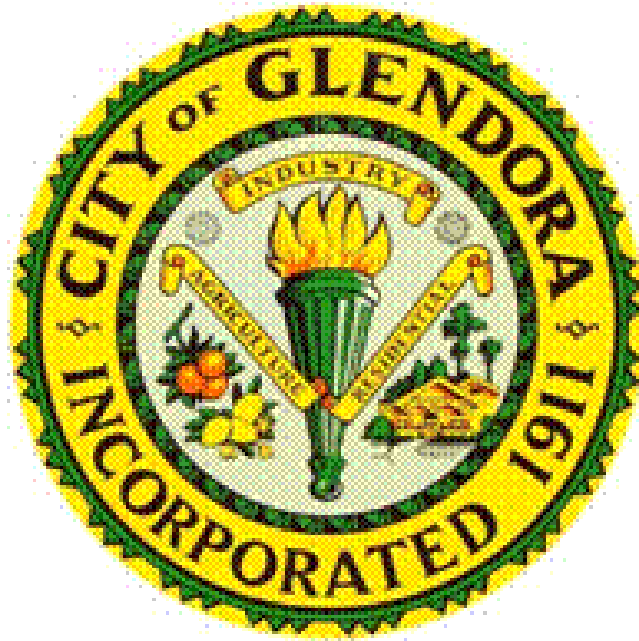


**CITY OF GLENDORA
REQUEST FOR PROPOSALS**

For:

**COST ANALYSIS FOR LANDSCAPE MAINTENANCE OF THE CITY PARKS AND
FACILITIES**



Prepared by
Community Services Department
116 E. Foothill Boulevard
Glendora, California 91741
Phone: (626) 914-8228

Proposal Mailing Date
April 5, 2013
Proposal Submittal Due Date
May 16, 2013



March 20, 2013

Proposal Information

The City of Glendora is hereby given notice that the City of Glendora, County of Los Angeles, California (hereinafter "City") will receive sealed PROPOSALS in the Office of the City Clerk at 116 E. Foothill Boulevard, Glendora, California, 91741 until 10:00 a.m. on the Thursday day of 16th May, 2013, for: Landscape Maintenance of the City Parks and Facilities.

The primary purpose of this Request for Proposal (RFP) is **to conduct a financial analysis in comparing private contract service companies to our in-house public maintenance and operation services** by soliciting proposals from qualified Landscape Maintenance Operators. The Contractor is requested to submit the proposal to manage, operate, mow, weed and remove yard waste and debris in order to maintain 8 of the City's parks and 4 City facilities.

Interested Contractors are required to register for a complete Request for Proposal packet from the City Clerk's office at no cost for one set; a cost of \$10.00 will be charged for additional sets. A copy of the Request for Proposal packet will be available for viewing in the City Clerks Office and is also available on the City of Glendora website: www.ci.glendora.ca.us under Bid/RFP Opportunities.

Sealed Proposals: Contractors will deliver one (1) original and three (3) copies to the following address:

**City Clerk's Office
Glendora City Hall
116 E. Foothill Blvd., Glendora, CA 91741
By 10:00 a.m. on Thursday, May 16, 2013.**

This submission shall include the entire Request for Proposal documentation and any amendments if issued. Proposals received after the above-cited time will be considered a late bid and not accepted.

Please direct questions regarding this RFP to Jon Jainga, Parks/Community Services Manager in writing, 1636 Compromise Line Rd., Glendora CA. 91741 or e-mail jjainga@ci.glendora.ca.us.

All questions will be answered in writing via e-mail to all Contractors who registered with the City's Clerk's office. Again, this RFP is for cost analysis, therefore the City of Glendora may not award from this solicitation. Cost proposals will **NOT** be opened publicly nor will the results be posted on the city's website.

Jon Jainga
Parks/Community Services Manager

Publish: April 5, 2013

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REQUEST FOR PROPOSALS

FOR THE LANDSCAPE MAINTENANCE OF THE CITY PARKS AND FACILITIES

Background:

The Glendora park system includes 16 outdoor facilities/parks and 5 indoor facilities distributed throughout the City. The park system provides residents a diverse selection of amenities through the variety in size and amenities at each facility. The City’s largest parks are open space wilderness areas that provide trails and undeveloped land. Developed parks include both larger and smaller facilities, including community parks with athletic fields, playgrounds and restroom facilities. The smaller parks also play an important role in the system by serving the neighborhoods which surround them. The smaller parks typically include picnic tables, small playgrounds, and benches. Overall, the Glendora Park System provides a comprehensive system of open green spaces available for public use.

Purpose of the Proposal:

The primary purpose of this Request for Proposal (RFP) is to solicit proposals from qualified Landscape Maintenance Operator(s) to manage, operate, mow, weed and remove yard waste and debris to maintain 8 of the City’s parks and 4 City facilities.

This RFP is intended to conduct a financial analysis in comparing private contract service companies to our in-house public maintenance and operation services. Therefore the City of Glendora may not award from this solicitation. Cost proposals will **NOT** be opened publicly nor will the results be posted on the city’s website.

SCOPE OF WORK

The City of Glendora is soliciting proposals from qualified Landscape Maintenance Operator(s) to manage, operate, mow, weed and removal of yard waste and debris to maintain 8 of the City’s parks and 4 City facilities.

The list of parks and facilities are listed below:

Parks	Park Acres	Lawn Area	Locations
Big Tree Park	0.34	4,505 Sq. Ft.	665 S. Santa Fe Avenue
Dawson Park	5.44	.50 ac	201 W. Dawson Avenue
Finkbiner Park includes the following perimeter landscape areas/flower beds, around the following buildings within Finkbiner Park: - Dawson Parking Lot - Legion Bldg. - Carty House	9.39	7.75 ac	160 N. Wabash Avenue

- Scout Hut - Band Shell			
Gladstone Park	7.17	5.3 ac	600 E. Gladstone Avenue
Ole Hammer Park	1.74	.88 ac	362 N. Live Oak Avenue
South Hills Park	.60	.53 ac	701 Mauna Loa Avenue
Willow Springs Park	1.21	.55 ac	515 N. Willow Springs Lane
Transportation Center	N/A	.35 ac	410 E. Dalton Avenue
La Fetra Center	N/A	.35 ac	333 E. Foothill Boulevard
City Hall Complex	N/A	1.25 ac	116 E. Foothill Boulevard
City of Glendora Museum	N/A	.35	314 N Glendora Ave
Louie Pompei Sports Park	20 ac	7 ac	1100 South Valley Center

City of Glendora Maintenance Standards

The Community Services Department has developed these park maintenance standards to assist in guiding the maintenance of City parks. The maintenance standards were developed at the request of the Community Services Commission to support the City Council's vision, as well as to provide the community with the best possible parks and facilities. Please refer to The Parks Maintenance Manual at www.ci.glendora.ca.us.

