Hebrew Bible, and were written on goat skins about 150 B.C., officials said. They were found in the caves of Qumran in Israel between 1947 and 1956, and about 1,500 known fragments exist.

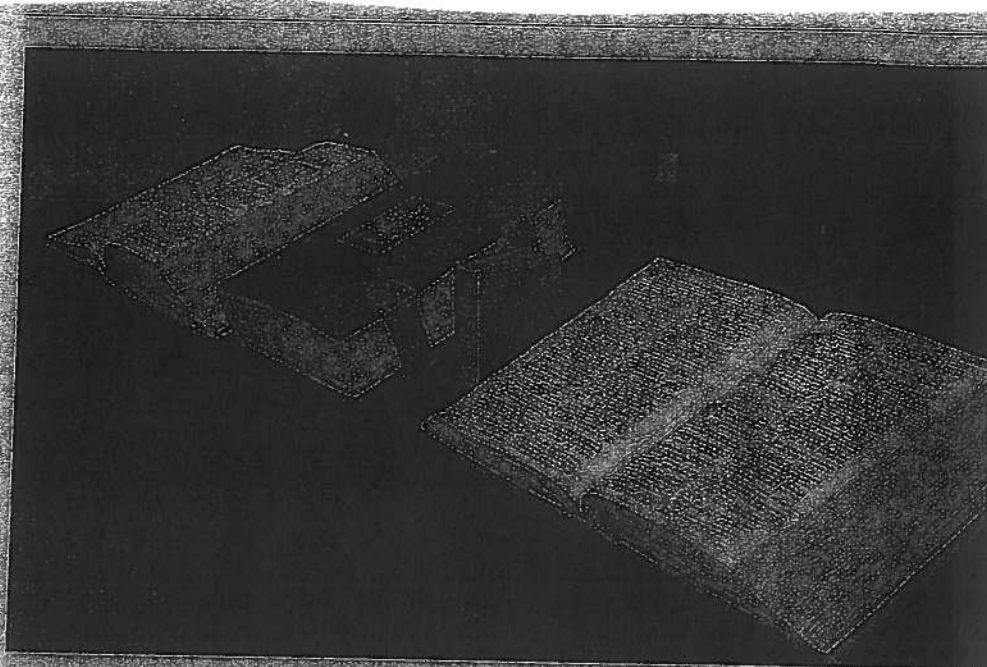
"I can't tell you how significant this is," APU President Jon Wallace said Thursday. "What an amazing thing."

The text of the scrolls acquired by APU has never before been published, and university scholars will be the first to study the scrolls, spokeswoman Allison Oster said.

"Our theology faculty are very excited about that," she said.

In a statement, Russel Duke, acting dean of APU's School of Theology, spoke of the

SCROLLS A4



Courtesy photo

Five first-edition King James Bibles, printed between 1611 and 1640, were among biblical antiquities given to Azusa Pacific University by Legacy Ministries International. The school also purchased a fragment of the Dead Sea Scrolls from the organization, as well as four other pieces of the scrolls from a Venice-based book and manuscript dealer.

SCROLLS

From AP

importance of the acquisition.

"This opens the door for numerous scholarship opportunities," he said. "Our theology faculty will be able to study these manuscripts firsthand, share them with students, and bring a new depth to biblical history in the classroom."

One of the scroll fragments was obtained from the Arizona-based nonprofit organization Legacy International Ministries, along with a gift of other biblical antiquities including five first-edition King James Bibles printed in the early 17th Century and 190 acres of land in Arizona, officials said.

The other four scroll fragments were obtained from Leo Biondi of Biondi Rare Books and Manuscripts in Venice, Oster said.

The contract under which the scroll pieces were purchased forbids school officials from revealing the price, she added.

Azusa Pacific University is now one of only three universi-

ties in the nation to own fragments of the Dead Sea Scrolls, Oster said. Princeton University has one fragment, as does the Oriental Institute at the University of Chicago.

Oster acknowledged that the purchase might come as a surprise for the small, evangelical Christian University.

"I think it comes as very unexpected to a lot of people," she said. "But it aligns with what APU is all about. We can take them and study them and share them."

A board member had a close relationship with someone at Legacy ministries, which was key to getting the purchase done, she said.

The fragments are an inch or two wide and contain Hebrew characters, Oster said.

Retired APU professor Bob Bullock said the news of the scroll fragment acquisitions came as a surprise Thursday.

"It's very exciting," he said. "It's something you can take pride in."

APU staff member Shane Bangle said he was also excited about the ancient documents

finding a home at the university.

"The Dead Sea Scrolls are historically important documents, but they also have a special meaning to us here at APU."

The scroll fragments will be displayed at a special exhibit planned for May 2010, officials said.

James Charlesworth, a professor with Princeton Theological Seminary and director of the seminary's Dead Sea Scrolls Project, said in a statement that fragments of the Dead Sea Scrolls have been often known only to their owners, and many are becoming impossible to read due to decay.

"These fragments have been recovered and will be scientifically protected," he said. "Each of these previously unknown fragments preserves priceless data from the beginnings of Western Culture and is a unique witness to documents in the Bible of Jews and Christians."

brian.day@sgvn.com
(626) 962-8811, ext. 2718

Library Program Measurements already tracked:

Materials Availability Measures:

Success our patrons have in finding materials when (% rate):

- Browsing
- Looking for a specific Title or Author
- Looking for specific subject information

How quickly an Interlibrary Loan is filled (when our collection does not have the item % rate)

- Requests filled in 0-7 days
- Under 30 days
- More than 30 days

Per Capita Measures:

- In-library use of materials
- Circulation
- Volumes
- Library visits
- Reference transactions(mediated)
- Expenditures
- Materials expenditures

Reference completion rate (% ref. transactions successfully completed on same day)

Circulation per registered borrower

Collection Turnover/ Circulation per volume

Registrations as percent of population

Adult Literacy

- Percent of adult literacy learners reaching their goals

Salaries as % of Expenditures

Materials as % of Expenditures

Current Program Measurements in Budget Doc:

Admin:

