Projects are Complete
Projects In Process/On-going
Projects not started

Action Strategies and Recommendations

Refer to the Recommendations narrative for additional details regarding these strategies. In some cases, the strategies description has been shortened for ease of reading in this chart.

	Refer to the Recommendations narrative for additional details regarding these strategies. In some cases, the strategies description has been shortened for ease of reading in this chart. Short Term - 2011 to 2013										
Priority	Strategy Number(s)	Category	Strategy Description	CEQA Strategy Classification	Cost Estimate	Potential Funding Source	Status	Strategy Team	Cost Estimate		
High	1.1.6	Facilities	Maintain the consistent on-street signage program providing direction notations to all parks.	Management / Maintenance	Staff time. Sign replacement/repair approx. \$50/sf	Special Council-Approved Allocations / General Fund	Complete	Raquel			
High	1.1.10a		Arboreta Greenway - Evaluate connection opportunities to other trails/walks or Bike Routes, including into the area west of Barranca to Citrus (as that development is completed) and/or onto the Citrus College Campus.	Consider and Evaluate	TBD - based on layout, location, and length of trails	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	Complete	Raquel			
High	1.1.10b; 1.1.10c	Facilities	Arboreta Greenway - Increase promotion of this site as multi-use walking trail by adding an identifying sign noting it as a City trail and on-street directional signage as similarly used for other City facilities and add it to the trails map for the City.	Construction or Expansion of Use	Signage - \$50/sf; total will be based on type/size of sign fabricated	Special Council-Approved Allocations / General Fund	Complete	Justine			
High	1.1.24a	Facilities	Willow Springs Park - Work with the School District to provide additional connections between Sellers Elementary School and the Park, even if they are gated during school hours and open during non-school hours.	Construction or Expansion of Use	Gate installation: \$600 per gate	Capital Improvement Plan (CIP) Funds		Raquel			
High	1.1.24b	Facilities	Willow Springs Park - Replace sod after water project is complete.	Construction or Expansion of Use	Staff or Volunteer time. Plus \$0.75/sf for sod	Capital Improvement Plan (CIP) Funds	Waiting for PW to complete project	Raquel			
High	1.1.24c	Facilities	Willow Springs Park - Add an additional five to seven trees around playground/seating area.	Construction or Expansion of Use	Staff or Volunteer time and equipment use. Plus \$2,000 to \$3,000 for 5-7 trees	Capital Improvement Plan (CIP) Funds	Waiting for PW to complete project	Raquel			
High	1.1.24d	Facilities	Willow Springs Park - Improve ADA accessibility/access to the playground area from the street via a hard-surface walk.	Construction or Expansion of Use	Concrete Path - \$4.50/sf	Capital Improvement Plan (CIP) Funds	Complete	Raquel			
High	1.1.24e	Facilities	Willow Springs Park - Consider improving the playground facility to make it a more interesting and inviting space. Depending on needs/demographics of the neighborhood, make it an age-specific structure, and consider the existing structures at the elementary school to not duplicate amenities.		\$60,000 to \$75,000 for playground replacement	Capital Improvement Plan (CIP) Funds	Complete	Raquel			
High	2.1.2	Facilities	Work with the Planning Department to update and enforce the parkland and trail dedication requirements in the Municipal Code.	N/A	Legal/Staff time	N/A	Complete	Raquel			
High	2.1.3		Work with the Planning Department to increase enforcement of trail right-of-way dedication and construction, sidewalk construction, and bike route continuations for all site plans under review in the City.	N/A	Staff time	N/A	Complete	Raquel			
High	2.4.5	Facilities	Increase marketing and visibility of the City's existing trail network through the development of detailed brochures and online maps.	Management / Maintenance	Staff / Volunteer time, Marketing materials - TBD based on type	Special Council-Approved Allocations / General Fund	Complete	Raquel			
High	4.3.1	Programs, Services and Activities	Transition the marketing of programs held at the La Fetra Center as "senior" programs to "active adult" programs.	N/A	Staff time	N/A	Complete	Debbie D			
High	4.3.4	Programs, Services and Activities	Highlight and profile a different park or indoor facility in each program guide and on the website quarterly, including details on its amenities, hours of operation, fees, classes typically held there, rentable options, history, with a map, etc.	N/A	Staff time	N/A	In Progress-Jennifer	John			
High	5.1.1	Department	The Community Services Department should in the short-term focus on using resources to maintain existing facilities and plan for more significant mid to long-term equipment replacement, renovations and facility development.	N/A	N/A	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	Complete-Ongoing	Raquel			
High	5.2.1	Department	Cost recovery policies, reporting, and tracking need to be formalized through the development of a pricing and cost recovery policy established specifically for the Community Services Department.	N/A	Staff time	N/A	Complete	Debbie L			
High	6.1.3	Staffing and Department Resources	Identify and document, through formalized Intergovernmental Agreements (IGAs), City responsibilities for maintenance of schools (i.e. – Sandburg and Goddard).	N/A	Legal/Staff time	N/A	Complete	Debbie L			
High	7.1.1		Formalize or develop partnerships and agreements through documented Contract and Intergovernmental Agreements (IGAs) with the following organizations – Glendora Trails Committee, Glendora Preservation Foundation, Glendora Unified School District, Corral 35, Glendora Historic Society and Glendora Conservancy.	N/A	Legal/Staff time	N/A	Complete	Debbie L			

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High	7.2.2	Partnerships and Funding Opportunities	Investigate partnership opportunities with the School District to leverage resources and gain additional funding for maintenance of athletic facilities.	N/A	Staff time	N/A	Complete	Debbie L	
High	8.1.1b	Partnerships and Funding Opportunities	Fees - Introduce a non-resident fee policy, to reward resident taxpayers and increase revenue to the Department.	N/A	Staff time	N/A	Complete	Debbie L	
Medium	1.1.2	Facilities	As playground equipment needs to be replaced, the Department should evaluate the type and quantity appropriate for the park and the system as a whole. Meet the needs of the neighborhood and minimize duplication within the system to make each park a destination for playground users.	Consider and Evaluate	Staff Time. Equipment cost TBD - based on design and materials	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	Complete	Raquel	
Medium	1.1.13c	Facilities	Carlyle Linder Equestrian Center - Add additional directional signage to mark existing trail connections.	Construction or Expansion of Use	Signage - \$50/sf; total will be based on type/size of sign fabricated	Special Council-Approved Allocations / General Fund	Completed	Raquel	
Medium	1.1.14c	Facilities	Centennial Heritage Park - In the short-term, use the east side for event parking, event staging, etc., then follow the master plan to develop historic amenities in this area (Reference the 2004 Centennial Heritage Park Master Plan)	Coordinates with adopted 2004 Centennial Heritage Park MP	Staff and Foundation Time. Historic costs - TBD.	Development of Historic amenities - Alternative Funding such as grants, naming rights, etc.		Raquel	
Medium	1.1.15a	Facilities	Finkbiner Park - Add full shelter structure over the top of the picnic area (north of the Scout Hut) to provide shade and increase use, functionality and rentability of the space.	Consider and Evaluate	Large Shelter - \$70,000 - \$80,000	Capital Improvement Plan (CIP) Funds	Complete	John	
Medium	1.1.15d	Facilities	Finkbiner Park - If the Carty property is purchased (in negotiations as of January 2011), the following should be evaluated for its re-use: Removal of all structures and development of the area for programmed play (fields, courts, etc.) or new community center; Re-use/repurpose of the house for classroom space and workout facility; Removal of all structures and development of the area as additional parking area	Consider and Evaluate	TBD - based on plan of action	Capital Improvement Plan (CIP) Funds	Complete	John	
Medium	1.1.16g	Facilities	Gladstone Park - Reorganize and delineate the picnic tables in the northwest corner, under the trees near the parking lot, into a more formal configuration for large gatherings to maximize large group use and rentable picnic space. Keep a few tables near the playgrounds for smaller groups.	Management/Maintenance	Staff Time and cost of materials to anchor tables in place.	Special Council-Approved Allocations / General Fund	Complete	Raquel	
Medium	1.1.18c	Facilities	Louie Pompei Sports Park - Improve directional signage at the park entry regarding parking and access to specific fields.	Construction or Expansion of Use	Signage - \$50/sf; total will be based on type/size of sign fabricated	Special Council-Approved Allocations / General Fund	Install directional signs	John	
Medium	1.1.19a	Facilities	Manooshian Park - Work with school district to make entry points more apparent with additional identifying signage.	Construction or Expansion of Use	Signage - \$50/sf; total will be based on type/size of sign fabricated	Special Council-Approved Allocations / General Fund	Complete	Raquel	
Medium	1.1.19c	Facilities	Manooshian Park - Provide a map of fields at park entrances and label fields with numbers/letters.	Construction or Expansion of Use	Signage/map - \$50/sf; total will be based on type/size of sign fabricated	Special Council-Approved Allocations / General Fund	Complete	Andrea	
Medium	1.1.20b	Facilities	Ole Hammer Park - Better maintain sand in the volleyball pit to soften it and make more useable. Develop a rental system for nets/court use and/or encourage personal net use.	Management/Maintenance	Staff Time and materials as needed - TBD	Special Council-Approved Allocations / General Fund	Complete	Raquel	
Medium	1.1.20d	Facilities	Ole Hammer Park - Replace the playground equipment. The Department should evaluate the type and quantity appropriate for the park, and consider expanding the playground area to accommodate elementary-school age children, since the Park is adjacent to the school.	Construction or Expansion of Use	\$60,000 to \$75,000 for playground replacement	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	Complete	Raquel	
Medium	1.1.21c	Facilities	Sandburg Park - Promote picnic shelters as rental opportunities.	Management/Maintenance	Staff Time	N/A	Complete - Ongoing	Lorena	
Medium	1.1.21e	Facilities	Sandburg Park - Provide a map of fields at park entrances and label the fields with numbers/letters.	Construction or Expansion of Use	Signage - \$50/sf; total will be based on type/size of sign fabricated	Special Council-Approved Allocations / General Fund	Complete	Andrea	
Medium	1.1.22d	Facilities	South Hills Park - Provide a map of South Hills Wilderness trails at the entrance of the park or near a trailhead.	Construction or Expansion of Use	Signage - \$50/sf; total will be based on type/size of sign fabricated	Special Council-Approved Allocations / General Fund	Complete	Raquel	
Medium	1.1.23b	Facilities	South Hills Wilderness - Bonnie Cove Entrance - Revise trailhead directional signage to include park-wide trail map.	Construction or Expansion of Use	Signage - \$50/sf; total will be based on type/size of sign fabricated	Special Council-Approved Allocations / General Fund	On-Going -Started	Raquel	
Medium	1.1.23b	Facilities	South Hills Wilderness - Bonnie Cove Entrance - Clarify directional signage to better direct park visitors, to note restrictions on roadway (i.e Vehicular access to public prohibited beyond this point. Access for nursery employees only, etc.), and to identify the caretakers house.	Tico	Signage - \$50/sf; total will be based on type/size of sign fabricated	Special Council-Approved Allocations / General Fund	On-Going -Started	Raquel	