Parks and Facilities Maintenance Functions

The City will require at least a 4-man crew, plus one additional full-time irrigation technician working in the City Monday – Friday 6:30a.m. to 3:00p.m. to maintain the Parks system.

Lawn Care	Mowing, aeration, reseeding, top dressing, weed control.
Fertilization	Fertilization of turf, trees, shrubs, or floral plantings.
Hardscape Surfaces	Sweeping, blowing, and power washing of walkways, parking lots, tennis courts, dugouts, Band shell area, and any other hardscape surfaces in the parks and facilities.
Floral Planting	Fertilizing, disease control, dead-heading, cultivating, weeding, planting, or removal of ornamental flowering bedding plants.
Special Features	Maintenance of equipment or facilities such as drinking fountains, flag poles, soccer goals, tennis, volleyball, and basketball netting, picnic tables, signs, litter receptacles.
Tot Lots	Weekly raking of wood-chip surface to level dips and ruts, and to remove litter and other foreign objects in the surfacing material.
Disease & Insect Control	Prevention, correction, and management of disease and/or insects in turf, trees, shrubs, floral plantings either by cultural or chemical methods; includes pest control in and around park buildings.
Inspections	Visual and physical examination of a park facility, equipment, or amenity to ensure compliance, safety, and proper operation.

Daily Park Maintenance Task (Typically Monday-Friday)

Park Maintenance:

- Picking up loose litter throughout the park.
- Reporting any park/restroom damage, vandalism, graffiti, etc. to the Parks/Community Services Manager.
- Spraying or manually removing weeds in curbs, gutters, sidewalk cracks, and planter/mulch beds.

Line trimming around poles, trashcans, and areas where a mower cannot reach; edging all sidewalks and along mulch beds and tree wells; blowing all walkways and concrete areas.

Lawn Care:

- Mow a minimum of one (1) time per week.
- Height of cut (in inches) for high-traffic grasses (Verify height with Parks/Community Services Manager every month).
- Bermuda grass, hybrid – mowing height = $\frac{3}{4}$ " to 1"
- Fescue grasses – mowing height = 2" to 3"
- Bluegrass and Rye grasses – mowing height = 2" to 3"
- Edging - complete site edging of trees, curbs, sidewalks, beds, buildings, sprinklers, valve boxes, meter boxes, etc. shall be performed to insure the site looks groomed and complete.
- Aeration - minimum of two (2) times per year for general use (City may require two additional aeration applications).
- Weeds – all lawn areas will be kept weed free.
- Fertilizer - Apply at least three (3) applications per year from February through October. All applications to be balanced fertilizer with nitrogen, phosphorous, and potassium (NPK) based on site-specific soil analysis. Micronutrient applications may be applicable.

Pruning:

- The contractor is responsible for pruning all park tree branches up to 9 feet to allow for mowing and pedestrian clearance.
- Any tree or tree branch that requires more extensive pruning can be scheduled with the contracted tree crew; reporting this to the Parks/Community Services Manager so that the work can be scheduled is another duty the crew performs.
- Removing weeds, grass, and debris from around the root crown of trees and maintaining these areas weekly; spraying with an herbicide, edging, line trimming, and putting down mulch around trees.

Maintenance of Landscaped Areas:

- Mulched areas and garden beds should be maintained with a clear delineation between the turf and mulch/soil areas at all times.
- Spot spraying with herbicides on a regular basis fence lines, curbs, gutters,

sidewalk cracks, around poles and borders to maintain them in a weed-free condition.

- Weekly monitoring of the irrigation management and weed control in all garden beds.

Playgrounds:

- Raking the playground wood-chip surfacing weekly and backfilling low spots around the equipment.
- Removing by hand all weeds and debris/foreign objects in the chips.
- Reporting any damage, vandalism, graffiti, etc. to the Parks/Community Services Manager

Parks and Facilities Annual Maintenance Task

January

- Spray pre-emergent herbicide on park landscape areas and tree wells.
- Storm damage preparation; cleaning roof drain spouts.
- Weed spraying in street R.O.W. areas for Public Works.
- Rose pruning throughout City facilities.

February

- Spray roses with dormant spray; apply Merit insecticide around roses for systemic insect control.
- Storm damage preparation, as needed.
- Plant annual color beds.
- Continue street R.O.W. weed spraying Citywide, as needed.

March

- Over-seed turf and lawn areas
- Fertilize turf areas (winter mix application).
- Top off wood-chip playground surfacing in tot lots.
- Aerate with solid and/or hollow tines and de-thatch turf areas.
- Storm damage preparation
- Add mulch to mulched areas in parks.

April

- Aeration and de-thatching park turf areas.
- Fertilize and dead-head roses.
- Rototill sand volleyball courts and top off with fresh sand.

May

- Prepare and plant beds annual color beds.
- Spot-spray weeds.

June

- Top off mulch areas.
- Aerate with solid and/or hollow tines turf.
- Fertilize turf areas (summer mix application).
- Fertilize roses and dead-head

July

- Spot spray weeds in all landscape areas.

September

- Reduced mowing schedule (approx. 2 weeks) due to over seeding.
- Over-seed turf and lawn areas.
- Fertilize turf areas (fall mix application).

October

- De-thatch turf areas and Aerate with solid and/or hollow tines

November

- Turf in many areas is going dormant; reduce mowing schedule. Check with parks/Community Services Manager.
- Fertilize cool season turf areas.
- Prepare and plant annual color beds.

Contractor Responsibilities:

1. Work Included

The Contractor shall provide all labor, tools, and materials, etc., required and/or implied for the complete and satisfactory performance of landscape maintenance services for the City of Glendora, Community Service Department.

2. Quality of Workmanship

All work shall be quality performed according to the standards of the industry, and to the complete satisfaction of the City. The contractor shall provide sufficient staffing for the satisfactory performance of this work at the frequencies and within the time frames specified.

3. Personnel Qualifications

All personnel used by the contractor for their performance of this work shall be properly trained and qualified to perform landscape maintenance services of the type and scope as described herein. The City reserves the right to refuse to accept services from any personnel deemed by the City to be unqualified or otherwise unacceptable to perform assigned work.