- Volunteer Hours
- Major Fundraisers (net):
- Friend's Plaza Book Loft (net):
- Grant funds received:
- Adult Literacy program:
 - Number of Learners served
 - Hours tutored
- Training sessions attended by staff:
- Public relations pieces/presentations

Support Services:

- Visitors
- Hours open
- Visitors per hour
- Circulation
- Items circulated per capita

- Library cards issued
- Interlibrary loaned
- Interlibrary borrowed
- Internet user signups
- Library home page views
- Meeting room - number of events
- Meeting room - attendance
- Items added - annual
- Items withdrawn - annual
- Copy Center fees collected

Youth Services:

- Reference/Readers' Advisory questions
- Youth Titles selected
- Storytimes provided
- Storytime attendance
- Classroom Visits (includes preschool)
- Children Reached through class visits
- Summer Reading Club Registration
- Youth Programs
- Youth Program Attendance

Adult Services

- Mediated requests for information
- Total requests for information
- Total titles selected-adult
- Total adult programs (with Development)
- Total adult program attendance ("

Possible new/additional measurements:

- Percentage of customer base using e-mail as notification option
- Days from receipt to public availability for new materials
- Holdings filled (per year)
- Cost to circulate an item
- Cost to process an item (this is currently done on periodically-spot checked every couple of years)
- Total requests for information, per capita (aged 15+)
- Cost per information request, estimated
- Turnover fulfillment of new adult materials [this would be actual checkouts divided by possible checkouts]
- Portion of population (aged 15+) able to check out one new adult fiction book [OR could be worded as: Availability of new adult fiction checkouts to population (aged 15+)]
- Attendance per adult program (with Development)
- Reference questions answered per number of children in Glendora
- Glendora Youth with Library Cards
- % of Glendora classes visited during school outreach
- Total Online Tutoring sessions provided to students via *Brainfuse*

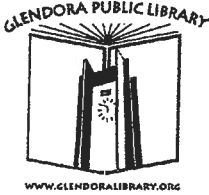
FY 08/09 Year End Expenditure Report (as of 9/3/09)

Account #	Account Title	Budget	Period Expense	YTD Expense	Encumbrance	Balance	% Remaining
Administration							
17076	41110 REGULAR TIME	244,949.94		247,391.72	0.00	-2,441.78	-1.00%
17076	41120 OVERTIME	0.00		0.00	0.00	0.00	
17076	41210 PART TIME (cut from \$55,855.80)	53,855.80		47,707.03	0.00	6,148.77	11.42%
17076	41360 VEHICLE ALLOWANCE	3,600.00		3,600.00	0.00	0.00	0.00%
17076	42110 RETIREMENT	34,928.68		35,403.64	0.00	-474.96	-1.36%
17076	42290 FLEX BENEFIT	34,729.83		34,941.52	0.00	-211.69	-0.61%
17076	42310 EMPLOYER PAID BENEFITS	6,392.50		5,817.85	0.00	574.65	8.99%
17076	42520 WORKERS COMP	566.09		559.07	0.00	7.02	1.24%
17076	51110 OFFICE SUPPLIES (cut from \$10,680)	8,680.00		8,727.61	0.00	-47.61	-0.55%
17076	51400 BUILDING SUPPL (cut from \$20,000)	12,000.00		12,078.50	0.00	-78.56	-0.65%
17076	51550 PHOTOGRAPHIC SUPPLIES	0.00		0.00	0.00	0.00	
17076	51560 OPERATING LEASES	18,000.00		13,638.16	0.00	4,361.84	24.23%
17076	55320 PRINTING (cut from \$5,600)	4,100.00		3,859.55	0.00	240.45	5.86%
17076	55340 POSTAGE (cut from \$4,650)	4,000.00		2,318.92	0.00	1,681.08	42.03%
17076	55400 DUES (cut from \$2,265)	2,125.00		1,970.00	0.00	155.00	7.29%
17076	55510 MEETING EXPENSES	920.00		722.89	0.00	197.11	21.43%
17076	55550 TRAVEL (cut from \$2,500)	1,872.00		1,376.43	0.00	495.57	26.47%
17076	55600 TRAINING (cut from \$4,300)	2,300.00		1,382.50	0.00	917.50	39.89%
17076	56100 BUILDING REPAIR & MAINT	0.00		0.00	0.00	0.00	
17076	56200 EQUIPMENT REPAIR & MAINT	0.00		0.00	0.00	0.00	
17076	56200.01 EQUIP REP GAYLORD POLARIS	20,000.00		18,868.79	0.00	1,131.21	5.66%
17076	57050 PHONE	0.00		564.99	0.00	-564.99	
Phone line for credit card machine							
17076	57100 ELECTRIC	62,000.00		67,106.36	0.00	-5,106.36	-8.24%
17076	57150 GAS	3,500.00		3,767.44	0.00	-267.44	-7.64%
17076	57160 WATER	0.00		-1,276.45	0.00	1,276.45	
per Anita A. disregard - has to do with Pentamation							
17076	59100 CONTRACT SRVCS (cut from \$20,400)	18,780.00		19,678.00	0.00	-898.00	-4.78%
17076	59801 DATA PROCESSING CHARGES	140,079.00		140,079.00	0.00	0.00	0.00%
17076	59802 DATA PROCESSING LEASES	14,816.00		14,816.00	0.00	0.00	0.00%
17076	59803 COMMUNICATION CHARGES	29,118.00		29,118.00	0.00	0.00	0.00%
17076	59804 COMMUNICATION LEASES	0.00		0.00	0.00	0.00	
17076	59807 LIABILITY INS. CHARGES	24,965.00		24,965.00	0.00	0.00	0.00%
17076	59808 PROPERTY INS. CHARGES	53,635.00		53,635.00	0.00	0.00	0.00%
17076	59809 UNEMPLOYMENT INSURANCE	1,398.00		1,398.00	0.00	0.00	0.00%

FY 08/09 Year End Expenditure Report (as of 9/3/09)