Medium	1.2.1b	Facilities	Green Practices - Adjust all irrigation systems seasonally to ensure adequate coverage and efficiency.	Management/Maintenance	Staff Time. Cost savings - water conservation.	Special Council-Approved Allocations / General Fund	On-Going	Raquel
Medium	1.2.1c	Facilities	Green Practices - Replace irrigation parts as needed with a consistent brand/style for future ease of maintenance and repair.	Management/Maintenance	Staff time and materials (TBD - based on part). Cost savings - buying materials in bulk to keep on hand	Special Council-Approved Allocations / General Fund	In Progress with Honeywell project will be complete in January	Raquel/Hugo
Medium	1.2.2	Facilities	Green Practices - Reduce the use of toxic chemicals to fertilize and maintain sports fields and recreation amenities used by children.	Management/Maintenance	Staff Time	N/A	Completed-Ongoing	Raquel
Medium	2.1.5	Facilities	Facilities - General - Develop design guidelines and standards for trail design and park design/development, including standard trail types, widths, materials, slopes, consistent signage (informational to park name monuments), fencing, walls, etc.	N/A	Design Guidelines - Consultant Fee \$3,000-\$8,000, or Staff/Volunteer Time	Special Council-Approved Allocations / General Fund	In Progress- End of 2013	Raquel
Medium	2.2.6	Facilities	Flood Control Channel trail connection - Sign and promote the existing connection across the Big Dalton Wash on the southeast end of Carlyle Linder Equestrian Center into Big Dalton Canyon, and make improvements and receive authorization from the Flood Control District where needed.	Management/Maintenance	Signage - \$50/sf; total will be based on type/size of sign fabricated. Improvements to trail access TBD based on improvements needed.	Special Council-Approved Allocations / General Fund	Started	Debbie, La Shawn and PW
Medium	2.3.2	Facilities	Provide on-street connections between park and recreation facilities, where off-street connections are not practical or realistic. Improvements may include detached walks, wider walkways, enhanced landscape, signage and crosswalks.	Consider and Evaluate	Coordination with Planning and Public Works Department. Signage - \$50/sf; total will be based on type/size of sign fabricated. Concrete walks - \$4.50/sf; Crosswalk striping - \$10.25 to \$12.50/sf.	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	In Progress	Justine

Medium	2.3.2a	Facilities	On-street connections - From Arboreta Greenway to Sandburg Middle School and Park - from Park View Terrace, through the community's entrance road to Bennett Avenue and into the school grounds.	Consider and Evaluate	Signage - \$50/sf; total will be based on type/size of sign fabricated. Crosswalk striping - \$10.25 to \$12.50/sf.	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants		Justine
Medium	2.3.2b		On-street connections - Improve on-street connections from Glendora High School to parks and elementary schools, including Finkbiner Park.	Consider and Evaluate	Signage - \$50/sf; total will be based on type/size of sign fabricated. Crosswalk striping - \$10.25 to \$12.50/sf.	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants		Justine
Medium	2.4.1	Facilities	Big Dalton Wilderness - Improve readability and data on existing trail map through use of an aerial map and/or with topography to make it more accurate.	Management/Maintenance	Staff, Volunteer and/or Trails Committee Time	Special Council-Approved Allocations / General Fund	Complete	Raquel
Medium	2.4.2		Provide additional support amenities at trailheads (i.e. – restrooms, benches, doggie stations, access to drinkable water, etc.)	Consider and Evaluate	Portable restroom - enclosure only - \$10,000 and/or rental/maintenance of port-a-let -; Benches - \$1,300 each; Dog stations - \$300 each; drinking fountains or adding a spigot - \$3,000	Capital Improvement Plan (CIP) Funds		Raquel
Medium	3.1.1	Facilities	Work with Transportation Concepts to extend the hours of the mini-bus operations past 6pm.	Management/Maintenance	TBD - based on current and future costs per hour to operate	N/A	Complete	Justine
Medium	3.1.2	Facilities	Promote mini-bus service to the Senior Center to serve users with accessibility limitations.	Management/Maintenance	Staff time. Marketing materials - TBD.	Special Council-Approved Allocations / General Fund	Complete-On Goimg	Justine
Medium	4.1.1	Programs, Services and Activities	Advertise facilities, meeting rooms, and shelters available for rental and utilize the existing rate structure for residents, non-profits, private organizations, and non-residents (see Funding Recommendations).	J/A	Staff Time, Marketing Materials - TBD.	Special Council-Approved Allocations / General Fund	Complete-On Goimg	John/Jennifer/Leanne
Medium	4.1.3		Increase promotion of shelter and park rentals for larger groups (i.e. weddings, family reunions, corporate events, etc.) in order to expand revenue generation.	J/A	Staff Time, Marketing Materials - TBD.	Special Council-Approved Allocations / General Fund	Completed	Lorena
Medium	4.2.1		Increase promotion of trail programs (i.e. – trail work days, monthly trail hikes, and interpretive trail hikes).	J/A		Special Council-Approved Allocations / General Fund	Completed - OnGoing	Raquel
Medium	4.2.8	Programs, Services and Activities	Continued joint use of the Glendora High School pool may be appropriate and additional adult water fitness classes should be considered. N	J/A	Staff/legal time for any needed agreements/liability insurance. TBD- Fees for use of school district. Staff/instructor time for additional classes. Fees for classes should offset operations costs = 100% cost recovery.	Special Council-Approved Allocations / General Fund	Completed	Debbie L

