



CITY OF GLENDORA

116 E. Foothill Boulevard • Glendora, California 91741 • (626) 914-8244 • www.cityofglendora.org

BUSINESS LICENSE APPLICATION

Business Name _____
Business Location _____
City _____ State _____ Zip _____
Description of Business _____
Emergency of Contact _____
Business Phone _____ Emergency Phone _____
List Mailing Address (if different from business location) _____

CITY USE ONLY

Business License Number _____

NAIC Code _____
Truck Tag Issued? ☐ YES ☐ NO _____
Home Occupation
forms Issued? ☐ YES ☐ NO _____
Department Review & Approval:
Building _____ Date _____
Planning _____ Date _____
Police _____ Date _____

OWNER INFORMATION – List below Owners, Partners or Corporate Officers

Name _____ Title _____
Home Address _____
City _____ State _____ Zip _____
Date of Birth _____ Driver's License # _____ Social Security # _____
Email _____ Home Phone _____ Cell Phone _____

Name _____ Title _____
Home Address _____
City _____ State _____ Zip _____
Date of Birth _____ Driver's License # _____ Social Security # _____
Email _____ Home Phone _____ Cell Phone _____

Sales tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest California State Board of Equalization office.

State Sales Tax No. _____ Federal Tax ID No. _____

Ownership (Please check one): ☐ Sole ☐ Partnership ☐ Corporation ☐ LLC

Is your business location in the City of Glendora? ☐ YES ☐ NO

BUILDING CONTRACTOR

I certify I am licenced under the provision of the contractor's license law and my license is in full force and effect.

Contractor's License Number & Classification: _____

Fee Section: Please complete the following page and enter results below

Business Class	
(1) Base Fee	\$
(2) Additional Tax	\$
(3) Penalties	\$ _____
(4) Application Review	\$ 77.00
(5) CA SB1186 Fee	\$ 1.00
TOTAL TAX DUE	\$ _____

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with building open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- The Division of State Architect at: www.dgs.ca.gov/dsa
- The Department of Rehabilitation at: www.rehab.cahwnet.gov
- The California Commission on Disability Access at: www.ccda.ca.gov

CERTIFICATION AND WARNING: *I certify that the above information is correct to the best of my knowledge. I understand that a business license is required to do business in Glendora under Chapter 5.04 of the Glendora Municipal Code but a **business license does not give me a right to do business.** I understand a business license is not intended for regulation and is not an endorsement nor certification of compliance with ordinances or laws. I understand that a business license is for the sole purpose of raising revenue and it is recommended that I consult with the Planning Department regarding regulatory practices.*

Signature _____ Date _____

Business Tax Calculation. Please complete and enter applicable taxes in above Fee Section. Note: Gross receipts refer to earnings in Glendora for one year or the license period.

Business	Description	Base Fee	Additional Tax
060(1)	Residential subdivision signs		sq. ft. x .25 up to 100 sq. ft. = sq. ft. x .75 over 100 sq. ft. =
060(2)	Outdoor billboards (Pay the greater amount)		sq. ft. x 1.00 = OR signs x 75.00 ea. =
070-A	Rest Homes, Retirement Homes	35.00	beds x \$2.00 per bed =
070-B	Sanitarium, Convalescent Homes, Infirmarys, Hospitals	35.00	beds x \$2.00 per bed =
080	Hotels, Motels	35.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .0004 = \$
090	Public Utilities Franchise \$150 All Others	32.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .00003 = \$
110	Funeral Homes, Chapels, Cemeteries Mortuary & Cemetery Funeral Chapel & Cemetery Mortuary or Funeral Home only	100.00 100.00 50.00	
130	Apartments, Mobile Home Parks, Trailer-Parks, Industrial and Commercial Rentals	35.00	No. of units Less (4) Balance x \$2.50 ea. = \$
160	Circuses, Carnivals		\$75 per day x day =
180	Vending Machines, Amusement Devices		\$35 x machines = OR \$ gross receipts x 1%
190	Delivery Vehicles		\$53 x vehicles =
200	Street Vendors Principal Street Vendor Additional Street Vendors Non-resident Resident	50.00	\$20.00 x vendors = \$ 7.50 x vendors =
210-A	Auto Dealers Gas Stations, Grocery, Meat, Fish, Fruit and Vegetable	35.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .00003 = \$
210-B	Building Materials, Hardware, Farm and Garden Supply	35.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .000075 = \$
210-C	Apparel & Accessories, Restaurants, Night Clubs, Furniture & Home Furnishings, Appliances, General Merchandise, Liquor or Department Stores, Tires, Batteries, Variety, Trailer Sales, Misc. Goods	35.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .0001 = \$
210-D	Drug Stores, Dry Goods, Jewelers, Laundry, Dry Cleaners	35.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .000125 = \$
210-E	Automotive Repair, Printing Shops, Newspaper, Misc. Retail Firms	35.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .00015 = \$
210-F	Barber, Beauty Shops, All Other Service Firms at Retail	35.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .0003 = \$
220-A	General Contractors	43.00	Gross receipts \$ Subtract \$40,000 Balance \$ x .00010 = \$
220-B	Electrical Plumbing, Heating, Air Conditioning Contractors	43.00	Gross receipts \$ Subtract \$40,000 Balance \$ x .00015 = \$
220-C	Sub-Contractors and All Others	43.00	Gross receipts \$ Subtract \$40,000 Balance \$ x .00020 = \$
230	Wholesalers/Manufacturers	53.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .00003 = \$
240-A	Dental Hygienists, Physical Therapists, Oculists	58.00	
240-B	Dentists, Chiropractors, Physicians, Psychologists, Podiatrists, Optometrists, Pharmacists, Other Medical and Health Specialists	88.00	
245-A	Collection Agencies, Cosmetologists, Insurance Adjusters, Physical Training Schools, Social Workers, Tree Surgeons	48.00	
245-B	Appraisers, Bookkeepers, Brokers, Consultants, Private Investigators, Taxidermists, Communication Services, Sales Representatives	63.00	
245-C	Accounts, Architects, Civil Engineers, Geologists, Physicists, Lawyers	88.00	
250	Motion Picture/Television Production	750.00	
260	All Others	35.00	Gross receipts \$ Subtract \$20,000 Balance \$ x .0001 = \$