Account #	Account Title	Budget	Period Expense	YTD Expense	Encumbrance	Balance	% Remaining
Total 7076		801,310.84		794,215.52	0.00	7,095.26	0.89%
Circ/Technical Services							
17077	41110 REGULAR TIME	218,444.36		197,765.23	0.00	20,679.13	9.47%
17077	41120 OVERTIME	0.00		0.00	0.00	0.00	
17077	41210 PART TIME (cut from \$204,174.25)	199,174.25		176,559.85	0.00	22,614.40	11.35%
17077	41330 SPECIAL PAYS	0.00		0.00	0.00	0.00	
17077	42110 RETIREMENT	36,293.69		30,984.09	0.00	5,309.60	14.63%
17077	42290 FLEX BENEFIT	52,491.78		42,319.56	0.00	10,172.22	19.38%
17077	42310 EMPLOYER PAID BENEFITS	9,599.31		7,586.46	0.00	2,012.85	20.97%
17077	42520 WORKERS COMP	800.84		704.88	0.00	95.96	11.98%
17077	51200 DIVISION SUPPLIES	20,330.00		22,566.01	0.00	-2,236.01	-11.00%
17077	55330 MICROFILMING	0.00		0.00	0.00	0.00	
Total 7077		537,134.23		478,486.08	0.00	58,648.15	10.92%
Public Services							
17079	41110 REGULAR TIME	357,204.23	13,898.48	352,763.84	0.00	4,440.39	1.24%
17079	41210 PART TIME (cut from \$74,957.32)	71,957.32		63,570.16	0.00	8,387.16	11.66%
17079	42110 RETIREMENT	52,096.12		50,722.85	0.00	1,373.27	2.64%
17079	42290 FLEX BENEFIT	64,078.36		64,136.16	0.00	-57.80	-0.09%
17079	42310 EMPLOYER PAID BENEFITS	11,377.84		10,504.11	0.00	873.73	7.68%
17079	42520 WORKERS COMP	818.17		786.75	0.00	31.42	3.84%
17079	51200 DIV. SUPPLIES (cut from \$3,500)	3,000.00		3,049.54	0.00	-49.54	-1.65%
17079	51300 BOOKS (cut from \$337,000)	287,568.00		293,147.31	0.00	-5,597.31	-1.94%
17079	55325 BINDING (cut from \$2,400)	1,400.00		782.77	0.00	617.23	44.09%
Total 7079		849,500.04		839,463.49	0.00	10,018.55	1.18%
Total 7076/7077/7079		2,187,945.11		2,112,165.09	0.00	75,761.96	3.46%

Division Monthly Reports



To: Robin Weed-Brown
From: Carlos Baffigo, Anne Pankow, Cindy Romero, Janet Stone
Date: August 2009

Public Services - Cindy Romero, Janet Stone
Children's

Read Aloud Crowd got off to a slow start until the public learned of the new program. By the end of August, we are looking at groups of 10 participating weekly! We will be celebrating Roald Dahl's birthday in September with readings from his books.

We are looking forward to a wonderful Battle of the Books. At the time of this writing, there are 8 teams signed up and over 2 weeks left before the deadline. The judges have had their first meeting to review the questions. The publicity is going up around town later this month.

Cindy had a chance to sit down with Dr. Eric Andrew of the Glendora Unified School District to discuss School and Library cooperation. Dr. Andrew, along with Dr. Nichols and Dr. Suzuki are looking forward to working with the library to benefit the students of Glendora.

In addition to the quarterly *Educator News*, Youth Services has published 2 additional offerings this month. The first is a bi-monthly Early Learning with Families Newsletter that includes information on the six early literacy skills, early childhood information, activities that can be done with young children and songs and seasonal songs and fingerplays. We also have a publication to assist parents in choosing a good book for their child. We have included information from the California Department of Education and the 5 Finger Rule.

Adult

Date	Program/Event	# of participants
8/4/2009	ReferenceUSA & census.gov demo	1
8/30/2009	A Novel Idea -- <i>The Guernsey Literary and Potato Peel Pie Society</i>	18
	TOTAL number of participants	19

Thanks to a school-year kickoff discussion and the excellent work of the "Computer Crowding Committee," we have begun the academic season with a new procedure: a posted 2-user maximum at the Internet stations. Aside from a little semantic confusion, so far it seems to help minimize the behaviors that tended to disrupt afterschool afternoons.

As August took its toll on schedules near and far, both the Foothill Library Consortium (August meeting was expected in Bidwell) and the ongoing "library history project" went on hiatus. It looks like both will pick up in November. Continuing other committee work, Sandy headed to Monrovia for her SCLS audio/visual meeting and Janet ventured to City Hall to gather with the rest of the City's Technology Committee.

Susan's literary instincts paid off, as her chosen title *The Guernsey Literary and Potato Peel Pie Society* inspired a whopping discussion group of 18 readers. In addition to picking the book, Susan led the crowd through a thought-provoking discussion. Books Alive! charged ahead with *The Things They Carried*.

The collection developers embarked on a field trip, descending on Kristy Batcheller and the Book Loft. We got a tour of how book donations are processed, brainstorming with Kristy along the way about the best times, places, and methods for claiming donations to put in the Library's collections.

Caroline, Gaetano, Janet, and Anne Pankow continued their analysis of the "author standing orders" – the program that provides a certain number of copies of specified authors automatically. To bring in newly popular authors and deemphasize those on the wane, it's useful to have a group of different readers update the list.

On the morning of our successful integrated library system upgrade (thank you, Carlos Baffigo!), the Reference staff took a few minutes to view some videos on new features. Plans are in the works to look at the new settings in detail and make the most of the configuration for public and staff.

Rebecca joined the green workforce: using the ubiquity of the Web, she took advantage of OverDrive's Patron Assistance" training from home.

Thank you, Suzette, for not only stepping up to take the Library Board minutes, but for the excellent product. You have the touch!

Support Services – Carlos Baffigo

Library staff received great news this month with the announcement of a new member due in early 2010. Library Technician Daisy Fregoso and her husband Steve are expecting their first child in March. Congratulations! ☺

Carlos Baffigo was on vacation from August 15 – 22.

Technology:

The upgrade to Polaris 3.5 will take place on Thursday, September 10th. The original date of August 31st had to be postponed when it was determined that additional hardware system requirements had not been met. Staff will experience faster processing times and enhanced functionality, as a result of the upgrade.