Medium	4.2.9	Programs, Services	Develop a youth focus group/advisory committee to promote activism and participation within the park system. In conjunction with a group specifically for the skate park, task this group with organizing activities that appeal to the teens within the community (i.e. – concerts, teen dances, special event days, festivals, fundraisers, etc.). This group should be set up to implement activities and projects in the short-term for the kids to see more rapid results while they are still in school within the community.	N/A	Staff and Volunteer Time and Materials	Special Council-Approved Allocations / General Fund	Complete	John/Annie
Medium	4.2.10b	Programs, Services and Activities	South Hills Wilderness - Publicize park access locations and what the park has to offer via the program guide or website to increase park use.	N/A	Staff Time	N/A	Complete	Raquel
Medium	4.2.11a	Programs, Services and Activities	American Legion Building - Promote the rental opportunities of the facility, including its large catering kitchen and hall area.	N/A	Staff Time	N/A	Completed	John/Leanne
Medium	4.2.12a	Programs, Services and Activities	Scout Hut - Increase class use of facility.	N/A	Staff time and Materials	Special Council-Approved Allocations / General Fund	Completed	John/Leanne
Medium	4.2.12b	Programs, Services and Activities	Scout Hut - Offer the hut as a rentable facility, especially in conjunction with the picnic area directly adjacent to it.		Maintenance/cleaning costs - to be offset by rental fees.	N/A	Completed	John/Leanne
Medium	4.3.7	Programs, Services and Activities	Update the existing trails map and promote on the City website as well as at trailheads, parks and recreation facilities.	N/A	Staff, Volunteer, and/or Trails Committee Time	N/A	Complete	Raquel
Medium	4.3.8	Programs, Services and Activities	Day and extended trip programs and services are in high demand and are well attended. The success of this program area is not only illustrated by the strong attendance numbers, but by its high cost recovery. The Department should expand program offerings.	N/A	TBD based on program	Special Council-Approved Allocations / General Fund	Completed	Debbie D
Medium	6.1.2	Staffing and Department Resources	Establish a lifecycle assessment program (inventory equipment annually, assess the condition, and estimate anticipated number of years to major renovation or replacement) to understand equipment needs and budget implications.	N/A	Staff Time	N/A	Complete-Ongoing	Parks
Medium	6.1.5	Staffing and Department Resources	Invest in a maintenance database for tracking and reporting various tasks, equipment and costs.	N/A	Task tracking software - \$1,000 to \$6,000	Special Council-Approved Allocations / General Fund	Complete-IWorqs	Raquel/Andrea
Medium	6.1.6	Staffing and Department Resources	Develop a field use schedule that allows for recovery times so as to facilitate turf management and maintenance.	N/A	Software - \$149 to \$899 for full purchase (unlimited use). 6- or 12-month leases are \$8-79 a month (Costs vary widely based on level of service and specific software. Many have free trial periods.)	N/A	Completed	John
Medium	6.1.9	Staffing and Department Resources	Adhere to guidelines and standards set in the Parks Maintenance Manual and the Urban Forestry Manual.	N/A	Staff Time	N/A	Complete	Parks
Medium	6.1.10	Staffing and Department Resources	Task staff with tracking the number of staff and equipment hours required for all tasks, such as inspection, fertilizing, mowing, pruning/tree maintenance, weed control, trail maintenance, field preparation, etc.		Staff Time	N/A	Completed	Raquel/Andrea
Medium	7.3.4	Partnerships and Funding Opportunities	The Trails Committee and Department should continue and increase their efforts to work together, as well as identify additional funding for the development of additional wilderness trails, as well as the establishment of an urban trail network.	N/A	Staff and Trails Committee Time	N/A	In-progress	Raquel
Medium	8.1.3a	Partnerships and Funding Opportunities	Cost Recovery – Each program area should track direct and indirect costs, establish a philosophy on a program's benefit to the community, determine cost recovery goals, and set pricing based on the community's values and Department's goals.	N/A	Staff Time	N/A	On-Going -Started	Debbie L
Medium	8.1.3b	Partnerships and Funding Opportunities	Cost Recovery – Promote and educate the public regarding the existing tiered fee system for rentals which is structured by classification as private residents, non-profit organizations, non-residents, and business/educational.	N/A	Staff Time	N/A	Complete	Debbie L
Medium	8.1.3c	Partnerships and Funding Opportunities	Cost Recovery – Evaluate the fee structure for facilities and programs annually to determine whether fees should be changed to accommodate increased demand, operations costs (both direct and indirect), market conditions, etc.	N/A	Staff Time	N/A	Complete-On Goimg	Debbie L
Medium	8.2.3	Partnerships and Funding Opportunities	Increase the role of the Commission in fundraising and advocating for the Department.	N/A	Commissioner's Time	N/A	In Progress	Debbie L

					TBD - based on design, land	Capital Improvement Plan (CIP)		
Low	1.1.4	Facilities	Consider a location for a dog park, whether through land acquisition or re-purposing/re-designing an area within an existing facility, based on interest by 27% of survey participants.	Consider and Evaluate		Funds, Debt Financing, i.e. Bond referendum, lease purchase, etc.	Completed	Raquel
Low	1.1.11a	Facilities	Big Dalton Wilderness - Look for ways to increase facility rentals, and accommodate larger groups, etc.	Consider and Evaluate	Staff Time	N/A	In-Progress	Raquel
Low	1.1.11b	Facilities	Big Dalton Wilderness - Increase promotion of trail access and facilities to the public through additional directional signage and marketing collateral (i.e brochures, information on City website, to trail user groups)	Management/Maintenance	Signage - \$50/sf; total will be based on type/size of sign fabricated. Brochure - TBD based on marketing materials.	Special Council-Approved Allocations / General Fund, Alternative Funding such as grants, naming rights, etc.	On-Going	Raquel
Low	1.1.14a	LHacilities	Centennial Heritage Park - Create an events calendar for the property available to the public and shared in the program guide.	Management/Maintenance	Staff Time	N/A	Complete	Debbie L.
Low	1.1.14d	Facilities	Centennial Heritage Park - With or without additional improvements to the facility, the Department should coordinate with the Glendora Preservation Foundation to increase the number of scheduled events and supervise public access to the park to help maximize public use of the park.	Consider and Evaluate	Staff / Foundation time	N/A	Complete	Debbie L.
Low	1.1.15b	Facilities	Finkbiner Park - Skate Park - Develop a youth focus group/advisory committee to understand the needs of the users and help develop a sense of ownership for the skate park facility. Work on short term goals and activities to keep them engaged (i.e clean-up days, festivals, fundraisers, etc.) as well as long-term improvements.	Consider and Evaluate	Staff and volunteer time and materials for meetings. TBD on improvement costs.	Special Council-Approved Allocations / General Fund, Alternative Funding such as grants, naming rights, etc.	Develop youth group to meet once a year-coordinate with teen summit	Annie W.
Low	1.1.16c	Facilities	Gladstone Park - Program the turf area on southeast side of site.	Management/Maintenance	Staff time and materials	N/A	Complete	Raquel
Low	1.1.18a	Facilities	Louie Pompei Sports Park - Place an additional picnic table near the playground.	Construction or Expansion of Use	Picnic table - free if relocated from other location or \$1,500 if new; Staff time	Capital Improvement Plan (CIP) Funds	Complete	John
Low	1.1.19b	Facilities	Manooshian Park - Remove some of the vegetative hedge/screen for park safety, visibility and delineation of park entry points.	Management/Maintenance	Staff time and materials	N/A	Complete	Raquel
Low	1.1.19d; 1.1.21j	Facilities	Manooshian Park/Sandburg Park - Coordinate with the School District to minimize weed spraying methods that kill the grass around temporary backstops. When these are removed they leave a dead turf area within the soccer/football multi-purpose field.	Construction or Expansion of Use	Staff time.	N/A	Complete	Raquel
Low	1.1.20g	Facilities	Ole Hammer Park - Re-organize the picnic tables in the southwest corner under the trees into a more formal configuration for larger gatherings and potentially rentable picnic space.	Construction or Expansion of Use	Staff time and cost of materials to anchor tables in place.	N/A	Complete	Raquel
Low	1.1.22c	Facilities	South Hills Park - Add one bike rack to accommodate approximately five bicycles near the parking/street area and re-evaluate additional needs in the future – the park is near a bike route and serves as the trail head for South Hills Wilderness trails.	Construction or Expansion of Use	Bike rack - \$900	Capital Improvement Plan (CIP) Funds	Complete	Raquel
Low	1.1.22e	Facilities	South Hills Park - Replace the sod between the playground and the wall.	Construction or Expansion of Use	Staff time and approx. \$50 for sod	Special Council-Approved Allocations / General Fund	Complete	Raquel
Low	1.1.22g		South Hills Park - Re-organize or locate picnic tables to maximize community use in shaded areas and/or near the playground.	Construction or Expansion of Use	Staff Time and cost of materials to anchor tables in place.	N/A	Complete	Raquel
Low	1.2.1	Facilities	Increase green practices and use of energy-efficient materials.	Management/Maintenance	TBD - material costs and cost savings	Special Council-Approved Allocations / General Fund	Complete	Raquel
Low	1.2.1d	Facilities	Green Practices - When interior fixtures are replaced or repaired, install water-saving devices.	Management/Maintenance	TBD based on device. Cost savings - water conservation.	Capital Improvement Plan (CIP) Funds	Complete	Raquel
Low	1.2.1f	Facilities	Green Practices - Engage the use of solar energy for light fixtures and buildings, as upgrades or repairs are made to roofs, park lighting, etc.	Management/Maintenance	TBD. Cost savings - electricity use	Capital Improvement Plan (CIP) Funds	Complete	Raquel
Low	4.1.2	Programs, Services and Activities	Develop a rental system for volleyball court nets and/or encourage personal net use.	N/A	Staff time	N/A	Complete	John
Low	4.2.2	Programs, Services and Activities	Better promote the Department's scholarship programs to youth and senior participants.	N/A	Staff time	N/A	Complete - On Going	Lorena
Low	4.2.4	Programs, Services and Activities	Work with volunteers to develop an annual planting/flower programs in the City's major parks.	N/A	Staff coordination / volunteer time and \$8-\$12/sf for materials (or solicit donations)	Special Council-Approved Allocations / General Fund, Alternative Funding such as grants, donations, etc.	Complete-Ongoing	Raquel