All landscape maintenance personnel shall be adequately supervised by one or more designated supervisors qualified and trained in directing Landscape Maintenance services. The designated supervisor shall be available to the City upon request.

The contractor shall conduct criminal background checks (to include fingerprinting) of all personnel working on contract with the City of Glendora.

The contractor shall supply the City with a list of all landscape maintenance personnel used for the performance of this work, and shall keep the list updated at all times.

4. Quality Control

The contractor shall establish and maintain a complete Quality Control Plan.

The plan shall include:

1. An inspection system covering all the services listed in the specifications. It must specify the areas to be inspected on either scheduled or unscheduled basis, how often inspections will be accomplished and the title of the individual(s) who will perform the inspection.

2. The methods for identifying and preventing defects in the quality of service performed before the level of performance becomes acceptable.

3. Quality assurance – The city will evaluate the contractor's performance through weekly inspections.

4. Performance evaluation meetings – The contract manager shall be required to meet monthly with the Parks staff to review any concerns.

Note: A City of Glendora Weekly Park Inspection is provided under the *Special Condition Section*. Contractor is required to use the City's form.

5. Physical Security- Key Control

The contractor shall establish and implement methods of ensuring that all keys issued to the contractor by the City are not lost or misplaced and are not used by unauthorized persons. No keys issued to the contractor by the City shall be

duplicated. The contractor shall develop procedures covering key control that will be included in the quality control plan.

The contractor shall report the occurrences of a lost or duplicated key to the Community Services Department immediately.

In the event keys are lost or duplicated, the contractor will be required upon direction of the Community Services Department, to re-key or replace the affected lock or locks; however, the city at its opinion may replace the affected lock or locks, or perform re-keying. When the replacement of locks or re-keying is performed by the City, the total cost of re-keying or the replacement of the lock or locks shall be deducted from the monthly payment due the contractor.

The contractor shall prohibit the use of keys issued by the City by any persons other than the contractor's employees.

6. Scheduling and Coordination

All work shall be scheduled ahead of time as agreed upon by the contractor and the Community Services Department. A detailed work schedule shall be established within fifteen (15) working days after the start date of the contract, and shall show specific park maintenance areas, landscape activities, and dates of service, to be in accordance with the frequencies and time frames specified herein. This work schedule shall be kept up to date at all times. All landscape maintenance services shall be performed between 6:30 a.m. and 3:00 p.m., Five (5) days a week except when notified by the city of a special event.

- Contractor will be notified one week prior to event if there is an activity scheduled for a specific facility which will require a time change

7. Other Requirements

Invoices: Invoices shall be submitted monthly during the month following service, and shall show the contract number, purchase order number, date and invoice number. This requirement is in addition to and independent from any other requirements regarding invoices contained within this contract.

Reports: A weekly reports shall be submitted to the City indicating date, personnel performing service, park areas maintained, and other landscape tasks performed. The Contractor shall also note any damages, infestations, maintenance items, or any other problem or irregularity observed during the performance of these services.

Uniforms & Employee Badges: All contract personnel shall be required to wear uniform identifying clothing and contractor provided company picture I.D. badges worn in the front of upper clothing to clearly identify the personnel as being an employee of the contractor.

Utilities: The City will provide water and electricity as necessary for the performance of irrigation services. The contractor shall supply all other necessary utilities or equipment to perform the work, such as oils, fuels, and generators.

Trash Containers: The City will provide designated trash dumpsters/containers on site or at a designated location as it is applied to this contract, and will be responsible for hauling and emptying such trash containers.

Lost and found Property: It is the responsibility of the contractor to ensure that all items of possible personal or monetary value found by the contractor's employees are turned in to the Glendora Police Department located at 150 S. Glendora Ave.

Conservation of Utilities – The contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions, which preclude the waste of utilities, like water faucets, irrigation systems or valves shall be turned off after required usage has been accomplished.

END OF SCOPE OF WORK SECTION

PROPOSAL REQUIREMENTS

Proposals shall include:

- A list of five (5) current references from Government agencies
- A written Cost Proposal
- Ability to provide two-million in Insurance
- Ability to obtain Bid Bond
- Ability to provide Non-Collusion Affidavit

Cost Proposal

Please provide price quote in a separate sealed envelope.

Contractors are required to submit a cost proposal on all maintenance related items. Proposed submittals must respond to all items to be considered. However, it will be the City of Glendora that determines whether a proposal is responsive and/or whether to waive any deviation in its sole and absolute discretion. Cash discount must be shown on proposal; otherwise prices will be considered net. This Request for proposals shall result in a firm, fixed price contract.

All prices and proposals must be in ink or typewritten. No pencil figures or erasures are permitted. Mistakes may be crossed out and corrections inserted adjacent to and must be initialed in ink by person signing the proposal. All proposals must be signed with the firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.

Competency of Contractors

No proposal will be accepted from or contract awarded to a contractor who is not licensed: in accordance with the law. The Contractor may be required, before the award of any contract, to show, to the complete satisfaction of the City, that it has the necessary licenses, permits, facilities, ability, experience, and financial resources to provide the services specified herein in a satisfactory manner.

Generally, contractor history and references are required at a minimum. The City may make reasonable investigations deemed necessary and proper to determine the ability of a contractor to perform the work, and the contractor shall furnish the City all information requested for this purpose.

REQUIRED PROPOSAL SUBMITTALS

One (1) Original and three (3) copies of the proposal are required for submittal. The original proposal must be clearly marked and contain original signatures and must be easily reproducible on a standard copying machine. Failure to provide all required submittals in completed form and/or a clearly marked original with original signatures may result in a proposal being found non-responsive and given no consideration.

Proposals must be neat, complete, and fully address cost, proposer qualifications and references.

DESIGNATED CONTACT: Proposer is required to indicate in the proposal, the designated contact individual's name, address, phone number(s) and email address. For information concerning the RFP procedures and regulations (i.e., submission deadline, forms required, etc.) interested parties may contact:

City of Glendora
Community Services Department
Jon Jainga, Parks/Community Services Manager
1636 Compromise Line Rd., Glendora, CA 91741
Telephone: (626) 852-4868 Email: jjjainga@ci.glendora.ca.us

ESTIMATED SCHEDULE

Proposal Mailing Date:	April 5, 2013
Proposals Due:	May 16, 2013

GENERAL CONDITIONS

Permits and Codes

The selected proposer will comply with all laws, codes, rules and regulations of the State, County, and City applicable to the work to be performed at the City's location(s). The proposer, who shall pay all lawful charges, shall obtain all permits lawfully required.