An upgrade to PCCop, the library's public computer reservation and session limit software, took place on September 4th.

Facilities:

Facility Supervisor Paul Sheldon's retirement will take place in early September.

On August 21st, the water supply to the building was shut-off to address a backed-up sewer drain. Water service returned on the following day.

An order was submitted to Yamada Enterprises for end panels, replacing those damaged by last year's flood. Funds for the order came from a flood-related insurance settlement.

Emergency Preparedness:

The library will be one of the first city facilities to receive a First Voice Instruction Device (EID). The EID is designed to effectively coach users on hundreds of first aid emergencies from start to finish. The device should be should be shipped to our location in the next few weeks.

Development & Educational Services – Anne Pankow

Events and Outreach are listed below.

Date	Program/Event	# of participants
8/1/2009	Saturday Sale on the Library Main Floor	50
	TOTAL number of participants	
Date	Community Outreach	# of participants
8/6/2008	Outreach to Expectant Parents with Miss Bonnie at Foothill Presbyterian Hospital	65
	Outreach to Teen Parent with Cindy & Chris at Arrow High School	On hiatus during the summer
	TOTAL number of participants	

The Friends Foundation had an opportunity to submit an application on August 31 to partner with the U. S. Census Bureau to promote Census 2010. If the application is approved, the Friends Foundation will receive \$2,999 in pre-selected print materials and merchandise to be distributed by April 2010, when completed census forms should be returned to the Census Bureau. If approved as a partner, the 2010 Census logo will appear on the majority of Foundation publicity and mailings to demonstrate our support.

The Friends Plaza Book Loft continues to be a gem for the Friends Foundation. There are many wonderful bargains for sale at incredibly low prices. All selectors are encouraged to peruse the donations for items to add to the library's collection. Entertainment Books are now on sale in the bookstore and the library for \$25.

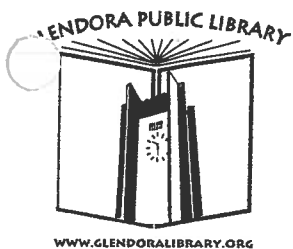
23

Glendora Public Library Summary Data for August 2009

	This Year		Percent Change	This Year-to-date		Last Year-to-date	Percent Change
	August	Last Year August		Year-to-date	Year-to-date		
<u>Service Indicators</u>							
I. E. Total Library Visitors	26,582	22,657	17%	56,214	56,267	0%	
I. D. Total Items Loaned	38,629	34,840	11%	81,432	77,894	5%	
I. D.4. Electronic Circulation	217	189	15%	408	392	4%	
III. A. Total Requests for Information/Adult Services	2,552	2,623	-3%	5,518	5,710	-3%	
II. A. Total Items Owned	149,083	149,658	0%	-----	-----	-----	
V. A. Total Web & Electronic Resources & Databases	13,866	30,267	-54%	28,783	64,627	-55%	
V. A.2. Library Home Page Views	10,283	25,970	-60%	20,867	55,254	-62%	
VI. A. Total Number of Programs	2	2	0%	29	28	4%	
VI. E. Number of Literacy Students Active	36	37	-3%	-----	-----	-----	
VI. E.1. Literacy Hours Tutored	177	129	38%	302	260	16%	
VI. F.1 Total Number of Volunteer Hours	676	502	35%	3,491	3,309	6%	
I. G. Total General Fund Revenue	\$4,885	\$5,232	-7%	\$9,660	10,400	-7%	

These statistics are subject to verification.

6. Unfinished Business



Glendora Public Library
 (626) 852-4891

140 S. Glendora Ave.
 library@glendoralibrary.org

Glendora, CA 91741

MEMO

To: Board of Library Trustees
 From: Robin Weed-Brown, Library Director
 Date: September 28, 2009
 Re: Agenda Item #6.1: Library Board Goals, FY 09-10

Attached for your review are the draft goals for FY 09-10 as discussed at the August 17, 2009 Library Board meeting. Upon consensus, formal adoption of the goals would be the next order of business.

Library Board of Trustees Goals and Objectives for FY 2009-2010

Goal:

The Library Board of Trustees will serve as active administrators and visible advocates of the library for the Glendora community.

Objectives:

- Each Board member will support library services and programs through promotion of the library to the community and attendance at events. Feedback gathered from direct interaction with the community will be submitted to the Library Director for use in evaluating current and future library services and programs. (Role(s): 1,2,3)*
- Analyze and evaluate data from the Feb. - Mar. 2009, Library Patron Parking Survey. If appropriate, make recommendations to City Council on ways to consider improving parking for citizens accessing the library. (Role(s): 2)*
- Foster and maintain open communication with both the city management and city council through formal (e.g., annual meeting with City Council) and informal (e.g., one-on-one interaction) means. (Role(s): 8)*
- Monitor library statistics, monthly and quarterly, to assess impacts of reduced budget and hours on the community's ability to access and utilize their library's services and resources. Trends identified will assist in making appropriate administrative decisions when fiscal conditions improve. (Role(s): 1,2,3)*
- Support the Library Director and staff in accomplishing library-wide goals as outlined in the city budget. (Role(s): 5)*
- Advocate for fair and equitable compensation for the purpose of recruiting and retaining high quality library staff. (Role(s): 6)*

ROLE OF THE GLENDORA LIBRARY BOARD OF TRUSTEES

Members of the Glendora library Board of Trustees are appointed by the City Council. As representatives of the community, the board provides strategic leadership and serves as the creative catalyst for developing and implementing the mission, values and vision of the Glendora Public Library. The board ensures that the community's investment results in library services that are responsive and of the highest quality.

Roles & Responsibilities of the Board of Trustees

Role 1. Sets the mission, values and long term vision of the library

Responsibilities:

- Annually, validates and modifies or ratifies the mission, values and vision as stated in the library's strategic plan.
- Establishes annual objectives to achieve the mission, values & vision.
- Listens to constituents representing diverse views, including those of complementary community institutions and organizations, and coordinates the library's mission with that of other organizations to see that they culminate in the desired community outcomes.
- Participates in library programs, professional associations and other activities to keep informed of and evaluate new trends, concepts and ideas to meet the changing needs of the community.