Low	4.2.5		Develop additional non-holiday based special events to the Department's calendar, as they are the most desired programs and serve a wide variety of demographic groups. This may include events such as Arts and Ethnic Festivals, Historical Tours, etc.	TBD - depending on cost recovery from booth/participant fees	Special Council-Approved Allocations / General Fund	Complete	Jennifer
Low	4.3.2	Programs, Services and Activities	Facilities and programs should be accessible and easy to use for tourists visiting the area. It is important to recognize the draw that warm weather climates, such as California, have to recreation enthusiasts and sports participants during the winter.	Signage - \$50/sf; Marketing materials - TBD.	N/A	Ongoing- Started	John
Low	4.3.3	Programs, Services and Activities	Promote outdoor activities as an alternative to traditional forms of exercise. Both children and older adults should be targeted in an informational campaign on how outdoor activities can provide a fun, enjoyable way for people to stay fit and healthy.	Staff Time	N/A	On-Going Started	John/Debbie D
Low	4.3.5		Social Media - Increase hands on management and regular updating of Facebook and Twitter websites.	Staff Time	N/A	Work with Matt and develop a teen program	Annie W.
Low	4.3.6	Programs, Services and Activities	Schools, social media and the internet should be the primary avenues for distributing information to the youth of the Glendora community.	Staff Time - coordination with school district	N/A	On-Going Started	John/Jennifer/Annie
Low	5.2.3; 6.1.4	Staffing and Department Resources	Provide additional professional and technical training opportunities for all department staff (i.e. – equipment safety training, certifications, computer programs, state and local park and recreation conferences, etc.)	TBD - based on program and certification cost	Special Council-Approved Allocations / General Fund or Alternative Funding - scholarships	On-Going Started	John
Low	5.2.4	Staffing and Department Resources	Increase communications and training of the Commission to maximize the use of their expertise and community connections.	Commissioner's Time	N/A	In Progress - Ongoing	La Shawn
Low	5.2.5	Department	The Department should better communicate the negative impacts of budget decreases, which is not only due to the current economic condition but also potentially because of the staff's historical ability to "do more with less."	Staff Time	N/A	Complete	Debbie L
Low	5.2.6		Develop a monthly interdepartmental meeting with the Planning and Public Works Departments to better facilitate proactive collaboration.	Staff Time	N/A	Complete	La Shawn
Low	6.1.8		Maintenance - Streamline mowing and trimming practices to minimize drive time and staff downtime. N/A	Staff Time. Cost savings - TBD.	N/A	Complete	Raquel
Low	8.1.1a	Partnerships and Funding Opportunities	Fees - Introduce nominal fees to programs that serve more individual needs in order to support community programs and sustainable operations. N/A	Staff/Legal Time. Cost savings - based on increased cost recovery.	N/A	Complete	Debbie L
Low	8.1.1d	Partnerships and Funding Opportunities	Fees - Establish a system of fees to cover a higher percentage of costs in order to improve individual program and facility cost recovery levels.	Staff/Legal Time. Cost savings - based on increased cost recovery.	N/A	Complete	Debbie L
Low		Opportunities	Fees - Program user fees for amenities and leagues need to take into consideration community and demographic groups average income levels to maximize revenue to the Department, but not to exceed residents' ability and willingness to pay as well as to avoid losing users to alternative providers.	Staff/Legal Time. Cost savings - based on increased cost recovery.	N/A	Complete	Debbie L

Mid Term - 2014 to 2017									
Priority	Strategy	Category		CEQA Strategy	Cost Estimate	Potential Funding Source	Strategy Leader	Strategy Team	
High	Number(s) 1.1.11c	Facilities	Big Dalton Wilderness - Improve/add directional/auxiliary signage along roadway – demarcate appropriate parking locations along roadway and in pull out areas, to decrease informal parking in undesignated or unsafe areas.	Classification Construction or Expansion of use	Signage - \$50/sf; total will be based on type/size and number of sign fabricated.	Capital Improvement Plan (CIP) Funds	Complete	Raquel	
High	1.1,11e	Facilities	Big Dalton Wilderness - Add a portable restroom unit with an enclosure structure near the gate, close to the road and keep this restroom unlocked during park hours for trail users. Evaluate other locations near trailheads and parking areas for placement of additional portable restroom facilities	Construction or Expansion of use	Portable style restroom enclosure \$10,000. Portable restroom rental cost - TBD.	Capital Improvement Plan (CIP) Funds	Costout nice portable restroom	ı Parks	
High	1.1.13a	Facilities	Carlyle Linder Equestrian Center - Evaluate redesigning and repurposing this facility, as a dualuse facility including equestrian. Specifically, evaluate the property as a potential nature center with trails, dog park, or other special use facility.	Consider and Evaluate	TBD - based on program and design	N/A on Evaluation. Capital Improvement Plan (CIP) Funds on improvements	Leased out to Vendor	n/a	
High	1.1.13b	Facilities	Carlyle Linder Equestrian Center - Mark the park as a trailhead location for Big Dalton Canyon. Add restroom facilities or update the existing restroom building to meet ADA requirements. The new or remodeled building should be similar in size to the existing facility (approximately 600 square feet) and provide access during park hours for trail users.	Construction or Expansion of use	Restrooms - new - \$180,000 to \$205,000 estimated; update - \$120,000 to \$132,000 estimated.	Capital Improvement Plan (CIP) Funds	Considering updated restrooms	Raquel	
High	1.1.14b	Facilities	Centennial Heritage Park - Work through the Department to develop potential rental opportunities for residents, community groups, etc.	Management/Maintenance	Staff and Foundation time	N/A		Debbie L.	
High	1.1.15e	Facilities	Finkbiner Park - Replace the restrooms or update the existing restroom building near the tennis courts to meet ADA requirements. The new or remodeled building should be similar in size to the existing facility (approximately 875 square feet).	Construction or Expansion of use	Restrooms - new - \$263,000 to \$289,000 estimated; update - \$174,900 to \$193,000 estimated	Capital Improvement Plan (CIP) Funds	Cash Flow	Raquel	
High	1.1.16b	Facilities	Gladstone Park - Expand the parking area off of Bruning Avenue into the park east of the restroom building or add pavement to create parallel or head-in parking in the cul-de-sac to create approximately 10 to 15 spaces (meet any City of Glendora Code requirements i.e. zoning or fire).		Asphalt - \$2.90 per sf; curb and gutter - \$13.50 per linear foot.	Capital Improvement Plan (CIP) Funds	Cash Flow	Raquel	
High	1.1.16f	Facilities	Gladstone Park - Replace or remodel the park restrooms (or relocate to accommodate the Bruning Avenue parking expansion). Replacement or remodel should comply with ADA requirements. The new or remodeled building should be similar in size to the existing facility (approximately 675 square feet).	Construction or Expansion of use	Restrooms - new - \$203,000 to \$223,000 estimated; update - \$134,000 to \$147,000 estimated	Capital Improvement Plan (CIP) Funds	Complete	Raquel	
High	1.1.18b	Facilities	Louie Pompei Sports Park - Coordinate with the Planning Department in order to move forward on preliminary design and technical documents (including irrigation agreements/requirements) needed to develop the parcel to the northeast of Louie Pompei to accommodate additional practice fields. Coordinate with the private owner to receive approvals for bridge development over the Los Angeles County Flood Control channel and to get the bridge constructed.	Consider and Evaluate	Staff, Planning and Legal time. LACFCD fees - TBD based on improvements requested in and across the corridor.	Capital Improvement Plan (CIP) Funds		Raquel	
High	1.1.19f	Facilities	Manooshian Park - Add picnic pavilion/shade structures, (of similar materials/construction to those provided at Sandburg Park), over existing concrete pads.	Construction or Expansion of use	\$35,000 to \$45,000 / structure	Capital Improvement Plan (CIP) Funds		Raquel	
High	1.1.19i	Facilities	Manooshian Park - Evaluate the ballfield types and dimensions in relation to their use and consider re-designing some of the fields to accommodate multiple leagues (i.e fully skinned infields or fenced distances as needed).	Consider and Evaluate	Staff Time - evaluation, re-design (removing turf on infields), relocating fencing	N/A - evaluation. Capital Improvement Plan (CIP) Funds on Re- design.		Raquel	
High	1.1.21d	Facilities	Sandburg Park - Work with the School District to replace the playground with a more interactive, multi-age structure. The City may consider specifically providing for pre-teens, since it is a Middle School and a park. This may also improve picnic shelter rental appeal.	Consider and Evaluate	\$60,000 to \$75,000 for playground replacement	Capital Improvement Plan (CIP) Funds		Raquel	
High	1.1.21h	Facilities	Sandburg Park - Evaluate the ballfield types and dimensions in relation to their use and redesign some of the fields to accommodate multiple leagues (i.e fully skinned infields or fenced distances as needed).	Consider and Evaluate	Removing turf on infields - staff time; relocating fencing - staff time	Capital Improvement Plan (CIP) Funds		Andrea	
High	1.1.22b	Facilities	South Hills Park - Replace the bathroom building or update the existing restroom building, to make it ADA compliant and lock it at night and/or when the park facilities are not rented or used in conjunction with Centennial Heritage Park. The new or remodeled building should be similar in size to the existing facility (approximately 350 square feet).		Restrooms - New - \$105,000 to \$116,000 estimated.	Capital Improvement Plan (CIP) Funds	Complete	Raquel	
High	1.1.22f	Facilities	South Hills Park - Consider replacing the playground with a structure or set conducive to multiple age groups, especially if programming is changed and rental of the park becomes a key feature. An improved playground could increase the rentability of site.	Consider and Evaluate	\$60,000 to \$75,000 for playground replacement	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	Complete	Raquel	