Pursuant to California Labor Codes Section 1770 et seq. copies of the determination of the Director of the Department of Industrial Relations of the general **prevailing rate** of per diem wages for each craft, classification and type of workman needed to execute the work are on file in, and available to any interested person or on request at the City of Glendora office of Community Services Department, Parks Division at 116 E. Foothill Blvd., Glendora, California, 91741, and are hereby incorporated herein, and made a part hereof as through set forth in full.

Pursuant to California Civil Codes Section 3248, the successful bidder shall furnish to the City at the time of execution of the contract a faithful performance bond in the amount equal to one hundred percent (100%) of the contract price.

Pursuant to California Public Contract Codes Section 22300, substitution of eligible and equivalent securities for any moneys withheld to insure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder, unless otherwise prohibited by law.

(Labor Code Section 1770 et seq.
Civil Code Section 3248
P.C.C. Section 20160 et seq. 22300)

Signatures

The Contract Documents and all attachments thereto shall be executed in the following manner: If the bidder is:

1. An individual, in the name of the individual and if doing business by a fictitious name, the fictitious name and, if the document is the Bid Proposal or Agreement, the business address and telephone number of the individual must be shown below the signature.
2. A partnership, in the partnership name and signed by a general partner, whose title must appear under the signature and, if the document is the Bid Proposal or Agreement, the business address and telephone number of the partnership must be shown below the signature.
3. A corporation; in the corporate name by a duly authorized officer or agent accompanied by evidence of authority to sign and the corporate seal must be affixed and attested by the secretary or an assistant secretary.

If the document is the Bid Proposal or Agreement, the state of incorporation shall be shown below the corporation name, and the corporate address and telephone number shall be shown below the signatures.

Attorneys in fact who sign any Contract Document or any attachment thereto must file with the document a certified copy of their power of attorney to sign said document.

All signatures must be in ink and all names must be typed or printed below the signature.

All signatures on the Bid Proposal and Agreement must be acknowledged before a notary public and a notary's certificate of each acknowledgment must be filed with the document.

ATTACHMENT 1
BID PROPOSAL

WORK IDENTIFICATION:

NAME OF BIDDER: _____

CA. CONTRACTOR'S LICENSE: _____
No. Class

LICENSE EXPIRATION DATE: _____

1. Proposal

(a) Bidder has examined copies of all the Contract Documents, including without limitation the Agreement wherein each of the other Contract Documents is identified, and accepts all the terms and conditions thereof.

(b)

(d) Bidder has examined the site where the work is to be performed and the legal requirements and conditions affecting the cost, progress and performance of the work in strict accordance with the Contract Documents.

2 Bid

Bidder agrees to complete all work as required and necessary task by the Contract Documents for the sum of: [Fill out and complete Summary of Cost Proposal below]

Summary of Cost Proposal

The Proposed Annual Cost to Maintain the Parks and Facilities listed below:

Parks	Park Acres	Lawn Area	Locations	Proposed Monthly Cost:	Proposed Annual Cost:
Big Tree Park	0.34	4,505 Sq. Ft.	665 S. Santa Fe Avenue		
Dawson Avenue Park	5.44	.50 ac	201 W. Dawson Avenue		

Finkbiner Park includes the following perimeter landscape areas/flower beds, around the following buildings within Finkbiner Park: - Dawson Parking Lot - Legion Bldg. - Carty House - Scout Hut - Band Shell	9.39	7.75 ac	160 N. Wabash Avenue		
Gladstone Park	7.17	5.3 ac	600 E. Gladstone Avenue		
Ole Hammer Park	1.74	.88 ac	362 N. Live Oak Avenue		
South Hills Park	.60	.53 ac	701 Mauna Loa Avenue		
Willow Springs Park	1.21	.55 ac	515 N. Willow Springs Lane		
Transportation Center	N/A	.35 ac	410 E. Dalton Avenue		
La Fetra Center	N/A	.35 ac	333 E. Foothill Boulevard		
City Hall Complex	N/A	1.25 ac	116 E. Foothill Boulevard		
City of Glendora Museum	N/A	.35	314 N Glendora Ave		
Louie Pompei Sport Park	20 ac	7 ac	1100 South Valley Center		
<u>Total: Monthly Cost</u>				\$	
<u>Total: Annual Cost</u>					\$

END OF BID PROPOSAL SECTION

ATTACHMENT 2
REFERENCES

1. Company/Agency Name:	
Contact Name:	
Contact Phone Number:	
Address:	
2. Company/Agency Name:	
Contact Name:	
Contact Phone Number:	
Address:	
3. Company/Agency Name:	
Contact Name:	
Contact Phone Number:	
Address:	
4. Company/Agency Name:	
Contact Name:	
Contact Phone Number:	
Address:	
5. Company/Agency Name:	
Contact Name:	
Contact Phone Number:	
Address:	

Reference Note: At least 2 references must be for a public agency. Please provide current contact phone number

ATTACHMENT 3

LOUIE POMPEI SPORTS PARK NOT LISTED IN INVENTORY SHEETS

Park Inventory Sheet

BIG TREE PARK

Location and description: Big Tree Park is located on the corner of Santa Fe and Colorado Avenue. This small ¾ acre park contains Glendora’s Big Tree, a 100 + year old Morton Bay Fig which rivals the one growing in Santa Barbara.

ITEM QUANTITY

IRRIGATION COMPONENTS:

Irritrol controller	1
MC-4 plus clock (stations)	4
Backflow- Wilkins 720-A model	1
Sprinklers	
Rainbird 5000	7
Maxi Pan	1
Bubblers	3
Drinking fountain	1

Drinking fountain is located in the middle of the park on the paved area.

LITTER RECEPTACLES:

Trashcans	2
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Trashcans are located on the north side of the park, one is on the paved area and the other is located right next to the fence line where the wooden fence meets the chain link fence.

PADLOCKS:

2004 lock	1
Padlock located on the Ballard pole at the north east end of the park.	
P150 lock	1

Padlock located at the irrigation box which sits in the middle of the park on a pole just south of the paved area.

ELECTRICAL METERS:

SCE 8-342 353	1
---------------	---

Located at the north eastern end of the park on the fence.

PARKING AREA:

Available street parking on Santa Fe Ave

Available street parking on Colorado Ave

FENCE LINES:

Western fence (wood) 225 ft.

Northern fence (wood) 266 ft.

Northern fence (chain link) 41 ft.