Role 2. Adopts policies which set the direction of the library and result in timely services and programs that meet the needs and expectations of the city's residents.

Responsibilities:

- Sets criteria upon which to measure the performance of the board's directives.
- Periodically reviews and correlates policies to the mission, values and vision of the library.

Role 3. Actively promotes library services within the community

Responsibilities

- Serves as advocate for the library before the greater community.
- Networks with other community organizations.
- Cultivates civic and political support for library programs.
- Individual board members attend public events to represent the library.

Role 4. Constantly monitors progress on the board's long range vision and annual objectives.

Responsibilities:

- Reviews data to evaluate the performance of board set criteria.

Role 5. Reviews the director's performance in achieving the board's direction and implementing board policy.

Responsibilities:

- Establishes a process for review
- Annually conducts a formal review.

Role 6. Adopts financial goals and priorities for the library.

Responsibilities:

- Reviews and endorses annual budget recommendations to the City.
- Provides liaison representation to the Friends Foundation.
- Accepts and administers trusts, endowments, bequests and gifts made directly to the library.

Role 7. Orients new board members to the perspectives of the board and the values of the library.

Responsibilities:

- Establishes a mentoring program for new board members with seasoned veterans.
- Provides an overview of the role of the board and how meetings are conducted to new members by the board President.
- Reviews the library's strategic plan with the new board members by the Vice President

Role 8. Encourages and supports the Library Director and staff as they implement Board policy.

Responsibilities:

- Serves as chief buffer between public sentiment and professional library management
- Serves as chief protector of the library's neutrality from the political system
- Maintains open-mindedness and sound long-term policy over and above personal conviction.

Dated: May 16, 2005 GLENDORA LIBRARY BOARD OF TRUSTEES

AYES: 5

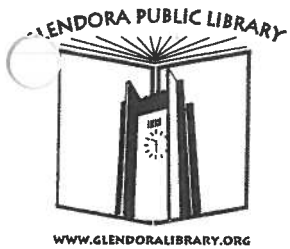
NOES: 0

ABSENT: 0

ATTEST: Robin Weed-Brown
Robin Weed-Brown, Library Director

BY: Sylvia Slakey
Sylvia Slakey, Board President

7. New Business



Glendora Public Library
(626) 852-4891

140 S. Glendora Ave.
library@glendoralibrary.org

Glendora, CA 91741

MEMO

To: Board of Library Trustees

From: Robin Weed-Brown, Library Director

Date: September 28, 2009

Re: Agenda Item #7.1: Holiday Hours for 2009: Thanksgiving and Christmas and New Year's

Recommendation

It is recommended that the Library Trustees affirm the following closing times for the library during the upcoming 2009 holiday season:

- Thanksgiving Eve, Thursday, November 25, close at 5:00 p.m.; library will be closed from 5pm on Nov. 25-27 and reopen on Saturday Nov. 28;
- Christmas Eve, Thursday, December 24, close at 12 noon
- New Year's Eve, Thursday, December 31, close at 12 noon

Background

The MOU for Mid-Managers currently has them off all day on both Christmas Eve and New Year's Eve.

The General Employees group is still in negotiation; however in past years they have had four (4) hours off on both Christmas and New Years Eve. Until the negotiations are concluded with that group it is unclear what the actual impact may be. This issue may need to come back to the Library Board for review and modification at a later time.

Thanksgiving "eve", the Wednesday before Thanksgiving is historically a quiet night in the library. Closing early on that day allows staff time to be with their families with minimal impact on customer service.

Approved and adopted this 28th day of September, 2009

Ayes: _____

City of Glendora
Library Board of Trustees

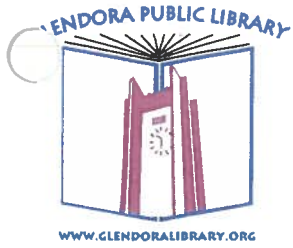
Noes: _____

Absent: _____

Attest: _____
 n Weed-Brown, Library Director

By: _____
Tricia Gomer, President

29



Glendora Public Library
(626) 852-4891

140 S. Glendora Ave.
library@glendoralibrary.org

Glendora, CA 91741

MEMO

To: Board of Library Trustees
From: Robin Weed-Brown, Library Director *Robin*
Date: September 28, 2009
Re: Agenda Item #7.2: Parking Survey Data

Attached for the board is a compilation of data from the Feb-Mar 2009 library parking survey. Comments and suggestions made by our patrons are included on the detailed excel chart spreadsheet.

This material is slated for discussion at next month's meeting. It was felt that having a few weeks to look it over before the discussion would be helpful.

I would be happy to respond to any questions regarding the data that you may have.

Library Patron Parking Survey February 23 - March 23, 2009 Cumulative Numbers

Visits in last 12 months			Time of day you come to library						
Visit 0	Visit 1-5	Visit 6-12	Visit 13-24	Visit 25-50	Visit more than 50	Time morning	Time before 3pm	Time 3-6 pm	Time after 6 pm

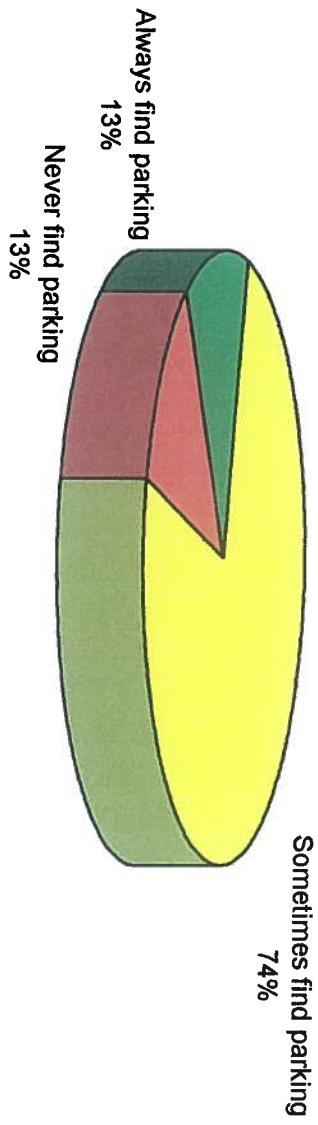
1	74	122	151	173	139	281	309	320	117
0.2%	11.2%	18.5%	22.9%	26.2%	21.1%	42.6%	46.8%	48.5%	17.7%