High	1.1.23b	Facilities	South Hills Wilderness - Bonnie Cove Entrance - Organize the parking lot area; delineate the parking direction/configuration, driving areas, etc. through striping and/or directional signage	Management/Maintenance	Preliminary Design - staff time or \$10,000 to \$20,000 for consultant; TBD - staff time or contractor contract to complete installation, materials/contractor cost.	Capital Improvement Plan (CIP) Funds	Completed	Raquel	
High	1.1.25a	Facilities	American Legion Building, La Fetra Center for Seniors, Scout Hut and Youth Center - Evaluate repurposing and utilizing the lands of either all three or two of the buildings to develop a single multi-purpose, multi-generational community recreation center. If this is not feasible, undertake major renovations to the Youth Center, American Legion and Scout Hut to meet the needs of the community, based on the programming desires noted in the community survey.	Consider and Evaluate	Feasibility study - \$53,000 (adjusted to 2014 est. cost)	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	Cash Flow	John, Debbie D, Parks Manager	
High	1.1.25b	Facilities	American Legion Building - A high level of maintenance should be sustained to extend the life of this facility and the existing amenities within it. It is also important to conduct regular evaluations of amenities, infrastructure and operating systems for replacement or repair (i.e kitchen appliances, dance floor, meeting hall floor, HVAC system, etc.)	Management/Maintenance	Staff time and materials as needed. Costs based on life-cycle assessment or maintenance scheduling.	Special Council-Approved Allocations / General Fund	On-going	John	
High	1.1.25c	Facilities	La Fetra Center for Seniors - A high level of maintenance should be sustained to extend the life of this facility and the existing amenities within it. It is also important to conduct regular evaluations of the amenities, infrastructure and operating systems for replacement or repair (i.e. – HVAC system, kitchen appliances, flooring, tables, exercise equipment, couches, chairs and other furniture)	Management/Maintenance	Staff time and materials as needed. Costs based on life-cycle assessment or maintenance scheduling.	Special Council-Approved Allocations / General Fund	On-Going	Debbie D.	
High	1.1.25e	Facilities	Youth Center - If facility is to remain, then the following improvements should be completed to make it a more functional space: Replace the flooring; Redesign/reconfigure the bathroom/kitchen storage area of the building to provide ADA access to a restroom and create an area for food preparation/storage for the pre-school classes; Re-design the storage/office areas to increase storage capabilities; Minimize impacts to large windows and natural light which is a positive attribute of the existing building.	Management/Maintenance	Design Fees - \$50,000 to \$100,000. Construction cost TBD based on design.	Design - Special Council-Approved Allocations / General Fund; Construction - Capital Improvement Plan (CIP) Funds	Flooring complete need ADA	John	
High	1.2.1g	Facilities	Incorporate motion sensing lights in gymnasiums and other community recreation rooms, etc.	Management/Maintenance	TBD based on device. Cost savings on utility bill	Capital Improvement Plan (CIP) Funds	Complete	John	
High	1.3.2b	Facilities	Look for the opportunity to develop additional trail facilities throughout the developed areas of the community (see Map E - areas with low LOS are indicated by dark orange or red)	Consider and Evaluate	Staff and Planning Department time - research and coordination	Debt Financing, i.e. Bond referendum, lease purchase, etc.	n progress	Debbie, La Shawn, PW	
High	2.1.1	Facilities	Increase budget allocations for trail development and maintenance as trail quantities increase.	N/A	TBD - Maintenance costs	Special Council-Approved Allocations / General Fund		Raquel	
High	2.1.4	Facilities	Work in conjunction with surrounding communities, such as San Dimas, Covina and Azusa to evaluate the trail systems at a regional level and develop potential trail and on-street bike route connections that can be made across City lines.		Staff and Planning Department time - coordination with other jurisdictions.	Alternative Funding such as grants for regional alternative transportation, naming rights, etc.		Justine	
High	2.1.5a	Facilities	Establish a standard type and manufacturer of recycled or 'green' site furniture such as benches, trash receptacles, etc. to be used as facilities are upgraded and furniture is replaced.	N/A	Cost of furniture TBD; Staff time for research and incorporation into manuals and regulations.	N/A	n-progess	Parks	
High	2.2.1	Facilities	Flood Control Channel trail connection - between Gladstone Park and Louie Pompei Park, with a small section of frontage along Gladstone Street (in front of Sunflower School) to cross at the intersection of Gladstone Street and Sunflower Avenue, and resume on the flood control channel right-of-way (see the extended language on Objective 2.2 for additional information)		Staff/Legal and Volunteer time. LACFCD - est. \$5,000 to complete use agreement, improvements along the corridor will require additional permit fees; crosswalk striping - \$10.25 to \$12.50 sf;	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	n-progress	Justine/Debbie L	
High	2.2.2	Facilities	Flood Control Channel trail connection - between the Timothy Crowther Teen and Family Center and the South Hills Park through improvements to the sidewalk along Glendora Avenue and along the channel right-of-way (see the extended language on Objective 2.2 for additional information).	Construction or Expansion of use	Staff/Legal and Volunteer time. LACFCD - est. \$5,000 to complete use agreement, improvements along the corridor will require additional permit fees	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	n- Progress	Justine/Debbie L	

High	2.2.3	Facilities	Flood Control Channel trail connection - between Finkbiner Park and Ole Hammer along the Little Dalton flood control channel (see the extended language on Objective 2.2 for additional information).	Construction or Expansion of use	Staff/Legal and Volunteer time. LACFCD - est. \$5,000 to complete use agreement, improvements along the corridor will require additional permit fees	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	In-Progress	Debbie, Justine, La Shawn	
High	2.2.4	Facilities	Flood Control Channel trail connection - between Ole Hammer Park and Manooshian Park / Goddard Middle School (see the extended language on Objective 2.2 for additional information).	Construction or Expansion of use	Staff/Legal and Volunteer time. LACFCD - est. \$5,000 to complete use agreement, improvements along the corridor will require additional permit fees	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	In-Progress	Justine, Debbie L	
High	2.2.5	Facilities	Flood Control Channel trail connection - between Manooshian Park/Goddard Middle School and Carlyle Linder Equestrian Center, via a small segment of the Little Dalton flood control channel between the Park and Palm Drive, then an on-street connection along Palm until reaching Glendora Mountain Road (see the extended language on Objective 2.2 for additional information).	Construction or Expansion of use	Staff/Legal and Volunteer time. LACFCD - est. \$5,000 to complete use agreement, improvements along the corridor will require additional permit fees	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	In-Progress	Justine, Debbie L	
High	3.1.3	Facilities	Develop a system to promote alternative methods of transportation to community special events and large programs or activities.	Consider and Evaluate	Staff time. TBD - promotional materials	Alternative Funding such as grants, naming rights, etc.	Complete	Justine	
High	4.2.6	Programs, Services and Activities	Continually evaluate the needs of the area's aging population to provide for the active adults in the Baby Boomer generation (i.e. – adult and senior fitness and wellness), but not at the expense of meeting the needs of the youth and families within the community.	N/A	Staff time.	N/A	On-Going	Debbie D.	
High	4.2.7	Programs, Services and Activities	Partner with nearby recreation providers in order to provide inclusive recreation services to residents of the community with learning and physical disabilities.	N/A	Staff time, Cost of programs TBD based on needs.	Special Council-Approved Allocations / General Fund	Research possible program for learning and disabled	Annie W.	
High	5.1.1a	Staffing and Department Resources	Increase staffing levels as needed to meet the demands of community, as well as to maintain a safe, supervised environment at facilities. When evaluating the City against other local agencies, full-time employees per 1000 residents is average, however, seasonal/part-time employees is below average for a community the size of Glendora.	N/A	Seasonal/part time employees - \$12-\$20 per hour or standard hourly rate for PT employees (depending on position)	Special Council-Approved Allocations / General Fund	On-Going	Annie, Jennifer, Debbie D.	
High	5.1.1b	Staffing and Department Resources	The City should work to increase the maintenance budget to more closely mirror regional standards. When evaluating the City against other local agencies, the maintenance budget per acre per year, as well as the total maintenance budget is the lowest in the area.	N/A	Maintenance budget increase to \$3,304/acre from \$1,233/acre	Special Council-Approved Allocations / General Fund	On-Going	Andrea	
High	7.3.1	Partnerships and Funding Opportunities	Increase communications with alternative providers in order to avoid duplication of services and to better cross-market existing programs and community events.	N/A	Staff time	N/A	On-Going	Jennifer, Annie, Debbie D.	
High	7.3.2	Partnerships and Funding Opportunities	Some of the desired activities identified through the community input process will need the development of new facilities to support the programs. The City should continue to work with the School District, athletic leagues, local businesses, community and nonprofit organizations in order to make the development of new programs, facilities and recreation amenities a reality.	N/A	TBD, depending on programs and facilities and partnership's monetary input	Debt Financing, i.e. Bond referendum lease purchase, etc; Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	On-Going	All	
High	7.3.3	Partnerships and Funding Opportunities	To provide for the changing recreation needs of the community, seeking out and utilizing formal partnerships, as well as increasing the number of additional joint-use facilities may help to expand these services.	N/A	Staff time	N/A	Complete	Debbie L/John	
High	7.3.5	Partnerships and Funding Opportunities	The Department should seek out additional local organizations and companies to supplement resources through the development and promotion of a formalized volunteer program and tiered sponsorship package.	N/A	Staff time and marketing materials - TBD.	N/A	On-Going	Human Services/C.S	
High	7.3.6	Partnerships and Funding Opportunities	The Department should seek out potential government and community agencies and organizations, both within and outside of Glendora, that are providing similar or complementary services and/or have facilities that could be used to hold desired recreation or leisure activities (as identified through the Community Input and Survey).	N/A	Staff time	N/A	On-Going	Debbie L./Debbie D./John A,	
High	8.1.1	Partnerships and Funding Opportunities	Fees - Understanding that funding is limited, the Department needs to emphasize the impact (i.e. – loss of staff, programs cut, deferred maintenance, etc.) of declining budgets during the budget process on core services, as well as explore the potential to establish a steady funding source through a dedicated property and/or sales tax or slight increases to user fees.	N/A	Staff time	N/A	Complete	Debbie L	