TREES:

Morton Bay Fig 1

Liquidambar 1

Southern Magnolia 2

Coast Redwood 1

SHRUBS: None

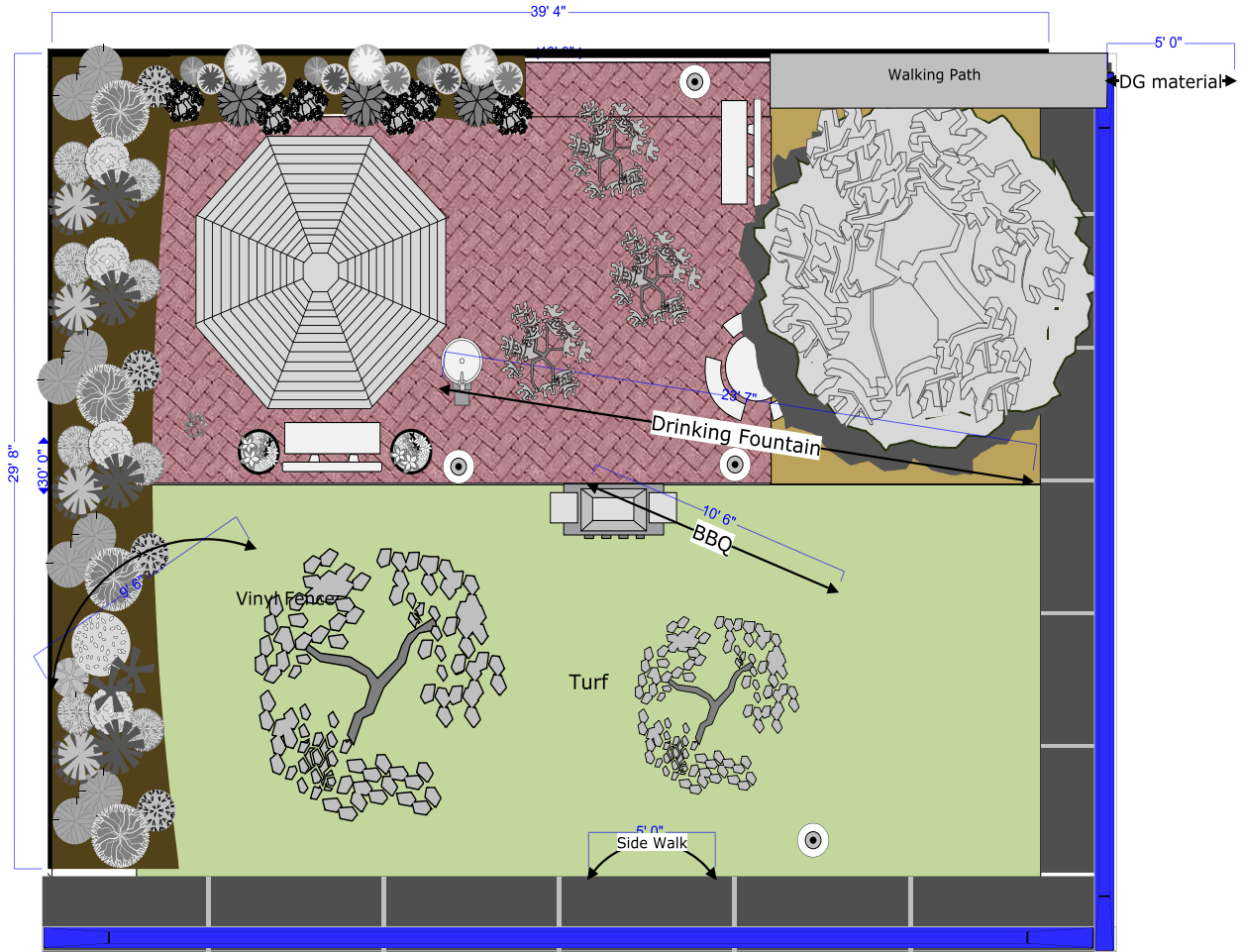
TURF:

Mixture of Kikuyu, Tall Fescue 4505 sq. ft.

PLANTERS: None

SIGNS:

Park sign (wood) located at the southeastern corner



Park Inventory Sheet

FINKBINER PARK

Location and description: Finkbiner Park is at 160 North Wabash Ave.

Finkbiner Park is Glendora's most used park by the public with its central location as well as numerous activities that the park has to offer. The park has an outdoor band shell that is used for various events, a playground with play apparatus, a Rotary Scout House, 2 tennis courts with lighting, a skate park, a basketball court with lighting, a handball court, horse shoe pits, Lobb Field which houses 4 softball fields and a seasonal soccer field also has lighting, a Youth Center and American Legion building that are used for a variety of events, a concession stand and 2 restrooms.

<u>ITEM</u>	<u>QUANTITY</u>
-------------	-----------------

IRRIGATION COMPONENTS:

Rainbird ESP-24 SAT controllers	3
Stations	24 + 7
Backflow- 4" Watts model A (north side)	1
Backflow- 2" W681641326521 (south side)	1
Sprinklers	
Rainbird 6504 Falcon	95
Rainbird impacts	20
Rainbird 5000	65
Rainbird 1806	47
Rainbird 1804	22
Drinking Fountains	8

Drinking fountains are located at the south and west side of Lobb Field, west of the basketball court, inside the skate park, north side of the restroom building, rear of the youth center, north side of the scout hut, east of the band shell.

LITTER RECEPTACLES:

Trashcans	59
Dumpsters	5

The trashcans are located all throughout the park, the dumpsters (4) are located in the parking lot just east of the tennis courts while the other is on the south side of the concession stand at Lobb Field.

PADLOCKS:

A297 padlock	6
Restroom	

Concession stand	
Storage room in restroom building	
South side Dalton Ave entrance	
Ballard pole at the Band shell entrance in the parking lot	
A112 padlock	5
2004 Padlock	1
Backflow cage by Lobb Field	
3220 Padlock	2
Electric meter box by the tennis court, access gate by the wash on Cullen Ave	
<u>ELECTRICAL METERS:</u>	
SCE 343-007591	1
Meter located on the west side of the tennis courts	
SER 400551	1
Meter located behind the dumpsters, serves the band shell	
SCE 348-000447	1
Meter located behind Legion building	
#116390616	1
Meter located behind Lobb Field home plate	
<u>PARKING AREA:</u>	
Minnesota Ave west of the tennis courts	15
Parking lot east side of the tennis courts	14
Parking lot east side- Handicapped parking	2
Dalton Ave on the south side of the park	49
Dalton Ave on the south side-Handicapped parking	2
Available street parking on Cullen Ave	10
<u>FENCE LINES:</u>	
The wash- chain link fence (north side)	996 ft.
The wash chain link fence (south side)	657 ft.
The apartment brick wall on the north side	497 ft.
The band shell northern fence line (chain link)	297 ft.