Find a parking spot right away?		Sometimes: wait how long? Times left/no available parking when arrived		Parking influenced decision		Parking considerations @ Library changed mind- did not come		Parking considerations @ Library changed mind- did not come		Only filled out front of form			
Parking spot always	Parking spot sometimes	Parking spot never	Wait 1-2 minutes	Wait 3-5 minutes	Wait more than 5 minutes	Leave 1 time	Leave 2 times	Leave 3-5 times	Leave never	Leave more than 5 times	Parking considerations @ Library changed mind- did not come yes	Parking considerations @ Library changed mind- did not come no	Only filled out front of form

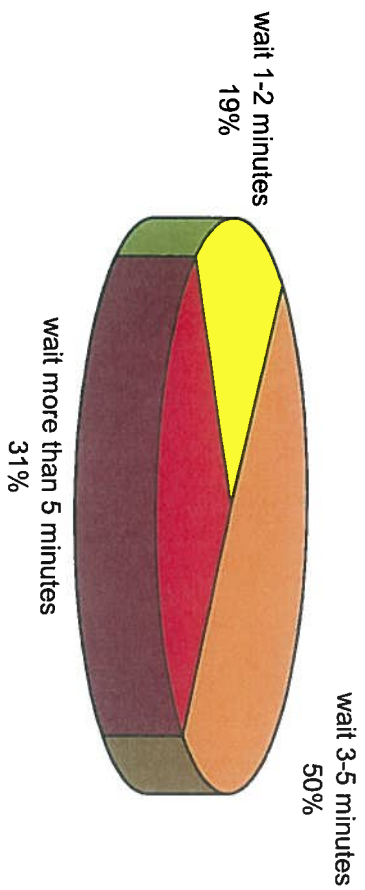
82	492	82	109	275	176	246	66	100	120	84	289	324	36
12.4%	74.5%	12.4%	16.5%	41.7%	26.7%	37.3%	10.0%	15.2%	18.2%	12.7%	43.8%	49.1%	5.5%
	sometimes/never	574	19.0%	47.9%	30.7%				have left	370			

Total number of responses: 660. In Person: 558 Via Website: 102
 Library hours during survey period: M-W: 10am-9pm; Thur-Sat: 10am-5:30pm

Success Parking

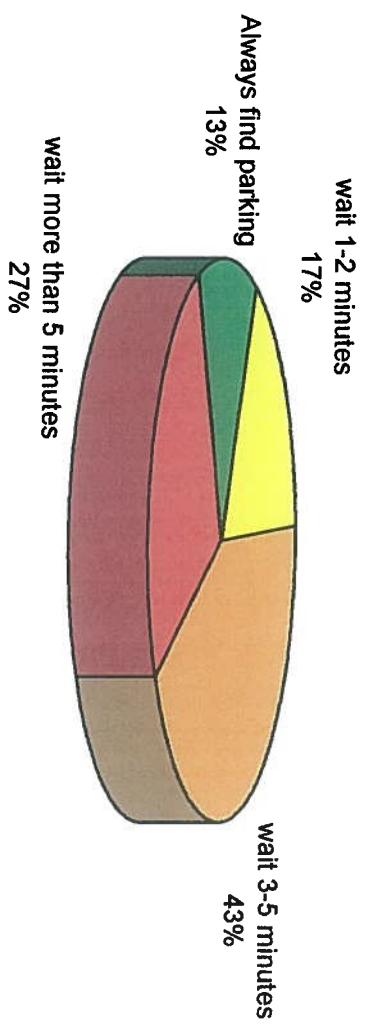


If you sometimes do not find a spot right away, how long do you have to wait?



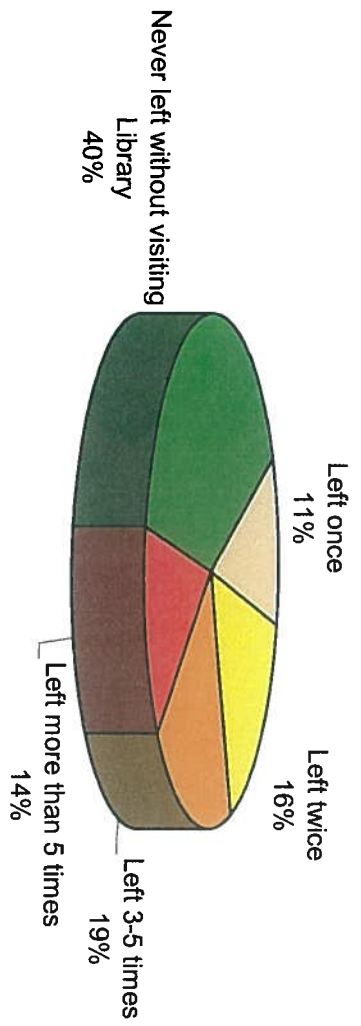
- wait 1-2 minutes
- wait 3-5 minutes
- wait more than 5 minutes

Wait for parking, if any



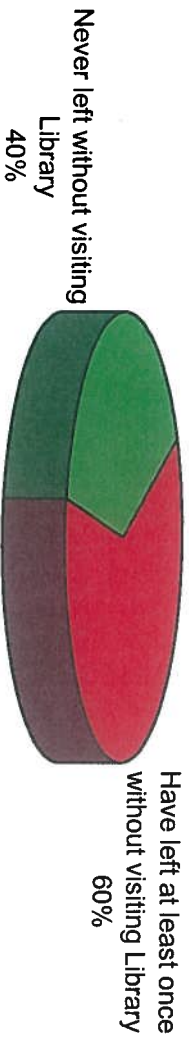
- Always find parking
- wait 1-2 minutes
- wait 3-5 minutes
- wait more than 5 minutes