High	8.2.2	Partnerships and Funding Opportunities	Work to establish a non-profit organization (i.e. – Friends of Glendora Parks) to support the City's Community Services Department.	N/A	Staff, Commission and Volunteer time; \$1500 - Application Fees	Special Council-Approved Allocations / General Fund	Complete	La Shawn/Debbie L	
High	8.2.5	Partnerships and Funding Opportunities	The City should be proactive in identifying, seeking out and supporting matching funds for grants and alternative funding, with trail development, facility development and transportation enhancements as top priorities (see Appendix for Potential Funding and Revenue Sources).	N/A	Staff/legal time	Special Council-Approved Allocations / General Fund	on-going	Debbie L/Justine	
High	8.2.6	Partnerships and Funding Opportunities	The City needs to plan and budget to support additional services, capital investments and increasing costs so as to fill existing gaps in level of service park acreage and amenities.	N/A	Staff time	Special Council-Approved Allocations / General Fund	On-going	Debbie L	
Medium	1.1.1	Facilities	Ensure all parks comply with ADA requirements, provide upgrades where needed, and make existing hard surfaces connect to one another and to park amenities (i.e. Sandburg Park) via concrete, asphalt or other ADA compliant walk or trail material.	Management / Maintenance	Concrete walk improvements - \$4.50/sf; asphalt walk improvements - \$2.90/sf.	Capital Improvement Plan (CIP) Funds	In Progress	Raquel	
Medium	1.1.3	Facilities	Evaluate locations where additional parking can be added to City-owned land and park land with minimal impact to park space, with the La Fetra Center, Finkbiner Park and Gladstone Park as the highest priorities.	Consider and Evaluate	Parking lot additions - Asphalt - \$2.90 per sf; curb and gutter - \$13.50 per linear foot.	Capital Improvement Plan (CIP) Funds	In-progress	Raquel	
Medium	1.1.12a	Facilities	Big Tree Park - Make the gazebo and the entire park available for rental. However, due to the residential nature of this park, guidelines for use should also be included with the rental agreement, including restrictions on amplified sound and number of participants.	Management / Maintenance	Staff time	N/A	Complete	Lorena	
Medium	1.1.12b	Facilities	Big Tree Park - Add portable/temporary restrooms to the park during events or rental periods.	Consider and Evaluate	Portable style restroom enclosure \$10,000. Portable restroom rental cost - TBD.	Capital Improvement Plan (CIP) Funds	Complete	Lorena	
Medium	1.1.19e	Facilities	Manooshian Park - Replace the playground equipment and consider a structure that can accommodate various age groups, specifically pre-teens, to serve the students of the Middle School, as well as park users.	Construction or Expansion of Use	\$60,000 to \$75,000 for playground replacement	Capital Improvement Plan (CIP) Funds	On-Going future of	Andrea	
Medium	1.1.20c	Facilities	Ole Hammer Park - Provide better connectivity through the park with additional trails (concrete or soft surface) from the street, playground to picnic areas, etc. to improve user access as well as security.		Concrete walk - \$4.50/sf; soft surface walk - \$2.00/sf.	Capital Improvement Plan (CIP) Funds	Complete	Parks	
Medium	1.1.25c	Facilities	La Fetra Center for Seniors - In conjunction with Finkbiner Park, evaluate additional parking opportunities around the center. Potential locations include removal of the structure on the Carty property for a parking lot; removal of parkland on the corner of Cullen Avenue and Dalton Avenue for the creation of a parking lot. All parking should meet the City of Glendora's adopted codes, including zoning and fire/life safety.	Construction or Expansion of Use	Parking lot additions - Asphalt - \$2.90 per sf; curb and gutter - \$13.50 per linear foot.	Capital Improvement Plan (CIP) Funds	On-Going	Debbie D./John A.	
Medium	1.1.25d	Facilities	Scout Hut - Make a direct paved pedestrian connection to Cullen Avenue to make the building more accessible. This can be achieved by either connecting to the existing pedestrian bridge across the flood control channel, or incorporating a walk into the area of the Carty property.	Construction or Expansion of	Concrete walk - \$4.50/sf; asphalt walk improvements - \$2.90/sf.	Capital Improvement Plan (CIP) Funds; Alternative Funding such as grants	Complete	Raquel	
Medium	1.2.1a	Facilities	Green Practices - Increase water conservation through upgrades or repairs to irrigation systems.	Management / Maintenance	Staff time and materials, TBD based on parts. Cost savings - water conservation.	Capital Improvement Plan (CIP) Funds	Complete	Raquel	
Medium	1.2.3	Facilities	Green Practices - Plant native grasses and shrubs in hard to mow areas	Management / Maintenance	Plantings - \$2.50-\$4.00/sf	Special Council-Approved Allocations / General Fund	On-going	Raquel	
Medium	1.2.4	Facilities	Green Practices - Plant trees and shrubs in clusters which can be mulched and irrigated as a group	Management / Maintenance	Plantings - \$2.50-\$4.00/sf	Special Council-Approved Allocations / General Fund	On-going	Raquel	
Medium	2.1.6	Facilities	The City has a variety of trails, including existing and those recommended in this master plan, which should be programmed with activities such as nature hikes, environmental education, community walks and fun runs, mountain biking, and community bike rides.	N/A	Staff, Volunteer and Trails Committee time	N/A	On-going	Raquel	
Medium	2.3.1	Facilities	Work with other City Departments, specifically the Planning Department to elevate all Class III Bike Routes (as shown in the Potential Bicycle and Pedestrian Connections graphic and per Los Angeles County) to Class II Bike Lanes by setting aside a lane exclusively for bikes which includes road striping and signage.	Consider and Evaluate	Staff Time, Planning Department and Public Works-Streets Division Time; signage - \$50/sf depending on type/size of sign fabricated. Road striping - lines - \$0.40 to \$0.60/lf. Words and symbols - \$15-\$19/sf.	Capital Improvement Plan (CIP) Funds or Alternative Funding	In Progress - Working on getting a Bike Plan established through a consultant	PW /Plan/Transit	

Medium	2.3.1a	Facilities	Class II Bike Lanes - Gladstone Street between South Valley Center Avenue and South Glendora Avenue. Consider and Evaluate		Capital Improvement Plan (CIP) Funds or Alternative Funding	Justine	PW/Plan/Transit
Medium	2.3.1b	Facilities	Class II Bike Lanes - South Glendora Avenue between Gladstone Street and Ada, continuing on Wabash between Ada and Sierra Madre Avenue.	Staff Time, Planning Department and Public Works-Streets Division Time; signage - \$50/sf	Capital Improvement Plan (CIP) Funds or Alternative Funding	Justine	PW/Plan/Transit
Medium	2.3.1c	Facilities	Class II Bike Lanes - Mauna Loa between Glendora Avenue South Hills Park. Consider and Evaluate		Capital Improvement Plan (CIP) Funds or Alternative Funding	Justine	PW/Plan/Transit
Medium	2.3.1d	Facilities	Class II Bike Lanes - Valley Center Avenue between Foothills Blvd and Sierra Madre, continuing on Glendora Mountain Road to Big Dalton Canyon Road.		Capital Improvement Plan (CIP) Funds or Alternative Funding	Justine	PW/Plan/Transit
Medium	2.3.1e	Facilities	Class II Bike Lanes - Change the bike route to a bike lane on Sierra Madre Avenue and extend it to Grand Avenue or Barranca Avenue.		Capital Improvement Plan (CIP) Funds or Alternative Funding	Justine	PW/Plan/Transit
Medium	2.3.1f	Facilities	Class II Bike Lanes - Loraine Avenue between Route 66 and Sierra Madre Avenue. Consider and Evaluate		Capital Improvement Plan (CIP) Funds or Alternative Funding	Justine	PW /Plan/Transit
Medium	2.3.1g	Facilities	Class II Bike Lanes - Change the bike route to a bike lane on Ledora Avenue and extend it to S. Barranca Avenue or to Sandburg Park.	Idenending on type / cize of cign	Capital Improvement Plan (CIP) Funds or Alternative Funding	Justine	PW/Plan/Transit