Residents house on Cullen Ave (chain link)	409 ft.
Lobb Field fencing (chain link)	1105 ft.
Skate park fencing (wrought iron)	459 ft.
Tennis court fencing (chain link)	464 ft.
Batting cage (chain link)	160 ft.

TREES:

Purple leaf plums	20
Crepe myrtles	20
Coast Live Oak	87
Camphor	2
Jacaranda	1
Orchid tree	2
Melaleuca	2
Rhaphiolepis	1
Sycamore	8
Liquid Amber	3
Tristania	6
Holy Oak	4
Shamel Ash	9
Coastal Redwood	1
Canary Island Pine	8
Camellia	3
Portacarpus	1
Chinese Pistachio	1
Modesto Ash	1
Tulip Tree	2
Sequoia sempervirens	1

SHRUBS:

Star jasmine	18
Junipers	5

Roses	46
Mondo grass	4
Agapanthus	7
Photinia	7
Pittosporum tobira	12
Camellia	4
Hibiscus	3

TURF:

Mixture of Tall Fescue, Kikuyu, Bermuda	337921 sq. ft.
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PLANTERS:

Legion building	4
Youth Center	5
Scout Hut	1
Rose garden	1

SIGNS:

Minnesota Ave (west side of tennis courts)	6
Basketball court North West side)	
Band shell entrance (east of the tennis courts)	
Parking lot (north of the playground)	
South side of the park (corner of Minnesota and Dalton Ave)	
Band shell (north east side on Cullen Ave)	

Finkbiner Park



Park Inventory Sheet

GLADSTONE PARK

Location and description: Gladstone Park- 600 Gladstone Avenue.

Gladstone Park is a very popular park for family, groups and individuals and is located on Gladstone Ave between Sunflower and Bonnie Cove Avenues on the south side of the city. The park houses 2 playgrounds with playing apparatus, a sand volleyball court, a basketball court with lighting, a restroom with a concession stand, 2 handball courts, picnic tables, a softball/ baseball backstop and large turf areas for recreational activities.

ITEM

QUANTITY

IRRIGATION COMPONENTS:

Rainbird ESP-M controller	2
Stations	7
Backflow- Wilkins 975 XL	1
Sprinklers	
Rainbird Falcon 6504	38
Rainbird Impact	17
Rainbird 5000	7
Talon 85	1
Rainbird 7005	1
Rainbird 8005	4
Western fence line planter on the north side (bubbler heads)	36
Reservoir planter inside the park (bubbler heads)	25
Eastern planter in north side parking lot (quick coupling valve)	1
Western end of reservoir planter inside park (quick coupling valve)	1
Drinking Fountains	2

North side has the lion drinking fountain which is located in the middle of the reservoir planter and the south side has a drinking fountain on the south side of the restroom building

LITTER RECEPTACLES:

Trashcans (north side)	12
Trashcans (south side)	10
Dumpsters	1

Dumpsters are located in the parking lot on the north side	5
<u>PADLOCKS:</u>	
2004 padlock	9
Park entrance (north side)	
Park entrance (south side)	
Reservoir	
Backflow cage (north side)	
Backflow cage (south side)	
Restrooms	
Irrigation room	
Recreation room	
A297	1
Recreation room	
<u>ELECTRICAL METERS:</u>	
North side- SCE 345M-001025	2
Located inside the reservoir on the north wall at the eastern end	
South side- SCE AE8-445603	
Located on a power pole near the south fence, east side of the Bruning Ave Cal De Sac	
<u>PARKING AREA:</u>	
North side parking lot stalls	25
North side handicapped stalls	1
Gladstone Ave curbside parking (north side)	12
Bruning Ave Cal De Sac (south side)	7
<u>FENCE LINES:</u>	
North side of the wash (chain link)	263 ft.
South side of the wash (chain link)	504 ft.
Western fence line on the north side (chain link)	124 ft.
Western fence line on the north side (brick wall)	270 ft.
Reservoir on the north side (chain link)	590 ft.
Reservoir on the north side (brick wall)	54 ft.

Eastern fence line on the north side (chain link)	234 ft.
Eastern fence line on the north side (brick wall)	30 ft.
Western fence line on the south side (wood fence)	112 ft.
Western fence line on the south side (brick wall)	57 ft.
Western fence line on the south side (chain link)	20 ft.
Southern fence line on the south side (brick wall)	334 ft.
Southern fence line on the south side (chain link)	199 ft.
Eastern fence line on the south side (chain link)	218 ft.
Eastern fence line on the south side (wood fence)	15 ft.

TREES:

Holly oak	1
Sweetshade	1
Shamel Ash	23
Modesto Ash	1
Carrotwood	1
Sycamore	12
Canary Island Pine	20
Tulip tree	2
Xsylosma	17
Lepo Pine	1
Carrob	3
Silver maple	1
Ingleman oak	2
Tabuia	1
Carolina Cherry tree	85
Liquid Amber	22
Tristania	1
Eucalyptus	6
Crepe myrtle	21
Red Ironbark Eucalyptus	1

SHRUBS:

Photinia 22

Junipers 8

TURF:

Mixture of Tall Fescue, Kikuyu, Bermuda 230,985 sq. ft.

PLANTERS: 3

The planters are on the north side with 2 in the parking lot and the other around the reservoir

SIGNS:

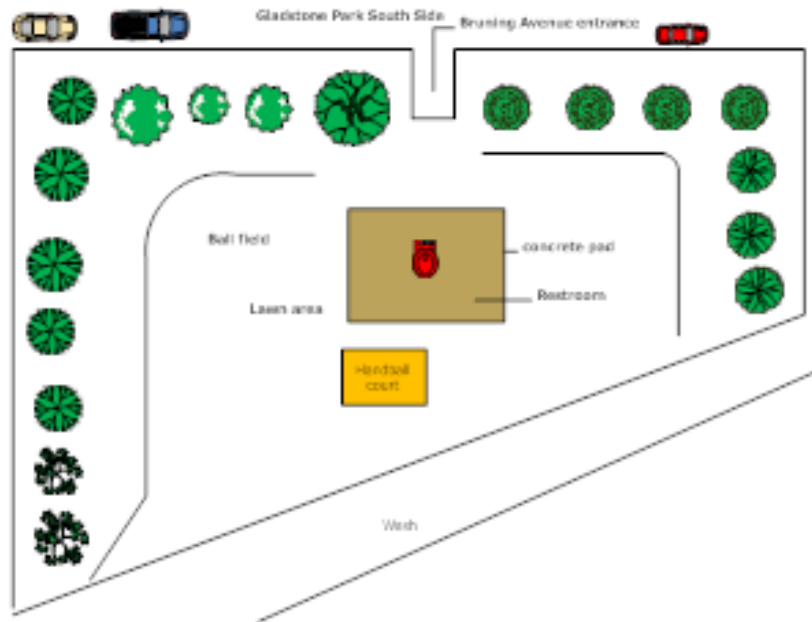
North side 2

The main park sign is on east side of the reservoir on the turf and the other is at the park entrance in the planter just inside the gate