Within last year, how often customers left without finding parking



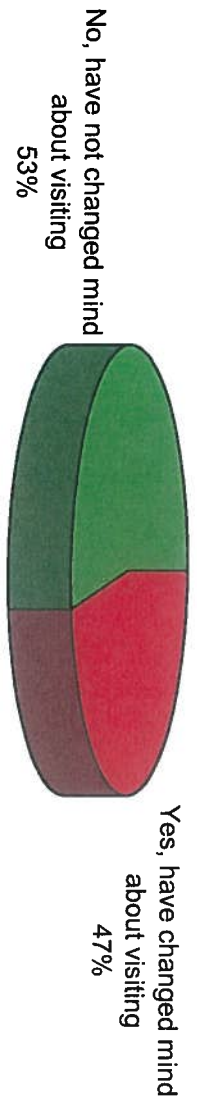
- Never left without visiting Library
- Left once
- Left twice
- Left 3-5 times
- Left more than 5 times

Have customers left without visiting Library?



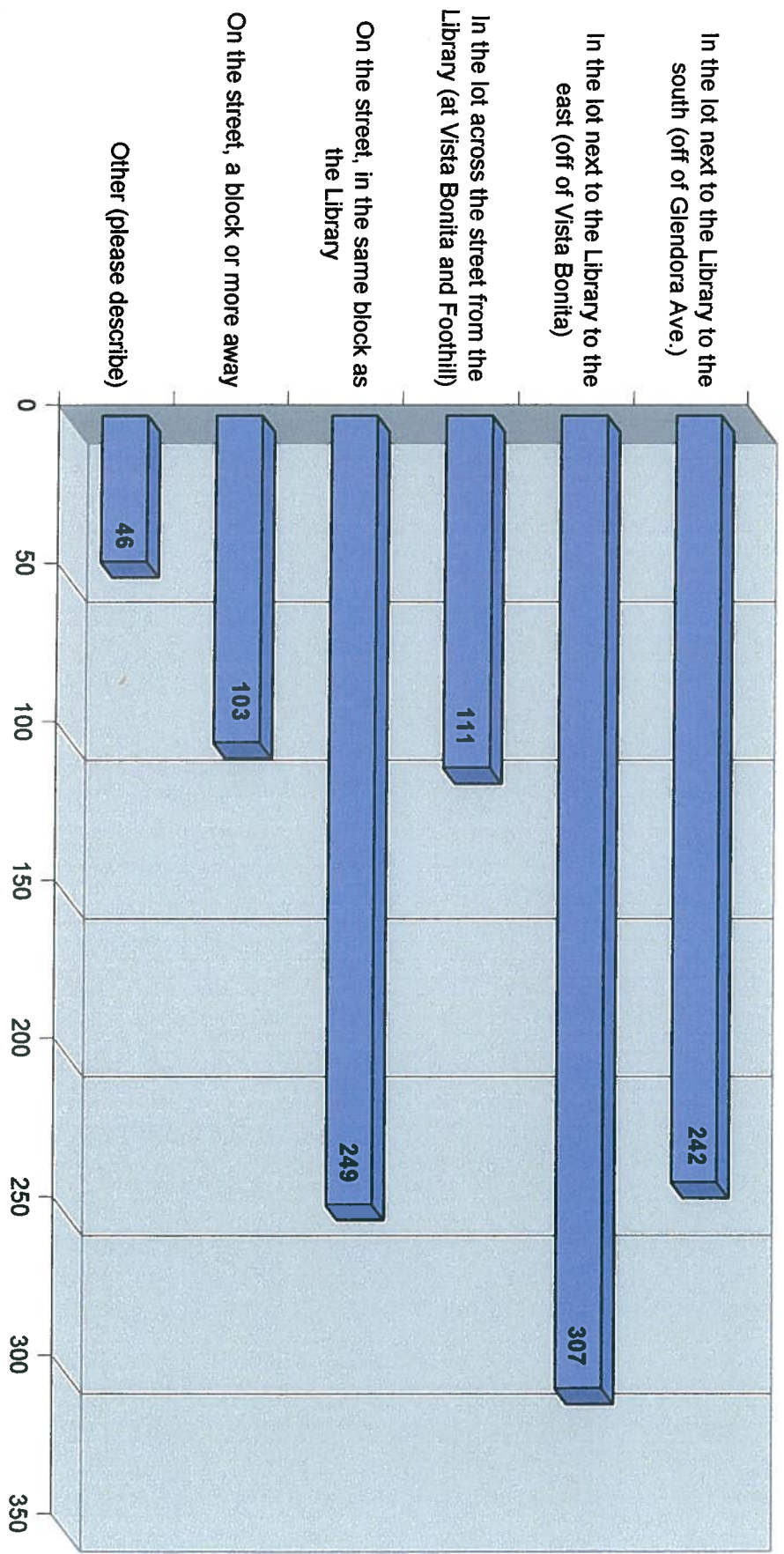
- Never left without visiting Library
- Have left at least once without visiting Library

Have customers changed mind about visiting because of parking considerations?



■ Yes, have changed mind about visiting
■ No, have not changed mind about visiting

Question: Where do you end up parking? (Select all that apply.)





Please complete survey only once

Library Parking Survey

Please return this form to any public service desk at the Library-Thank you

38
Front
of
Survey

How often have you come to the Glendora Public Library in the last twelve months?

- 0 times
- 1-5 times
- 6-12 times
- 13-24 times
- 25-50 times
- More than 50 times

What time of day do you usually arrive? (Select all that apply.)

- Morning
- Afternoon before 3 PM
- Between 3 and 6 PM
- After 6 PM

Do you find a parking spot right away?

- Always
- Sometimes
- Never

If "sometimes" or "never," how many minutes have you spent looking or waiting for parking each time (on average)?

- 1 or 2 minutes
- 3 to 5 minutes
- More than 5 minutes

Glendora Public Library
 140 S. Glendora Ave, Glendora CA 91741
 Phone 626/852-4891
 www.glendoralibrary.org

Please turn page



Please complete survey only once

Library Parking Survey

Please return this form to any public service desk at the Library-Thank you

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Please turn page

39
(Back of Survey)

Where do you end up parking? (Select all that apply.)