Medium	2.3.1h		Class II Bike Lanes - Change the bike route to a bike lane on Cullen Avenue and extend it up to Sierra Madre Avenue.	Consider and Evaluate	Staff Time, Planning Department and Public Works-Streets Division Time; signage - \$50/sf depending on type/size of sign fabricated. Road striping - lines - \$0.40 to \$0.60/lf. Words and symbols - \$15-\$19/sf.	Capital Improvement Plan (CIP) Funds or Alternative Funding	Justine	PW/Plan/Transit	
Medium	2.4.3	Facilities	Develop a loop walk at Louie Pompei Park.	Consider and Evaluate	Concrete walk - \$4.50/sf; soft surface walk - \$2.00/sf.	Capital Improvement Plan (CIP) Funds or Alternative Funding	Complete - Developed and will be in walking trails brochure	Parks	
Medium			Create more adult and senior sports leagues including softball, basketball and sand volleyball (see Community Survey - Figure 4.9).	N/A	Staff time and equipment (i.e. nets and/or basketballs) - TBD.	Special Council-Approved Allocations / General Fund	Complete	Debbie D	
Medium	4.2.10a	Programs, Services and Activities	South Hills Wilderness - Explore additional programming associated with redesign or new facility options on portions of the site, which may include a nature/interpretive/environmental education, sports leagues and camps (see Community Survey).	N/A	Staff or Volunteer time to run environmental programs, etc.	Special Council-Approved Allocations / General Fund	Complete	Raquel	
Medium	5.2.2		Investigate the cost of upgrading the Department's existing Registration Software to better facilitate online registrations.	N/A	Registration software - est. \$10,000	Special Council-Approved Allocations / General Fund	Complete	Lorena/Jennifer	
Medium			Capital equipment replacement or additions are needed in order to make the maintenance of the parks more efficient.	N/A	TBD- based on specific equipment.	Capital Improvement Plan (CIP) Funds	Complete-Ongoing	Raquel	
Medium	7.2.1	Funding	Partner with the School District and Transportation Concepts to provide transportation services to the Timothy Crowther Teen and Family Center for youth on the north side of the City.	N/A	TBD - based on current and future costs per hour to operate.	Alternative Funding such as grants, sponsorships, etc.	Complete	Annie/Justine	
Medium	7.2.4	Partnerships and Funding Opportunities	Investigate the potential to work with the School District to share resources to adequately maintain facilities and to develop future joint-use athletic facilities.	N/A	Staff Time. Costs TBD based on facility development/ renovation proposed	Capital Improvement Plan (CIP) Funds or Alternative Funding	Complete	Debbie L	
Medium	8.1.1c	Partnerships and Funding Opportunities	Fees - Investigate the development of a Commercial Impact Fee to support parks and recreation development and maintenance.	N/A	Staff/legal time	N/A	Complete	Debbie L	
Medium	8.2.1	Partnerships and Funding Opportunities	Work with local companies to develop sponsorship and naming rights for facilities and concessions.	N/A	Staff Time. Cost savings - based on sponsorship levels.	Alternative Funding such as grants, naming rights, etc.	Complete	John /Annie	

Low	1.1.5	Facilities	Additional picnic shelter facilities should be considered in parks currently without any or with only one, for example, Louie Pompei and Willow Springs Parks.	Large shelter - \$70,000-\$80,000 each; Small shelter - \$35,000- \$45,000 each	Capital Improvement Plan (CIP) Funds	Complete	Raquel
Low	1.1.14c	Facilities	Centennial Heritage Park - Reference the 2004 Centennial Heritage Park Master Plan, and work to implement the recommendations of that master plan. All improvements or changes to the site should reference the 2004 document for additional details.	Reference 2004 CHP Master Plan for details.	Unknown Funding Source or Alternative Funding such as grants, naming rights, etc.		Raquel
Low	1.1.14c	Facilities	Centennial Heritage Park - Adding facilities to accommodate ADA access, including parking and site amenity access (Reference the 2004 Centennial Heritage Park Master Plan) Consider and Evaluate	Reference 2004 CHP Master Plan for details - approx. \$10,000	Unknown Funding Source or Alternative Funding such as grants, naming rights, etc.		Raquel
Low	1.1.16d	Facilities	Gladstone Park - Evaluate adding pedestrian-level security lighting (with cut-off fixtures minimizing light spill onto adjacent properties) along the walks in the central area of the park, as well as near the picnic area and playgrounds.	on of Pedestrian-level light - \$4000 per light	Capital Improvement Plan (CIP) Funds		Parks
Low	1.1.16e	Facilities	Gladstone Park - The Department should evaluate the number and location of benches in the park and add more near both playgrounds.	Benches - \$1,300/ ea.	Capital Improvement Plan (CIP) Funds	Complete	Raquel
Low	1.1.17a	Facilities	Glen Oaks Golf and Learning Center - Due to the fact that this facility is under private management (through a lease agreement with the City); there are no specific recommendations for facility improvements. However, if a system-wide resident/non-resident fee structure is developed (see Funding Recommendations), the lease agreement should be updated to include the facility's fee structure in this policy change.	nce Staff time	N/A	Complete	Debbie L
Low	1.1.18d	Facilities	Louie Pompei Sports Park - Develop a shade structure over spectator seating to provide sun protection during games and tournaments. Consider and Evaluate	Structure - \$60,000	Capital Improvement Plan (CIP) Funds and Alternative Funding		John
Low	1.1.19g	Facilities	Manooshian Park - Evaluate adding additional pedestrian-level security lighting (with cut-off fixtures minimizing light spill onto adjacent properties) near the tennis courts, playground area and near dugout areas on the ballfields. Construction or Expanduse	on of Pedestrian-level light - \$4000 per light	Capital Improvement Plan (CIP) Funds		Raquel
Low	1.1.19h	Facilities	Manooshian Park - Evaluate the number and location of benches throughout the park. Consider adding more along the walk or near the recommended playground. Consider and Evaluate	Benches - \$1,300/ ea.	Capital Improvement Plan (CIP) Funds	Completed	Raquel
Low	1.1.20e	Facilities	Ole Hammer Park - Evaluate adding additional pedestrian-level and wall-mounted security lighting (with cut-off fixtures minimizing light spill onto adjacent properties) in the back corner and/or around the playground area. Construction or Expanduse	on of Pedestrian-level light - \$4000 per light	Capital Improvement Plan (CIP) Funds		Raquel
Low	1.1.20f	Facilities	Ole Hammer Park - Evaluate the number and location of benches in the park and consider adding more near the playground or any added walk through the park. Consider and Evaluate	Benches - \$1,300/ ea.	Capital Improvement Plan (CIP) Funds	Completed	Raquel
Low	1.1.21f	Facilities	Sandburg Park - Evaluate adding additional pedestrian-level security lighting (with cut-off fixtures minimizing light spill onto adjacent properties) near picnic shelters and near the ballfields along the east side on the area below the street. Construction or Expanduse	on of Pedestrian-level light - \$4000 per light	Capital Improvement Plan (CIP) Funds		Raquel
Low	1.1.21g	Facilities	Sandburg Park - The Department should evaluate the number and location of benches in the parks and consider adding more along the fences overlooking the lower tier and the view of the City.	Benches - \$1,300/ ea.	Capital Improvement Plan (CIP) Funds	Completed	Raquel
Low	1.1.23a	Facilities	South Hills Wilderness - General - Consider opening additional access points for pedestrians from Glendora Avenue and at the Sherwood cul-de-sac. Work with Los Angeles County Flood Consider and Evaluate Control District and/or the Los Angeles County Department of Public Works to do so.	Staff/legal time. TBD - facility cost, signage, or permit fees - as needed.	Special Council-Approved Allocations / General Fund	Evalution complete Result- No Opening	Justine/Debbie L
Low	6.1.7	Staffing and Department Resources	Maintenance of the existing trail network should be evaluated to better serve the community and keep the trail network in a good operable condition.	Staff / Volunteer Time	Special Council-Approved Allocations / General Fund	Ongoing	Raquel