South side 1

The park sign is located south of the restroom building at the park entrance on Bruning Ave

Gladstone Park



Park Inventory Sheet

OLE HAMMER PARK

Location and description: Ole Hammer Park- 362 North Live Oak Avenue

Ole Hammer Park is located on Live Oak Ave between Bennett and Leadora Avenues. The park offers picnic tables, a small playground with apparatus, a sand volleyball court and open turf areas. A portable toilet is available on site on the south side of the park and is serviced on a regular basis.

<u>ITEM</u>	<u>QUANTITY</u>
<u>IRRIGATION COMPONENTS:</u>	
Rainbird ESP-M controller	1
Stations	8
Backflow- Wilkins 720-A	1
Sprinklers	
Rainbird 1804	20
Rainbird 5000	4
Rainbird Impact	6
Rainbird Falcon 6504	17
Drinking Fountains	1

The irrigation clock and backflow are located in the well house at the rear eastern end of the park. The drinking fountain is located on the outside south side of the playground.

LITTER RECEPTACLES:

Trashcans	4
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PADLOCKS:

2004 padlock	1
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Park entrance gate

The well house that houses the irrigation controller and electrical meter is a special water division key that doesn't have a number.

ELECTRICAL METERS:

SCE 345M-006349	1
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PARKING AREA:

Available street parking on Live Oak Ave and adjoining streets

FENCE LINES:

Northern fence (chain-link)	383 ft.
Southern fence (chain-link)	507 ft.

TREES:

Canary Island Pines	18
Coast Live Oak	10
Sycamore	17
Liquid Amber	1
Orchid Tree	1
Holy Oak	1
Tulip Tree	1

SHRUBS: None

TURF:

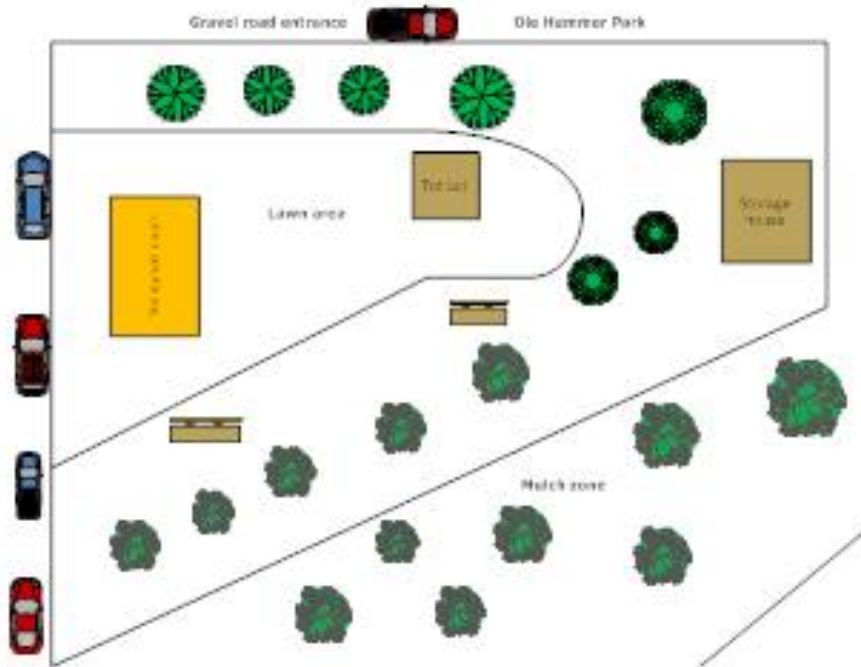
Mixture of Tall Fescue, Kikuyu, Bermuda	38610 ft.
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PLANTERS: None

SIGNS:

Park sign (wood) located at the front western side of the park	1
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Ole Hammer Park



Park Inventory Sheet

POMPEI SPORTS PARK

Location and description: Louie Pompeii Sports Park 1100 Valley Center

The Park is a 27 acre multi - use Sports Park located north of the intersection of Valley Center and Gladstone Street.

<u>ITEM:</u>	<u>QUANTITY</u>
<u>LITTER RECEPTACLES:</u>	
West side parking lot	6
Pavilion (snack shop)	6
Dugout #1	2
Dugout #2	2
Dugout #4	2
Dugout #5	2
Pedestrian walkway (field #5)	1
Stadium	2
Tot lot	2
East side parking lot	3
<u>PADLOCKS:</u>	
Water retention basin	1
#2004	
Maintenance yard	2
#0925	
Mobile Mini	2
Ambus, Move – IN - Store	
East side pipe gate	1
#3210	
Park entrance east gate	1
#2004	

Pedestrian walkway entrance	1
#2004	
East Chain entrance	1
#3210	
North chain entrance	1
#3210	
North entrance pedestrian walkway	1
#2004	
County flood control entrance	4
No city locks are used here	
<u>ELECTRICAL METERS:</u>	1
SCE 3416-051654	
<u>PARKING AREA:</u>	
Parking stalls west side handicap stalls	6
Parking stalls west side	168
East side handicap stalls	5
East side stalls	86
<u>FENCE LINES:</u>	6,113 linear feet
<u>TREES:</u>	
Mexican fan palm	22
Mimosa silk trees	12
Coast live oaks	60
Raywood ash	40
Camphor	11
Fruitless plum	47
Red bud	15
Chitalpa	55
Sycamore	50

Canary Island Pine	38
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SHRUBS:

Catalina cherry compacter	164
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Pittsorum	525
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Heavenly bamboo	75
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Indian Hawthorne	325
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Japanese boxwood	100
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<u>TURF:</u>	7 acres
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Tifsport hybrid Bermuda	
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Perennial rye	
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IRRIGATION:

Maxicom operating system	1
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Central control unit	1
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Green Tech controllers	4
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Antennaes	2
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IRRIGATION COMPONENTS:

Turf spray head	
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Slope spray head	
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Bubblers	
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Drip irrigation	4,000 linear feet
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PLANTERS:

Pittosporum wheeleri	200
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Rhaphiolepis" little pinkie"	175
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SLOPES:

Gazania, vinca minor, creeping red fescue	4 acres
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Lily of the Nile, daylilies	
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<u>SIGNS:</u>	1
Louie Pompei Sports Park	
Main entrance on 1100 So. Valley Center	
Louie Pompei Sports Park @ entrance to the pavilion	1
No dogs allowed signs	4
City ordinance sign	4

Park Inventory Sheet

SOUTH HILLS PARK

Location and description: South Hills Park, 701 East Mauna Loa Avenue

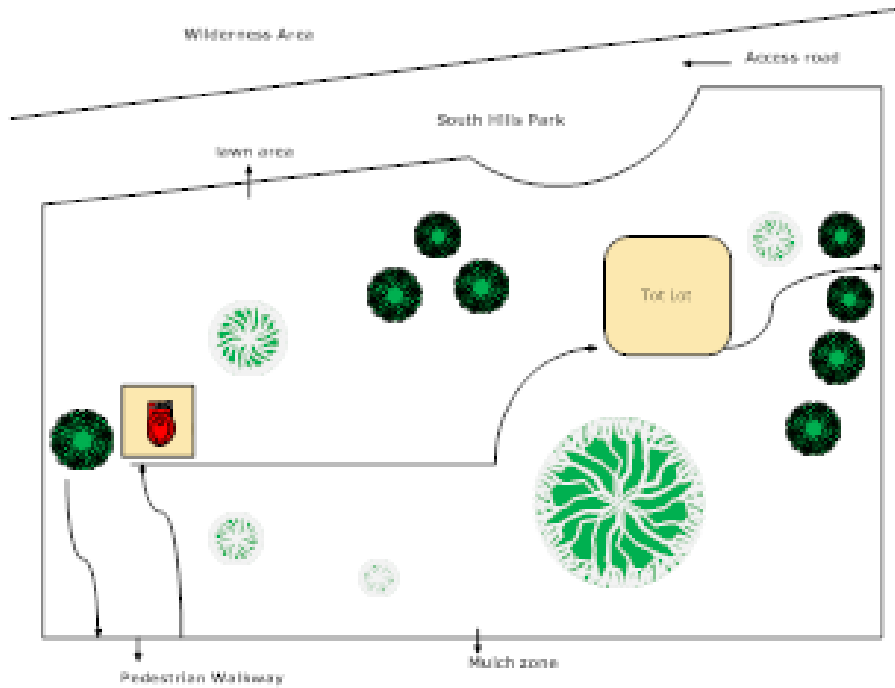
South Hills Park is located at the eastern end of Mauna Loa Ave at the northern base of South Hills Wilderness Area. This is a neighborhood park with turf areas, playground apparatus, picnic tables, hiking and riding trail access, and a restroom building. The restrooms are open daily, but are locked at dusk.

<u>ITEM</u>	<u>QUANTITY</u>	
<u>IRRIGATION COMPONENTS:</u>		
Rain bird ESP-4 controller	1	
Stations	4	
Backflow- Febco model	1	
Sprinklers		
Rainbird 5000	1	
Rainbird Falcon 6504	10	
Rainbird 8005	2	
Rainbird 1804	1	
Drinking Fountain	1	
The irrigation clock is located in a store room in the back of the restroom building.		The drinking
fountain is located at the front of the restroom building.		
<u>LITTER RECEPTACLES:</u>		
Trashcans	4	
<u>PADLOCKS:</u>		
2004 padlock	3	
Restrooms		
Irrigation controller room		
<u>ELECTRICAL METERS:</u>		
Number 7-207017	1	
This is located in the store room in the back of the restroom building		
<u>PARKING AREA:</u>		
Parking lot stalls	7	
Handicapped stall	1	

Street parking on Mauna Loa Ave	10
<u>FENCE LINES:</u>	
Chain link fencing at Heritage Park entrance	80 ft.
<u>TREES:</u>	
Coast Live Oak	8
Holy Oak	1
Sycamores	10
<u>SHRUBS:</u>	
	None
<u>TURF:</u>	
Mixture of Tall Fescue, Kikuyu, Bermuda	23066 sq. ft.
<u>PLANTERS:</u>	
	None
<u>SIGNS:</u>	
Park sign (wood)	2
North Eastern end of the park	
South Western end of the park	

South Hills Park

[Note: South Hills Park is currently being renovated March-April 2013]



Park Inventory Sheet

WILLOW SPRINGS PARK

Location and description: Willow Springs Park, located at the corner of Willow Springs Lane and Leodora Avenue just east of Sellars School and the park consists of 1 ½ acres of parkland and offers a small playground with apparatus, a turf area and picnic tables.

<u>ITEM</u>	<u>QUANTITY</u>
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IRRIGATION COMPONENTS:

Rainbird ESP-M controller	1
Stations	12
Backflow- 2" SMP 720 model	1
Sprinklers	
Rainbird Falcon 6504	26
Rainbird Impacts	5
Rainbird 5000	3
Drinking Fountains	1

Drinking fountain is located next to the playground on the eastern side

LITTER RECEPTACLES:

Trashcans	3
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PADLOCKS:

A297 padlock	1
Padlock located at the entrance gate which is at the south end of the park	
P705 padlock	1
Padlock located on the irrigation control box at the north east end of the park	

ELECTRICAL METERS:

SCE AE 203-400601	1
Meter located next to the irrigation control box at the north east corner	

PARKING AREA:

Available street parking on Leodora Ave	6
Available street parking on Willow Springs Lane	8
<u>FENCE LINES:</u>	
Northern fence line (brick wall)	189 ft.
Western fence line (chain link)	262 ft.
<u>TREES:</u>	
Pine tree	1
Crepe myrtle	2
Fruitless Purple Leaf Plum	10
Gingko	1
Camphor	5
Sycamore	3
<u>SHRUBS:</u>	
	None
<u>TURF:</u>	
Mixture of St. Augustine, Kikuyu, Bermuda	4505 sq. ft.
<u>PLANTERS:</u>	
	None
<u>SIGNS:</u>	
Park sign (wood) is located at the south eastern corner of the park	1

Willow Springs Park