- In the lot next to the Library to the south (off of Glendora Ave.)
- In the lot next to the Library to the east (off of Vista Bonita)
- In the lot across the street from the Library (at Vista Bonita and Foothill)
- On the street, in the same block as the Library
- On the street, a block or more away
- Other (please describe) _____

How many times in the last twelve months did you try to come to the Glendora Public Library and leave without finding parking at all?

- Never
- 1 time
- 2 times
- 3 to 5 times
- More than 5 times

In the last twelve months, have you ever considered coming to the Library and changed your mind because of parking considerations?

- Yes
- No

Please share any other comments you might have about parking at Glendora Public Library.

Thank you for your time!

Survey timeframe 02/23-03/23/09

Where do you end up parking? (Select all that apply.)

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- Yes
- No

Please share any other comments you might have about parking at Glendora Public Library.

Thank you for your time!

Survey timeframe 02/23-03/23/09

8.

Board Member
Items



Glendora Public Library Events

September 2009

- 05 10 a.m. *Saturday Sale* in the Library: Children's books – main floor
07 Labor Day – Library closed
14-19 Special Pirate Week Storytimes and crafts
14 1 p.m. & 7 p.m. Books Alive! *The Things They Carried* by Tim O'Brien– main floor
16 Glendora Day at the Fair
17 3:30 p.m. *Books n' Brownies*-teen book discussion: *Chasing the Falconers* by Gordon Korman-Friends Room
19 3 p.m. Great Scott Science Program – Bidwell Forum
26 10 a.m. College Admissions and Financial Aid Program for Parents and Students – Friends Room
28 7 p.m. Library Board meeting – Bidwell Forum
28 7 p.m. Children's Author visit: Andra Simmons, *What Anna Loves* – Friends Room
29 6:30 p.m. Quilting with Sandy Janicki begins until December 1 – Friends Room

October 2009

- 01 3:30 p.m. Ravenous Readers-children's book discussion: *The BFG* by Roald Dahl-Friends Room
03 Saturday Book Sale
03 9:30 a.m. Literacy Tutor Training – Bidwell Forum
06 2 p.m. Chocolate Scary Treats with Linda Hermann-Main Floor
10- Nov 21 In-n-Out *Food for Thought Program* –Children's Room
08 3:30 p.m. Book Buddies-children's book discussion: *The End of the Beginning* by Avi- Friends Room
15 6 p.m. Battle of the Books – Bidwell Forum
17 2 p.m. Gina Crome: Healthy Living through Lifestyle Change- Bidwell Forum
19 7 p.m. Library Board Meeting – Bidwell Forum
24 7:30 p.m. 'An Evening With Michael Ryan & Friends' Foundation fundraiser- Bidwell Forum
26 7 p.m. Spooky Stories under the Stars – Bidwell Forum
27-31 Trick or Treat Around the Library during Storytimes
28 5:30 p.m. A Novel Idea *Life is So Good* by George Dawson & Richard Glaubman

Storytimes

- "Time for Tykes" – ages 3 -5 - Tuesday & Wednesday 10:30 a.m.
- "Family PJ Storytime" – ages 3 -5 - **Monday** 7 p.m.
- The third **Monday** of every month is **craft night** after "Family PJ Storytime"
- "Mother Goose Storytime" for infants & toddlers- Thursday 10:30 a.m. & 11:30 a.m.
- "Family Storytime" – ages 2-5 – Saturday 10:30 a.m.
- "Read Aloud Crowd" – elementary school children – **Monday 4 p.m.** * **new program**

Community Outreach

- Babies, Books and Bibs/Family Literacy Outreach, 1st Thursday of every month - FPH
- Born To Read/Teen Parent Outreach, 1st Wednesday of every month at 12:30 p.m. - Arrow High School

Foundation Executive Board Meeting

- September 2 @ 7:00 a.m. Library – Main Floor

Foundation Quarterly Board Meeting

- October 20, 2009 @ 7:00 a.m. Library – Bidwell Forum



76

Glendora Public Library
Board Agenda Planning Calendar
FY 09-10

- July 20** Elect officers; appoint Foundation Liaisons; discuss Library Board Goals; ideas for improved communication with city council: liaison; FF/CC/BLT; distribute Admin Pol. 4.04: library board by-laws
- August 14** **CALTAC Board Effectiveness Training 9am in Friends Room**
- August 17** Finalize Library Board Goals; discussion on by-laws
- September 28** Finalize Board Goals; Holiday Hours: Thanksgiving & Christmas; distribute parking survey information
- October 19** SRC wrap up; Friends Foundation Overview by Anne Pankow; Parking Survey discussion
- November 16** Budget Priorities FY 09-10-initial discussion; Policy 4.02: Library Fines and Fees Schedule review
- December 21** Mid-year review of goals 09-10
- January 25** (Adjusted for MLK Day) Budget FY 09-10; CALTAC workshop attendance (wkshp usually in March); Library Board Award; Staff appreciation
- February 22** (Adjusted for President's Day) Goal planning FY 09-10; Friends Foundation funding staff requests for FY 10-11; begin planning for annual joint meeting with city council
- March 15** Candidates for Board vacancies; Bookmark contest judging; goal planning for 10-11
- April 19** Begin process of self-evaluation and evaluation of Lib Dir and assist new members with this process (include past Board evaluations & the Board's current goals)
- May 17** Self-evaluation of the Board; evaluation of the Lib Dir-begin process (possible closed session); Review Admin Policy 4.01 Uses/Regs of the Building
- June 21** Agenda planning 10-11; Eval. Lib Board; Closed session: Eval- Lib Dir; Orientation planning for new Board member; Library goals 09-10 wrap-up

The Glendora Pubic Library Friends Foundation presents



Michael Ryan



Hai Muradian



Martie Echilo



Ron Powell



Ken Soderlund

An Evening with Michael Ryan & Friends

Saturday, October 24

7:30 pm

Bidwell Forum

Glendora Public Library

140 S. Glendora Avenue

(626) 852-4894

Adults \$18
 Children (12 & under) \$12