Long Tern	Term - 2018 to 2020							
Priority	Strategy	Category	Strategy Description	CEQA Strategy	Cost Estimate	Potential Funding Source	Strategy Leader	Strategy Team
High	Number(s) 1.1.11d	Easilities	Big Dalton Wilderness - Evaluate potential expansion of the campground facility to accommodate larger groups and reservation-required overnight use for groups.	Classification Construction and Expansion of Use	Staff Time - evaluation	Capital Improvement Plan (CIP) Funds and Alternative Funding	Complete	Raquel
High	1.1.12	Eacilities	Big Tree Park - staff should continue regular maintenance and upkeep to extend and sustain the quality of the renovations completed in Fall 2010.	Management / Maintenance	Staff time - maintenance	Special Council-Approved Allocations / General Fund	Complete	Raquel
High	1.1.14c	Facilities	Centennial Heritage Park - Relocate the main entrance to Elwood (Reference the 2004 Centennial Heritage Park Master Plan)	Consider and Evaluate	Entrance improvements estimated in 2004 CHP Master Plan - \$5,225. Does not include permitting and other fees. See 2004 Master Plan for Details.	Capital Improvement Plan (CIP) Funds or Alternative Funding such as grants, naming rights, etc.		Raquel
High	1.1.15a	Facilities	Finkbiner Park - Consider master planning and revamping the entire park to fit many of the same facilities better and increase efficiency. For example, small areas could be re-configured to better accommodate the needs of the community. Youth Center and Legion Building could be removed and new "community" center could be built to accommodate the programming capacity limitations at the youth center. As part of an overall park redesign, reconfigure and/or add parking to better accommodate users of the Park and the La Fetra Center, as well as pedestrian access to the Downtown Village (based on Community and Stakeholder Input).	Consider and Evaluate	Park Site Master Plan - \$50,000- \$75,000 consultant fees. Construction costs TBD based on proposed revisions.	Capital Improvement Plan (CIP) Funds or Alternative Funding such as grants, naming rights, etc.		Raquel
High	1.1.15b	Facilities	Finkbiner Park - Skate park - If community need increases, consider revising/updating section 10-17 of the Municipal Code to allow bikes or scooters during specific designated hours after making any physical renovations to utilize materials and incorporate design to accommodate bikes and scooters (based on Teen Survey and growing trends in youth recreation).	Consider and Evaluate	Staff/legal time for code change; construction costs TBD based on re-design/retrofit	N/A		Raquel
High	1.1.26	Facilities	Timothy Daniel Crowther Teen & Family Center - In order to maintain such a high quality facility, a high level of maintenance should be sustained to extend the life of the facility and the existing amenities within it. It is also important to conduct regular evaluation of amenities, infrastructure and operating systems for replacement and/or upgrade (i.e computer hardware/software, teen lounge furniture, game room tables, etc.)	Management / Maintenance	Staff time and materials as needed. Costs based on life-cycle assessment or maintenance scheduling.	Special Council-Approved Allocations / General Fund	On-Going	John/Annie
High	1.3.5	Facilities	Consider developing new or redesigning existing ballfields and multi-purpose turf areas, to increase programming flexibility and allowing multiple sports or multiple leagues the ability to practice/play on the same areas and/or at the same time. Development strategies may include joint use partnerships, joint-use facility development, realigning existing fields or removing turf in infield areas to accommodate both baseball and softball leagues (based on Community and Stakeholder Input and Site Inventory).		Staff time/coordination with partners for joint use facilities, etc. Cost of field development TBD based on details of agreements or reconfiguring existing facilities.	Debt Financing, i.e. Bond referendum, lease purchase, etc.	In-progress	John
High	1.3.6	Facilities	Evaluate the need for an additional gymnasium to provide for basketball/volleyball to meet the youth needs (see LOS Analysis - Table 11.4).	Consider and Evaluate	Staff Time - evaluation	N/A	Joint Use- Complete	Debbie L
High	1.3.7	Facilities	Consider re-designing or acquiring facilities that can accommodate additional classroom/program space and workout-type facilities (See Trends section for supporting data).	Consider and Evaluate	Staff Time - evaluation	Debt Financing, i.e. Bond referendum, lease purchase, etc.	In-progress with Carty House	John
High	2.4.4	Facilities	Based on input from the Trails Committee, the following are priority trail segments for trail development. They should be developed in adherence to the recommended trail design standards (recommendation 2.1.5): Spring Canyon Trail; Glendora Wilderness Trail; Morgan Highlands Trail	Consider and Evaluate	TBD based on location, design, type of trail. Staff/volunteer time or contractor cost for construction.	Capital Improvement Plan (CIP) Funds or Alternative Funding such as grants, naming rights, etc.	In Progress	Raquel
High	8.1.2; 8.1.2a	Opportunities	Long-term Funding Sources - Given the amount of land and infrastructure that the Department maintains, as well as the needs for capital development for new recreation facilities and amenities, it is important to work to establish a steady stream of funding. As the economy rebounds and residents' willingness to pay increases, investigate potential long-term funding sources such as a dedicated property and/or sales tax, higher or additional user fees, and/or Commercial Impact Fees.	N/A	Staff/legal time	N/A		John/Jennifer/Leanne/Annie
					A			
Medium	1.1.7a	Facilities	Per the Level of Service analysis (see specifically Maps C and E in the Mapping section), consider providing additional outdoor park facilities east of Valley Center Avenue and north of Interstate 210 (see Map C - areas with low LOS are indicated by dark orange or red)	Consider and Evaluate	Average \$250,000 to \$300,000 per acre of land purchase price plus est. \$225,000 per acre development cost for programmed facilities.	Debt Financing, i.e. Bond referendum, lease purchase, etc.	Considered- Non Usable space	е

Medium	1.1.15a	Facilities	Finkbiner Park - Redesign the basketball/ parking/ handball court/ tennis court/ restroom area to consolidate the parking and make vehicular access and parking more fluid, as well as better access for park users to the recreational amenities and restroom.	d Evaluate Si		Capital Improvement Plan (CIP) Funds		Raquel to lead
Medium	1.1.15c	Facilities	Finkbiner Park - Evaluate the ballfield types and dimensions in relation to their use and redesign some of the fields to accommodate multiple leagues (i.e fully skinned infields or fenced distances, as needed).	d Evaluate ba		Special Council-Approved Allocations / General Fund		Raquel
Medium	1.1.21a	Facilities	Sandburg Park - Connect hard surface trails to amenities to improve connectivity throughout the site via concrete, asphalt or other ADA compliant walk or trail material.		Concrete walk - \$4.50/sf; asphalt walk improvements - \$2.90/sf.	Capital Improvement Plan (CIP) Funds		Raquel
Medium	1.1.21b	Facilities	Sandburg Park - Evaluate locations where additional parking can be added with minimal impact to park space and either prohibit driving/parking on east side near ballfields or formalize access and parking areas.	d Evaluate St	taff time	N/A		Raquel
Medium	1.1.21i	Facilities	Sandburg Park - Consider adding restrooms (such as a portable restroom unit with enclosure structure) to the park, as it will make the rentable picnic shelters more appealing Consider and E	d Evaluate \$1	Portable style restroom enclosure 10,000. Portable restroom rental ost - TBD.	Capital Improvement Plan (CIP) Funds		Raquel
Medium	1.1.22a	Facilities	South Hills Park - Develop the park as a "destination" location, with amenities and program for renting out entire park for family reunions, etc.	d Evaluate - L	BD - based on amenities and programming	N/A	Complete	Raquel
Medium	1.2.5	Facilities	Explore the possibility of artificial turf installation in key locations to reduce maintenance and water use, as well as maximizing the use of the field based on high demand as funding is available. Consider and E	d Evaluate St	taff time	Capital Improvement Plan (CIP) Funds	Complete	John
Medium	1.3.1	Facilities	Further investigate the community support for the consolidation of existing indoor facilities into a multi-purpose, multi-generational Community Recreation Center with fitness facilities (See Trends section for supporting data).	d Evaluate St		Debt Financing, i.e. Bond referendum, lease purchase, etc.		John
Medium	1.3.2a	Facilities	Look for opportunities to develop additional outdoor park facilities east of Valley Center Avenue and north of Interstate 210 (see Map C - areas with low LOS are indicated by dark orange or red) Consider and E	d Evaluate St		Debt Financing, i.e. Bond referendum, lease purchase, etc.	Duplicate	John
Medium	1.3.2c	Facilities	Work to provide an additional Mini, Neighborhood and Community parks in order to meet the minimum NRPA guidelines for park acreage in areas with lower Level of Service (<i>See Tables</i> 11.2 and 11.3 in the LOS Analysis section and Map C of the report).	d Evaluate St		Debt Financing, i.e. Bond referendum, lease purchase, etc.	Pending Passive Park	Parks
Medium	1.3.4	Facilities	Develop or remodel facilities to be flexible to accommodate varying forms of activities such as traditional sports, unstructured programs, and arts and cultural activities to meet the desires of a diverse population.	d Evaluate		Debt Financing, i.e. Bond referendum, lease purchase, etc.	On-Going	John
Medium	6.1.8a	Staffing and Department Resources	Install concrete mow strips along fence lines as fencelines are installed or replaced. N/A	\$1	III / linear toot	Capital Improvement Plan (CIP) Funds	On-Going	Parks
Medium	7.2.3	Partnerships and Funding Opportunities	Investigate the potential to develop a joint-use football and track facility with the School District (see LOS Analysis - Figure 11.4).	St		Debt Financing, i.e. Bond referendum, lease purchase, etc.	Complete	Debbie L
Medium	8.2.4	Partnerships and Funding Opportunities	Investigate partnership opportunities in using the remaining bond funds of the School District for the development of joint-facilities. N/A	St	taff time	Capital Improvement Plan (CIP) Funds	Complete	Debbie L

Low	1.1.16a		Consider developing a splash pad at Gladstone Park (based on national trends in parks and recreation and the local climate).	Consider and Evaluate	\$170,000 to \$190,000	Capital Improvement Plan (CIP) Funds	Complete - We considered and evaluated cost	John
Low	1.1.20a			Construction and Expansion of Use	Additions of gates - \$600 per gate; and ramp/steps to accommodate grade change - \$4.50/sf for ramp.	Capital Improvement Plan (CIP) Funds	Complete	Debbie L
Low	1.2.1e	Facilities	Investigate the potential of the development of a reclaimed water plant at Louie Pompei Park.	Consider and Evaluate	TBD - based on design.	Unknown Funding Source	Complete	PW
Low	1.3.3	Facilities	Facilities need to be programmed to meet the varying demands of users. Accommodating multiple age groups at once will better attract and retain family-oriented populations, which in recent times have been a declining portion of the population (see Demographics Section).	Consider and Evaluate	Staff time and program materials - TBD.	N/A	On-Going	John

Projects are Complete
Projects In Process/On-going
Projects not started